



GOVERNMENT OF GUAM
 DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES
 DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT



EDDIE BAZA CALVO
 GOVERNOR

RAY TENORIO
 LIEUTENANT GOVERNOR

JAMES W. GILLAN
 DIRECTOR

LEO G. CASIL
 DEPUTY DIRECTOR

SEP 08 2017

Speaker Benjamin J.F. Cruz

Honorable Benjamin J. F. Cruz
 Speaker
 34th Guam Legislature
 155 Hessler Place
 Hagatna, Guam 96910

SEP 19 2017

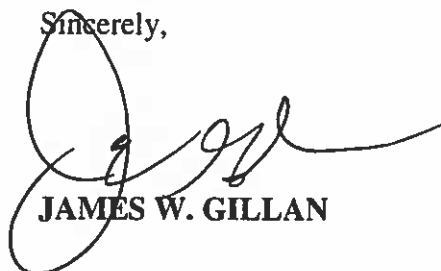
Time: 11:25 AM (1) PM File No. 34-915
 Received By: [Signature]

Dear Speaker Cruz:

Attached is the fiscal year 2017 third quarter report of activities and inventory of non-expendable property of the Alee I and II shelters. This is in compliance with Public Law 33-185, Chapter XIII, Section 6, relative to reporting requirements for non-profit organizations.

Should you have any questions or need additional information, please contact Ms. Linda B. Rodriguez, Human Services Program Administrator for the Bureau of Social Services Administration at 475-2653/2672. We appreciate your continued support.

Sincerely,


JAMES W. GILLAN

Attachment

Cc: Office of Public Accountability



GOVERNMENT OF GUAM
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SEP 08 2017

Doris Flores Brooks, CPA, CGFM
 Public Auditor
 Office of Public Accountability
 Suite 401, DNA Building
 238 Archbishop Flores Street
 Hagatna, Guam 96910

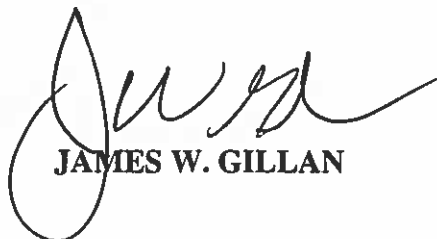
RECEIVED
 OFFICE OF PUBLIC ACCOUNTABILITY
 BY: A. Sustugua
 DATE: September 19, 2017
 TIME: 11:15 AM PM

Dear Ms. Brooks:

Attached is your copy of the fiscal year 2017 third quarter report of activities and inventory of non-expendable property of the Alee I and II shelters. This is in compliance with Public Law 33-185, Chapter XIII, Section 6, relative to reporting requirements for non-profit organizations.

Should you have any questions or need additional information, please contact Ms. Linda B. Rodriguez, Human Services Program Administrator for the Bureau of Social Services Administration at 475-2653/2672. We appreciate your continued support.

Sincerely,


 JAMES W. GILLAN

Attachment



**Catholic
Social
Service**

Catholic Charities Guam

234 US Army Juan C. Fejeran Street, Barrigada, Guam 96913

Tel: 671-635-1409 Fax: 671-635-1444

Website: <http://www.catholicssocialserviceguam.org>

E-mail Address: css@guam.net

RECEIVED

DATE: 07/17/17

Most Reverend
Michael Jude Byrnes,
Coadjutor Archbishop
President /Chairman
Board of Trustees

Diana B. Calvo
Executive Director

Paula M. Perez
Deputy Director

**To: DEPARTMENT OF PUBLIC HEALTH & SOCIAL SERVICES
123 Chalan Kareta
Mangilao, Guam 96913**

PROJECT REPORT

**CONTRACTOR: CATHOLIC SOCIAL SERVICE
#234-A U.S. Army Juan C. Fejeran Street
Barrigada Heights, Guam 96913**

PROGRAM TITLE: TITLE XX

**PROJECT: ALEE EMERGENCY SPOUSE ABUSE
& CHILDREN'S SHELTER**

3rd QUARTER: April-May-June 2017

**PREPARED BY: Paula M. Perez
PAULA M. PEREZ
Deputy Director**

**APPROVED BY: Diana B. Calvo
DIANA B. CALVO
EXECUTIVE DIRECTOR**

SUBMISSION DATE: July 03, 2017

**CATHOLIC SOCIAL SERVICE
ADMINISTRATION QUARTERLY REPORT**

PROGRAM
ALEE SHELTER

MONTH
APRIL, MAY, JUNE

DATE
2017

SUMMARY OF ACTIVITIES:

Events:

- April 6, 2017: Social Workers A. Tagudin and Y. Towai attended the SAAM/CAPM Proclamation Signing Ceremony for Child Abuse and Sexual Assault Awareness Month.
- April 8, 2017: The children from the Children's Shelter participated in the Guam Foster Families Association Annual Easter Egg Hunt held at the Mangilao Mayor's Office.
- April 8, 2017: The children from the Women's Shelter participated in an Easter egg hunt sponsored by the Our Lady of Peace and Safe Journey Confirmation Class held at Guma San Jose.
- April 8, 2017: Social Workers A. Tagudin and Y. Towai participated in the National Crime Victim's Rights Week Fair (Outreach Event) at the Governor's Complex in Adelup.
- April 20, 2017: Social Workers A. Tagudin and Y. Towai participated in the VARO/VAWPP movie night showing of "The Hunting Ground" in observance of Sexual Assault Awareness Month (Outreach Booth) at the University of Guam Lecture Hall.
- April 26, 2017: Women and Children of both shelters attended the monthly dinner hosted by the Santa Barbara Parish.
- April 28, 2017: Social Workers A. Tagudion, Y. Towai and Administrative Assistant D. Cruz participated in the Guam Homeless Coalition's 10th Annual Passport to Services Event held at the Hagatna Mayor's Office grounds.
- April 28, 2017: Women and children from both shelters attended the quarterly dinner hosted by Island Telephone Directory.
- April 29, 2017: Alee hosted its 4th Annual Children's Fair at the Tamuning Mayor's Office grounds.
- May 5, 2017: University of Guam Social Work Practicum Fair attended by Social Worker Y. Towai.
- May 12, 2017: Law Fair hosted by the Judiciary of Guam attended by Administrative Assistant D. Cruz.
- May 19, 2017: Bank of Guam 1st Annual Golf Tournament Safety Briefing attended by Social Worker A. Tagudin.
- May 24, 2017: Bank of Guam 1st Annual Golf Tournament Volunteer Meeting attended by Social Worker A. Tagudin and Administrative Assistant D. Cruz.

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- May 25, 2017: Catholic Social Service Monthly Management Meeting attended by Social Worker A. Tagudin.
- May 27, 2017: Bank of Guam 1st Annual Golf Tournament attended by Social Worker A. Tagudin, Administrative Assistant D. Cruz, and House Coordinator Y. Towai.
- June 22, 2017: Social Worker A. Tagudin attended the CSS Monthly Management Meeting.
- June 28, 2017: Santa Barbara Parish hosted its monthly dinner which was attended by women and children of both shelters.

Alee I Catherine's Home: Women's Shelter

April 2017

During the month of April 2017, the Alee I Catherine's Home of Family Violence Domestic Assault shelter received a total of two hundred forty-six (246) calls:

fifteen (15) possible client referral calls from agencies; to include; eight (8) self-referrals, two (2) from Domestic Assault Response Team, one (1) from Guam Regional Medical City, one (1) from CPS, one (1) from VARO and two (2) from Guam Memorial Hospital, one hundred fifteen (115) active clients inquiring/giving information, twenty-eight (28) past client inquiring/giving information, four (4) calls for active clients, nineteen (19) outside agency calls inquiring/giving information, fifty (50) program/staff related calls, six (6) calls for donations inquiries, and nine (9) hang ups.

Alee I provided services for a total of ten (10) clients for the month of April; six (6) new clients and four (4) clients from the previous month.

Active clients for April 2017:

Client #2316 Client entered the shelter on December 19, 2016 at 6:15pm with her three (3) minor children, ages; seven (7), eleven (11), and seventeen (17). Client is a thirty-nine (39) year old single Caucasian woman, who is a U.S. citizen. Client was assisted with transportation pick-up and drop-off services to and from client's children's school. Client was assisted with submitting her Public Benefits Change Report at the *Department of Public Health and Social Services (DPHSS)*. Client was a possible candidate for the *Catholic Social Service- Alee Shelter Transitional Housing Program*. Client was not interested in applying for a protective order. Client was evicted due to violating rules of revealing an active client's name to an outside source. In addition, while exiting, violated shelter rule of non-disclosure of the shelter's location, when client brought child's partner and their personal vehicle right outside the shelter while client was loading personal items from their room to the car upon exit, revealing shelter location.

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Client transitioned to *Victim Advocates Reaching Out (VARO)* upon exit/ eviction on April 05, 2017 at 4:21pm.

Client #2327 Client entered the shelter on February 14, 2017 at 3:30pm with her five (5) minor children, ages; eight (8), ten (10), fourteen (14), fifteen (15), and sixteen (16). Client is a thirty-one (31) year old single Chamorro woman who is a U.S. citizen. Client was assisted with transportation pick-up and drop-off services to and from client's children's school and with submitting her Public Benefits Change Report at the *Department of Public Health and Social Services (DPHSS)*. Client was assisted with coordination services with the *Guam Police Department- Domestic Assault Response Team (GPD-DART)* for assistance with police escort services in order for client to obtain her personal belongings, however due to a lack of available safe transportation who would be able to assist client during the time to obtain the items, client was unable to obtain the items. In regards to housing, client was assisted with applying for the *Guam Housing Urban Renewal Authority (GHURA) - Public Housing* program. Client was also assisted with applying for the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)* which client was given the application forms for. Client was assisted with applying for and receiving a protective order. Transportation services and accompaniment to client's court hearing was provided. Client later decided to return back to her husband/ perpetrator and after legal counseling from legal services, it was advised that client remain at the shelter until the active protective order is amended. Client was in the process of waiting for her active protective order to become inactive and upon exit. Client transitioned back home upon exit on April 08, 2017 at 5:50pm.

Client #2336 Client entered the shelter on April 01, 2017 at 12:10am with her two (2) minor children, ages; ten (10) months and eight (8) years old. Client is a thirty (30) year old married Ukrainian woman who was residing on Guam with a Visa. Client was assisted with legal referral services regarding divorce and filing for full-custody for her children. Client was also assisted with transportation to immigration legal services for client to attend her appointment. Client was also assisted with seeking eligibility requirements if client would be eligible to qualify for Public Benefits under the *Department of Public Health and Social Services (DPHSS)* and with *Woman, Infant, and Children (WIC)* benefits, however was unable to do so during her stay. Client was also assisted with obtaining a copy of her child's shot records from a private clinic in order for client to apply for her youngest child's social security card. Client was not interested in applying for a protective order. Client was evicted due to her hostile and verbally abusive behavior towards another client. Client transitioned back to her apartment upon exit/ eviction on April 13, 2017 at 7:45pm.

