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**DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES**  
*DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT*



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**Brief Summary of July 18, 2018  
Pre-Proposal Conference  
RFP/DPHSS-2018-007  
Case Management Services Program**

A non-mandatory pre-proposal conference was hosted by Guam Power Authority at the Gloria B. Nelson Public Service Building, 688 Route 15, Fadian Mangilao, Guam for the Department of Public Health and Social Services, Division of Senior Citizens at 9:00 a.m. Chamorro Standard Time (Guam Time) on Wednesday, July 18, 2018.

The Guam Power Authority opened the meeting, and introduced itself, and then turned the meeting over to the Division of Senior Citizens.

A brief statement of the DPHSS, DSC Case Management Services program and the requirements of the RFP was provided.

Questions were raised and responses provided are as follows:

1. Question was raised as to deadline for questions to be submitted by July 25, 2018. Attention was directed to page 2 Milestone and page 15 of 168 of the RFP.
2. Question was raised as to what is a Registered Client. Attention was directed to page 27 of 168 of the RFP.
3. Questions was raised as to what is a Case Management Contact. Attention was directed to page 30 of 168 of the RFP.

A reminder was made that all questions needs to be submitted in writing.

No addendum or amendment to RFP/DPHSS- 2018-007 is made as a result of the Pre-Proposal Conference.

The proposal deadline remains no later than 3:00 p.m., Chamorro Standard Time (Guam Time), Wednesday, August 1, 2018.

Issued by: *Charlene D. San Nicolas* 7-26-18  
Charlene D. San Nicolas/ Date  
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