Child Care Inspection and Monitoring Checklist

LEANSPECTION 1/3/19
C: Compliance NC: Non-Compli

	A SE	C: Compliance NC: Non-Comp	nance	NA	Not	Appl	icable NE: Not Evaluated
		Standards	С	N C	N A	NE	Comments
§ 1	105 Program R	Requirements		1.20	Maria.		
(§ 1	1105.1 General Developmenta implemented		e 🗹				
b)		are contains age appropriate curricului en	m 🗆				
c)	Positive relation	onships are promoted among childre	n 🗹				
d)	language, a	in the cognitive, social, emotiona esthetic, physical areas are goan n the curriculum					
e)		uage, and developmental needs ar ffective teaching strategies	e 🗸				W
f)	learning and di	ormal assessments on individual evelopment to ensure appropriate intervention is in place				☑′	
g)	Health, safety	and nutrition are promoted	Ø				
h)	children's learn	vledge, skills, and abilities to foster ning and development and support are employed	Ø				
i)	Partnerships winvolvement ar	rith families to support active e built	V				
j)		sources to support program goals such culum, transitions, diversity, and ccessed	Ø				
k)		door physical environments are well- d are appropriate, safe, accessible					
I)	promoting a sy	ocedures are well-managed and stem where children, families, and staff uality experiences are in place	Ø				
m)		Family Service Plans or Individualized grams are supported	✓			V	none inducated in file review
§ 1	106 Staff To C			1000	4.01	2000	
§11	106.1 General The number of required ratios	f children per staff does not exceed as listed:					infant room briefly out of
Birl	e of Child th to 12 Months	Child/Staff Ratio 4:1	* A	Ø			vatro
25 37	months to 2 yes months to 3 yes months to 4 yes	ars 10: 1 ars 15: 1					> combined at 4pm - out
_	ears and up	20: 1	3				
2.	children shall r	t do not provide care and education to not be counted under the staff to child s, maintenance, and housekeeping).	J		⊴		

	SERVE TO SERVE	Standards	C /	N C	N A	NE	Comments
3.	Early Childhoo staff ratio.	d Directors are not counted in the child	Ø				
4.	 Staff to check to hours of one of the staff shall all times 	be within sight and sound of children at	IJ′				
	performing education						
5.		atio is maintained and physically present pace of the children's sleeping area.					
5	1107.0 Admissi	on	la constitution	-			
	General health shall be condu	Communicable Disease Control screening and inspection on each child cted daily that addresses observed navior and other signs or symptoms of	I				
(b)	sick is identified 1. Adequately	y ventilated with a bed, mat or cot and materials that	S				
	3. Disposable can be cleaned	es contained in a closed container until it dor disposed of properly					
	with sick child parents arrive	or available responsible adult shall stay as parents are contacted and until	K.				
(d)		f communicable diseases are followed if ommunicable diseases are observed	Z				Interviewed Starb
	disease shall n medical author		✓				
§ 1	1107.3 immuńiz	ations	1			***	
a)	to the Departm	requirements are adhered to according ent's requirements					
b)	be documented	immunizations for religious beliefs shall d and in adherence to regulations	\square				
c)	shall be docur statement by a	m immunizations for any medical reason mented by a written, signed, and dated Guam licensed medical physician	 ✓				
at t	the Bureau of Co certificate for m	nents shall be kept in the child's record ommunicable Disease control. A copy of nedical and religious exemptions shall be d's record in the facility.					
e)	Copy of immur record.	nization record shall be filed in the child's	Ø				950 Y
f)	immunizations	30 calendar days to obtain required	J				
		or Tuberculosis	1	12.5			
a)	No child will	be admitted without a TB skin result,	\checkmark				and the second s