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Client #2328-1 Client entered the shelter on April 12, 2017 at 8:02am with her minor child, age four (4). Client is a twenty-two (22) year old married Chuukese woman who is a Permanent Resident Alien. Client was assisted with food, shelter, and with referral services to the *Guam Legal Services- Disability Law Center (GLS-DLC)* when client was interested in applying for a protective order, however was unable to complete the application process during her shelter stay. Client transitioned to family, specifically her brother, upon exit on April 19, 2017 at 7:20pm.

Client #2337 Client entered the shelter on April 19, 2017 at 12:16pm with her minor niece, age seven (7), who she had Power of Attorney (POA) over. Client is a forty-four (44) year old married Chamorro woman who is a U.S. citizen. Client was assisted with food and shelter. Client was not interested in applying for a protective order. Client transitioned back to perpetrator upon exit on April 23, 2017 at 7:22am.

Client #2329 Client entered the shelter on March 01, 2017 with her minor child, age; six (6). Client is a twenty-seven (27) year old single Chamorro woman who is a U.S. citizen. Client was assisted with transportation pick-up and drop-off services to and from client's child's school and with grocery shopping. Client was assisted with coordination services with the *Guam Police Department- Domestic Assault Response Team (GPD-DART)* for assistance with police escort services in order for client to obtain her personal belongings. Client was also assisted with creating a financial plan for client to be able to plan out how she will be able to pay off her arrears with various agencies. Client was also assisted with transportation services to an employment fair where client was hired and is currently in the process of completing the process of becoming employed with the agency. Client was assisted with applying for and receiving a protective order. Transportation and accompaniment to the court hearing were provided. Client is an active client.

Client #2330 Client entered the shelter on March 12, 2017 at 12:55pm with her four (4) minor children, ages; seven (7), ten (10), twelve (12), and fourteen (14). Client is a thirty-four (34) year old married Filipino woman who is a Permanent Resident Alien, residing on Guam with a Green Card. Client was assisted with transportation pick-up and drop-off services to and from client's children's school. Client was also assisted with changing the authorized persons of who can pick up her children at school and was also assisted with seeking legal services that assisted with advice regarding guardianship rights which resulted in assistance from that agency in providing a notarized document to allow client to be added to the list of people allowed to have access to her children and children's information at the various schools her children are enrolled at. Client was assisted with applying for Public Benefits to include; Supplemental Nutritional Assistance Program (SNAP) benefits, Welfare, and Medically Indigent Program (MIP) with the *Department of Public Health and Social Services (DPHSS)*, was provided respite care for her children when

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client needed to attend her DPHSS- Public Benefits appointment, which transportation was also provided for, and is currently waiting to hear news if she is able to receive these benefits. Client was also assisted with seeking advice regarding the hostage of her and her children's documents from a family member from *Guam Police Department- Domestic Assault Response Team (GPD-DART)*. Client was also assisted with making a police report with the *Guam Police Department (GPD)*. Client is a possible candidate for the *Catholic Social Service- Alee Shelter Transitional Housing Program* and is currently in the process of being transitioned into the program. Client was interested and assisted in applying for a protective order, however was unable to do so due to insufficient evidence. Client is an active client.

Client #2193-1 Client entered the shelter on April 20, 2017 at 8:05pm with her minor child, age four (4) days old. Client is a thirty-six (36) year old single Hawaiian woman who is a U.S citizen. Client was assisted with monetary assistance to be able to obtain a declaration from the *Guam Memorial Hospital* in order for client to apply for a social security card with the Social Security Office and to help obtain her baby's birth certificate from GMH, however was unable to do due to legal complications regarding the child's name. Assistance was then provided in order for client to obtain the necessary documentation to allow for client to be able to obtain her child's birth certificate, to include notary referral assistance, transportation to the notary agency, and monetary assistance to obtain the needed document. Client is still currently in the process of obtaining her child's birth certificate. Client is not interested in applying for a protective order. Client is an active client.

Client #2338 Client entered the shelter on April 27, 2017 at 5:51pm with her three (3) minor children, ages four (4), eight (8), and twelve (12). Client is a forty-one (41) year old married Filipino woman who is residing on Guam with a Green Card. Upon entry, client brought her personal vehicle to the shelter, which she utilized for transportation. Client was assisted with food and shelter. Client is not interested in applying for a protective order. Client is an active client.

Client #2201-1 Client entered the shelter on April 30, 2017 at 1:35am. Client is a thirty-nine (39) year old single Caucasian woman who is a U.S. citizen. Client was assisted with food and shelter. Client was also assisted with transportation services to the *Guam Medical Regional City (GRMC)* when client sought medical attention. Client is not interested in applying for a protective order. Client is an active client.

May 2017

During the month of May 2017, the Alee I Catherine's Home of Family Violence Domestic Assault shelter received a total of two hundred twenty-nine (229) calls:

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Nineteen (19) possible client referral calls from agencies; to include; sixteen (16) self-referrals, and three (3) from VARO, one hundred forty (140) active clients inquiring/giving information, thirteen (13) past client inquiring/giving information, one (1) call for active clients, four (4) calls for former clients, eighteen (18) outside agency calls inquiring/giving information, twenty-seven (27) program/staff related calls, five (5) calls for donations inquiries, and two (2) wrong numbers.

