Child Care Inspection and Monitoring Checklist

World of Wonder Childcare & Learning Center

c. comphance Nc. Non-compha	ince	INA	NA: NOT App		icable NE: Not Evaluated
Standards	С	N C	N A	NE	Comments
§ 1105 Program Requirements	DA GEN	1 42		AH	RESERVED TO SERVED STREET
(§ 1105.1 General)		-			
a) Developmentally appropriate practices are implemented					
b) After school care contains age appropriate curriculum for older children					
 c) Positive relationships are promoted among children and staff 				V	
d) Development in the cognitive, social, emotional, language, aesthetic, physical areas are goals implemented in the curriculum					
e) Culture, language, and developmental needs are promoted by effective teaching strategies				M	
f) Formal and informal assessments on individual learning and development to ensure appropriate instruction and intervention is in place				⊿	
g) Health, safety and nutrition are promoted				Z	
h) Staff with knowledge, skills, and abilities to foster children's learning and development and support families' needs are employed	\sqrt				
i) Partnerships with families to support active involvement are built				V	
 j) Community resources to support program goals such as health, curriculum, transitions, diversity, and inclusion are accessed 					
 k) Indoor and outdoor physical environments are well- maintained and are appropriate, safe, accessible 					
 Policies and procedures are well-managed and promoting a system where children, families, and staff receive high quality experiences are in place 	Ø				
m) Individualized Family Service Plans or Individualized Education Programs are supported			T	V	New Center.
§ 1106 Staff To Child Ratio					
§1106.1 General					
1. The number of children per staff does not exceed					
required ratios as listed:					
Age of Child Child/Staff Ratio					
Birth to 12 Months 4:1				1	
13 months to 2 years 6:1			1	7	
25 months to 3 years 10: 1	Ħ	n	1	V	
37 months to 4 years 15: 1			1	V	
4 years and up 20: 1	TT	Ħ	7	V	
2. Hired staff that do not provide care and education to				,	
				I	



	Standards	c	N C	N A	NE	Comments
3.	Early Childhood Directors are not counted in the child staff ratio.	V				
4.	 No child is left without adult supervision at all times. Staff to child ratio shall be maintained during all hours of operation. Staff shall be within sight and sound of children at all times 			∀	Ø	Occupancy posted in each room/avea.
F	Staff is not engaged in other activities while performing their regular duties, unless used for education purposes					
5.	Staff to child ratio is maintained and physically present in the same space of the children's sleeping area.	Ш		V	•	
	107.0 Admission					
§ 1	107.2 Illness & Communicable Disease Control General health screening and inspection on each child shall be conducted daily that addresses observed changes in behavior and other signs or symptoms of illness				7	
(b)	A designated Isolation Area for a child who becomes sick is identified 1. Adequately ventilated 2. Equipped with a bed, mat or cot and materials that can be easily sanitized	KIG				
(0)	3. Disposables contained in a closed container until it can be cleaned or disposed of properly	V				
(c)	Staff member or available responsible adult shall stay with sick child as parents are contacted and until parents arrive				3	
(d)	Regulations of communicable diseases are followed if symptoms of communicable diseases are observed				V	
	Children with infectious illness or communicable disease shall not return to the child care facility without medical authorization				4	
	107.3 Immunizations				-	
West.	Immunizations requirements are adhered to according to the Department's requirements			3	3	
b)	Exemptions to immunizations for religious beliefs shall be documented and in adherence to regulations			9		
c)	Exemption from immunizations for any medical reason shall be documented by a written, signed, and dated statement by a Guam licensed medical physician			7	3	V
at the incl	Original statements shall be kept in the child's record ne Bureau of Communicable Disease control. A copy of certificate for medical and religious exemptions shall be uded in the child's record in the facility.			7	3	
	Copy of immunization record shall be filed in the child's record.			V	V	
	Parents have 30 calendar days to obtain required immunizations			$\overline{\mathbf{A}}$	3	
	07.4 Testing for Tuberculosis			/	2.	
a)	No child will be admitted without a TB skin result,			1	1	



