



**DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES**  
**GOVERNMENT OF GUAM**  
 123 CHALAN KARETA  
 MANGILAO, GUAM 96913-6304



EDDIE BAZA CALVO  
 GOVERNOR

RAY TENORIO  
 LIEUTENANT GOVERNOR

LEO G. CASIL  
 ACTING DIRECTOR, DPHSS

**REQUEST FOR PROPOSALS (RFP)**  
**RFP/DPHSS-2018-008 In-Home Services (IHS) Program**

The Department of Public Health and Social Services (DPHSS), Division of Senior Citizens (DSC), is requesting proposals from qualified Service Providers to provide Island-Wide professional Title III In-Home Services in keeping with Title III Older Americans Act of 1965 as amended, 45 CFR Chapter XIII, Subchapter C, Part 1321, the Administration for Community Living's program requirements and all the grant requirements applicable to subrecipients of federal funds set forth in 2 CFR Part 200, and 45 CFR Part 75, DPHSS, DSC State Plan on Aging and all applicable policies, requirements, handbooks and the laws and regulations of the government of Guam.

Project funding provided by the Prime Award from the United States Department of Health & Human Services, Administration for Community Living, In-Home Services Program. Grant Document Number 18AAGUT3SS and Catalog of Federal Domestic Assistance (CFDA) Number 93.044 Title III-B under Title 45 Code of Federal Regulations, Part 92 and Sub Award passed through by the DPHSS, DSC and local government of Guam Funds.

**RFP/DPHSS- 2018-008 IN-HOME SERVICES (IHS) PROGRAM**

Contractor – Subawardee/Subrecipient will provide Title III compliant management and operations of island-wide In-Home Services (in the nature of Chore, Homemaker and Personal Care) to a minimum of 400 frail, homebound or otherwise isolated individuals age 60 and older, who are at risk of institutionalization due to limitation on their ability to function independently.

RFP Program Specifications are available for pickup and/or public viewing at the DPHSS, DSC, located at 130 University Drive, Suite 8 University Castle Mall, Mangilao, beginning **Thursday, July 5, 2018 from 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 5:00 p.m. Chamorro Standard Time (Guam Time)** and is downloadable at [www.dphss.guam.gov](http://www.dphss.guam.gov) in a pdf format. DPHSS, DSC recommends that prospective offerors/respondents register with the DPHSS, DSC to ensure that they receive notices regarding any changes or updates to the RFP. The DPHSS, DSC will not be liable for failure to provide notice to any party who does not register contact information.

**A Pre-Proposal Conference is scheduled for Tuesday, July 17, 2018 at 9:00 a.m. Chamorro Standard Time (Guam Time) at the Guam Power Authority (GPA)/Guam Waterworks Authority (GWA) Procurement Office, Room 101, 1<sup>st</sup> Floor, Gloria B. Nelson Public Service Building, 688 Route 15, Fadian Mangilao. Attendance at the Pre-Proposal Conference is highly recommended, but not a prerequisite for submission of a proposal.**

All inquiries, clarifications or questions must be submitted in writing **no later than 3:00 p.m., Chamorro Standard Time (Guam Time), Tuesday, July 24, 2018.** Contact person: Ms. Charlene D. San Nicolas, Program Coordinator. Telephone: (671) 735-7421 or (671) 735-7415. Interested offerors shall submit proposals to: Division of Senior Citizens, Attention: Mr. Arthur U. San Agustin, MHR, Senior Citizens Administrator, 130 University Drive, Suite 8, University Castle Mall, Mangilao, **no later than 3:00 p.m., Chamorro Standard Time (Guam Time), Tuesday, July 31, 2018.** Late submissions shall not be evaluated.

**LEO G. CASIL, Acting Director**

Ad paid for by local government of Guam Funds, Division of Senior Citizens, Department of Public Health and Social Services