Alee I provided services for a total of thirteen (13) clients for the month of May; five (5) new clients, and five (5) clients from the previous month.

Active clients for May 2017:

Client #2193-1 Client entered the shelter on April 20, 2017 at 8:05pm with her minor child, age four (4) days old. Client is a thirty-six (36) year old single Hawaiian woman who is a U.S citizen. Client was assisted with monetary assistance to be able to obtain a declaration from the *Guam Memorial Hospital* (GMH) in order for client to apply for a social security card with the Social Security Office and to help obtain her baby's birth certificate from GMH, however was unable to do due to legal complications regarding the child's name. Assistance was then provided in order for client to obtain the necessary documentation to allow for client to be able to obtain her child's birth certificate, to include notary referral assistance, transportation to the notary agency, and monetary assistance to obtain the needed document. Client was in the process of obtaining her child's birth certificate upon exit. Client was not interested in applying for a protective order. It was unknown as to where client transitioned to, as client did not want to disclose upon exit on May 01, 2017 at 11:45am.

Client #2201-1 Client entered the shelter on April 30, 2017 at 1:35am. Client is a thirty-nine (39) year old single Caucasian woman who is a U.S. citizen. Client was assisted with food and shelter. Client was also assisted with transportation services to the *Guam Medical Regional City* (GRMC) when client sought medical attention. Client was not interested in applying for a protective order. Client was evicted due to curfew violations of not calling and not returning to the shelter. It was unknown as to where client transitioned to upon exit/ eviction on May 01, 2017 at 11:59am.

Client #2339 Client entered the shelter on May 04, 2017 at 2:12am. Client is a twenty-seven (27) year old single Chamorro woman who is a U.S. citizen. Client was assisted with food and shelter. Client was not interested in applying for a protective order. Client was evicted due to curfew violations of not calling and not returning to the shelter. It was unknown as to where client transitioned to upon exit/ eviction on May 04, 2017 at 8:00am.

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Client #2341 Client entered the shelter on May 04, 2017 at 12:20pm. Client is a thirty-nine (39) year old single Chamorro woman who is a U.S. citizen. Client was assisted with food and shelter. Client was assisted with applying for Public Benefits *with the Department of Public Health and Social Services (DPHSS)*, which client were given the applications forms for. Client was not interested in applying for a protective order. Client was evicted due to curfew violations of not calling and not returning to the shelter. Client later informed shelter via phone call that she returned back home. Client transitioned back home upon exit/ eviction on May 15, 2017 at 11:02am.

Client #2343 Client entered the shelter on May 14, 2017 at 9:25pm with her minor child, age twelve (12). Client is a forty-three (43) year old single Chamorro woman who is a U.S. citizen. Upon entry, client brought her personal vehicle to the shelter which she utilized for transportation. Client was assisted with food and shelter. Client was not interested in applying for a protective order. Client was evicted due to curfew violations of not calling and not returning to the shelter. It was unknown as to where client transitioned to upon exit/ eviction on May 16, 2017 at 9:35pm.

Client #2344 Client entered the shelter on May 16, 2017 at 5:00pm. Client is a nineteen (19) year old single Chuukese woman who is a U.S. citizen. Client was assisted with food and shelter. Client was not interested in applying for a protective order. Client was evicted due to curfew violations of not calling and not returning to the shelter. It was unknown as to where client transitioned to upon exit/ eviction on May 17, 2017 at 9:00am.

Client #2340 Client entered the shelter on May 01, 2017 at 7:56pm with her three (3) minor children, ages; five (5), nine (9), and thirteen (13). Client is a thirty-six (36) year old divorced Filipino woman who is a Permanent Resident Alien. Upon entry, client brought her personal vehicle to the shelter, which she utilized for transportation. Client was assisted with submitting her Public Benefits Change Report at the *Department of Public Health and Social Services (DPHSS)*. Client was assisted with applying for child support with the *Office of the Attorney-Child Support Division*, which client was given the application forms for and with referral services to *I Famagu'on-ta* when she sought counseling services for her children. Client was also interested with drug/alcohol rehabilitation services from the *Oasis Empowerment Center*, which she began applying for prior to entering the shelter and continued services during her shelter stay. In regards to housing, client was assisted with applying for the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)* which client was given the application forms for. Client interested in applying for a protective order, which she applied for on her own during shelter stay. Client was in the

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process of applying for a protective order upon exit. Client transitioned to family, specifically her mother upon exit on May 23, 2017 at 11:55am.

Client #2330 Client entered the shelter on March 12, 2017 at 12:55pm with her four (4) minor children, ages; seven (7), ten (10), twelve (12), and fourteen (14). Client is a thirty-four (34) year old married Filipino woman who is a Permanent Resident Alien, residing on Guam with a Green Card. Client was assisted with transportation pick-up and drop-off services to and from client's children's school. Client was also assisted with changing the authorized persons of who can pick up her children at school and was also assisted with seeking legal services that assisted with advice regarding guardianships rights which resulted in assistance from that agency in providing a notarized document to allow client to be added to the list of people allowed to have access to her children and children's information at the various schools her children are enrolled at. Client was assisted with applying for Public Benefits to include; Supplemental Nutritional Assistance Program (SNAP) benefits, Welfare, and Medically Indigent Program (MIP) with the *Department of Public Health and Social Services (DPHSS)*, and was able to receive SNAP. Client was provided respite care for her children when client needed to attend her DPHSS- Public Benefits appointment, which transportation was also provided for. Client was also assisted with seeking advice regarding the hostage of her and her children's documents from a family member from *Guam Police Department- Domestic Assault Response Team (GPD-DART)*. Client was also assisted with making a police report with the *Guam Police Department (GPD)*. Client is a possible candidate for the *Catholic Social Service- Alee Shelter Transitional Housing Program* and is currently in the process of being transitioned into the program. Client was interested and assisted in applying for a protective order, however was unable to do so due to insufficient evidence. Client is an active client.

