



GOVERNMENT OF GUAM  
 DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES  
 DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT



**EDDIE BAZA CALVO**  
 GOVERNOR

**RAY TENORIO**  
 LIEUTENANT GOVERNOR

**JAMES W. GILLAN**  
 DIRECTOR

**LEO G. CASIL**  
 DEPUTY DIRECTOR

NOV 18 2014

Honorable Judith T. Won Pat, Ed.D.  
 Speaker, 32<sup>nd</sup> Guam Legislature  
 Suite 201, 155 Hesler Place  
 Hagatna, Guam 96910

Office of the Speaker  
 Judith T. Won Pat, Ed.D

Date: 11-14-14

Time: 10:31am

Received By: [Signature]

Dear Speaker Won Pat:

*Buenas yan Hafa Adai!* In accordance with Public Law 32-068, Chapter XIII, Section 10, please find the enclosed Final Report of Expenditures for Non-Profit Organizations awarded contracts in Fiscal Year 2014 to perform aging services for the Division of Senior Citizens. The reports are from Catholic Social Service.

Should you have any questions, you may contact Mr. Arthur U. San Agustin, MHR, Senior Citizens Administrator, Division of Senior Citizens at 735-7415 or 7421.

*Senseramente,*  
  
**JAMES W. GILLAN**

Enclosures

Service Provider:  
Catholic Social Service  
Non-Profit Organization

**FY 2014 Adult Day Care  
Program Disclosure**

Administered by:  
Division of Senior Citizens  
Department of Public Health and Social Services

ADULT DAY CARE  
2014 Year-To-Date Program Expenditures

In compliance with Public Law 32-068, Chapter XIII, Section 10, the aforementioned is a full disclosure of all expenditures of funds for the Adult Day Care Services Program for Fiscal Year 2014.

Mario Gallego, Chief Financial Officer  
Catholic Social Service

Date: 11/07/2014

Diana B. Celvo, Executive Director  
Catholic Social Service

Date: 11/8/2014

No. of Months into Fiscal Year:	12
Monthly Average of Expenditures:	\$85,525.07
Total Contract Award (Encumbrance):	\$1,027,821.08
Remaining Balance:	\$1,520.20
Total Contract Award (Encumbrance): Negotiated Balance Due:	\$1,027,821.08
	\$0.00

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 #51

	October	November	December	January	February	March	April	May	June	July	August	September	YTD TOTAL	% of Tot	Budget Amount	Available Balance
<b>PERSONNEL (200)</b>																
Salaries	3,765.80	3,765.80	3,765.80	3,765.80	3,765.80	3,765.80	3,765.80	3,765.80	3,765.80	3,765.80	3,765.80	3,765.80	45,189.69		45,189.69	0.00
FICA Taxes	311.95	311.95	311.95	311.95	311.95	311.95	311.95	311.95	311.95	311.95	311.95	311.95	3,743.37		3,743.37	0.00
Health & Welfare Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Administration Personnel Total	4,077.75	4,077.75	4,077.75	4,077.75	4,077.75	4,077.75	4,077.75	4,077.75	4,077.75	4,077.75	4,077.75	4,077.75	48,933.06		48,933.06	0.00
Administration Operations	2,200.70	2,200.70	2,200.70	2,200.70	2,200.70	2,200.70	2,200.70	2,200.70	2,200.70	2,200.70	2,200.70	2,200.70	26,408.40		26,408.40	0.00
Administration Sub	6,278.45	6,278.45	6,278.45	6,278.45	6,278.45	6,278.45	6,278.45	6,278.45	6,278.45	6,278.45	6,278.45	6,278.45	75,341.46	7.3%	75,341.46	0.00
<b>PERSONNEL - ADVERTISING (201)</b>																
Salaries	41,064.63	44,248.80	43,781.63	43,234.90	44,172.80	62,458.03	41,933.51	43,590.41	44,172.80	44,172.80	65,767.08	37,369.10	555,966.49		556,102.37	135.88
FICA Taxes	3,141.44	3,385.03	3,349.29	3,307.47	3,379.22	4,778.04	3,207.91	3,379.22	3,379.22	3,379.22	5,031.16	2,858.74	42,531.46		43,091.96	560.50
Health & Welfare Benefits	14,442.19	15,544.80	15,996.21	15,238.57	15,544.80	21,941.79	14,771.37	15,342.87	15,544.80	15,544.80	23,149.56	12,996.67	195,448.43		195,491.99	43.56
Health & Welfare FICA	1,104.83	1,189.18	1,177.81	1,164.99	1,189.18	1,678.55	1,130.01	1,173.73	1,189.18	1,173.73	1,770.91	994.25	14,951.69		15,141.02	189.33
Operations Sub	59,733.09	64,367.81	63,704.94	62,933.93	64,286.00	90,856.41	61,042.80	63,441.68	64,286.00	64,286.00	95,718.71	54,218.76	808,898.07	86.2%	809,827.34	929.27
Subtotal (110/111)	66,831.54	70,646.26	69,983.39	69,114.38	70,564.45	97,134.86	67,321.25	69,609.20	70,592.20	70,592.14	102,024.91	60,524.95	884,239.53	86.2%	885,168.80	929.27
Sub Total (220)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.00
<b>CONTRACTUAL (230)</b>																
Equipment Maintenance	375.00	552.96	347.31	358.35	903.43	1,650.40	312.95	0.00	0.00	0.00	0.00	0.00	4,500.00		4,500.00	0.00
Lease Equipment	131.58	131.58	131.58	131.58	131.58	131.59	0.00	130.60	164.73	164.73	164.73	164.73	1,579.00		1,579.00	0.00
Building Rent	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	60,000.00		60,000.00	0.00
Staff Certification/Training	189.17	64.56	560.40	299.55	1,277.57	159.71	118.80	150.00	0.00	690.29	0.00	0.00	3,510.00		3,510.00	0.00
Drug Testing	0.00	0.00	0.00	315.00	630.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	945.00		945.00	0.00
Payroll Fee	126.00	126.00	126.00	107.20	128.35	128.35	109.10	55.14	151.46	151.46	151.46	151.46	1,512.00		1,512.00	0.00
Insurance	0.00	1,115.80	741.30	0.00	64.90	0.00	0.00	0.00	0.00	0.00	1,922.00	0.00	1,922.00		1,922.00	0.00
Printing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Audit	0.00	0.00	0.00	0.00	0.00	2,526.78	0.00	0.00	294.31	882.91	0.00	0.00	3,704.00		3,704.00	0.00
Trash Removal	674.49	774.24	724.37	735.37	552.44	168.17	517.97	505.89	668.77	668.77	780.65	556.87	7,328.00		7,328.00	0.00
Workman's Compensation	451.00	451.00	1,898.00	290.75	290.75	290.75	0.00	0.00	436.13	1,308.37	0.00	0.00	5,416.00		5,416.00	0.00
Building Maintenance	93.75	93.75	208.51	81.00	0.00	249.21	321.40	77.39	0.00	0.00	0.00	0.00	1,125.01		1,125.01	0.00
Client Survey	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (230)	7,040.94	8,399.49	9,127.47	7,318.05	8,979.02	10,304.96	6,380.33	5,919.02	6,715.40	8,066.53	6,096.84	5,873.07	91,541.01	8.9%	91,541.01	0.00
<b>SUBTOTALS - ADVERTISING (240)</b>																
Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Household	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,301.27	2,301.27		2,301.27	0.00
Subtotal (240)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,301.27	2,301.27	0.3%	2,301.27	0.00
<b>EQUIPMENT (250) (under 45,000)</b>																
Printers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	680.00	680.00		680.00	0.00
Battery Back-ups	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	750.00	750.00		750.00	0.00
Subtotal (250)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,430.00	1,430.00	0.1%	1,430.00	0.00
<b>MISCELLANEOUS (260)</b>																
Subtotal (260)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.00
<b>UTILITIES (360)</b>																
Power	0.00	5,093.49	2,429.90	2,349.57	2,310.17	3,543.84	2,234.73	2,407.96	2,655.09	4,524.90	2,655.09	785.26	29,890.00		29,890.00	0.00
Water	0.00	550.87	550.20	344.48	936.25	131.17	106.02	215.64	116.34	116.34	116.34	116.35	3,300.00		3,300.00	0.00
Telephone	509.47	790.38	187.47	503.17	730.25	737.36	510.58	675.42	1,100.00	851.97	851.97	851.97	8,300.00		8,300.00	0.00
Subtotal (360)	509.47	6,434.74	3,167.57	3,097.22	3,976.67	5,412.37	2,851.33	3,299.02	3,871.43	5,493.21	3,623.40	1,783.57	41,490.00	4.0%	41,490.00	0.00
<b>HAZARDOUS WASTE (450)</b>																
Personal Computers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,890.00	5,890.00		5,890.00	0.00
Subtotal (450)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,890.00	5,890.00	0.6%	5,890.00	0.00
<b>SUB-TOTAL</b>	<b>73,581.95</b>	<b>85,396.49</b>	<b>82,888.43</b>	<b>79,629.65</b>	<b>83,529.14</b>	<b>110,852.19</b>	<b>77,250.82</b>	<b>79,394.42</b>	<b>81,179.03</b>	<b>84,951.88</b>	<b>111,745.15</b>	<b>77,772.86</b>	<b>1,026,300.88</b>	<b>100.0%</b>	<b>1,027,821.08</b>	<b>(336.93)</b>
DISALLOWED COSTS	0.00	0.00	0.00	0.00	0.00	0.00	898.02	567.18	0.00	0.00	0.00	0.00	1,268.20		0.00	(1,268.20)
IMPOSED PENALTY (.005%)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	394.14	0.00	0.00	0.00	0.00	394.14		0.00	(394.14)
IMPOSED PENALTY (.01%)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
ADMINISTRATIVE PENALTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
WITHHOLDING PENALTY 10%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
PAID FROM C12060593	196.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	196.79		0.00	(196.79)
<b>GRAND TOTAL</b>	<b>73,581.16</b>	<b>85,396.49</b>	<b>82,888.43</b>	<b>79,629.65</b>	<b>83,529.14</b>	<b>110,852.19</b>	<b>76,352.80</b>	<b>78,433.10</b>	<b>81,179.03</b>	<b>84,951.88</b>	<b>111,745.15</b>	<b>77,772.86</b>	<b>1,026,300.88</b>	<b>100.0%</b>	<b>1,027,821.08</b>	<b>1,520.20</b>

Expenditure Breakdown:	Contract Amount:	Amount Expended:	Balance:
C12060593 - 5101B13730MA102230 (Carry-Over FY13)	\$196.79	(\$196.79)	\$0.00
C12060594 - 5100A141730GA003230	\$782,091.90	(\$782,091.90)	\$0.00
C12060595 - 5101B141730MA102230	\$239,280.57	(\$239,280.57)	\$0.00
C12060596 - 5101B141730MA102230	\$6,448.61	(\$6,428.41)	\$1,520.20
<b>Total Contract Amount:</b>	<b>\$1,027,821.08</b>		
<b>(C12060594/C12060595/C12060596)</b>			

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**FY-2014 RELEASE OF CLAIMS STATEMENT**

CONTRACT: CATHOLIC SOCIAL SERVICE

PROGRAM NAME: ADULT DAY CARE SERVICES

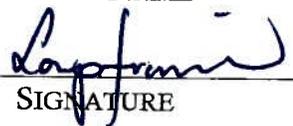
CONTRACT No.: C120600593

KNOWN ALL MEN BY THESE PRESENTS:

In consideration of the promise and the sum of, the total amount of which will not exceed \$ 196.79 lawful money of the United States of America and \$ 196.79 of which has been paid and \$ 0.00 of which is to be paid by the Government of Guam under the above mentioned contract, the undersigned Contractor does, and by the receipt of said sum shall, for itself, its successors and assigns, remise, release and forever discharge the Government of Guam, its officers, agents and employees of and from all liabilities, obligations and claims whatsoever in law and equity under or arising out of said contract.

IN WITNESS WHEREOF, this release has been executed this 16th day of October, 2014.

WITNESS:

LORNA FRANCISCO  
PRINT NAME  
  
SIGNATURE

CATHOLIC SOCIAL SERVICE  
CONTRACTOR  
Diana Calvo  
BY: DIANA B. CALVO  
TITLE: EXECUTIVE DIRECTOR

**CERTIFICATE**

I, MARIO GALANG, certify that I am the CHIEF ACCOUNTANT of the Corporation as Contractor in the foregoing release; that DIANA B. CALVO who signed said release on behalf of the Contractor was the EXECUTIVE DIRECTOR of the Corporation by authority of its governing body and is within the scope of its corporate powers.

  
MARIO GALANG  
NAME AND SIGNATURE

DATE: 10/16/2014

#102  
**RECEIVED**

**FY-2014 RELEASE OF CLAIMS STATEMENT**

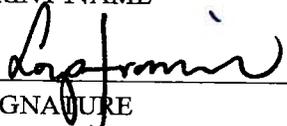
CONTRACT: CATHOLIC SOCIAL SERVICE  
PROGRAM NAME: ADULT DAY CARE SERVICES  
CONTRACT No.: C120600594

**KNOWN ALL MEN BY THESE PRESENTS:**

In consideration of the promise and the sum of, the total amount of which will not exceed **\$ 782,091.90** lawful money of the United States of America and **\$ 782,091.90** of which has been paid and **\$ 0.00** of which is to be paid by the Government of Guam under the above mentioned contract, the undersigned Contractor does, and by the receipt of said sum shall, for itself, its successors and assigns, remise, release and forever discharge the Government of Guam, its officers, agents and employees of and from all liabilities, obligations and claims whatsoever in law and equity under or arising out of said contract.

IN WITNESS WHEREOF, this release has been executed this  
16th day of October, 2014.

**WITNESS:**

LORNA FRANCISCO  
PRINT NAME  
  
SIGNATURE

CATHOLIC SOCIAL SERVICE  
CONTRACTOR  
Diana Calvo  
BY: DIANA B. CALVO  
TITLE: EXECUTIVE DIRECTOR

**CERTIFICATE**

I, MARIO GALANG, certify that I am the CHIEF ACCOUNTANT of the Corporation as Contractor in the foregoing release; that DIANA B. CALVO who signed said release on behalf of the Contractor was the EXECUTIVE DIRECTOR of the Corporation by authority of its governing body and is within the scope of its corporate powers.

  
MARIO GALANG  
NAME AND SIGNATURE

DATE: 10/16/2014

#102  
**RECEIVED**

**FY-2014 RELEASE OF CLAIMS STATEMENT**

CONTRACT: CATHOLIC SOCIAL SERVICE

PROGRAM NAME: ADULT DAY CARE SERVICES

CONTRACT No.: C120600595

KNOWN ALL MEN BY THESE PRESENTS:

In consideration of the promise and the sum of, the total amount of which will not exceed **\$ 239,280.57** lawful money of the United States of America and **\$ 166,436.12** of which has been paid and **\$ 72,844.45** of which is to be paid by the Government of Guam under the above mentioned contract, the undersigned Contractor does, and by the receipt of said sum shall, for itself, its successors and assigns, remise, release and forever discharge the Government of Guam, its officers, agents and employees of and from all liabilities, obligations and claims whatsoever in law and equity under or arising out of said contract.

IN WITNESS WHEREOF, this release has been executed this 16th day of October, 2014.

WITNESS:

LORNA FRANCISCO  
PRINT NAME  
*Lorna Francisco*  
SIGNATURE

CATHOLIC SOCIAL SERVICE  
CONTRACTOR  
*Diana Calvo*  
BY: DIANA B. CALVO  
TITLE: EXECUTIVE DIRECTOR

**CERTIFICATE**

I, MARIO GALANG, certify that I am the CHIEF ACCOUNTANT of the Corporation as Contractor in the foregoing release; that DIANA B. CALVO who signed said release on behalf of the Contractor was the EXECUTIVE DIRECTOR of the Corporation by authority of its governing body and is within the scope of its corporate powers.