	Standards	С	N C	N A	NE	Comments
which shall be	on file for each child	,				
child has a p	ficate of TB Evaluation from DPHSS if a positive TB Skin Test. The child shall be ance only after he or she is certified as	Ø				
§ 1107.5 CPR and	s by the Department.	55 (V) 158	E00'5'30	1245450	ARTON A	Compression of the Page State Service and the Compression of the Compr
	aff providing direct care and education	Ø				
	rst Aid Kit will be on the premises of the ity at all times with all required items ations	₩.				
§ 1107.6. Medicat	tion	12 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1				
child is in writing a	structions to administer medication to a nd prescription drugs are only given only y a licensed physician				Ø	
parents shall be in	d non-prescription medication brought by the original container; properly labeled; prescription or manufacturer's label				Ø	
§ 1107.7 Food an	d Nutrition	20027	4,94	4130		
1. There shal	ition Policies and Plans be a plan for food handling, preparation affing and nutrition education or parents,	\				
b) Meals Prepare 1. Provides recomme	d and/or Served on Site nutritious food which shall follow			Ø.		
and post Substitution	snack menus shall be planned, written ed at the beginning of each week; ns' shall be noted on the men.					
nutritious mea	understanding of the importance of ls and snacks to parents /guardians who for their children.					
 d) Copy of a ch child's case file 	ld's special diet shall be maintained in e.	\square				none observed in child file.
	hall be supervised during meal time and ndividual containers.					note reported to Control.
bottles not	all be fed by a staff member. Propped permitted.					
feeding	od and bottles must be tested before					
	seating shall be provided for all children	$\boxed{2}$		Щ_		
	not be used as a reward or punishment.	9	- 1994 A-1	-3163-1367	Cart Contract on	SHOW A LONG BY THE RESIDENCE OF THE PROPERTY O
§ 1108.0 Materials	and Equipment	1				
1. indoor and	quipment provide opportunities for: d outdoor play, exploration, expression, tation, and discovery					



A SA						
	Standards	С	N C	N A	NE	Comments
2. learning	concepts and skills in different					
	ental domains					
	tion of diversity of children and families. challenging learning opportunities where					
	plving is practiced					
§ 1108.2 Storage						
a) Individual stor	age spaces for children's belongings are					
available and				_		
equipment are	es for accessible play materials and		ΙШ	$ \sqcup $	ΙШ	
	es for other equipment, materials, and	V				
supplies secur	ed and out of children's reach	ر کا ا			—	
§ 1108.3. Sleep	ing Equipment & Bedding. Sleeping	Image: second color of the color				
	e, sturdy, clean, age-appropriate and					
available.	, cot, crib, sleeping bag, mat, or pad, for				 	
	rests is available	₫,		ш	Ш	
	t or cover to be used on the sleeping	I	П		$\vdash \sqcap$	
equipment for	each child is used.					
§ 1109.1 Personn	The Property of the Control of the C		falsen alken	200 F	100	
	e sufficient number of qualified staff to		Ш		🗀	
times.	program of the child care facility at all					
	ilities shall develop and record policies		П	П	\vdash	
	ersonnel practices					
	yee hires, including submission including					
	clearance document are reported to the					
	o their employment tion on Current Staff.					100 XVIII
	nformation shall be supplied to the					
Division:	11					
	, DOB, age, home address and					
	one number.		<u> </u>			
2. Educa 3. Exper	tion transcript/ certificate	7	 		H	
4. Health		7	\forall	H	H	
	certificate	7	Ħ	H	Ħ	
6. Police	and Criminal Court Clearance	1				V
	Abuse and Neglect Registry	Y				
8. Other	information:					
(b) Lieting of all p	racticum students and/or volunteers who					7
	more per week shall be supplied to the		ш	ш		
Division.						
	9.4 Responsibilities and Qualification					
	and Assistant Director	-/			7677	
a) Responsibility of	or EC Director Childhood Directors or designee, in		Ш	Ш		
	the child care facility at all times during					
hours of o	peration.	/				
Director sl	nall not be a full-time teacher or provider.	Z)				

CALLEREN	Standards	С	N C	N A	NE	Comments			
administra procedure		☑ ✓							
Early C Assistant years of Childhood month of	ents made in the temporary absence of hildhood Director (Early Childhood Director or a staff member at least 21 age and meets no less than Early Lead Provider to substitute). After one absence, Acting Director shall be hired.					Designel: Dora Aguero			
b) Qualification qualification is as 1. At least 21		Ø							
	and experience	1							
	ducation and training for Early Childhood			<u> </u>	├─-				
Director Le Early Child	vel 3 (Early Childhood Master Provider/ hood Director).	Ø							
a) Educational r	ments of Staff Members: equirements of staff as indicated in the levelopment Plan.								
1. By 2014, meet the	25% of early childhood providers shall requirements of a Level 2 Early Lead Provider.	M							
licensed phys health, free fr	nbers have a physical exam from a cian indicating the individual is in good om highly contagious diseases and any h would limit his/her ability to adequately en.	7							
c) All staff memb	ers have a valid health certificate	7,		П					
d) Operators of Permit	child care facilities have a valid Sanitary	V							
available infor sessions or c	hildhood Directors provide and make mation on workshops, seminar, training ourses available to all staff members to ff growth and development.								
than 20 hour physical exam									
are free of ser ability to care evidence of th	responsible to ensuring staff members ious emotional problems which limit their for children and that they demonstrate e ability to deal effectively with practical ally living and of child care								
h) All staff mem character and employment h to children suc 1. Conviction	pers are of reputable and responsible shall not have a criminal history record, istory or background which poses a risk h as: of a crime involving violence, alcohol or e, sex offense involving children and any	Q							
	criminal offense, when it occurred, and of rehabilitation may be considered	Ø							