Client #2338 Client entered the shelter on April 27, 2017 at 5:51pm with her three (3) minor children, ages four (4), eight (8), and twelve (12). Client is a forty-one (41) year old married Filipino woman who is residing on Guam with a Green Card. Upon entry, client brought her personal vehicle to the shelter, which she utilized for transportation. Client was assisted with food and shelter. In regards to housing, client was assisted with applying for the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)* which client was given the application forms for. Client is interested in applying for a protective order and is currently in the process of applying. Client is an active client.

Client #2265-1 Client entered the shelter on May 23, 2017 at 11:25pm with her three (3) minor children, ages; two (2), three (3), and four (4). Client is a twenty-three (23) year old single Chamorro woman who is a U.S. citizen. Client was assisted with food and shelter. Client is

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interested in applying for a protective order and is currently in the process of applying. Client is an active client.

Client #2345 Client entered the shelter on May 31, 2017 at 9:10pm with five (5) of her minor children, ages; six (6), nine (9), ten (10), fourteen (14), and seventeen (17). Client is a forty-four (44) year old married Marshallese woman who is a Permanent Resident Alien. Client was assisted with food and shelter. Client is not interested in applying for a protective order. Client is an active client.

June 2017

During the month of June 2017, Alee I Catherine's Home for Family Violence Domestic Assault shelter received a total of One Hundred thirty-eight (138) calls:

Seven (7) possible client referral calls from agencies, to include four (4) self-referrals, one (1) DART, one (1) VARO and one (1) Oasis. Eighty (80) active clients inquiring/giving information, five (5) past client inquiring/giving information, Ten (10) calls for active clients, twelve (12) outside agency calls inquiring/giving information, Sixteen (16) program/staff related calls, five (5) calls for donations inquiries, two (2) wrong number calls, and one (1) hang up.

Alee I provided services for a total of nine (9) clients for the month of July; five (5) new clients, and four (4) clients from the previous month.

Active clients for June 2017:

Client #2345 Client entered the shelter on May 31, 2017 at 9:10pm with 5 her five (5) minor children, ages; six (6), nine (9), ten (10), fourteen (14), and seventeen (17) and was later joined by her other minor child, age sixteen (16). Client is a forty-four (44) year old married Marshallese woman who is a Permanent Resident Alien. Upon entry, client brought her personal vehicle to the shelter which she utilized for transportation. Client was assisted with submitting her Public Benefits Change Report to the *Department of Public Health and Social Services (DPHSS)* by providing her with the necessary documentation and forms. In regards to housing, client was assisted with applying for the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)* which client was given the application forms for. Client was not interested in applying for a protective order. Client transitioned back home to her husband/ perpetrator upon exit on June 01, 2017 at 7:55pm.

Client #2347 Client entered the shelter on June 07, 2017 at 1:35pm. Client is a fifty-one (51) year old divorced Chamorro woman who is a U.S. citizen. Client was assisted with food and

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shelter. Client was not interested in applying for a protective order. Client transitioned to family, specifically her son, upon exit on June 09, 2017 at 4:20pm.

Client #2341-1 Client entered the shelter on June 14, 2017 at 12:20pm. Client is a thirty-nine (39) year old single Chamorro woman who is a U.S citizen. Client was assisted with food and shelter. Client was not interested in applying for a protective order. Client transitioned to family, specifically her sister, upon exit on June 19, 2017 at 2:25pm.

Client #2180-2 Client entered the shelter on June 27, 2017 at 3:56pm with her two (2) minor children, ages; eleven (11) months and seven (7) years old. Client is a thirty-one (31) year old single Chuukese woman who is Permanent Resident Alien. Client was assisted with food and shelter. Client was not interested in applying for a protective order. Client is an active client.

Client #2330 Client entered the shelter on March 12, 2017 at 12:55pm with her Four (4) minor children, ages; seven (7), ten (10), twelve (12), and fourteen (14). Client is a thirty-four (34) year old married Filipino woman who is a Permanent Resident Alien, residing on Guam with a Green Card. Client was assisted with transportation pick-up and drop-off services to and from client's children's school. Client was also assisted with changing the authorized persons of who can pick up her children at school and was also assisted with seeking legal services that assisted with advice regarding guardianships rights which resulted in assistance from that agency in providing a notarized document to allow client to be added to the list of people allowed to have access to her children and children's information at the various schools her children are enrolled at. Client was also assisted with transportation services to the *Guam Department of Revenue and Taxation*, where client applied for driver's license examination scheduling, and with transportation services to the *University of Guam*, where the driver's license examination was held, in client's efforts to obtain a Guam driver's license. Client was assisted with applying for Public Benefits to include; Supplemental Nutritional Assistance Program (SNAP) benefits, Welfare, and Medically Indigent Program (MIP) with the *Department of Public Health and Social Services (DPHSS)*, and was able to receive SNAP. Client was provided respite care for her children when client needed to attend her DPHSS- Public Benefits appointment, which transportation was also provided for. Client was also assisted with seeking advice regarding the hostage of her and her children's documents from a family member from *Guam Police Department- Domestic Assault Response Team (GPD-DART)*. Client was also assisted with making a police report with the *Guam Police Department (GPD)*. Client is a possible candidate for the *Catholic Social Service- Alee Shelter Transitional Housing Program* and is currently in the process of being transitioned into the program. Client was interested and assisted in applying for a protective order, however was unable to do so due to insufficient evidence. Client is an active client.