*Mario Galang*  
NAME AND SIGNATURE

DATE: 10/16/2014

#107  
**RECEIVED**

**FY-2014 RELEASE OF CLAIMS STATEMENT**

CONTRACT: CATHOLIC SOCIAL SERVICE

PROGRAM NAME: ADULT DAY CARE SERVICES

CONTRACT NO.: C120600596

KNOWN ALL MEN BY THESE PRESENTS:

In consideration of the promise and the sum of, the total amount of which will not exceed **\$ 6,448.61** lawful money of the United States of America and **\$ 0.00** of which has been paid and **\$ 4,928.41** of which is to be paid by the Government of Guam under the above mentioned contract, the undersigned Contractor does, and by the receipt of said sum shall, for itself, its successors and assigns, remise, release and forever discharge the Government of Guam, its officers, agents and employees of and from all liabilities, obligations and claims whatsoever in law and equity under or arising out of said contract.

IN WITNESS WHEREOF, this release has been executed this  
16th day of October, 2014.

WITNESS:

LORNA FRANCISCO  
PRINT NAME  
*Lorna Francisco*  
SIGNATURE

CATHOLIC SOCIAL SERVICE  
CONTRACTOR  
*Diana Calvo*  
BY: DIANA B. CALVO  
TITLE: EXECUTIVE DIRECTOR

**CERTIFICATE**

I, MARIO GALANG, certify that I am the CHIEF ACCOUNTANT of the Corporation as Contractor in the foregoing release; that DIANA B. CALVO who signed said release on behalf of the Contractor was the EXECUTIVE DIRECTOR of the Corporation by authority of its governing body and is within the scope of its corporate powers.

*Mario Galang*  
NAME AND SIGNATURE

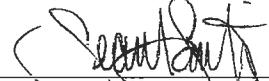
DATE: 10/16/2014

**FY-2014 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5000.00 IN VALUE**  
**CATHOLIC SOCIAL SERVICE**  
**[ ] DEDEDO (DEMENTIA)**

**PROGRAM NAME: Adult Day Care Services**  
**LOCATION: Dededo, Guam**  
**DATE OF INVENTORY REVIEW: September, 2014**

PAGE: 1 OF: 11

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASE D LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
<b>LOBBY RM#101</b>													
June 2011	Black Wooden Table	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
<b>INTAKE RM#102</b>													
	Computer Table	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Brown Micro Fiber Sofa	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Office Desk	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
February 2011	GTA Meridian Digital Centrex Service	1 of 4				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	Reupholstered Blue Side Arm Chair	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	2 Drawer Black Metal Cabinet	1				Donated		Guma Ginefli'e Center		X		100%	
	4 Drawer Metal Cabinet	2				Donated		Guma Ginefli'e Center		X		100%	
	Computer Table	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	All-In-One Laserjet Printer	1	HPM121nF			Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	3-in-one	1	HP3015			Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
<b>SCREENING ROOM #103</b>													
October 2000	2 Door Metal Cabinet W/Lock	3				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Wooden Folding Table	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
February 2005	Folding Chairs	2				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
October 2005	4 Tier Metal Shelf	4				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Wooden Table	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	4Ft. Plastic Folding Table	2				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Desktop Monitor & Tower	1	ACER	ETL48020178120534396L		Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	Overhead Projector	1	3M	170148263		Purchased	Program Funds	Guma Ginefli'e Center		X		100%	

INVENTORY PREPARED BY:  09/05/14  
SIGNATURE AND DATE

Program Supervisor  
POSITION TITLE

INVENTORY VERIFIED BY:  9/8/14  
SIGNATURE AND DATE

Program Manager  
POSITION TITLE

INVENTORY CERTIFIED BY:  9/9/2014  
SIGNATURE AND DATE

Executive Director  
POSITION TITLE

**FY-2014 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5000.00 IN VALUE  
CATHOLIC SOCIAL SERVICE  
[ ] DEDEDO (DEMENTIA)**

**PROGRAM NAME: Adult Day Care Services**  
**LOCATION: Dededo, Guam**  
**DATE OF INVENTORY REVIEW: September, 2014**

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
<b>CONTINUATION RM#103</b>													
	Desktop Computer Monitor	2	Sceptre			Purchased	Program income	Guma Ginefli'e Center		X		100%	
	Wooden Computer Table	1				Donated		Guma Ginefli'e Center		X		100%	
	Television	1	Sharp	782826		Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	Television + VCR	1	Sylvania	6313CG		Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	60" x 60" Projector Screen	1	Apollo	OT6060		Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	Portable Radio	1				Purchased	Program Funds	Guma Ginefli'e		X		100%	
<b>QUIET ROOM RM#105</b>													
	8 Ft. White Folding Table	2				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	5 Tier Wooden Bookshelf	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	1 Wooden Chair	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
<b>STAFF LOUNGE RM#106</b>													
	Folding Chairs	4				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Wooden Folding Table	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	4Tier Wooden Shelf	1				Donated		Guma Ginefli'e Center		X		100%	
	Leather Sofa	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
<b>BEDROOM #107</b>													
February 2005	Single Bed/Wood Headboard	3				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Wheelchairs	6				Donated		Guma Ginefli'e Center		X		100%	
	8 Drawer Wooden Drawer	2				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
<b>RESTROOM #108</b>													
October 2000	5 Tier Black Metal Shelf	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	Paper Towel Dispenser Wall Type	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Soap Dispenser Wall Type	1				Purchased	Program Income	Guma Ginefli'e Center	X			100%	

INVENTORY PREPARED BY: *[Signature]* 09/08/14 *[Signature]*  
SIGNATURE AND DATE POSITION TITLE

INVENTORY VERIFIED BY: *[Signature]* 9/8/14 *[Signature]*  
SIGNATURE AND DATE POSITION TITLE

INVENTORY CERTIFIED BY: *[Signature]* 9/9/14 *[Signature]*  
SIGNATURE AND DATE POSITION TITLE

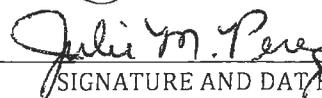
**FY-2014 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5000.00 IN VALUE  
CATHOLIC SOCIAL SERVICE  
[ ] DEDEDO (DEMENTIA)**

<b>PROGRAM NAME: Adult Day Care Services</b>
<b>LOCATION: Dededo, Guam</b>
<b>DATE OF INVENTORY REVIEW: September, 2014</b>

PAGE: 3 OF: 11

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED/LEASED OR DONATED (f)	PURCHASED/LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
<b>BEDROOM #109</b>													
	4 Tier 18in. Plastic Black Shelf	3				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	5 Tier 18in. Plastic Black Shelf	2				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	4 Tier 3ft. Black Plastic Shelf	3				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	4 Tier 3Ft. Whit Plastic Shelf	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
<b>BEDROOM #110</b>													
	4 Tier Metal Shelf	2				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	3 Tier Metal Shelf	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	4 Tier 2Ft. Grey Plastic Shelf	5				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
<b>BATHROOM #111</b>													
October 2000	5 Tier Black Metal Shelf	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	Paper Towel Dispenser Wall Type	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Soap Dispenser Wall Type	1				Purchased	Program Income	Guma Ginefli'e Center	X			100%	
	Shower Chair	1				Donated		Guma Ginefli'e Center		X		100%	
<b>BEDROOM #112</b>													
	Single Bed W/Wooden Frame	2				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	5 Drawer Wooden Shelf	2				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	1 Drawer Side Table	2				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	Table Lamp 2	2				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
<b>LOCKERS #113</b>													
February 2005	Folding Chairs	15				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	White Plastic Chairs	10				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
<b>BATHROOM#114</b>													
	Paper Towel Dispenser	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Soap Dispenser	1				Purchased	Program Income	Guma Ginefli'e Center	X			100%	

INVENTORY PREPARED BY:  09/08/14 Program Supervisor.  
SIGNATURE AND DATE POSITION TITLE

INVENTORY VERIFIED BY:  9/8/14 Program Manager  
SIGNATURE AND DATE POSITION TITLE

INVENTORY CERTIFIED BY:  9/8/2014 EXECUTIVE DIRECTOR  
SIGNATURE AND DATE POSITION TITLE

**FY-2014 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5000.00 IN VALUE  
CATHOLIC SOCIAL SERVICE  
[ ] DEDEDO (DEMENTIA)**

<b>PROGRAM NAME: Adult Day Care Services</b>
<b>LOCATION: Dededo, Guam</b>
<b>DATE OF INVENTORY REVIEW: September, 2014</b>

PAGE: 4 OF: 11

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED/LEASED OR DONATED (f)	PURCHASED/LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
<b>MECHANIC ROOM #115</b>													
	Water Hose	2				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
<b>JANITOR'S CLOSET #116</b>													
	2 Tier 18 Black Shelf	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Mop Bucket W/ Wringer	2				Donated		Guma Ginefli'e Center		X		100%	
<b>BATHROOM #117</b>													
	Paper Towel Dispenser/Wall Type	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Soap Dispenser Wall Type	1				Purchased	Program Income	Guma Ginefli'e Center	X			100%	
<b>ACTIVITY RM #118</b>													
October 2000	6Ft. White Folding Table	2				Purchased	Program Funds	Guma Ginefli'e Cente		X		100%	
October 2010	8Ft. White Folding Table	2				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
February 2005	Folding Chairs	12				Purchased	Program income	Guma Ginefli'e Center		X		100%	
	1 Drawer Wood End Table	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	Crosley 4 in 1 Media Player	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
<b>DINNING RM#119</b>													
June 2011	5 Piece Tile Top Pub Table	3				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	7 Piece Tile Top Dining Table Set	3				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	5 Door Wooden Cabinet	3				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
<b>LIVING ROOM #120</b>													
May 2011	Leather Sofa	2				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Leather Love Seat	2				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	60" TV Stand	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Reupholstered Blue Side Arm Chair	13				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	

INVENTORY PREPARED BY: *[Signature]* 9/9/14 SIGNATURE AND DATE  
Program Supervisor POSITION TITLE

INVENTORY VERIFIED BY: *[Signature]* 9/9/14 SIGNATURE AND DATE  
Program Manager POSITION TITLE

INVENTORY CERTIFIED BY: *[Signature]* 9/9/2014 SIGNATURE AND DATE  
EXECUTIVE DIRECTOR POSITION TITLE

**FY-2014 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5000.00 IN VALUE  
CATHOLIC SOCIAL SERVICE  
[ ] DEDEDO (DEMENTIA)**

**PROGRAM NAME: Adult Day Care Services**  
**LOCATION: Dededo, Guam**  
**DATE OF INVENTORY REVIEW: September, 2014**

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MO DEL @x	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
<b>CONTINUATION #120</b>													
February 2005	Flat Screen TV	1	Sony	40170128		Purchased	Program Income	Guma Ginefli'e Center		X		100%	
October 2000	DVD Playr	1	Magnavox	U33837072		Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	Video Player	1	Symphonic	U33996625		Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	Reupholstered Red Side Arm Chair	6				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	18 Drawer Staff Locker	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	4 Tier Wooden Shelf W/Drawer	2				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
<b>WORKER STATION #121</b>													
February 2011	GTA Meridian Digital Centrex Service	1 of 4				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	5 Drawer Metal Filing Cabinet	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	1 Drawer Wood End Table	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	4 Drawer Computer Table	1				Donated		Guma Ginefli'e Center		X		100%	
	10" Bar Stool	4				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	Folding Chairs	4				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
<b>KITCHEN #122</b>													
February 2011	Refrigerator	1	Maytag	VSD4836987		Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Hot/Cold Water Dispenser	1	GE Pacific	0907080401		Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Electric Oven	1	Magic Chef			Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Paper Towel Dispenser Wall Type	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Soap Dispenser Wall Type	1				Purchased	Program Funds	Guma Ginefli'e Center	X			100%	
	3 Tier Metal Kitchen Cart	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
May 2014	Microwave Oven	1	Oster	D2B038A0004A		Donated		Guma Ginefli'e Center	X			100%	

INVENTORY PREPARED BY: *Santa Suti* 09/08/14  
SIGNATURE AND DATE

*Program Supervisor*  
POSITION TITLE

INVENTORY VERIFIED BY: *Julie M. Perez* 9/8/14  
SIGNATURE AND DATE

*Program Manager*  
POSITION TITLE

INVENTORY CERTIFIED BY: *Diana Calvo* 9/9/2014  
SIGNATURE AND DATE

*EXECUTIVE DIRECTOR*  
POSITION TITLE

**FY-2014 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5000.00 IN VALUE  
CATHOLIC SOCIAL SERVICE  
[ ] DEDEDO (DEMENTIA)**

<b>PROGRAM NAME: Adult Day Care Services</b>
<b>LOCATION: Dededo, Guam</b>
<b>DATE OF INVENTORY REVIEW: September, 2014</b>

PAGE: 6 OF: 11

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MO DEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
<b>LAUNDRY RM#201</b>													
February 2011	Washing Machine	1	Kenmore	C04432391		Purchased	Program Income	Guma Ginefli'e Center		X		100%	
November 2013	Dryer	1	Kenmore	M34747087		Purchased	Program Income	Guma Ginefli'e Center	X			100%	
<b>BEAUTY/BARBER SHOP #202</b>													
	Red Barbers Chair	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
<b>EXAM ROOM #203</b>													
March 2013	2.5 Cubic Ft. Refrigerator	1	HAIER	HNSE025BB		Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	Mechanical Hospital Bed	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	Wooden Desk	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Folding Chair	2				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Oxygen Tanks	3				Donated		Guma Ginefli'e Center		X		100%	
	Sphymomanometer	2	Medline			Purchased	Program Income	Guma Ginefli'e Center	x			100%	
	Stethoscope	2	Medline			Purchased	Program Income	Guma Ginefli'e Center	X			100%	
	Digital Auto-Blood Pressure Monitor	1	OMRON	BP742		Purchased	Program Income	Guma Ginefli'e Center	X			100%	

INVENTORY PREPARED BY: *[Signature]* 09/08/14      *[Signature]*  
SIGNATURE AND DATE      POSITION TITLE

INVENTORY VERIFIED BY: *[Signature]* 9/8/14      *[Signature]*  
SIGNATURE AND DATE      POSITION TITLE

INVENTORY CERTIFIED BY: *[Signature]* 9/9/2014      *[Signature]*  
SIGNATURE AND DATE      POSITION TITLE

**FY-2014 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5000.00 IN VALUE  
CATHOLIC SOCIAL SERVICE  
[ ] DEDEDO (DEMENTIA)**

**PROGRAM NAME: Adult Day Care Services**  
**LOCATION: Dededo, Guam**  
**DATE OF INVENTORY REVIEW: September, 2014**

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED/LEASED OR DONATED (f)	PURCHASED/LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
<b>LOBBY RM#301</b>													
October, 2000	4 Tier Wooden Shelf	1				Purchased	Program Funds	Guma Ginefli'e Cneter		X		100%	
	Wooden Chair	2				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Wooden Console Table	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Folding Chair	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
<b>RM#302 Arts/Crafts</b>													
October, 2000	White Wooden Dining Table	2				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	White Wooden Dining Chair	11				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
<b>Mechanic Rm#303</b>													
	Power Flite Buffer	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
<b>PUBLIC RESTROOM #304</b>													
October, 2000	5 Tier Black Metal Shelf	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
February, 2011	Paper Towel Dispenser/Wall Type	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Soap Dispenser/Wall Type	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
<b>JANITOR STORAGE RM#305</b>													
October 2005	Mop Bucket W/Wringer	2				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	3 Tier Plastic Shelf	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	

INVENTORY PREPARED BY:

*Janet Ruth* 09/08/14  
SIGNATURE AND DATE

Program Supervisor  
POSITION TITLE

INVENTORY VERIFIED BY:

*Julie M. Perez* 9/8/14  
SIGNATURE AND DATE

Program Manager  
POSITION TITLE

INVENTORY CERTIFIED BY:

*Diana Calvo* 9/9/2014  
SIGNATURE AND DATE

EXECUTIVE DIRECTOR  
POSITION TITLE

**FY-2014 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5000.00 IN VALUE  
CATHOLIC SOCIAL SERVICE  
[ ] DEDEDO (DEMENTIA)**

**PROGRAM NAME: Adult Day Care Services**  
**LOCATION: Dededo, Guam**  
**DATE OF INVENTORY REVIEW: September, 2014**

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED/LEASED OR DONATED (f)	PURCHASED/LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
<b>BEDROOM#306</b>													
	Single Bed W/Wood Frame	2				Purchased	Program Income	Guma Ginefli'e Center		x		100%	
	5 Drawer Wooden Drawer	2				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	4 Tier Wooden Shelf	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
<b>BATHROOM #307</b>													
October 2000	5 Tier Metal Shelf	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
February 2011	Paper Towel Dispenser Wall Type	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Soap Dispenser/Wall Type	1				Purchased	Program Income	Guma Ginefli'e Center	X			100%	
	Water Hose W/Spray Nozzle	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
<b>STORAGE ROOM #308</b>													
October 2000	4 Tier Plastic Shelf	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
<b>BEDROOM #309</b>													
October 2000	Mechanical Hospital Bed	2				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	8 Drawer Wooden Drawer	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	5 Drawer Wooden Drawer	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	Yellow Wooden Arm Chair	2				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Wheelchair	1				Donated		Guma Ginefli'e Center		X		100%	
	3Tier Metal Rolling Metal Cart	1				Donated		Guma Ginefli'e Center					
<b>BATHROOM #310</b>													
October 2000	5 Tier Metal Shelf	1				Purchase	Program Funds	Guma Ginefli'e Center		X		100%	
February 2011	Paper Towel Dispenser Wall Type	1				Purchase	Program Income	Guma Ginefli'e Center		X		100%	
	Soap Dispenser/ Wall Type	1				Purchase	Program Income	Guma Ginefli'e Center	X			100%	
	Water Hose With Spray Nozzle	1				Purchase	Program Income	Guma Ginefli'e Center		X		100%	

INVENTORY PREPARED BY: *[Signature]* 09/18/14  
SIGNATURE AND DATE

*Program Supervisor*  
POSITION TITLE

INVENTORY VERIFIED BY: *Julie M. Perez* 9/8/14  
SIGNATURE AND DATE

*Program Manager*  
POSITION TITLE

INVENTORY CERTIFIED BY: *Diana Calvo* 9/9/2014  
SIGNATURE AND DATE

*Executive Director*  
POSITION TITLE

**FY-2014 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5000.00 IN VALUE**  
**CATHOLIC SOCIAL SERVICE**  
**[ ] DEDEDO (DEMENTIA)**

<b>PROGRAM NAME: Adult Day Care Services</b>
<b>LOCATION: Dededo, Guam</b>
<b>DATE OF INVENTORY REVIEW: September, 2014</b>

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/ MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
<b>STORAGE ROOM #311</b>													
	Plastic Cooler	3	Coleman			Purchased	Program Income	Guma Ginefli'e Center		X		100%	
October 2010	Cooler W/Roller	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	Folding Table	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
February 2005	Shop Vac Wet/Dry	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Vacuum Cleaner	1	Hoover			Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Green Plastic Folding Table	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
<b>BEDROOM #312</b>													
	Single Bed W/Wooden Frame	2				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	5 Drawer Wooden Drawer	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	8 Drawer Wooden Drawer	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Yellow Wooden Arm Chair	2				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	8'ft. Plastic Folding Table	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
<b>LOCKER ROOM #313</b>													
October 2000	Wheelchair Scale	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
<b>PUBLIC RESTROOM #315</b>													
June 2011	Paper Towel Dispenser Wall Type	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Soap Dispenser/Wall Type	1				Purchased	Program Income	Guma Ginefli'e Center	X			100%	
<b>ADMINISTRATIVE RM#316</b>													
	Plastic Storage Containers	4				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
February 2005	Wooden Table	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Wooden Chairs	4				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
October 2000	5 Drawer Metal Cabinet/Lock	2				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	2 Sliding Drawer Low Metal Cabinet	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	GTA Meridian Digital Centrex Service	1 of 4				Purchased	Program Income	Guma Ginefli'e Center		X		100%	

INVENTORY PREPARED BY: *[Signature]* 09/08/14      *[Signature]*  
SIGNATURE AND DATE      POSITION TITLE

INVENTORY VERIFIED BY: *[Signature]* 9/8/14      *[Signature]*  
SIGNATURE AND DATE      POSITION TITLE

INVENTORY CERTIFIED BY: *[Signature]* 9/9/2014      *[Signature]*  
SIGNATURE AND DATE      POSITION TITLE

**FY-2014 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5000.00 IN VALUE  
CATHOLIC SOCIAL SERVICE  
[ ] DEDEDO (DEMENTIA)**

**PROGRAM NAME: Adult Day Care Services**  
**LOCATION: Dededo, Guam**  
**DATE OF INVENTORY REVIEW: September, 2014**

PAGE: 10 OF: 11

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/ MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
<b>CONTINUATION #316</b>													
March 2011	Computer System Pentium D 3.4 GHZ	1	Acer	ETLE10D178033130888584		Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	All-in-One	1	HP M1530			Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Office Desk	1				Donated		Guma Ginefli'e Center		X		100%	
	Office Chair	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
<b>LIVING ROOM #317</b>													
	Television	1	Sony	9075762		Donated		Guma Ginefli'e Center		X		100%	
February 2011	Radio W/ Speakers	1	GPX	909038098		Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
February 2005	Wooden Console Table/Tv Stand	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	Yellow Wooden Arm Chair	6				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	5 Tier Wooden Bookshelf	3				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	4 Tier Wooden Bookshelf	2				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	Grey Sofa	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Grey Loveseat	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	18 Drawer Metal Staff Locker	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Single Leather Chair	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
<b>DINNING ROOM#318</b>													
October 2000	White Wooden Dining Table	4				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	White Wooden Chair	11				Purchased	Program Funds	Gma Ginefli'e Center		X		100%	
	5 Door Wooden Cabinet	3				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
<b>KITCHEN ROOM #319</b>													
October 2000	White Refrigerator	1	Whirlpool			Donated		Guma Ginefli'e Center		X		100%	

INVENTORY PREPARED BY: *[Signature]* 09/08/14  
SIGNATURE AND DATE

*[Signature]*  
POSITION TITLE

INVENTORY VERIFIED BY: *[Signature]* 9/8/14  
SIGNATURE AND DATE

*[Signature]*  
POSITION TITLE

INVENTORY CERTIFIED BY: *[Signature]* 9/9/2014  
SIGNATURE AND DATE

*[Signature]*  
EXECUTIVE DIRECTOR  
POSITION TITLE

**FY-2014 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5000.00 IN VALUE  
CATHOLIC SOCIAL SERVICE  
[ ] DEDEDO (DEMENTIA)**

#101  
*RF* 10/21/14  
**RECEIVED**

**PROGRAM NAME: Adult Day Care Services**  
**LOCATION: Dededo, Guam**  
**DATE OF INVENTORY REVIEW: September, 2014**

PAGE: 11 OF: 11

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/ MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED/ LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
CONTINUATION #319													
	Black Refrigerator	1	AMANA	3833149		Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Hot/Cold Water Dispenser	1	Glacier Bay	WWD2266W-1		Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Paper Towel Dispenser/Wall Type	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Soap Dispenser/Wall Type	1				Purchased	Program Income	Guma Ginefli'e Center	X			100%	
	3 Tier Kitchen Cart	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Electric Oven/Range	1	Whirlpool			Purchased	Program Income	Guma Ginefli'e Center		X		100%	
November 2013	Microwave	1	Proctor Silex	PSD51208J02913		Donated		Guma Ginefli'e Center		x		100%	
WORKER'S STATION #320													
May 2013	10" Wooden Bar Stools	4				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
February 2005	1 Drawer Wooden Side Table	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	End Table	2				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Computer Table	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	GTA Meridian Digital Centrex Service	1 of 4				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Wooden Chair	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
September 2014	Wheelchair	1				Donated		Guma Ginefli'e Center		X		100%	
September 2014	DVD Player	1	HITACHI	DV-P316U(PX)		Donated		Guma Ginefli'e Center		X		100%	

INVENTORY PREPARED BY:

*[Signature]*  
SIGNATURE AND DATE

*Program Supervisor*  
POSITION TITLE

INVENTORY VERIFIED BY:

*Julie M. Perez*  
SIGNATURE AND DATE

*Program Manager*  
POSITION TITLE

INVENTORY CERTIFIED BY:

*Diana Calvo* 10/21/2014  
SIGNATURE AND DATE

*EXECUTIVE DIRECTOR*  
POSITION TITLE

**FY-2014 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5000.00 IN VALUE**  
**CATHOLIC SOCIAL SERVICE**  
**[ ] DEDEDO (DEMENTIA)**

**PROGRAM NAME: Adult Day Care Services**  
**LOCATION: Dededo, Guam**  
**DATE OF INVENTORY REVIEW: September, 2014**

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/ MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
	Zenon CPU	1				Donated		Guma Ginefli'e Center			X		Broken
	FC-CPU EQ 981117	1		282038-2		Donated		Guma Ginefli'e Center			X		Broken
	FC-CPU EQ 981117	1		282038-12		Donated		Guma Ginefli'e Center			X		Broken
	Packard Bell Monitor	1		61338501		Donated		Guma Ginefli'e Center			X		Broken
	Ampttron Monitor	1		83352946		Donated		Guma Ginefli'e Center			X		Broken
	Noble View Monitor	1		828660067		Donated		Guma Ginefli'e Center			X		Broken
	Keyboards	3				Donated		Guma Ginefli'e Center			X		Broken
	Microfiber Sofa	1				Purchased	Program Funds	Guma Ginefli'e Center			X		Broken
	Wooden Chairs	16				Purchased	Program Funds	Guma Ginefli'e Center			X		Broken
	HP Deskjet Printer	1				Donated		Guma Ginefli'e Center			X		Broken
	Bath Chair	1				Donated		Guma Ginefli'e Center			X		Broken
	JVC Video/CD Player	1				Donated		Guma Ginefli'e Center			X		Broken
	GE DVD Player	1				Donated		Guma Ginefli'e Center			X		Broken
	GE Hot/Cold Water Dispenser	2				Purchased	Program Funds	Guma Ginefli'e Center			X		Broken
	Leather Sofa	1				Purchased	Program Funds	Guma Ginefli'e Center			X		Broken
	Amana Microwave	1				Purchased	Program Income	Guma Ginefli'e Center			X		Broken
	48 Inch Light Bulb	1	Philips			Purchased	Program Funds	Guma Ginefli'e Center			X		Broken
	24 Inch Light Bulb	1	Philips			Purchased	Program Funds	Guma Ginefli'e Center			X		Broken
	Washing Machine	1	Maytag			Purchased	Program Funds	Guma Ginefli'e Center			X		Broken
	Roller Blinds 3ft	3				Purchased	Program Funds	Guma Ginefli'e Center			X		Broken
	Roller Blinds 5ft	3				Purchased	Program Funds	Guma Ginefli'e Center			X		Broken
	2'x2' Computer Table	1				Donated		Guma Ginefli'e Center			X		Broken
	Walker	2				Donated		Guma Ginefli'e Center			X		Broken
	5 Gallon Water Container	2						Guma Ginefli'e Center			X		Broken
	Dryer	1	Amana	119298055L		Purchased	Program Funds	Guma Ginefli'e Center			X		Broken
	Refrigerator	1	Maytag			Purchased	Program Funds	Guma Ginefli'e Center			X		Broken
	Push Button Telephone	2				Donated		Guma Ginefli'e Center			X		Broken
2007	Digital Blood Pressure	2	OMRON			Purchased	Program Income	Guma Ginefli'e Center			X		Broken

INVENTORY PREPARED BY: *[Signature]* 09/08/14 Program Supervisor  
 SIGNATURE AND DATE POSITION TITLE

INVENTORY VERIFIED BY: *[Signature]* 9/8/14 Program Manager  
 SIGNATURE AND DATE POSITION TITLE

INVENTORY CERTIFIED BY: *[Signature]* 9/9/2014 EXECUTIVE DIRECTOR  
 SIGNATURE AND DATE POSITION TITLE

**FY-2014 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE  
CATHOLIC SOCIAL SERVICE**

BARRIGADA HEIGHTS (NORTH)       DEDEDO (DEMENTIA)

**PROGRAM NAME:** Adult Day Care Program (N)  
**LOCATION:** Barrigada  
**DATE OF INVENTORY:** September 30, 2014

LOCATION(a) AND ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	ACQUIRED DATE (h)	CONDITIO N (i) (New, Fair, Poor)			% OF PROGR AM USE (j)	COMMENTS
								N	F	P		
<b>STAFF OFFICE BUILT</b>												
Cordless Phone	1	Uniden	DX815688-2	\$125.00	CSS		1-Jul-08			X	100%	
Swiver Chair	4	Not Available	Not Available	\$150.00	Donation		15-Jul-10			X	100%	
(1) Portable Typewriter	1	IBM	G781-1100062	\$75.00	CSS		Apr. 1999			X	100%	
(1) Horizontal filing cabinet	1	Not available	Not Available	\$125.00	CSS		Apr. 1999			X	100%	
(1) AM - FM -CD/tape player	1	Sony	CFDD-Z135	\$25.00	Donated		Apr. 1999			X	100%	
Digital Camera	1	Polaroid izeon 300	Not Available	\$55.95	CSS		1-Aug-06		X		100%	
4 Hard Frame Couches	4	Not Available	Not Available	\$400.00	CSS		Apr. 1999			X	100%	
Sewing Machine	1	Brother	J4G121949	\$149.00	CSS		1-Jul-07		X		100%	
(1) Filing cabinet (Grey)	1	4 drawer	Not available	\$75.00	CSS		Apr. 1999			X	100%	
(1) Filing cabinet	1	5 drawer (Black)	Not available	\$50.00	CSS		Apr. 1999			X	100%	
(2) Storage Cabinet (Grey)	2	Not available	LSW 137980	\$70.00	CSS		Apr. 1999			X	100%	
Paper Shredded	1	Fellowers	LC0051072138	\$80.00	CSS		1-Jul-07			X	100%	
Computer monitor	1	Lenovo Comp.	VVLMIB555383	\$1,044.78		BM FY - 2012	30-Jun-12	X			100%	
Computer mouse	1	Lenovo Comp.	SN#44EQ761	\$1,044.78		BM FY - 2012	30-Jun-12	X			100%	
Computer CPU	1	Lenovo Comp.	SN#PBPAC22	\$1,044.78		BM FY - 2012	30-Jun-12	X			100%	

INVENTORY PREPARED BY: *Norbert Santos* 9-30-14 NORBERT SANTOS  
SIGNATURE AND DATE

ADC Worker  
POSITION TITLE

INVENTORY VERIFIED BY: *Doris Peters* 9-30-14 DORIS PETERS  
SIGNATURE AND DATE

ADC Supervisor  
POSITION TITLE

INVENTORY CERTIFIED BY: *Diana Calvo* 10/3/2014 MRS. DIANA B. CALVO  
SIGNATURE AND DATE

EXECUTIVE DIRECTOR  
POSITION TITLE

**FY-2014 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE  
CATHOLIC SOCIAL SERVICE**

■ BARRIGADA HEIGHTS (NORTH)    □ DEDEDO (DEMENTIA)

**PROGRAM NAME:** Adult Day Care Program (N)  
**LOCATION:** Barrigada  
**DATE OF INVENTORY REVIEW:** September 30, 2014