					•	
	Standards	С	N C	N A	NE	Comments
	nd information shows substantiated r of child abuse and neglect.	V				
education of child	directly responsible for the care and fren shall have the following minimum					
	18 years of age.					
Childhood employme	requirements for Level 1 Initial Early Provider within 12 months of nt as indicated in the Guam's Plan for al Development	Ø				
j) Staff members s (a) Capacity to	hall demonstrate the: o perform the duties required for the care tion of the children	☑′				
and level of	espect the individual child's uniqueness of adjustment into the child care facility					
	work positively with children, co-workers, id deal effectively with practical problems ng.	\				
§ 1112.0 Display		32, E		4	3.5.402	
conspicuous locati	The state of the s					
a) License to ope		J				
b) Sanitary permi		V,				
c) Copy of health		<u> </u>				
d) Daily schedule		\square				Per class
e) Fire evacuation						
f) Fire extinguish		<u>J</u> /				
	eparedness procedures	□,	4			
h) Exit signs		Y				
i) Daily menu, if				K		318 5 5000
j) Inspection repr	orts of DPHSS, GFP, DPW, DLM	K				
k) Grading placar	ds by DEH	Y				
 No-smoking sign 	gns	V.				
m) First Aid kits	No.	✓.				
n) Communicable	disease prevention poster	✓,				
o) Emergency ph	one numbers	V				
p) Other emerger		V				
§ 1114.0 Transpor	tation Provisions.				13.20kg 14.33.2	
protected as follow				_/		
relevant motor	vehicle shall be in compliance with all vehicle and traffic laws			Z		
b) Staff to child ra	tios apply when on an excursion			7		
transportation :	lly appropriate instruction on safe shall be provided to the children			I		
	ems shall meet federal motor vehicle is and Guam law appropriate for the age is child			Ź		

Bureau of Social Services Administration *Child Care Inspection and Monitoring Checklist*

	Standards	С	N C	N A	NE	Comments
e) Children shall open-air vehic	not be allowed in back of trucks/jeeps or les					
f) Children are s	upervised at all times			V		
Childhood Provid					14 To 1	
maintain an d	ood providers shall communicate and pen-door policy on: on and instructions related to the child	A				
2. Health, s the child	afety, child development or behavior of	V				
two (2) business d		IJ.				
access to the ch	Accessibility peration, parents and/or guardians have ild care facility without prior notice to and operations of child care facility					
a) If parent or auth a way that impairs or lack suitable e	ng from Releasing Children to Family. norized person is found to be behaving in the person's ability to care for the child quipment, the child care provider shall ing the child to the family.					
§ 1117.0 Nondisc	rimination	18 J. W.	400	是由		
grounds of race, or disability in a	discriminate against any person on the color, national origin, age, sex, religion dmission to, participation to, or recipient and benefits of any of its programs and apployment.	D				
Shall not accommodations compliance with (Title 42 United conform to Gu	deny or provide for the access and of persons with disabilities in Americans with Disabilities Act of 1990 States Code, Section 12101). Shall arm laws and applicable rules and rning persons with disabilities and other					¥



Licensing Worker: Had J. Quin ata Print Name	Heidy Dunatar Signature
Date Inspected: 12/12/18	1 1
Findings noted above. Arknowledged Receipt of Report: /s/ Child Care Director (Print Name) Child Care Director (Sign	Date: 21218
MNW LOTS OF LEARNING CHILD CAPE CENTER is in full co	ompliance of the Rules and Regulations
01/03/19 Heidif Quence to	2