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Client #2338 Client entered the shelter on April 27, 2017 at 5:51pm with her three (3) minor children, ages four (4), eight (8), and twelve (12). Client is a forty-one (41) year old married Filipino woman who is residing on Guam with a Green Card. Upon entry, client brought her personal vehicle to the shelter, which she utilized for transportation. Client was assisted with food and shelter. In regards to housing, client was assisted with providing the *Guam Housing and Urban Renewal Authority (GHURA)- Public Housing Program* the proper documentation in order to boost client's status on the waiting list, and with applying for the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)* which client was given the application forms for. Client is interested in applying for a protective order and is currently in the process of applying. Referral services in order for client to apply for a protective order were provided. Client is an active client.

Client #2365-1 Client entered the shelter on May 22, 2017 at 11:25pm with her three (3) minor children, ages; two (2), three (3), and four (4). Client is a twenty-four (24) year old single Chamorro woman who is a U.S. citizen. Client was assisted with making referrals for psychological and physical assessment services with the *Karinu* for client's children. Client was assisted with filing a police report and transportation and accompaniment to the police station were provided. Furthermore, babysitting respite services were provided by shelter staff when client was at the police station. Client was also assisted with informing the *Guam Housing and Urban Renewal Authority (GHURA)- Public Housing Program* regarding her status of leaving her GHURA home, and began the process of terminating her contract with the program. Client was assisted with applying for and receiving a protective order. Transportation and accompaniment to the hearing was provided, along with babysitting respite services by shelter staff. Client is an active client.

Client #2346 Client entered the shelter on May 05, 2017 at 11:45pm with her two (2) minor children, ages; one (1) and three (3), and was later joined by her two (2) month old baby. Client is a twenty-seven (27) year old married Chuukese woman who is a U.S. citizen. Upon entry, client brought her personal vehicle to the shelter which she utilized for transportation. Client was assisted with submitting her Public Benefits Change Report to the *Department of Public Health and Social Services (DPHSS)* by providing her with the necessary documentation and forms. In regards to housing, client was assisted with providing the *Guam Housing and Urban Renewal Authority (GHURA)- Public Housing Program* the proper documentation in order to boost client's status on the waiting list, and with applying for the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)* which client was given the application forms for. Client is interested in applying for a

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protective order and is currently in the process of applying. Referral services in order for client to apply for a protective order were provided. Client is an active client.

Client #2328-2 Client entered the shelter on June 29, 2017 at 3:30pm with her minor child, age five (5). Client is a twenty-two (22) year old single Chuukese woman who is a *Permanent Resident Alien*. Client was assisted with food and shelter. Client was interested in applying for a protective order upon entry, however later changed her mind. Client is an active client.

Maintenance:

April 2017

There were no maintenance issues this month.

- ❖ April 3, 2017: Melissa San Nicolas of the Department of Public Health and Social Services Bureau of Social Service Administration conducted the quarterly monitoring of the shelter. No issues/concerns were brought up.

May 2017

There were no maintenance issues this month.

June 2017

- June 3, 2017: Air conditioning units were cleaned.
- June 14, 2017: Grease trap cleaning was conducted by Detry Plumbing.

Alee 2 Children's Home

April 2017

For the Month of April, the shelter served a total of thirteen (13) children with ages four (4) to sixteen (16). Of the children, there were: eight (8) Chamorro, two (2) Filipino, two (2) Chuukese, and one (1) Caucasian. Services provided included personal care, teaching life skills, transportation to school, visitations, and various appointments as well as recreational activities.

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On April 11, an appointment was made with Stephanie Guzman from Sanctuary Inc., in order to assess three (3) female minors at the shelter.

On April 13, SW received a phone call from CPS regarding two female minors (fifteen (15) and twelve (12) at the shelter. SW was informed that both minors would be exiting the shelter and placed with Sanctuary Inc. Both sisters exited at 4pm. Transportation services were provided to assist in transitioning them out of the shelter.

On April 19, SW received a phone call from CPS in regards to the female minor (16ys) at the shelter. SW was informed that minor would be exiting the shelter and placed with Sanctuary Inc. On April 21, a CPS Social Worker arrived at the shelter to provide transportation for minor and to assist in transitioning her out of the shelter.

Currently at the shelter, we have eight (8) Chamorro minors, two (2) Filipino minors, and one (1) Caucasian minor.

For one set of siblings, there were a total of nine (9) visitations were made for this month. Visitations took place at Child Protective Services office as well as Barrigada Park with their parents.

For another set of siblings, there were a total of four (4) visitations made for this month. Visitations took place at Child Protective Services office with their mother. They also had one (1) appointment with Client Services, specifically with Lisa Baza.

As for the male minor (4yrs.), a total of four (4) visitations were made for this month. Visitations took place at Child Protective Services office with both mother and father.