LOCATION(a) AND ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED/ LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	ACQUIRED DATE (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
								N	F	P		
Regular Beds	6	Not Available	Not Available	\$300.00	CSS		Apr. 1996			X	100%	
Magnifier Lamp/Hands Free Stand	1	Carron Optical	750668002198	\$ 4.80	DSC		20-May-11		X		100%	
Magnifier Lamp/Small	1	Carron Optical	Not Applicable	\$ 4.80	DSC		20-May-11		X		100%	
Relaxation Mask	2	Mind Fold	6112061234567	\$ 4.80	DSC		20-May-11		X		100%	
Tic Tac Toe game	1	Wooden Board	Not Applicable	\$ 4.80	DSC		20-May-11		X		100%	
Connect the Four	2	Milton Bradly	32244044304	\$ 4.80	DSC		20-May-11		X		100%	
Backgammon with Attache Case	1	Not Applicable	704551301134	\$ 4.80	DSC		20-May-11		X		100%	
Tic Tac Toe game (Foam)	1	Not Applicable	6086184950757	\$ 4.80	DSC		20-May-11		X		100%	
Red Rubber Kickball	1	Mikara Sports	80409004120	\$ 6.00	DSC		20-May-11		X		100%	
Rubber Stress Ball	2	Duro- Med.	41298081784	\$ 4.80	DSC		20-May-11		X		100%	
Jumbo Bingo Card	30	Not Applicable	Not Applicable	\$ 4.80	DSC		20-May-11		X		100%	
Colored Jumbo Bingo Cards (Yellow)	6	Not Applicable	Not Applicable	\$ 4.80	DSC		20-May-11		X		100%	
Colored Jumbo Bingo Cards (Red)	4	Not Applicable	Not Applicable	\$ 4.80	DSC		20-May-11	X			100%	
Colored Jumbo Bingo Cards (Green)	2	Not Applicable	Not Applicable	\$ 4.80	DSC		20-May-11		X		100%	
Colored Jumbo Bingo Cards (Blue)	4	Not Applicable	Not Applicable	\$ 4.80	DSC		20-May-11		X		100%	
Foam Checker/Chess Board	1	Not Applicable	905065	\$ 5.80	DSC		20-May-11		X		100%	
Easy Read Cardboard Bingo Cards	10	Not Applicable	Not Applicable	\$ 14.80	DSC		20-May-11		X		100%	
Jumbo Wooden Dominoes	1	T.F.H.	Not Applicable	\$ 4.80	DSC		20-May-11		X		100%	
Arthritis Myg, Plastic	2	Not Applicable	8204	\$ 4.80	DSC		20-May-11		X		100%	
Transparent Mug with Spout	1	Maddak Inc.	742645004417	\$ 4.80	DSC		20-May-11		X		100%	
Plates, 3 container plastic	5	Not Applicable	Not Applicable	\$ 4.80	DSC		20-May-11		X		100%	
8 oz. No spill cups, plastic	2	Darson A.D.L.	65292201436	\$ 3.80	DSC		20-May-11		X		100%	
Right Handed Fork-Confort grip	2	Darson A.D.L.	65292200064	\$ 3.80	DSC		20-May-11		X		100%	
Left Handed Fork-Confort grip	2	Darson A.D.L.	65292200057	\$ 3.80	DSC		20-May-11		X		100%	
Swiver-Type Fork	1	Darson A.D.L.	65292200057	\$ 3.80	DSC		20-May-11		X		100%	
Weighted Fork	3	Rehabilitation division	81830	\$ 3.80	DSC		20-May-11		X		100%	
Weighted knife	5	Rehabilitation division	81820	\$ 3.80	DSC		20-May-11		X		100%	
Weighted Soup Spoons	3	Rehabilitation division	81850	\$ 3.80	DSC		20-May-11		X		100%	
Weighted Teaspoon	5	Rehabilitation division	81840	\$ 3.80	DSC		20-May-11		X		100%	
Right Handed Fork-Confort grip	2	Darson A.D.L.	65292200088	\$ 3.80	DSC		20-May-11		X		100%	
Swevel type spoons	2	Darson A.D.L.	652922000163	\$ 3.80	DSC		20-May-11		X		100%	
Left handed spoons	2	Darson A.D.L.	65292200071	\$ 3.80	DSC		20-May-11		X		100%	

INVENTORY PREPARED BY: *Norbert Santos* 9-30-14 NORBERT SANTOS  
SIGNATURE AND DATE

ADC Worker  
POSITION TITLE

INVENTORY VERIFIED BY: *Doris Peters* 9-30-14 DORIS PETERS  
SIGNATURE AND DATE

ADC Supervisor  
POSITION TITLE

INVENTORY CERTIFIED BY: *Diana Calvo* 10/3/2014 MRS. DIANA B. CALVO  
SIGNATURE AND DATE

EXECUTIVE DIRECTOR  
POSITION TITLE

**FY-2014 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE  
CATHOLIC SOCIAL SERVICE**

BARRIGADA HEIGHTS (NORTH)

DEDEDO (DEMENTIA)

**PROGRAM NAME:** Adult Day Care Program (N)  
**LOCATION:** Barrigada  
**DATE OF INVENTORY REVIEW:** September 30, 2014

PAGE 3 of 5

LOCATION(a) AND ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	ACQUIRED DATE (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
								N	F	P		
<b>KITCHEN</b>												
Frigidaire	1	Fri18B4AWA	BA44606788	\$699.00	CSS		1-Jun-05			X	100%	
Electric Stove	1	Iappan	IEF317AWB	\$569.00	CSS		1-Jun-05			X	100%	
Coffee Maker (42 cups)	1	Hamilton Beach	40515	\$49.95	CSS		28-May-09			X	100%	
Emerson-Microwave 1.1cubic Ft.	1	MW 9107B	05712684MD	\$100.00	DSC		2-Mar-12		X		100%	
<b>LAUNDRY</b>												
(1) Washer	1	Maytag	CJT207908	\$400.00	Donated		Apr.1999			X	100%	
Electric Dryer	1	Maytag	11829355A1	\$514.00	CSS		1-Apr-05			X	100%	
Water Heater	1	Proline	984128778	\$500.00	CSS		1-Apr-05			X	100%	
Blue Buffer/ Wax Strip (HD)	1	Power-Flite	B11409	\$500.00	CSS		1-Apr-05			X	55%	
Plastic Table	17	Not Available	Not Available	\$649.80	CSS		28-May-09		X		100%	
Comporters, Blankets & Linen		Not available	Not Available	\$400.00	CSS		Apr. 1996			X	100%	
<b>WARRANTY</b>												
Handsanitizer/wall mount	3	Not Available	Not Available			Program Income	Mar. 2012		X			
<b>RESTROOM</b>												
Blue Chairs	76	Not Available	Not Available	\$500.00	CSS		1-Apr-05			X	100%	
Plastic Container (32 Gal)	6	Not available	Not Available	\$267.25	CSS		1-Feb-09		X		100%	
<b>PANTRY</b>												
Mop Bucket with ringer	2	Not available	Not Available	\$210.00	CSS	Program Income	1-Feb-09		X		100%	
4 Tier Shelf	1	Not available	Not available							X	100%	
Assorted brooms and mops					Donated						100%	
Cleaning Supply					Donated						100%	
<b>STORAGE</b>												
2 Tier wooden white shelf	1	Not available	Not available		Donated					X	100%	
2 Tier black metal shelf	1	Not available	Not available		Donated				X		100%	
2 Tier biege white metal shelf	1	Not available	Not available		Donated					X	100%	
Dry Goods - Toiletries					Donated							
Liquid Goods - Cleaning Supplies					Donated							

INVENTORY PREPARED BY:

Robert Santos 9-30-14 ROBERT SANTOS  
SIGNATURE AND DATE

ADC Worker

POSITION TITLE

INVENTORY VERIFIED BY:

Doris Peters 9-30-14 DORIS PETERS  
SIGNATURE AND DATE

ADC Supervisor

POSITION TITLE

INVENTORY CERTIFIED BY:

Diana Calvo 10/3/14 MRS. DIANA B. CALVO  
SIGNATURE AND DATE

EXECUTIVE DIRECTOR

POSITION TITLE

**FY-2014 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE  
CATHOLIC SOCIAL SERVICE**

**BARRIGADA HEIGHTS (NORTH)**

**DEDEDO (DEMENTIA)**

**PROGRAM NAME:** Adult Day Care Program (N)  
**LOCATION:** Barrigada  
**DATE OF INVENTORY REVIEW:** September 30,2014

LOCATION (A) AND ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED/ LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	ACQUIRED DATE (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
								N	F	P		
<b>CONGREGATE AREA</b>												
Complete set of aquarium	2	Not Available	Not Available	\$675.00		Program Income	22-Sep-08		X		100%	
Computer CPU	1	C2K	R3JRD-FJ3W-M4M8J			Program Income	10-Mar-08			X	100%	
Monitor w/ keyboard & mouse	1	Scepter	X9WG-NAGAV	\$1,900.00		Program Income	10-Mar-08			X	100%	
AM - FM - CD/tape player	1	Philips	FW#FWC35/37	\$25.00	Donated		Apr.1999			X	100%	
Table round "BLUE"	2	Not available	Not Available	\$300.00	CSS		Apr.1999			X	100%	
Wheelchair Scale	1	Not available	Not Available	\$200.00	CSS		Apr.1999			X	100%	
HP Laser Jet P1102	1	HP	VND3F35825	\$382.00		Program Income	1-Jul-14	X			100%	
<b>DEDEDO AREA</b>												
Kenmore Gas Grill	1	16204	4101			DSC	4-Oct-13	X			100%	
<b>CONGREGATE AREA</b>												
Personal Locker	30	Not Available	Not Available	\$550.00	CSS		1-Apr-05			X	100%	
Book Shelves (long)	1	Not available	Not Available	\$250.00	CSS		Apr. 1996			X	100%	
Book Shelves (short)	2	Not available	Not Available	\$250.00	CSS		Apr. 1996			X	100%	
Guitar	1	Yamaha	Not Available	\$99.00	CSS		1-Nov-08	X			100%	
Small grey tables	2	Not available	Not available		CSS				X		100%	
7 - Tier shelf grey	1	Not available	Not available		Donated					X	100%	

**INVENTORY PREPARED BY:** *Norbert Santos 9-30-14* NORBERT SANTOS

SIGNATURE AND DATE

\_\_\_\_\_  
ADC Worker

POSITION TITLE

**INVENTORY VERIFIED BY:** *Doris Peters 9-30-14* DORIS PETERS

SIGNATURE AND DATE

\_\_\_\_\_  
ADC Supervisor

POSITION TITLE

**INVENTORY CERTIFIED BY:** *Diana Calvo 10/31/14* MRS. DIANA B. CALVO

SIGNATURE AND DATE

\_\_\_\_\_  
EXECUTIVE DIRECTOR

POSITION TITLE

**FY-2014 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE  
CATHOLIC SOCIAL SERVICE**

BARRIGADA HEIGHTS (NORTH)       DEDEDO (DEMENTIA)

<b>PROGRAM NAME:</b> Adult Day Care Program (N)
<b>LOCATION:</b> Barrigada
<b>DATE OF INVENTORY REVIEW:</b> September 30, 2014

PAGE 5 of 5

LOCATION(a) AND ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASE D LEASED OR DONATED	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM	ACQUIRED DATE (f)	CONDITION (i) (New, Fair, Poor)			% OF PROGR AM USE (j)	COMMENTS
								N	F	P		
WOMEN B118												
Plastic Standard trash can	4	Not available	Not available			Program Income			X		100%	
MEN B117												
ISOLATION												
Hospital Beds	3	Not Available	Not Available	\$400.00	CSS		Apr. 1996		X		100%	
Honeywell Air Cleaner w/intelli ch	2	Hepa-Filter	D398045 5753000	\$293.96		Program Income	29-Aug-11		X		100%	
Walker	4	4070-2	Not Available		Donated	DSC	8/16/2012		X		100%	
Breezy Ultra (Wheel Chair)	1	102011103	Not Available		Donated	DSC	8/16/2012		X		100%	
Breezy Ultra (Wheel Chair)	1	102011114	Not Available		Donated	DSC	8/16/2012		X		100%	
Breezy Ultra (Wheel Chair)	1	102011111	Not Available		Donated	DSC	8/16/2012		X		100%	
BEDROOM												
Maple Entertainment center	1	Not Available	Not Available	\$899.00	CSS		1-Apr-05		X		100%	
Aquarium accessories	1	Not available	Not available	\$50.00	Donated		15-Jul-08		X		100%	
Complete set of Aquarium	1	Not Available	Not Available	\$322.00	CSS		1-Jul-07		X		100%	
DVD Player	1	Panasonic DVD	VA61C001722R	\$59.00	CSS		1-Jul-07		X		100%	
Television	1	Toshiba	C36216TJ1321K2	\$288.95	Donated		31-Jul-13		X		100%	
Wheelchairs(1)Blue(1)Gray(1) Black	3	#247 / B-21507	1991000080		Donated	DSC	MAR.25.2013		X		100%	
R.N. DESK												
Sphygmomanometer	1	Aneroid	Model 115 M	\$14.50	Donated	DSC	30-Jun-10	X			100%	
Stethoscope (black tubing)	1	Omron	Model 412 Blk	\$14.50	Donated	DSC	30-Jun-10	X			100%	

INVENTORY PREPARED BY:

*Norbert Santos 9/30/14*  
NORBERT SANTOS  
SIGNATURE AND DATE

ADC Worker

POSITION TITLE

INVENTORY VERIFIED BY:

*Doris Peters 9-30-14*  
DORIS PETERS  
SIGNATURE AND DATE

ADC Supervisor

POSITION TITLE

INVENTORY CERTIFIED BY:

*Diana B. Calvo 10/3/2014*  
MRS. DIANA B. CALVO  
SIGNATURE AND DATE

EXECUTIVE DIRECTOR

POSITION TITLE



Service Provider:  
Catholic Social Service  
Non-Profit Organization

**FY 2014 Case Management Services  
Program Disclosure**

Administered by:  
Division of Senior Citizens  
Department of Public Health and Social Services

CASE MANAGEMENT SERVICES  
2014 Year-To-Date Program Expenditures

In compliance with Public Law 32-068, Chapter XIII, Section 10, the aforementioned is a full disclosure of all expenditures of funds for the Case Management Services Program for Fiscal Year 2014.

