

**To be completed upon request by the Temporary Assistance for Needy Families (TANF) applicant/recipient requesting waiver of fee.**

I, \_\_\_\_\_, an applicant/recipient of the TANF program hereby request approval to waive the fee for issuance of amended birth certificate due to no source of income.

\_\_\_\_\_  
Signature of Applicant / Recipient

\_\_\_\_\_  
Date

**(FOR OFFICIAL USE ONLY)**

<b>Case No.</b>	<b>Case Name</b>
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**Name to be included on the Birth Certificate**

**To: Territorial Registrar  
Vital Statistics Office  
Public Health and Social Services**

I certify that \_\_\_\_\_ meets the criteria to waive the fee to amend his/her child's birth certificate.  
*(Name of Applicant / Recipient)*

\_\_\_\_\_  
Eligibility Specialist(ES) Signature

\_\_\_\_\_  
Date

**APPROVED BY:**

\_\_\_\_\_  
BES Administrator

\_\_\_\_\_  
Date

In cases where the TANF applicant/recipient does not have money to pay for the amendment of the birth certificate, the ES will assist the individual to secure the signature of the Bureau of Economic Security's Administrator which certifies the client's eligibility to waive the fee for the declaration of paternity. In the absence of the Bureau of Administrator, the Certification Section Supervisor is authorized to sign this waiver request.