As for the female minor (16yrs.), a total of four (4) visitations were made for this month. Visitations took place at Tamuning Wendy's, with her boyfriend's mother. A total five (5) appointments were made with Client Services, specifically with Lisa Baza and Juan Rapadas. Minor also had appointments made with *Women, Infants and Children, Department of Public Health and Social Services, Marianas Physicians Group, and Guam Radiology* in regards to her pregnancy.

May 2017

For the month of May, the shelter served a total of twelve (12) children with ages four (4) to sixteen (16). Of the children, there were: eight (8) Chamorro, three (3) Chuukese and one (1) Caucasian. Services provided included personal care, teaching life skills, transportation to school, visitations, and various appointments as well as recreational activities.

CATHOLIC SOCIAL SERVICE ADMINISTRATION QUARTERLY REPORT

On May 03, Social Worker (SW) received a phone call from Child Protective Service (CPS) in regards to the female minor (16yrs) at the shelter. SW was informed that minor would be exiting the shelter and placed into Sanctuary Inc. On May 04, a CPS Social Worker arrived at the shelter to provide transportation for minor and to assist in transitioning her out of the shelter.

Currently at the shelter, we have eight (8) Chamorro minors, three (3) Chuukese, and one (1) Caucasian minor.

For one set of siblings, there were a total of eight (8) visitations made for this month. Visitations took place at the Barrigada Park with their parents, under the supervision of a home maker. This set of siblings entered the shelter on December 5, 2016, making their stay at the shelter at six (6) months. As per their CPS worker S. Quinata, the parents are participating in court ordered visitations with the children as well as counseling sessions with Lisa Baza at Client Services. On May 30 Alee Social Worker was informed that a potential foster family was interested in taking in the two (2) younger siblings. Potential foster family is undergoing home visits to determine if home is suitable for placement.

For another set of siblings, there were a total two (2) visitations made for this month. Visitations took place at the CPS office with their mother. They also had one (1) appointment with Client Services, specifically with Lisa Baza. This set of siblings entered the shelter on January 1, 2017, making it five (5) months at the shelter. CPS caseworker M. Blas is currently conducting home visits with relatives to determine placement.

As for the female minor (16yrs.), a total of five (5) visitations were made for this month. Visitations took place at the Tamuning Wendy's, with her boyfriend's mother. A total of three (3) appointments with Client Services, specifically with Lisa Baza. Minor also had appointments with *Women, Infants and Children* as well *Marianas Physicians Group* in regards to her pregnancy. On May 31st, a court hearing took place to determine the placement of the minor. It was suggested by Judge Sukola that the minor transition to her boyfriend's mother. SW will be working with the CPS worker in the coming days to complete the transition. This minor entered the shelter on March 7, 2017, making it three (3) months at the shelter.

As for the male minor (4yrs.), a total of five (5) visitations were made for this month. Visitations took place at CPS, with both mother and father. As per CPS caseworker C. Marquez, an upcoming Court hearing will determine the placement status of the minor. The minor entered the shelter on March 23, 2017.

CATHOLIC SOCIAL SERVICE ADMINISTRATION QUARTERLY REPORT

June 2017

For the Month of June, the shelter served a total of twelve (12) children with ages four (4) to sixteen (16). Of the children, there were eight (8) Chamorro, three (3) Chuukese, and one (1) Caucasian. Services provided included personal care, teaching life skills, transportation to school, visitations and various appointments as well as recreational activities.

On June 05, Social Worker (SW) received a phone call from Child Protective Services (CPS) in regards to the female minor (16yrs) at the shelter. SW was informed that minor would be exiting the shelter and placed with her boyfriend's mother. On June 06, minor was transported by Alee staff to the designated drop-off location, where she transitioned to boyfriend's mother.

Currently at the shelter, we have seven (7) Chamorro minors, three (3) Chuukese minors, and one (1) Caucasian minor.

On June 12, 2017 the SW received a phone call from CPS in regards to placement for a male minor (11yrs). The minor had been a former client at the shelter until he was transitioned to a foster family. The SW was informed that the foster family would be relocating to the mainland, leaving the minor in need of emergency placement for the time being. On June 13, minor was transitioned into the Alee 2 Children's Home. For the month of June, there were a total of nine (9) visitations made with the foster family just before they departed island. Visitations took place at the Tamuning KFC Restaurant with both foster parents. Minor also had one appointment with *Soar Physical Therapy*, in which his CPS Social Worker provided transport. Currently, CPS case worker C. Flores is looking for other placement options for the minor. Minor entered the shelter on June 12, 2017 (19 days).

For one (1) set of siblings, there were a total of four (4) visitations made for this month. Visitations took place at the Barrigada Park with their parents, under the supervision of a home maker. On June 06, a court hearing took place regarding the court ordered visitations. The hearing resulted in adjusting the visitations to take place once a week for two (2) hours. On June 12, the minors were enrolled in the *B.P Carbullido Summer School Program* which will take place until the 17th of July. Within this month, a dental appointment made to *Hafa Adai Dental* where minor treatments were performed on all four minors. As per CPS worker R. Pangelinan, who is currently overseeing this case, the status of the minors will remain the same until their CPS caseworker worker S. Quinata returns from off-island. The siblings entered the shelter on December 5, 2016 (208 days).