*[Signature]*  
Mario Ching, Chief Accountant  
Catholic Social Service

11/07/2014  
Date

*[Signature]*  
Diana B. Calvo, Executive Director  
Catholic Social Service

11/8/2014  
Date

No. of Months into Fiscal Year	12
Monthly Average of Expenditures:	\$53,238.56
Total Contract Award (Encumbrance):	\$647,543.63
Remaining Balance:	\$8,680.90
Total Contract Award (Encumbrance): Negotiated	\$647,543.63
Balance Due:	\$0.00

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	October	November	December	January	February	March	April	May	June	July	August	September	YTD TOTAL	% of Tot	Budget Amount	Available Balance
<b>PERSONNEL (200)</b>																
Salaries	2,151.89	2,151.89	2,151.89	2,151.89	2,151.89	2,151.89	2,151.89	2,151.89	2,151.89	2,151.89	2,151.89	2,151.89	25,822.68		25,822.68	0.00
FICA Taxes	178.26	178.26	178.26	178.26	178.26	178.26	178.26	178.26	178.26	178.26	178.26	178.26	2,139.07		2,139.07	0.00
Health & Welfare Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Administration Personnel Total	2,330.15	2,330.15	2,330.15	2,330.15	2,330.15	2,330.15	2,330.15	2,330.15	2,330.15	2,330.15	2,330.15	2,330.15	27,991.75		27,991.75	0.00
Administration Operations	1,188.93	1,236.47	1,194.97	1,188.93	1,188.93	1,188.93	1,188.93	1,188.93	1,442.25	1,442.25	1,442.25	1,462.15	15,090.60		15,090.60	0.00
Administration Sub	3,519.08	3,466.62	3,425.12	3,519.08	3,519.08	3,519.08	3,519.08	3,519.08	3,772.48	3,772.48	3,772.48	3,792.25	43,052.35	6.7%	43,052.35	0.00
<b>PERSONNEL (200) (over 25,000)</b>																
Salaries	36,184.63	36,376.90	37,999.45	34,598.45	25,037.30	39,039.45	25,338.90	23,286.26	34,495.15	25,674.85	41,114.10	31,164.94	337,310.28		337,998.26	687.98
FICA Taxes	2,003.12	2,170.83	1,759.46	1,881.78	1,915.35	2,986.52	1,938.43	1,781.40	1,873.88	1,964.16	3,145.20	2,384.12	25,804.25		26,409.82	605.57
Health & Welfare Benefits	8,677.66	9,448.80	7,661.91	8,286.75	8,458.20	13,068.30	8,313.42	7,956.18	7,965.76	8,740.14	13,651.23	10,379.96	112,308.31		117,480.62	5,272.31
Health & Welfare FICA	663.84	722.84	586.14	633.94	647.05	999.72	635.98	576.52	610.91	668.63	1,044.29	794.07	8,583.93		9,487.77	903.84
Operations Sub	37,529.25	40,719.37	33,006.96	35,406.92	36,057.89	56,093.99	36,226.73	33,188.36	34,965.70	37,047.78	58,954.82	44,723.89	483,996.77		491,376.47	7,469.70
Subtotal (110/111)	41,048.33	44,275.99	36,632.08	38,928.00	39,576.88	59,613.07	39,745.81	36,699.44	38,484.78	40,820.18	62,717.22	48,515.34	526,959.12	82.5%	534,428.82	7,469.70
<b>TRAVEL (220)</b>																
Local Travel	1,715.91	1,522.95	1,402.77	1,270.00	1,319.47	1,367.60	1,309.55	1,103.30	1,976.15	0.00	2,959.95	2,649.00	18,596.63		19,134.96	538.31
Off-Island Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,310.98		6,310.98	0.00
Sub Total (220)	1,715.91	1,522.95	1,402.77	1,270.00	1,319.47	1,367.60	1,309.55	1,103.30	1,976.15	0.00	2,959.95	2,649.00	24,907.63	3.9%	25,445.94	538.31
<b>CONTRACTUAL (230)</b>																
Equipment Maintenance	160.00	92.64	243.95	241.00	0.00	0.00	0.00	6.99	1.00	0.00	0.99	0.00	500.00		500.00	0.00
Lease Equipment	83.33	107.03	0.00	130.73	84.86	107.03	8.86	159.94	327.08	0.00	0.00	0.00	1,000.00		1,000.00	0.00
Building Rent	2,238.00	2,238.00	2,238.00	2,238.00	2,238.00	2,238.00	2,238.00	2,238.00	2,238.00	2,238.00	2,238.00	2,238.00	26,856.00		26,856.00	0.00
Staff Certification/Training	64.57	38.00	40.51	64.57	30.80	30.79	79.20	79.20	0.00	0.00	26.47	0.00	454.11		454.11	0.00
Drug Testing	0.00	0.00	0.00	198.32	49.58	49.58	19.80	39.60	0.00	0.00	0.00	0.00	595.00		595.00	238.11
Payroll Fee	36.55	122.11	79.00	61.26	81.63	81.64	63.34	63.02	91.11	91.11	91.11	91.12	952.00		952.00	0.00
Insurance	0.00	530.60	0.00	530.60	97.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,845.00		1,845.00	0.00
Printing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Audit	0.00	0.00	0.00	0.00	0.00	1,443.87	0.00	0.00	168.28	504.85	0.00	0.00	2,117.00		2,117.00	0.00
Trash Removal	121.06	166.94	127.09	118.57	149.29	94.09	155.00	144.00	219.96	144.00	144.00	144.00	1,728.00		1,728.00	0.00
Workman's Compensation	167.00	333.60	1,100.00	44.38	0.00	50.72	0.00	76.08	238.22	0.00	0.00	0.00	2,000.00		2,000.00	0.00
Client Survey	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (230)	2,870.51	3,628.92	3,829.55	3,388.84	2,732.14	4,781.58	2,554.34	2,723.76	3,120.53	3,206.18	2,499.58	2,473.12	37,809.00	5.9%	38,047.11	238.11
<b>SUPPLIES AND COVERAGES (240)</b>																
Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,010.76	4,010.76		4,010.76	0.00
Household Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Roll-up Banner	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	560.00	560.00		560.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (240)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,570.76	4,570.76	0.7%	4,570.76	0.00
<b>EQUIPMENT (250) (under 25,000)</b>																
Projector	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	498.00	498.00		498.00	0.00
Projector Screen	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	289.00	289.00		289.00	0.00
Printer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	540.00	540.00		540.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (250)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,327.00	1,327.00	0.2%	1,327.00	0.00
<b>MISCELLANEOUS (290)</b>																
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (290)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.00
<b>UTILITIES (360)</b>																
Power	0.00	1,591.54	818.85	837.34	759.70	737.14	898.90	838.40	824.53	846.27	824.53	802.80	9,780.00		9,780.00	0.00
Water	0.00	357.66	84.20	250.47	504.40	3.27	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00		1,200.00	0.00
Telephone/Facsimile	420.82	345.16	345.17	370.63	277.97	222.38	508.45	453.03	1,233.39	463.00	463.00	463.00	5,556.00		5,556.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (360)	420.82	2,294.36	1,248.22	1,458.44	1,542.07	962.79	1,407.35	1,291.43	2,047.92	1,309.27	1,287.53	1,265.80	16,536.00	2.6%	16,536.00	0.00
<b>DEPRECIATION (450) (above 25,000)</b>																
Personal Computers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26,200.00	26,200.00		26,200.00	0.00
Laptop Computer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	988.00	988.00		988.00	0.00
Subtotal (450)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27,188.00	27,188.00	4.3%	27,188.00	0.00
<b>SUB-TOTAL</b>	46,658.57	51,378.45	47,839.12	48,037.28	45,170.56	66,725.01	46,268.02	41,894.43	45,629.36	45,335.63	69,474.28	94,446.60	648,877.73		647,543.63	668.90
DISALLOWED COSTS	623.42	626.23	4,826.50	0.00	0.00	0.00	1,259.97	76.50	0.00	0.00						

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**FY-2014 RELEASE OF CLAIMS STATEMENT**

CONTRACT: CATHOLIC SOCIAL SERVICE

PROGRAM NAME: CASE MANAGEMENT SERVICES PROGRAM

CONTRACT NO.: C120600584

KNOWN ALL MEN BY THESE PRESENTS:

In consideration of the promise and the sum of, the total amount of which will not exceed \$ 492,730.20 lawful money of the United States of America and \$ 492,730.20 of which has been paid and \$ 0.00 of which is to be paid by the Government of Guam under the above mentioned contract, the undersigned Contractor does, and by the receipt of said sum shall, for itself, its successors and assigns, remise, release and forever discharge the Government of Guam, its officers, agents and employees of and from all liabilities, obligations and claims whatsoever in law and equity under or arising out of said contract.

IN WITNESS WHEREOF, this release has been executed this 16th day of October, 2014.

WITNESS:

LORNA FRANCISCO  
PRINT NAME  
  
SIGNATURE

CATHOLIC SOCIAL SERVICE  
CONTRACTOR  
Diana Calvo  
BY: DIANA B. CALVO  
TITLE: EXECUTIVE DIRECTOR

**CERTIFICATE**

I, MARIO GALANG, certify that I am the CHIEF ACCOUNTANT of the Corporation as Contractor in the foregoing release; that DIANA B. CALVO who signed said release on behalf of the Contractor was the EXECUTIVE DIRECTOR of the Corporation by authority of its governing body and is within the scope of its corporate powers.

  
MARIO GALANG  
NAME AND SIGNATURE

DATE: 10/16/2014

FY-2014 RELEASE OF CLAIMS STATEMENT

#158  
11/10/14  
11:30 A.M.  
**RECEIVED**

CONTRACT: CATHOLIC SOCIAL SERVICE

PROGRAM NAME: CASE MANAGEMENT SERVICES PROGRAM

CONTRACT NO.: C120600585

KNOWN ALL MEN BY THESE PRESENTS:

In consideration of the promise and the sum of, the total amount of which will not exceed \$ 120,845.08 lawful money of the United States of America and \$ 112,164.18 of which has been paid and \$ 0.00 of which is to be paid by the Government of Guam under the above mentioned contract, the undersigned Contractor does, and by the receipt of said sum shall, for itself, its successors and assigns, remise, release and forever discharge the Government of Guam, its officers, agents and employees of and from all liabilities, obligations and claims whatsoever in law and equity under or arising out of said contract.

IN WITNESS WHEREOF, this release has been executed this 7th day of November, 2014.

WITNESS:

LORNA FRANCISCO  
PRINT NAME  
*Lorna Francisco*  
SIGNATURE

CATHOLIC SOCIAL SERVICE  
CONTRACTOR  
*Diana Calvo*  
BY: DIANA B. CALVO  
TITLE: EXECUTIVE DIRECTOR

**CERTIFICATE**

I, MARIO GALANG, certify that I am the CHIEF ACCOUNTANT of the Corporation as Contractor in the foregoing release; that DIANA B. CALVO who signed said release on behalf of the Contractor was the EXECUTIVE DIRECTOR of the Corporation by authority of its governing body and is within the scope of its corporate powers.

*Mario Galang*  
MARIO GALANG  
NAME AND SIGNATURE

DATE: 11/07/2014

#103  
**RECEIVED**

**FY-2014 RELEASE OF CLAIMS STATEMENT**

CONTRACT: CATHOLIC SOCIAL SERVICE

PROGRAM NAME: CASE MANAGEMENT SERVICES PROGRAM

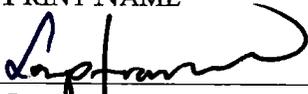
CONTRACT NO.: C120600586

KNOWN ALL MEN BY THESE PRESENTS:

In consideration of the promise and the sum of, the total amount of which will not exceed \$ 33,968.35 lawful money of the United States of America and \$ 0.00 of which has been paid and \$ 33,968.35 of which is to be paid by the Government of Guam under the above mentioned contract, the undersigned Contractor does, and by the receipt of said sum shall, for itself, its successors and assigns, remise, release and forever discharge the Government of Guam, its officers, agents and employees of and from all liabilities, obligations and claims whatsoever in law and equity under or arising out of said contract.

IN WITNESS WHEREOF, this release has been executed this  
16th day of October, 2014.

WITNESS:

LORNA FRANCISCO  
PRINT NAME  
  
SIGNATURE

CATHOLIC SOCIAL SERVICE  
CONTRACTOR  
*Diana Calvo*  
BY: DIANA B. CALVO  
TITLE: EXECUTIVE DIRECTOR

**CERTIFICATE**

I, MARIO GALANG, certify that I am the CHIEF ACCOUNTANT of the Corporation as Contractor in the foregoing release; that DIANA B. CALVO who signed said release on behalf of the Contractor was the EXECUTIVE DIRECTOR of the Corporation by authority of its governing body and is within the scope of its corporate powers.

  
MARIO GALANG  
NAME AND SIGNATURE

DATE: 10/16/2014

**FY- 2014 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE  
CATHOLIC SOCIAL SERVICE**

PROGRAM NAME: Case Management Services  
 LOCATION: 234 US Army Juan C. Fejerman Street, Barrigada Heights, Guam 96913  
 DATE OF INVENTORY REVIEW: 9/17/2014

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASE DATED OR DONATED (f)	PURCHASED/LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
	Desktop Computer	1	Asus	CS3MTJ09098	(inclusive)	(inclusive)	GOVT.	ETE		X		100%	
	Keyboard	1	Dell	none	(inclusive)	(inclusive)	GOVT.	ETE		X		100%	
	Mouse	1	Dell	none	(inclusive)	Purchased	CSS FUNDING	ETE		X		100%	
	Battery UPS	1	BLACK NIGHT	G90303607	\$79.95	PURCHASED		ETE		X		100%	
	Desktop Computer	1	Asus	CS3MTJ09098	(inclusive)	(inclusive)	GOVT.	JDR		X		100%	
	Keyboard	1	Dell	none	(inclusive)	(inclusive)	GOVT.	JDR		X		100%	
	Mouse	1	Dell	none	(inclusive)	Purchased	CSS FUNDING	JDR		X		100%	
	battery UPS	1	BLACK NIGHT	G90303607	\$79.95	PURCHASED		JDR		X		100%	
	Desktop Computer	1	Sceptre	416M1090SD0122	(inclusive)	(inclusive)	GOVT.	MKP		X		100%	
	Keyboard	1	LT-KW 300	none	(inclusive)	(inclusive)	GOVT.	MKP		X		100%	
	Mouse	1	KEIO	BD4400103442	(inclusive)	(inclusive)	GOVT.	MKP		X		100%	
	Battery UPS	1	BLACK NIGHT	G90303597	\$79.95	PURCHASED		MKP		X		100%	
	Desktop Computer	1	Sceptre	416M1090SD0121	(inclusive)	(inclusive)	GOVT.	LGD		X		100%	
	Keyboard	1	ITSG	none	(inclusive)	(inclusive)	GOVT.	LGD		X		100%	
	Mouse	1	KEIO	BD4400103419	(inclusive)	(inclusive)	GOVT.	LGD		X		100%	
	Battery UPS	1	BLACK NIGHT	G90303681	\$79.95	PURCHASED		LGD		X		100%	
	Desktop Computer	1	Sceptre	416M1090SD0137	(inclusive)	(inclusive)	GOVT.	JGD		X		100%	
	Keyboard	1	LT-KW 300	none	(inclusive)	(inclusive)	GOVT.	JGD		X		100%	
	Mouse	1	KEIO	BD4400103440	(inclusive)	(inclusive)	GOVT.	JGD		X		100%	
	Battery UPS	1	BLACK NIGHT	G90303646	\$79.95	PURCHASED		JGD		X		100%	
	Desktop Computer	1	Asus	CS3MTJ09098	(inclusive)	(inclusive)	GOVT.	RRJ		X		100%	
	Keyboard	1	Dell	none	(inclusive)	(inclusive)	GOVT.	RRJ		X		100%	
	Mouse	1	Dell	none	(inclusive)	Purchased	CSS FUNDING	RRJ		X		100%	
	Battery UPS	1	BLACK NIGHT	G90303686	\$79.95	PURCHASED		RRJ		X		100%	
	Desktop Computer	1	Asus	C4MQTF153037	(inclusive)	(inclusive)	GOVT.	KHB		X		100%	
	Keyboard	1	Dell	none	(inclusive)	(inclusive)	GOVT.	KHB		X		100%	
	Mouse	1	Dell	none	(inclusive)	Purchased	CSS FUNDING	KHB		X		100%	

**FY- 2014 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE  
CATHOLIC SOCIAL SERVICE**

PROGRAM NAME: Case Management Services  
 LOCATION: 234 US Army Juan C Fejeran Street, Herringdale Heights, Guam 96913  
 DATE OF INVENTORY REVIEW: 9/17/2014