Standards	С	N	N A	NE	Comments
which shall be on file for each child			-		
b) Obtain a certificate of TB Evaluation from DPHSS if a child has a positive TB Skin Test. The child shall be permitted entrance only after he or she is certified as non-contagious by the Department.				J	
§ 1107.5 CPR and FIRST AID					
 At least two staff providing direct care and education shall be certified in CPR 	Q'				
 At least one First Aid Kit will be on the premises of the child care facility at all times with all required items stated in regulations 					uccated in Kitchen area.
§ 1107.6. Medication				,	
Permission and instructions to administer medication to a child is in writing and prescription drugs are only given only when prescribed by a licensed physician			V	V	
a) Prescription and non-prescription medication brought by parents shall be in the original container; properly labeled; be dispensed per prescription or manufacturer's label			A	J	
§ 1107.7 Food and Nutrition	,		100		
 a) Food and Nutrition Policies and Plans 1. There shall be a plan for food handling, preparation and service; staffing and nutrition education or parents, staff and children 	V				
b) Meals Prepared and/or Served on Site 1. Provides nutritious food which shall follow recommended USDA Food and Nutrition Guidelines and Food Guide Pyramid for Young Children			J		
 Meal and snack menus shall be planned, written and posted at the beginning of each week; Substitutions' shall be noted on the men. 			7		
 Promote an understanding of the importance of nutritious meals and snacks to parents /guardians who provide meals for their children. 				Z ,	
 d) Copy of a child's special diet shall be maintained in child's case file. 				4	
e) Food Service 1. Children shall be supervised during meal time and served in individual containers.				I	
Infants shall be fed by a staff member. Propped bottles not permitted.				I	
Heated food and bottles must be tested before feeding	7			abla	Bottle heater available.
4. Sufficient seating shall be provided for all children	V				
5. Food shall not be used as a reward or punishment.				V	
§ 1108.0 Materials and Equipment	1				
§ 1108.1	7				
a) Materials and equipment provide opportunities for: 1. indoor and outdoor play, exploration, expression, experimentation, and discovery					



Standards	С	N C	N A	NE	Comments
2. learning concepts and skills in differ	rent				
developmental domains					
 representation of diversity of children and familie safe and challenging learning opportunities wh 	es.				
problem solving is practiced	iere				
§ 1108.2 Storage Spaces	V	\sqcap	П		
a) Individual storage spaces for children's belongings	are				
available and labeled	New Mark	,			
b) Storage spaces for accessible play materials equipment are available					
 Storage spaces for other equipment, materials, supplies secured and out of children's reach 					
§ 1108.3. Sleeping Equipment & Bedding. Sleep	oing 🗸				
equipment is safe, sturdy, clean, age-appropriate available.	and				
a) Individual bed, cot, crib, sleeping bag, mat, or pad,	for M				
each child who rests is available					
 A clean sheet or cover to be used on the sleep equipment for each child is used. 	oing 🔽				
§ 1109.1 Personnel		/	1 1 1 1		
a) There shall be sufficient number of qualified staff	f to		1		
carry out the program of the child care facility at times.	all				
 b) Child care facilities shall develop and record police pertaining to personnel practices 	cies 🔽				
c) All new employee hires, including submission including	ling 🔽			П	
submission of clearance document are reported to	the		-		
Division prior to their employment					
§ 1109.2. Information on Current Staff.					<u> </u>
 a) The following information shall be supplied to the Division: 					
Name, DOB, age, home address and	4				
telephone number.					
Education transcript/ certificate	J				
3. Experience					
4. Health records	I				
5. Health certificate					
6. Police and Criminal Court Clearance	V				
7. Child Abuse and Neglect Registry	V				
8. Other information:					
(b). Listing of all practicum students and/or volunteers w	vho 🗆	T	1		
serve 20 hours or more per week shall be supplied to	the				
Division.					
§ 1109.3. & 1109.4 Responsibilities and Qualification	n	1349			
for EC Directors and Assistant Director	584 6				
a) Responsibility of EC Director1. The Early Childhood Directors or designee,	. L			V	
charge of the child care facility at all times dur	ing				
hours of operation.	"19				
2. Director shall not be a full-time teacher or provide	er.			T	



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	Standards	С	N C	N A	NE	Comments
	Director shall be responsible for the overall administration of child care center's policies and procedures.					
	4. Arrangements made in the temporary absence of Early Childhood Director (Early Childhood Assistant Director or a staff member at least 21 years of age and meets no less than Early Childhood Lead Provider to substitute). After one month of absence, Acting Director shall be hired.	7				
b) qua	Qualification of Early Childhood Director. The alification is as follows: 1. At least 21 years of age	✓				
	2. Education and experience					
	3. Minimum education and training for Early Childhood Director Level 3 (Early Childhood Master Provider/ Early Childhood Director).					GPPD certifications pending
	 109.5 Requirements of Staff Members: Educational requirements of staff as indicated in the Professional Development Plan. 1. By 2014, 25% of early childhood providers shall meet the requirements of a Level 2 Early Childhood Lead Provider. 	4				100
	All staff members have a physical exam from a licensed physician indicating the individual is in good health, free from highly contagious diseases and any disability which would limit his/her ability to adequately care for children.	V				
c)	All staff members have a valid health certificate	~		П	П	
	Operators of child care facilities have a valid Sanitary Permit			J		New facility.
	The Early Childhood Directors provide and make available information on workshops, seminar, training sessions or courses available to all staff members to encourage staff growth and development.				7	O Company
	Volunteers and Practicum students who serve more than 20 hours have a valid Health Certificate and physical examination			7	4	
	Licensees are responsible to ensuring staff members are free of serious emotional problems which limit their ability to care for children and that they demonstrate evidence of the ability to deal effectively with practical problems of daily living and of child care			•	₹ I	
h) /	 All staff members are of reputable and responsible character and shall not have a criminal history record, employment history or background which poses a risk to children such as: 1. Conviction of a crime involving violence, alcohol or drug abuse, sex offense involving children and any other conviction. 	Ø				
	The type of criminal offense, when it occurred, and evidence of rehabilitation may be considered			J		