As for the male minor (4yrs), a total of nine (9) visitations were made for this month. Six (6) visits took place at CPS while three (3) were at Erica's House. All visits took place with both

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mother and father, under the supervision of a home maker or a facilitator. As per CPS caseworker C. Marquez, all future visits will now take place at Erica's House. One (1) appointment was made with Client Services, specifically with Lisa Baza. Minor also had a follow-up appointment with Dr. Castro at *Guam ENT* where he was examined for his throat. On June 12, the minor began summer camp, *Camp Hyatt*, in which Alee Staff assists with transportation. CPS caseworker had informed Alee SW that summer camp would run through the entire summer. Minor entered the shelter on March 23, 2017 (100 days).

For another set of siblings, a follow-up was made in regards to their placement. As per caseworker M. Blas, grandparents have applied for housing under the *Family Unification Program*. Alee SW was informed that the grandparents are potential family members that the minors will transition to. Due to their current housing not meeting standard requirements, the minors will not be able to transition until further notice. Shelter logs and incidents reports that reflect their recent behavior have been forwarded to the caseworker to press on the matter of placement. Minors entered the shelter on January 1, 2017 (181 days).

As for another set of siblings, CPS caseworker R. Tomy is currently locating potential family members that would be able to take in the three minors (11yrs, 10yrs, and 8yrs). The minors entered the shelter on May 31, 2017 (31 days).

Maintenance:

April 2017

There were no maintenance issues this month.

- ❖ April 3, 2017: Melissa San Nicolas of the Department of Public Health and Social Services Bureau of Social Service Administration conducted the quarterly monitoring of the shelter. No issues/concerns were brought up.

May 2017

May 23, 2017: Kautz and Sons repaired a broken bedroom window.

June 2017

- June 23, 2017: Yard Maintenance

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Trainings:

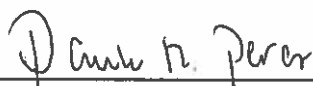
- April 5-6, 2017: Social Workers A. Tagudin and Y. Towai attended the "Neuroscience of Trauma on Adolescent Brain Development Training" Hosted by Guam Behavioral Health and Wellness Center at the Pacific Star Resort.
- April 19, 2017: Social Worker Y. Towai and Administrative Assistant D. Cruz participated in the "Transitional Program Designs" Taking a Closer Look at Model Programs Webinar hosted by the National Network to End Domestic Violence.
- April 20, 2017: Administrative Assistane D. Cruz attended a Department of Labor Clinic in regards to Worker's Compensation guidelines.
- April 26, 2017: Social Workers A. Tagudin and Y. Towai participated in the "Leading with Emotional Intelligence" Webinar Presented by: Futures Without Violence in partnership with the U.S. Dept. of Justice/ OVW.
- April 27, 2017: Social Worker A. Tagudin attended the Guam Coalition Against Sexual Assault and Family Violence RESHAP (Resource Sharing Partners) Roundtable held at the Immaculate Heart of Mary conference room.
- May 24-25, 2017: The Guam Coalition Against Sexual Assault and Family Violence facilitated the "kNOW MORE Conference-To End Sexual Violence" and was attended by Social Workers A. Tagudin and Y. Towai.
- May 27, 2017: Social Worker A. Tagudin and Shelter Worker T. Ruluked attended First Aid and CPR Certification Training.
- June 22, 2017: Webinar OVW-TH: Measuring Effectiveness Initiative attended by SW Y. Towai & Administrative Assistant D. Cruz.
- June 22, 2017: Equal Employment Opportunity training facilitated by Department of Labor and was attended by SW's A. Tagudin and Y. Towai, & Administrative Assistant D. Cruz.
- June 27-29, 2017: The United States Department of Justice-Office on Violence Against Women (OVW) and the National Clearinghouse on Abuse in Later Life (NCALL) hosted a Victim Services Training of Trainers (VS-TOT) for FY2016 Enhanced Training and Services to End Abuse in Later Life Program in Saint Paul, Minnesota and was attended by SW A. Tagudin.

In Kind and Monetary Donations:

- April 3, 2017: Steve Leon Guerrero donated women's clothing and miscellaneous items household items valued at \$200.
- April 6, 2017: Faye Reyes donated women's clothing valued at \$75.00
- April 8, 2017: The Guam United Methodist Church donated toiletries valued at \$ 150.00.

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- April 14, 2017: Easter Buddies donated Easter Goody Bags for both the women and children: in the shelters with a value of \$150.00
- April 12, 2017: Luz Oberiano: donated women's clothing and Easter outfits for boys and girls valued at \$150.00.
- April 15, 2017: Calvin Klein donated hand bags, flip flops, wallets, and bags valued at \$2911.00.
- May 6, 2017: The Chinese Women's Association made a \$1,000.00 donation.
- May 9, 2017: The Agana Heights Parish donated nonperishable goods.
- May 18, 2017: The John F. Kennedy High School Airforce Junior ROTC program made a \$500.00 donation.
- May 22, 2017: The John F. Kennedy Tourism class made a donation of nonperishable goods.
- May 23, 2017: The International Literacy Association made a donation of books.
- June 16, 2017: The Department of Public Health and Social Services Bureau of Nutrition Services Women, Infant, Children donated frozen vegetables, bread, milk, juice, and cereal
- June 22, 2017: The Department of Public Health and Social Services Bureau of Nutrition Services Women, Infant, Children donated frozen vegetables, bread, milk, juice, and cereal
- June 14, 2017: Welcome Home Realty donated women and children's clothing
- June 30, 2017: Janet Qurroga donated woman's clothing, and night stands



Paula M. Perez – Deputy Director