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED / LEASED OR DONATED (f)	PURCHASED / LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
	Battery UPS	1	BLACK NIGHT	G90303686	\$79.95	PURCHASED		KHB		X		100%	
	Desktop Computer	1	Lenovo	C88CM17	\$1,149.95	PURCHASED	GOVT.	AFG	X			100%	slow process
	Monitor	1	Asus	C4MQTF153037	(inclusive)	(inclusive)	GOVT.	AFG		X		100%	
	Keyboard	1	Dell	none	(inclusive)	(inclusive)	GOVT.	AFG		X		100%	
	Mouse	1	Dell	none	(inclusive)	(inclusive)	Purchased	CSS FUNDING		X		100%	
	Battery UPS	1	BLACK NIGHT	G90303686	\$79.95	PURCHASED		AFG		X		100%	
	Monitor	1	Evision	97072CA000705	(inclusive)	(inclusive)	GOVT.	NAB		X		100%	
	Keyboard	1	Logitech	7000137	(inclusive)	(inclusive)	GOVT.	NAB		X		100%	
	Mouse	1	Logitech	HS701140LMX	(inclusive)	(inclusive)	GOVT.	NAB		X		100%	
	Battery UPS	1	Maruson	417406577 700a	(inclusive)	PURCHASED	GOVT.	NAB		X		100%	
	Monitor	1	Sceptre	416M1090SD0137	(inclusive)	(inclusive)	GOVT.	PTB		X		100%	
	Keyboard	1	Microsoft keyboard	none	(inclusive)	(inclusive)	GOVT.	PTB		X		100%	
	Mouse	1	Logitech	none	14.95	Purchased	CSS FUNDING	PTB		X		100%	
	Battery UPS Maruson	1	BLACK NIGHT	G90303607	\$79.95	PURCHASED		PTB		X		100%	
	Monitor	1	Sceptre	416M1090SD0127	(inclusive)	(inclusive)	GOVT.	Lrk		X		100%	
	Keyboard	1	LT-KW 300	none	(inclusive)	(inclusive)	GOVT.	Lrk		X		100%	
	Mouse	1	KEIO	BD4400103418	(inclusive)	(inclusive)	GOVT.	Lrk		X		100%	
	Battery UPS	1	Maruson	2.21E+11			CSS FUNDING	Lrk	X			100%	
	Desktop Computer	1	Lenovo	C88CM17	\$1,149.95	PURCHASED	GOVT.	JCG		X		100%	
	Monitor	1	Asus	C4MQTF153037	(inclusive)	(inclusive)	GOVT.	JCG		X		100%	
	Keyboard	1	Dell	none	(inclusive)	(inclusive)	GOVT.	JCG		X		100%	
	Mouse	1	Dell	none	(inclusive)	(inclusive)	Purchased	CSS FUNDING		X		100%	
	Battery Ups	1	BLACK NIGHT	G90303686	\$79.95	PURCHASED		JCG		X		100%	
	Desktop Computer	1	Lenovo	C88CM17	\$1,149.95	PURCHASED	GOVT.	POC		X		100%	
	Monitor	1	Asus	C4MQTF153037	(inclusive)	(inclusive)	GOVT.	POC		X		100%	
	Keyboard	1	Dell	none	(inclusive)	(inclusive)	GOVT.	POC		X		100%	
	Mouse	1	Dell	none	(inclusive)	(inclusive)	Purchased	CSS FUNDING		X		100%	
	Battery Ups	1	BLACK NIGHT	G90303686	\$79.95	PURCHASED		POC		X		100%	
	Desktop Computer	1	Dell	C88CM17	\$1,149.95	PURCHASED	GOVT.	ZYK		X		100%	
	Monitor	1	Asus	C4MQTF153037	(inclusive)	(inclusive)	GOVT.	ZYK		X		100%	
	Keyboard	1	Dell	none	(inclusive)	(inclusive)	GOVT.	ZYK		X		100%	

**FY- 2014 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE  
CATHOLIC SOCIAL SERVICE**

PROGRAM NAME: Case Management Services  
 LOCATION: 234 US Army Juan C Fejeria Street, Barrigada Heights Guam 96913  
 DATE OF INVENTORY REVIEW: 9/17/2014

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASE D LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
August-04	Laptop	1	Toshiba	37242886Q	\$ 1,500.00	Purchased	Program Funds	CMS OFFICE		X		90%	
August-14	Power Point Projector w/Case	1	Toshiba	\$47,220,601.00	\$ 1,345.75	Purchased	DSC	CMS OFFICE		X		0%	was stolen in April 2012 per IT Bill.
1995	"L" type office organizer desk	2	NA	NA	\$ 600.00	Purchased	CSS FUNDING	CMS OFFICE		X		100%	
1991	4 drawer Filing cabinet	9	HOLGA		\$ 400.00	Purchased	CSS FUNDING	CMS OFFICE		X		100%	
	4-drawer Filing Cabinet (beige)	3	HON		\$ 400.00	Purchased	CSS FUNDING	CMS OFFICE		X		100	
1994	5-drawer Office Desk	19	NA	NA	\$ 400.00	Purchased	CSS FUNDING	CMS OFFICE		X		100	
	4-drawer Filing Cabinet	5	0659 FC15		\$ 300.00	Donated	CSS FUNDING	CMS OFFICE		X		100	
July-11	18-drawer Filing	1	Song Yin	SY-B4-TU-236G	\$ -	Donated	DSC	CMS OFFICE		X		100%	used for medicare forms
1991	Blue Lounge Chairs	18			\$ 300.00	Purchased	CSS FUNDING	CMS OFFICE		X		100	
1991	Rolling Office Chairs (blue)	32	RPM		\$ 200.00	Purchased	CSS FUNDING	CMS OFFICE		X		100	
1995	Conference Table w/9 chairs	1			\$ 500.00	Purchased	CSS FUNDING	TRAINING ROOM		X		100%	
March-09	Paper Cutter	1	SkilCraft			Donation	CSS	CMS OFFICE		X		100%	
August-04	Printer	1	HP Laserjet Print	CNBMOO-1569	-	Purchased	Program Funds	IT Office			X	0%	Not Working: Remove by IT:Blas
December-11	Printer	1	LaserJet 1102W	VNB3x12330	\$ 629.99	Program Funds		Support Services		X		0%	Item given to Support Services 6/2014
August-13	Printer	1	brother MFC 689	CSSCM18	\$ 669.75	Program Fundraising Funds		CMS		X		90%	drum is not working properly

Prepared by: *Ziola King*  
 Program Aide  
 Date: **10-01-14**

Verified by: Lisa Kenworthy  
 Program Manager  
 Date:

Approved by: *Diana B. Calvo*  
 Executive Director  
 Date: **10-09-14**

Service Provider:  
Catholic Social Service  
Non-Profit Organization

**FY 2014 Emergency Receiving Home  
Program Disclosure**

Administered by:  
Division of Senior Citizens  
Department of Public Health and Social Services

No. of Months into Fiscal Year	12
Monthly Average of Expenditures	\$36,250.68
Total Contract Award (Encumbrance)	\$447,809.12
Remaining Balance:	\$12,900.91

*Mary Galang*  
Mary Galang, Chief Financial Officer  
Catholic Social Service

*11/10/2014*  
Date

*Diana Gallo*  
Diana B. Gallo, Executive Director  
Catholic Social Service

*11/12/2014*  
Date

	October	November	December	January	February	March	April	May	June	July	August	September	YTD TOTAL	% of Tot	Budget Amount	Available Balance
<b>ADMINISTRATION</b>																
Salaries	1,897.69	1,897.69	1,897.69	1,897.69	1,897.69	1,897.69	1,897.69	1,897.69	1,897.69	1,897.69	1,897.69	1,897.73	22,772.32		22,772.32	0.00
FICA Taxes	157.20	157.20	157.20	157.20	157.20	157.20	157.20	157.20	157.20	157.20	157.20	157.20	1,888.40		1,888.40	0.00
Health & Welfare Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Administration Personnel Total	2,054.89	2,054.89	2,054.89	2,054.89	2,054.89	2,054.89	2,054.89	2,054.89	2,054.89	2,054.89	2,054.89	2,054.93	24,659.72		24,659.72	0.00
Administration Operations	1,322.49	1,322.49	1,322.49	1,322.49	1,322.49	1,322.49	1,322.49	1,322.49	1,322.49	1,322.49	1,322.49	1,322.49	15,870.00		15,870.00	0.00
Administration Sub	3,377.38	3,377.38	3,377.38	3,377.38	3,377.38	3,377.38	3,377.38	3,377.38	3,377.38	3,377.38	3,377.38	3,377.38	40,529.72	9.3%	40,529.72	0.00
<b>PERSONNEL &amp; BENEFITS (100-110)</b>																
Salaries	19,199.70	19,075.10	18,736.30	18,153.85	17,319.75	16,729.00	16,594.00	16,247.00	16,016.00	16,013.00	21,660.33	19,368.24	219,912.07		226,711.20	6,799.13
FICA Taxes	1,468.80	1,458.25	1,433.33	1,388.77	1,324.98	1,322.75	1,269.44	1,242.90	1,298.42	1,378.02	1,481.67	1,481.67	16,823.33		17,343.41	520.08
Health & Welfare Benefits	7,738.11	7,715.25	7,578.09	7,418.07	7,120.89	7,096.20	7,120.89	6,821.78	6,918.98	7,414.26	8,089.70	7,653.87	89,586.02		89,586.02	0.00
Health & Welfare FICA	591.98	590.22	578.72	567.48	544.75	536.76	514.14	506.57	507.19	587.19	585.52	585.52	6,853.34		6,853.34	0.02
Operations Sub	28,998.89	28,839.81	28,327.44	27,528.17	26,319.35	25,488.42	24,918.25	24,559.68	24,242.25	24,994.76	32,994.76	29,089.38	333,174.79		340,493.99	7,319.24
Subtotal (110-111)	32,378.97	32,217.19	31,704.82	30,905.55	29,887.73	29,228.09	28,475.00	27,975.24	28,228.04	30,748.85	35,625.78	33,233.61	373,763.47	85.4%	381,822.71	7,319.24
Sub Total (220)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.00
<b>CONTRACTUAL (230)</b>																
Equipment Maintenance	115.32	500.00	115.32	72.58	72.57	0.00	220.00	0.00	72.01	72.01	0.00	0.00	1,238.81		1,238.85	144.04
Lease - Van, Vehicle	933.00	933.00	933.00	933.00	933.00	933.00	933.00	933.00	933.00	933.00	0.00	1,856.00	11,196.00		11,196.00	0.00
Training	144.57	59.51	0.00	189.65	39.60	0.00	19.00	1,375.00	161.97	0.00	0.00	0.00	2,000.00		2,000.00	0.00
Payroll Fee	56.00	56.00	56.00	56.00	56.00	56.00	54.55	55.14	70.58	70.58	0.00	0.00	530.85		530.85	141.15
Printing - Forms	26.00	26.00	26.00	0.00	0.00	28.12	0.00	89.95	0.00	0.00	0.00	0.00	183.07		300.00	106.93
Audit	0.00	0.00	0.00	0.00	0.00	0.00	1,263.39	0.00	0.00	147.15	441.46	0.00	1,852.00		1,852.00	0.00
Trash Removal	189.50	195.26	195.26	173.29	180.09	0.00	0.00	189.00	568.50	191.03	0.00	0.00	1,891.93		2,274.00	382.07
Workman's Comp	233.00	233.00	233.00	1,400.00	87.62	0.00	0.00	0.00	153.34	480.04	0.00	0.00	2,800.00		2,800.00	0.00
Building Maint	100.00	100.00	100.00	187.21	87.85	0.00	0.00	88.45	129.12	129.12	0.00	0.00	941.75		1,200.00	258.25
Lease Equipment	202.00	202.00	202.00	268.00	193.62	0.00	0.00	265.00	272.60	272.60	0.00	0.00	1,878.82		2,424.00	545.18
Building Rental	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00	20,400.00		20,400.00	0.00
Internet Services	0.00	87.00	87.00	0.00	0.00	0.00	0.00	33.33	58.17	58.17	0.00	0.00	283.67		400.00	116.33
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (230)	3,694.89	4,070.77	3,828.58	5,000.83	3,388.47	3,898.39	2,827.35	4,738.87	4,298.44	4,328.01	1,700.00	3,568.08	45,207.98	10.4%	48,961.85	1,693.93
<b>EXPENSES (240)</b>																
Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Household	500.00	61.87	0.00	185.40	106.59	291.00	228.38	157.48	0.00	31.27	0.00	0.00	1,600.00		1,600.00	0.00
Food	250.00	0.00	0.00	0.00	250.00	0.00	200.00	250.00	137.50	137.50	0.00	0.00	1,225.00		1,500.00	275.00
Fuel	250.00	200.00	500.00	0.00	250.00	0.00	200.00	600.00	137.30	137.30	0.00	0.00	2,274.80		2,549.18	274.38
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (240)	1,000.00	261.87	500.00	185.40	606.59	291.00	628.38	1,047.48	274.80	308.67	0.00	0.00	5,899.80	1.2%	5,849.18	949.58
<b>EQUIPMENT (250) (over 5,000)</b>																
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (250)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.00
<b>REPAIRS (260) (over 5,000)</b>																
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (260)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.00
<b>UTILITIES (300)</b>																
Power	873.58	701.48	780.93	752.58	775.82	733.54	734.40	851.87	1,124.04	1,124.00	0.00	184.06	8,716.08		9,908.38	1,192.32
Water	173.92	73.98	75.79	85.89	72.27	57.82	202.41	215.63	365.57	365.57	0.00	0.00	1,688.85		2,400.00	731.15
Telephone	188.91	169.29	189.29	183.49	154.99	154.99	154.99	154.99	189.02	189.01	0.00	382.09	2,011.06		2,027.00	15.94
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (360)	1,316.39	934.75	1,018.01	981.94	1,002.88	948.35	1,091.80	1,222.49	1,678.63	1,678.58	0.00	526.15	12,395.97	1.8%	14,335.38	1,839.41
<b>CAPITAL OUTLAY (400) (over 5,000)</b>																
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (400)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.00
<b>SUB-TOTAL</b>	<b>38,286.75</b>	<b>37,484.38</b>	<b>38,847.61</b>	<b>37,873.32</b>	<b>34,885.67</b>	<b>36,287.83</b>	<b>33,121.33</b>	<b>34,984.09</b>	<b>35,147.9</b>							

RECEIVED  
11/7/14

**FY-2014 RELEASE OF CLAIMS STATEMENT**

CONTRACT: CATHOLIC SOCIAL SERVICE  
PROGRAM NAME: EMERGENCY RECEIVING HOME  
CONTRACT NO.: P146A00046

**KNOWN ALL MEN BY THESE PRESENTS:**

In consideration of the promise and the sum of, the total amount of which will not exceed \$ 447,909.12 lawful money of the United States of America and \$ 393,949.88 of which has been paid and \$ 41,058.33 of which is to be paid by the Government of Guam under the above mentioned contract, the undersigned Contractor does, and by the receipt of said sum shall, for itself, its successors and assigns, remise, release and forever discharge the Government of Guam, its officers, agents and employees of and from all liabilities, obligations and claims whatsoever in law and equity under or arising out of said contract.

**IN WITNESS WHEREOF**, this release has been executed this  
16th day of October, 2014.

**WITNESS:**

LORNA FRANCISCO  
PRINT NAME  
*Lorna Francisco*  
SIGNATURE

CATHOLIC SOCIAL SERVICE  
CONTRACTOR  
*Diana B. Calvo*  
BY: DIANA B. CALVO  
TITLE: EXECUTIVE DIRECTOR

**CERTIFICATE**

I, MARIO GALANG, certify that I am the CHIEF FINANCIAL OFFICER of the Corporation as Contractor in the foregoing release; that DIANA B. CALVO who signed said release on behalf of the Contractor was the EXECUTIVE DIRECTOR of the Corporation by authority of its governing body and is within the scope of its corporate powers.