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Standards	С	N C	N A	NE	Comments
Background information shows substantiated perpetrator of child abuse and neglect.			V		
i) Staff members directly responsible for the care and education of children shall have the following minimum qualifications:					
Be at least 18 years of age.	V				
Complete requirements for Level 1 Initial Early Childhood Provider within 12 months of employment as indicated in the Guam's Plan for Professional Development				₫	Some pending GPPD Cortifications.
 j) Staff members shall demonstrate the: (a) Capacity to perform the duties required for the care and education of the children 				I	
 (b) Ability to respect the individual child's uniqueness and level of adjustment into the child care facility 				V	
(c) Ability to work positively with children, co-workers, parents and deal effectively with practical problems of daily living.					
§ 1112.0 Display of Documents		AND THE RESERVE			
The following documents are posted in a prominent and			NAME OF TAXABLE PARTY.	AL DEPOSIT	
conspicuous location:					
a) License to operate	П	П	V	П	
b) Sanitary permit	H	H	7	H	
c) Copy of health certificates	7	H		H	
d) Daily schedule	V	H		+	
e) Fire evacuation plan	Ž	H			
f) Fire extinguisher signs			H	H	
g) Earthquake preparedness procedures	<u> </u>	-	H	H	
h) Exit signs		Y		H	
i) Daily menu, if applicable	7		-		
		-0	Y	4	
		J.	· V	N	new Center
	<u></u>		<u> </u>		
I) No-smoking signs	4				
m) First Aid kits	V	Ц			
n) Communicable disease prevention poster		V		\sqcup	
o) Emergency phone numbers				1	Discussed
p) Other emergency procedures					Maria Ma
§ 1114.0 Transportation Provisions.					
When transportation is provided, children shall be protected as follows:			,		center closs not intend to
a) The driver and vehicle shall be in compliance with all relevant motor vehicle and traffic laws			3		provide transportation.
b) Staff to child ratios apply when on an excursion			V		
c) Developmentally appropriate instruction on safe transportation shall be provided to the children			J		
d) Restraint systems shall meet federal motor vehicle safety standards and Guam law appropriate for the age and size of each child			Z		

Standards	С	N C	N A	NE	Comments
e) Children shall not be allowed in back of trucks/jeeps or open-air vehicles			3		
f) Children are supervised at all times			V		
§ 1115.0 Communication with Parents and Early Childhood Providers.					
 a) Early Childhood provides shall communicate and maintain an open-door policy on: 1. Information and instructions related to the child 				4	
Health, safety, child development or behavior of the child					
b) Concerns are addressed immediately but no later than two (2) business days.				\square	_
§ 1116.1 Parental Accessibility During hours of operation, parents and/or guardians have access to the child care facility without prior notice to observe their child and operations of child care facility	7				according to facility plans.
§ 1116.2 Refraining from Releasing Children to Family. a) If parent or authorized person is found to be behaving in a way that impairs the person's ability to care for the child or lack suitable equipment, the child care provider shall refrain from releasing the child to the family.	7				
§ 1117.0 Nondiscrimination		632	Jan 19	A STATE	
 § 1117.1 General Shall not discriminate against any person on the grounds of race, color, national origin, age, sex, religion or disability in admission to, participation to, or recipient of the services and benefits of any of its programs and activities, or in employment. 				4	ALL restrooms ADA compliant.
Shall not deny or provide for the access and accommodations of persons with disabilities in compliance with Americans with Disabilities Act of 1990 (Title 42 United States Code, Section 12101). Shall conform to Guam laws and applicable rules and regulations governing persons with disabilities and other protected groups.					
				-	



Licensing Worker: Heidi WM	inata	deidy Sureta
Print N	lame	Signature
Date Inspected: 9/19/18		
Findings noted above. Acknowledge	ged Receipt of Report:	
15/ Kamerine Acosta	Hancola	Date: 9/19/18
Child Care Director (Print Name)	Child Care Director (Signatur	e)
Child Care Center	is in full comp	liance of the Rules and Regulations.
Gilla Care Center		