*Mario Galang*  
MARIO GALANG  
NAME AND SIGNATURE

DATE: 11/07/2014

**FY-2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE  
CATHOLIC SOCIAL SERVICE**

<b>PROGRAM NAME:</b> Emergency Receiving Home (ERH)
<b>LOCATION:</b> Dededo, Guam
<b>DATE OF INVENTORY REVIEW:</b> October 15, 2014

PAGE 01 of 04

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
2005	Microwave oven	1	Amana ACM2160AW	1010324SEA	299	Purchased	DSC	ERH			X	100%	Topy's Furniture (Not Working)
2005	Gas barbecue station with wheels	1	Sunshine CM 4000	Not seen on 08/092013 as per Act.PM (dmg)	289	Purchased	DSC	ERH	X			100%	Cost-U-Less
2005	Hot & cold water dispenser	2	Royal Sovereign RWDC-28LS	1-not working	189.99	Purchased	DSC	ERH		X		100%	Cost-U-Less (1 broken)
2005	Vacuum Upright	1	Hoover U5154-900		180	Purchased	DSC	ERH		X		100%	New Emporium (not working)
2005	Twin size bed (frame & mattress)	3	Lynden		169	Purchased	DSC	ERH		X		100%	Town House
2005	5 Drawer Dresser	6	Tucker	Knobs damaged	350	Purchased	DSC	ERH		X		100%	Town House
2005	Nightstand	4	Tucker	1-damaged	99	Purchased	DSC	ERH		X		100%	Town House (4 missing)
2005	Entertainment center	1	Mission		369	Purchased	DSC	ERH		X		100%	Town House
2005	Electric range	1	Admiral #AER-1110	Frnt R. Burner dmg.	299	Purchased	DSC	ERH			X	100%	Town House ( Broken)
2005	Console table	1	Genesis		129	Purchased	DSC	ERH		X		100%	Town House
2005	Bath & shower chair	2	30400-04		69.10	Purchased	DSC	ERH		X		100%	Isla Home Infusions
2005	Over bed tables	4	IC-6418		185	Purchased	DSC	ERH		X		100%	Isla Home Infusions
2005	Trash cans small	20	Brown		3.69	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Alarm clock	10	Sentry CL 939	C2020YC (7 left)	8.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Steam & dry iron	1	Black & Decker F363		19.95	Purchased	DSC	ERH		X		100%	New Emporium
2005	5-Speed hand mixer	1	Rival MX650W		19.95	Purchased	DSC	ERH		X		100%	New Emporium
2005	Dial Weight Scale	1	Health-O-Meter HABI17-01		69.95	Purchased	DSC	ERH		X		100%	New Emporium
2005	16-Speed blender	1	Oster 6643-900		39.95	Purchased	DSC	ERH		X		100%	New Emporium
2005	12-Cup coffee maker	1	Proctor-Silex 46801		24.95	Purchased	DSC	ERH		X		100%	New Emporium
2005	10-Cup rice cooker	1	Sanyo EC-510	Replaced-by donation	69.95	Purchased	DSC	ERH		X		100%	New Emporium
2005	16 pc. Baking set with measuring cups	1	Progressive PBS-16		14.39	Purchased	DSC	ERH		X		100%	Ace
2005	10" Spatula	1	Rubbermaid 1901-97		1.69	Purchased	DSC	ERH		X		100%	Ace
2005	Can/bottle opener	1	Ekco 08540	Damaged-DISPOSED	1.39	Purchased	DSC	ERH		X		100%	Ace
2005	Roll table cloth vinyl	28 yd.	Lace Wreath		6.99	Purchased	DSC	ERH		X		100%	Ace
2005	Dish rack drainer	1	Rubbermaid 6008		9.95	Purchased	DSC	ERH		X		100%	Ace
2005	Electric can opener	1	Proctor-Silex 75210	C2020YC	19.95	Purchased	DSC	ERH		X		100%	New Emporium
2005	Cooking timer	1	Lux & Sunbeam		8.95	Purchased	DSC	ERH		X		100%	Ace
2005	Storage containers 40 gal.	2	Rubbermaid	Not seen	21.89	Purchased	DSC	ERH		X		100%	Ace

**FY-2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE  
CATHOLIC SOCIAL SERVICE**

<b>PROGRAM NAME:</b> Emergency Receiving Home (ERH)
<b>LOCATION:</b> Dededo, Guam
<b>DATE OF INVENTORY REVIEW:</b> October 15, 2014

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
2005	Kitchen utensil organizer	1	Copco		8.49	Purchased	DSC	ERH		X		100%	Ace
2005	Bed pans	20	Vollrath	12 remaining 8/9/13	1.09	Purchased	DSC	ERH		X		100%	Med Pharm
2005	Utility shelf storage	1	VL430		16.07	Purchased	DSC	ERH		X		100%	Bensons
2005	Toilet bowl brushes	3	CNJ509001		1.95	Purchased	DSC	ERH		X		100%	Sunny Cash & Carry
2005	Clock large face	1	Advance 8006		2.81	Purchased	DSC	ERH		X		100%	Bensons
2005	Ironing Board	1	Homz		19.99	Purchased	DSC	ERH		X		100%	Bensons
2005	Garden tool organizer	1	8ft. Galvanized steel		11.55	Purchased	DSC	ERH		X		100%	Ace
2005	Small gardening tools	1	Ace 7115587		18.29	Purchased	DSC	ERH		X		100%	Ace
2005	Water can plastic	1	Duraco AW21 CBLT		4.89	Purchased	DSC	ERH		X		100%	Ace
2005	Wet & dry vacuum	1	Shop Vac 3150		49.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Iron	1	Toastmaster 3302		10.99	Purchased	DSC	ERH		X		100%	Ace
2005	Shovel round point	1	Falcon 73630		8.99	Purchased	DSC	ERH		X		100%	Bensons
2005	Barbeque tools 3 pc.	1	Keanall KA449	Not seen 08/19/13	7.27	Purchased	DSC	ERH		X		100%	Bensons
2005	Garden Hose	2	Swan CG3475		24.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Garden gloves	5	Jersey 'N More 7791		2.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Rake	1	Union Tools 64582		9.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Buckets	2	Sterilite 1121		3.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Broom	2	Quickie 745		6.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Cutlery set with wood block 13 pc.	1	Kittamore Model 6613	Wear and tear- DISPOSED	34.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Rice dispenser 22Lb.	1	Aroma ARD-125		49.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Trash cans 32 gal. with lid	3	Contico 3220tpny		15.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Folding chairs	20	Cosco 14-885	18 chairs left- 2dmg.	23.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Polyethylene disposable gloves	10	Clean Ones		5.59	Purchased	DSC	ERH		X		100%	Cost-U-Less (Replaced)
2005	Can opener manual ergonomic	1	Trudeau		9.95	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Standard cooking set 7 pc.	1	Metro 18/10		24.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Tongs heavy-duty utility 4 pc. set	6	Polar Ware T1900H		12.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Dish set service for 4 16 pc.	3	Gibson Stoneware		11.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Eating utensils service for 4	3	Metro		9.99	Purchased	DSC	ERH		X		100%	Cost-U-Less (Replaced)
2005	All purpose utility cart	1	18304		59.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Hand Towels 6/pk	5	16"x 27"		8.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Kitchen Towels	6	Printed Velour		2.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Kitchen Set Towel Potholder	2	RN22195		4.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Laundry Basket	3	Sterelite 1215		6.99	Purchased	DSC	ERH		X		100%	Cost-U-Less

**FY-2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE  
CATHOLIC SOCIAL SERVICE**

<b>PROGRAM NAME:</b> Emergency Receiving Home (ERH)
<b>LOCATION:</b> Dededo, Guam
<b>DATE OF INVENTORY REVIEW:</b> October 15, 2014

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
2005	Hamper with lid	3	Sterelite		8.99	Purchased	DSC	ERH		X		100%	Cost-U- Less
2005	Shower Curtain 70"x 72"	5	9003		5.99	Purchased	DSC	ERH		X		100%	Cost- U- Less
2005	Bath Mats non skid	4	Classic # 48		4.99	Purchased	DSC	ERH		X		100%	Cost- U- Less
2005	Rags	1			11.99	Purchased	DSC	ERH		X		100%	Cost-U- Less
2005	Hammer	1	Olympia 16	Not seen	5.99	Purchased	DSC	ERH		X		100%	Cost- U- Less
2005	Vinyl mattress covers 80" x 36"x 6	30	Graf co 3862-1		6.99	Purchased	DSC	ERH		X		100%	Med-Pham
2005	Manual crank hospital bed with mattress.& (3single bed)	3	Invacare (Wooden bed)	RM. #12&3	1100	Purchased	DSC	ERH		X		100%	Health Care Specialties
2005	32" Flat screen TV	1	Sony 32FS320	SO/4017028-8	899	Purchased	DSC	ERH		X		100%	Micropac
2005	7 pc. Dinette set	2	Mocha		501	Purchased	DSC	ERH		X		100%	Town House
2005	11 pc. Living room set	1	Marocco	1 end table -damage	3931	Purchased	DSC	ERH			X	100%	Town House
2005	Office desk	2	Genesis		574	Purchased	DSC	ERH		X		100%	Town House
10/06/2009	Refrigerator	1	GE			Purchased		ERH	X			100%	
2005	Counter high table with 8 chairs	1	Home elegance		1099	Purchased	DSC	ERH		X		100%	Town House
1/1/2003	CPU & Monitor Microsoft Windows XP		QEM	0043-491-472-120		Purchased	Program Funds	ERH		X		100%	
1/1/2003	Printer	1	Epson Stylus C2	EJSY095960		Purchased	Program Funds	ERH		X		100%	
3/19/2004	CPU Celeron 2.4 GHz	1	128K 400MHZ BOX			Purchased	Program Funds	ERH		X		100%	
3/31/2004	Camera	1	Nikon F55D-35mm SLR			Purchased	Program Funds	ERH		X		100%	
9/29/2005	Canon Image Class	1	MF5770			Purchased	Program Funds	ERH		X		100%	
6/6/11	Electronic battleship game	1				Donated	DSC	ERH		X		100 %	
6/6/11	Checker set, wood	1				Donated	DSC	ERH		X		100 %	
6/6/11	Rubber Stress ball, red	2				Donated	DSC	ERH		X		100 %	
6/6/11	Plates, 3 compartment, plastic	2				Donated	DSC	ERH		X		100 %	
6/6/11	8 oz no-spill cups, plastic	2				Donated	DSC	ERH		X		100 %	
6/6/11	Transparent mug with sprout	1				Donated	DSC	ERH		X		100 %	
6/6/11	Right handed fork—comfort grip	2				Donated	DSC	ERH		X		100 %	
6/6/11	Left handed fork—comfort grip	2				Donated	DSC	ERH		X		100 %	
6/6/11	Weighted fork	2				Donated	DSC	ERH		X		100 %	
6/6/11	Weighted knife	1				Donated	DSC	ERH		X		100 %	

6/6/11	Relaxation mask	1			Donated	DSC	ERH	X	100 %
6/6/11	Exercise mat, foldable	1			Donated	DSC	ERH	X	100 %
6/6/11	Arthritis mug	2			Donated	DSC	ERH	X	100 %
6/6/11	Weighted soup spoon	1			Donated	DSC	ERH	X	100 %
6/6/11	Weighted tea spoon	1			Donated	DSC	ERH	X	100 %
6/6/11	Left handed spoons	2			Donated	DSC	ERH	X	100 %
6/6/11	Right handed spoons	2			Donated	DSC	ERH	X	100 %
6/6/11	Swivel-type spoons	2			Donated	DSC	ERH	X	100 %
6/6/11	Swivel-type knife	1			Donated	DSC	ERH	X	100 %
7/26/13	Lift with gurney	1			Donated	DSC	ERH	X	100 %
4/6/10	Air Con 1800 BTU	1	Gree-2009-11	GWCN18EDND1A2A/1	\$800.00	Program Funds	ERH	X	100 %
4/6/10	Air Con 2400 BTU	1	Gree-2009-11	GWCN24DCND1A1A/1	\$800.00	Program Funds	ERH	X	100 %
4/6/10	Air Con 1800 BTU	1	Gree-2009-11	GWCN18EDND1A2A/1	\$1200.00	Program Funds	ERH	X	100 %

INVENTORY PREPARED BY:   
 RAY A. AROMIN 10/15/2014

PROGRAM MANAGER

SIGNATURE AND DATE

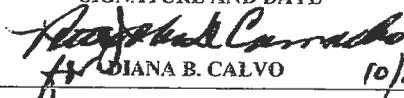
POSITION TITLE

INVENTORY VERIFIED BY:  MARK PERNIA 10/15/2014

SOCIAL WORKER

SIGNATURE AND DATE

POSITION TITLE

INVENTORY CERTIFIED BY:  DIANA B. CALVO 10/15/2014

EXECUTIVE DIRECTOR

SIGNATURE AND DATE

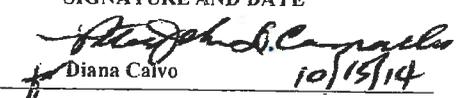
POSITION TITLE

**FY-2015 NON-EXPENDABLE PROPERTY INVENTORY OVER \$5,000.00 IN VALUE  
CATHOLIC SOCIAL SERVICE**

**RECEIVED**  
*av*  
*10/16/14*  
*10-48*  
 PAGE 04 of 04

PROGRAM NAME: Emergency Receiving Home (ERH)
LOCATION: Dededo, Guam
DATE OF INVENTORY REVIEW: October 2014

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
2011	Nissan Quest 2011	1	Nissan		1,100/monthly	Leased	Program Funds	ERH		X		100%	3 year lease

INVENTORY PREPARED BY: _____ _____ SIGNATURE AND DATE	 Ray A. Aromin 10/15/14 Program Manager
INVENTORY VERIFIED BY: _____ _____ SIGNATURE AND DATE	 Mark Pernia 10/15/14 Social Worker
INVENTORY CERTIFIED BY: _____ _____ SIGNATURE AND DATE	 Diana Calvo 10/15/14 Executive Director
	_____ POSITION TITLE

Service Provider:  
Catholic Social Service  
Non-Profit Organization

**FY 2014 In-Home Services  
Program Disclosure**

Administered by:  
Division of Senior Citizens  
Department of Public Health and Social Services

IN-HOME SERVICES  
2014 Year-To-Date Program Expenditures

In compliance with Public Law 32-068, Chapter XIII, Section 10, the aforementioned is a full disclosure of all expenditures of funds for the In-Home Services Program for Fiscal Year 2014.

*Mario Pineda*  
Mario Pineda, Chief Accountant  
Catholic Social Service

11/07/2014  
Date

*Diana B. Castro*  
Diana B. Castro, Executive Director  
Catholic Social Service

11/6/2014  
Date

No. of Months into Fiscal Year	12
Monthly Average of Expenditures	\$92,995.64
Total Contract Award (Encumbrance)	\$1,126,668.52
Remaining Balance	\$10,720.84
Total Contract Award, Negotiated	\$1,126,668.52
Balance Due:	\$0.00

RECEIVED  
11/10/14  
#11

	October	November	December	January	February	March	April	May	June	July	August	September	YTD TOTAL	% of Tot	Budget Amount	Available Balance
<b>ADMINISTRATION</b>																
Salaries	2,958.84	2,958.84	2,958.84	2,958.84	2,958.84	2,958.84	2,958.84	2,958.84	2,958.84	2,958.84	2,958.84	2,958.97	35,506.21		35,506.21	0.00
FICA Taxes	245.10	245.10	245.10	245.10	245.10	245.10	245.10	245.10	245.10	245.10	245.10	245.10	2,941.20		2,941.20	0.00
Health & Welfare Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Administration Personnel Total	3,203.94	3,203.94	3,203.94	3,203.94	3,203.94	3,203.94	3,203.94	3,203.94	3,203.94	3,203.94	3,203.94	3,204.07	38,447.41		38,447.41	0.00
Administration Operations	1,729.13	1,911.25	1,685.74	1,729.13	1,729.13	1,714.45	1,714.45	1,714.45	1,714.45	1,714.45	1,714.45	1,663.80	20,749.56		20,749.56	0.00
Administration Sub	4,933.07	5,115.19	4,889.68	4,933.07	4,933.07	4,918.39	4,918.39	4,918.39	4,918.39	4,918.39	4,918.39	4,867.87	59,196.97	5.3%	59,196.97	0.00
<b>PERSONNEL/EMPLOYEES (11011)</b>																
Salaries	46,454.83	49,171.30	47,990.55	47,769.95	47,248.33	69,342.92	47,970.49	49,605.38	47,759.86	47,448.93	67,866.54	55,450.43	624,099.51		624,786.92	687.41
FICA Taxes	3,553.79	3,761.60	3,671.28	3,633.93	3,614.50	5,304.73	3,669.74	3,794.81	3,653.63	3,629.86	5,191.79	4,241.96	47,743.62		49,044.31	1,300.69
Health & Welfare Benefits	17,225.01	18,152.75	17,727.93	17,651.73	17,445.99	25,587.96	17,640.31	18,341.34	17,640.30	17,522.19	25,029.80	19,958.69	230,004.00		236,042.99	6,038.99
Health & Welfare FICA	1,317.71	1,389.68	1,356.19	1,350.36	1,334.62	1,957.48	1,355.60	1,403.11	1,349.48	1,340.51	1,914.85	1,526.84	17,595.43		18,520.85	925.42
Operations Sub	68,581.34	72,475.33	70,745.95	70,447.97	69,643.64	102,193.89	70,716.14	73,144.64	70,403.27	69,941.49	100,002.98	81,177.92	919,442.56		928,395.07	8,952.51
Subtotal (11011)	73,484.41	77,589.52	75,635.63	75,381.04	74,576.51	107,126.16	75,634.53	78,063.03	75,321.66	74,859.88	104,921.37	86,045.79	978,639.53	87.7%	987,592.04	8,952.51
<b>TRAVEL (210)</b>																
Local Travel	3,598.00	2,743.95	3,170.48	3,679.50	3,402.71	3,910.88	3,715.25	3,610.24	3,516.15	0.00	4,642.93	5,203.65	41,193.74		41,990.09	796.35
Sub Total (210)	3,598.00	2,743.95	3,170.48	3,679.50	3,402.71	3,910.88	3,715.25	3,610.24	3,516.15	0.00	4,642.93	5,203.65	41,193.74	3.7%	41,990.09	796.35
<b>CONTRACTUAL (210)</b>																
Equipment Maintenance	125.00	125.00	220.47	114.38	114.85	678.16	125.51	0.00	0.00	0.00	0.00	0.00	1,500.00		1,500.00	0.00
Lease Equipment	83.52	86.46	172.92	72.96	72.96	72.96	0.00	261.71	176.95	0.00	0.00	0.00	999.84		999.84	0.00
Building Rent	2,364.00	2,364.00	2,364.00	2,364.00	2,364.00	2,364.00	2,364.00	2,364.00	2,364.00	2,364.00	2,364.00	2,364.00	28,368.00		28,368.00	0.00
Staff Certification/Training	64.57	121.57	0.00	484.87	452.57	499.50	138.60	0.00	583.15	953.22	0.00	0.00	4,550.00		4,550.00	0.00
Drug Testing	0.00	0.00	0.00	385.00	96.25	134.75	0.00	0.00	0.00	0.00	0.00	0.00	616.00		616.00	0.00
Payroll Pnc	154.00	154.00	154.00	84.23	162.72	162.71	85.72	86.65	154.00	341.97	154.00	154.00	1,848.00		1,848.00	0.00
Insurance	0.00	0.00	0.00	315.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	815.00		815.00	0.00
Printing	0.00	400.00	125.00	0.00	867.00	0.00	0.00	0.00	0.00	0.00	0.00	3,080.00	4,580.00		4,580.00	0.00
Audit	0.00	0.00	0.00	0.00	0.00	1,985.32	0.00	0.00	247.42	742.26	0.00	0.00	2,975.00		2,975.00	0.00
Trash Removal	116.76	107.53	102.65	122.30	118.96	118.99	141.97	116.76	79.69	116.76	79.69	116.76	1,401.12		1,401.12	0.00
Workman's Compensation	292.00	2,492.00	0.00	79.55	79.55	79.55	79.55	0.00	99.45	298.35	0.00	0.00	3,500.00		3,500.00	0.00
Yard Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Client Survey	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (230)	3,260.15	5,830.56	3,139.14	4,630.29	4,228.36	6,082.94	2,935.35	4,059.12	3,766.84	4,848.56	2,634.76	5,677.69	51,152.96	4.6%	51,691.96	539.00
<b>OFFICE AND MAINTENANCE (240)</b>																
Office Supplies	31.00	68.73	0.00	450.23	0.00	18.66	104.25	140.66	186.45	0.00	0.00	1,631.99	2,631.99		2,631.99	0.00
Household/Uniforms	0.00	0.00	0.00	0.00	1,882.80	353.41	1,900.00	0.00	220.44	0.00	0.00	9,659.19	14,015.84		14,015.84	0.00
Subtotal (240)	31.00	68.73	0.00	450.23	1,882.80	372.07	2,004.25	140.66	406.89	0.00	0.00	11,291.18	16,647.83	1.5%	16,647.83	0.00
<b>EQUIPMENT (250) (under 35,000)</b>																
Laser Jet Printers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,620.00	1,620.00		1,620.00	0.00
Mini Ipads	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,498.00	1,498.00		1,498.00	0.00
Projector	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	498.00	498.00		498.00	0.00
Triped Screens	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	289.00	289.00		289.00	0.00
Battery Back-ups	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	315.00	315.00		315.00	0.00
Paper Shredder	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	259.95	259.95		259.95	0.00
External Hard Drive	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	308.00	308.00		308.00	0.00
Mini Wireless USB Adapter	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	180.00	180.00		180.00	0.00
Micro Bluetooth USB Adapter	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00		100.00	0.00
Digital Camera	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	699.90	699.90		699.90	0.00
Filing Cabinets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,482.00	4,482.00		4,482.00	0.00
Typewriter	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	628.75	628.75		628.75	0.00
Subtotal (250)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,878.60	10,878.60	1.0%	10,878.60	0.00
<b>MISCELLANEOUS (260)</b>																
Subtotal (260)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.00
<b>UTILITIES (360)</b>																
Power	0.00	1,483.32	618.21	676.42	618.33	786.24	823.54	677.25	823.54	909.75	741.70	741.70	8,900.00		8,900.00	0.00
Water	0.00	288.04	603.05	139.39	33.69	40.58	43.65	40.58	40.58	34.75	0.00	0.00	1,300.00		1,300.00	0.00
Telephone	140.16	147.93	147.93	145.34	109.00	201.38	196.69	0.00	203.72	457.85	175.00	175.00	2,100.00		2,100.00	0.00
Subtotal (360)	140.16	1,919.29	1,369.19	961.15	761.62	1,021.51	1,060.81	722.90	1,067.84	1,408.18	951.45	916.70	12,300.00	1.1%	12,300.00	0.00
<b>CAPITAL OUTLAY (450) (over 35,000)</b>																
Personal Computers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,580.00	4,580.00		4,580.00	0.00
Laptop Computer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	988.00	988.00		988.00	0.00
Subtotal (450)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,568.00	5,568.00	0.5%	5,568.00	0.00
<b>SUB-TOTAL</b>	<b>80,453.72</b>	<b>88,172.95</b>	<b>83,314.44</b>	<b>85,182.23</b>	<b>84,951.40</b>	<b>118,513.36</b>	<b>85,610.72</b>	<b>86,595.95</b>	<b>84,878.58</b>	<b>81,116.62</b>	<					

#104 RECEIVED

FY-2014 RELEASE OF CLAIMS STATEMENT

CONTRACT: CATHOLIC SOCIAL SERVICE

PROGRAM NAME: IN-HOME SERVICES PROGRAM

CONTRACT NO.: C120600605

KNOWN ALL MEN BY THESE PRESENTS:

In consideration of the promise and the sum of, the total amount of which will not exceed \$ 857,307.60 lawful money of the United States of America and \$ 857,307.60 of which has been paid and \$ 0.00 of which is to be paid by the Government of Guam under the above mentioned contract, the undersigned Contractor does, and by the receipt of said sum shall, for itself, its successors and assigns, remise, release and forever discharge the Government of Guam, its officers, agents and employees of and from all liabilities, obligations and claims whatsoever in law and equity under or arising out of said contract.

IN WITNESS WHEREOF, this release has been executed this 16th day of October, 2014.

WITNESS:

LORNA FRANCISCO  
PRINT NAME  
*Lorna Francisco*  
SIGNATURE

CATHOLIC SOCIAL SERVICE  
CONTRACTOR  
*Diana Calvo*  
BY: DIANA B. CALVO  
TITLE: EXECUTIVE DIRECTOR

CERTIFICATE

I, MARIO GALANG, certify that I am the CHIEF ACCOUNTANT of the Corporation as Contractor in the foregoing release; that DIANA B. CALVO who signed said release on behalf of the Contractor was the EXECUTIVE DIRECTOR of the Corporation by authority of its governing body and is within the scope of its corporate powers.

*Mario Galang*  
MARIO GALANG  
NAME AND SIGNATURE

DATE: 10/16/2014

#100  
**RECEIVED**

**FY-2014 RELEASE OF CLAIMS STATEMENT**

CONTRACT: CATHOLIC SOCIAL SERVICE  
PROGRAM NAME: IN-HOME SERVICES PROGRAM  
CONTRACT NO.: C120600606

KNOWN ALL MEN BY THESE PRESENTS:

In consideration of the promise and the sum of, the total amount of which will not exceed \$ 238,255.52 lawful money of the United States of America and \$ 133,058.47 of which has been paid and \$ 94,476.21 of which is to be paid by the Government of Guam under the above mentioned contract, the undersigned Contractor does, and by the receipt of said sum shall, for itself, its successors and assigns, remise, release and forever discharge the Government of Guam, its officers, agents and employees of and from all liabilities, obligations and claims whatsoever in law and equity under or arising out of said contract.

IN WITNESS WHEREOF, this release has been executed this  
16th day of October, 2014.

WITNESS:

LORNA FRANCISCO  
PRINT NAME  
[Signature]  
SIGNATURE

CATHOLIC SOCIAL SERVICE  
CONTRACTOR  
[Signature]  
BY: DIANA B. CALVO  
TITLE: EXECUTIVE DIRECTOR

**CERTIFICATE**

I, MARIO GALANG, certify that I am the CHIEF ACCOUNTANT of the Corporation as Contractor in the foregoing release; that DIANA B. CALVO who signed said release on behalf of the Contractor was the EXECUTIVE DIRECTOR of the Corporation by authority of its governing body and is within the scope of its corporate powers.

[Signature]  
MARIO GALANG  
NAME AND SIGNATURE

DATE: 10/16/2014

#104 RECEIVED

FY-2014 RELEASE OF CLAIMS STATEMENT

CONTRACT: CATHOLIC SOCIAL SERVICE

PROGRAM NAME: IN-HOME SERVICES PROGRAM

CONTRACT NO.: C120600607

KNOWN ALL MEN BY THESE PRESENTS:

In consideration of the promise and the sum of, the total amount of which will not exceed \$ 31,105.40 lawful money of the United States of America and \$ 0.00 of which has been paid and \$ 31,105.40 of which is to be paid by the Government of Guam under the above mentioned contract, the undersigned Contractor does, and by the receipt of said sum shall, for itself, its successors and assigns, remise, release and forever discharge the Government of Guam, its officers, agents and employees of and from all liabilities, obligations and claims whatsoever in law and equity under or arising out of said contract.

IN WITNESS WHEREOF, this release has been executed this 16th day of October, 2014.

WITNESS:

LORNA FRANCISCO  
PRINT NAME  
[Signature]  
SIGNATURE

CATHOLIC SOCIAL SERVICE  
CONTRACTOR  
Diana Calvo  
BY: DIANA B. CALVO  
TITLE: EXECUTIVE DIRECTOR

CERTIFICATE

I, MARIO GALANG, certify that I am the CHIEF ACCOUNTANT of the Corporation as Contractor in the foregoing release; that DIANA B. CALVO who signed said release on behalf of the Contractor was the EXECUTIVE DIRECTOR of the Corporation by authority of its governing body and is within the scope of its corporate powers.

[Signature]  
MARIO GALANG  
NAME AND SIGNATURE

DATE: 10/16/2014

**FY-2014 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE  
CATHOLIC SOCIAL SERVICE**

PROGRAM NAME: IN-HOME SERVICES  
 LOCATION: 2nd Floor Catholic Social Service Bldg.  
 DATE OF INVENTORY REVIEW: Sept 26, 2014

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED OR DONATED (f)	PURCHASED / LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
	Office Cubical	1				Purchased		In-Home		x		100%	CSS Property
	Large Computer Tables	4				Purchased		In-Home		x		100%	CSS Property
	Small Computer Tables	3				Purchased		In-Home		x		100%	CSS Property
	Computer Desk	3				Purchased		In-Home		x		100%	CSS Property
9/30/2005	printer	1	Hp laser jet 1320	CNLJX71054	\$514.75	Purchased	Program Funds	In-Home	x			100%	
9/28/2007	Computer System	1	Dual Core P4	7G628301216	\$1,431.75	Purchased	Program Funds	In-Home	x			100%	
9/28/2007	Computer System	1	Dual Core P4	7G628202904	\$1,431.75	Purchased	Program Funds	In-Home	x			100%	
9/28/2007	Printer	1	HP Laser jet 1020	N/A	\$299.95	Purchased	Program Funds	In-Home	x			100%	
9/30/2008	Computer system	1	Asus Phenom	94LMIZOO8536	\$1,080.28	Purchased	Program Funds	In-Home	x			100%	
9/30/2008	Lap top	1	IBM Lenovo G530-25U	L3-BTC3D	\$1,110.00	Purchased	Program Funds	In-Home	x			100%	Received on 6/2/2009 *STOLEN ON 4/9/2012-CSS
11/13/2008	Uniforms	60 pcs	N/A	N/A	\$3,278.00	Purchased	Program Funds	In-Home	x			100%	Uniform Distributed
9/24/2009	Digital Camera	1	Olympus Stylus 550	N/A	\$284.95	Purchased	Program Funds	In-Home	x			100%	3/12/2010
9/27/2010	Printer	1	HP Laser Jet M1212nf	CIND8B9P19C	\$369.00	Purchased	Program Funds	In-Home	x			100%	5/16/2011
9/27/2010	Digital Voice Recorder	1	Sony Digital Voice Recorder	ICDBX800	\$89.95	Purchased	Program Funds	In-Home	x			100%	Received on 5/3/2011
5/31/2012	Cordless caller 3 Handsets	1	Uniden Phone	D1760-3	\$49.99	Purchased	Program Funds	In-Home	x			0%	Received on 4/8/2011-Non-functional
9/16/2012	Shredder	1	Swingline Stack & Shreds	EX100-07	\$499.10	Purchased	Program Funds	In-Home		x		0%	Received 4/10/2013 non fuctional
9/16/2012	Manual Binding Machine C340	1	CombBind C340	PH7709000 WJ03367P	\$699.00	Purchased	Program Funds	In-Home	x			100%	Received 4/25/2013
10/5/2012	HP ProBook Laptop	1	HP ProBook 528655	CNU2081JH8	\$834.95	Purchased	Program Funds	In-Home	x			100%	Received 10/23/12
1/30/2013	12" Swingline Clasic Cut Pro Guillotine	1	9118	P121511 Patent # D409651	\$67.46	Purchased	Program Funds	In-Home	x			100%	Received 2/6/2013
8/21/2013	Acer computer system	1	Acer 20"		\$999.00	Purchased	Program Funds	In-Home	x			100%	Received 08/21/2013
9/22/2013	Printer	1	Konica Minolta	AOHF012024816	\$489.75	Purchased	Program Funds	In-Home	x			100%	Received 9/26/13

INVENTORY PREPARED BY: Jerald Quinsay 9/26/14 Nurse Assistant Supervisor  
 SIGNATURE AND DATE POSITION TITLE

INVENTORY VERIFIED BY: Mary E.C. Camacho 9/26/14 Program Manager  
 SIGNATURE AND DATE POSITION TITLE

INVENTORY CERTIFIED BY: Diana B. Calvo 10/02/2014 Executive Director  
 SIGNATURE AND DATE POSITION TITLE

