



Bureau of Social Services Administration
Family Day Care Inspection and Monitoring Checklist

Name of Facility/Date of inspection: Reach for the Stars Learning Center York
 C: Compliance NC: Non-Compliance NA: Not Applicable NE: Not Evaluated

Standards
EXECUTIVE ORDER NO. 78-27

C NC NA NE

Comments

SECTION III:

A. DEFINITION:

- 1) Family Day Care Home is a family home in which one, but not more than six children are provided care, apart from their parents or guardians.
 - a) With or without charging a fee during any part of a twenty-four-hour day.
 - b) Where the relationship of a child and family day care parents is not by blood or marriage.

B. GROUP OF CHILDREN:

a) Infancy through six years. No more than two children under two and no more than five in total, including family day care mother's own children under fourteen (14) years of age.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
b) Three through fourteen years. No more than six children, including the family day care mother's own children under fourteen years old.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

C. RECORDS:

1) All records shall be held confidential and shall be available on demand to a duly authorized official of the department	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
a) Completed application for each child.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
b) Daily attendance records.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
c) Emergency Information.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1. Address and telephone number of parents and other adults responsible for the child's care.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. Name of family physician, his telephone number and address	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. Written consent to call another physician when the family physician cannot be contacted.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
d) A Health Record on each child shall include the following information:					
1. Physical examination report current within 90 days prior to admission	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. Immunization records and any exceptions and exemptions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. Any medical health problems, including restrictions and allergies.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4. Chest X-ray and tuberculin test.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

D. CARE OF CHILDREN:

1) The family care and group care parents shall require that a child in a child care facility have a physical examination at least annually.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2) There shall be a daily health inspection of each child upon arrival at the home.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3) A child who becomes ill after he had arrived at the home shall be separated from the rest of the group but within call of an adults, until the parents call for him.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4) Specific instructions obtained from a physician for the feeding and care of children with special	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



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problems shall be written on their records and followed.					
5) Under no circumstances should a day care mother give medication of any kind unless prescribed by a physician.					
a) Should she accept this responsibility, the medication shall be kept in the original container bearing the prescription label which shows the date filled, physician's name, and the child's name.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
b) Medication shall be kept out of reach of the children and returned to parents when no longer needed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
E. DAY CARE HOMES CARING FOR CHILDREN THROUGH MEALTIME SHALL PROVIDE					
1) Nutritious food appropriate to the age of the child.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2) Nutritious snacks between meals.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
F. DAILY PROGRAM: There shall be a well-balanced daily program including rest period appropriate to each child's age, regular meal hours, and recreation including supervised outdoor activity.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
G. SAFETY AND HYGIENE: Every day care facility should be responsible for seeing that children are cared for in a building that is structurally sound, free from fire hazards, and maintained in a sanitary condition.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
H. DISCIPLINE: There shall be no punishment or discipline which may in any way injure or harm a child physically or emotionally.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
I. CLOTHING AND PERSONAL SUPPLIES:					
1) A change of clothing shall be kept for emergency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2) Each child in a day care facility shall be provided with individual towels, combs, toothbrushes and other necessary toilet articles.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
J. RELIGION: The religious faith of each child shall be respected.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
K. REQUIREMENTS:					
1) The day care mother should like and understand children and be capable of giving them affection and security and of deriving satisfaction from caring for them. At the same time, she has to appreciate that her relationship with the child must not be so intense as to involve the child too closely or to threaten the child's mother.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2) The relationship in the day care family should create favorable atmosphere for children who have no father in their homes. In Certain situations, however, widows, unmarried mothers, and single women are able to offer needed service.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3) The family should have the personal characteristics that will ensure continuity of care throughout a child's need in the home.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4) The day care mother should not be so young as to lack	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



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maturity, nor so old as to lack the energy and flexibility necessary to care for the young children. She must also be flexible enough to meet the needs of individual children as they may change during the time she is caring for them.					
5) The day care mother should be capable of handling an emergency promptly and intelligently.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6) All members of the family should have good health. A physical examination of each member of the family should be required to certify that he is free from a physical or mental illness detrimental to a child, including evidence that there is no tuberculosis infection or other communicable disease.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7) In general, the family should have sufficient income to cover its basic needs. The desire to earn supplementary income, however, is a sound motive for a day care mother. Families who have low income or who are receiving public assistance but how have other qualifications, may be used.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
L. LOCATION OF DAY CARE HOMES: Family day care home should be in or near the neighborhood in child the families needing the service reside.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
M. HOUSING:					
1) The physical facilities of homes used for day care should be compatible with the standards of the neighborhood in which the children live; provide adequate space for daily activities of young children and present no hazards to their health or safety.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2) There shall be easy accessibility to adequate outdoor space. It shall be fenced or otherwise protected, safe and well-drained with sunny and shady areas.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3) The dwelling should conform to local sanitation, building and zoning regulations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4) There shall be a minimum of 35 square feet per child of indoor areas, excluding bathroom, kitchen, cupboard space and hallways.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5) There shall be a minimum of 75 square feet per child of outdoor space.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
N. SLEEPING ARRANGEMENTS: Each child should have an individual cot, kept in clean and sanitary condition at all times.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
O. PLAY SPACE AND MATERIALS: In addition to play space indoors or outdoors, there should be sufficient play materials and equipment for indoor and outdoor activities to stimulate the activity and imaginative play suitable to the age of the children.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
OTHER REQUIREMENTS / DISPLAY OF DOCUMENTS					
The following documents are posted in a prominent and conspicuous location:					



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a) License to operate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
b) Sanitary permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
c) Copy of health certificates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
d) Daily schedule	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
e) Fire evacuation plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
f) Fire extinguisher signs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
g) Earthquake preparedness procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
h) Exit signs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
i) Daily menu, if applicable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
j) Inspection reports of DPHSS, GFP, DPW, DLM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
k) Grading placards by DEH	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
l) No-smoking signs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
m) First Aid kits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
n) Communicable disease prevention poster	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
o) Emergency phone numbers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
p) Other emergency procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Licensing Worker: Heidi Quinata Heidi Quinata
 Print Name Signature

Date Inspected: 01/03/19

☒ Findings noted above. Acknowledged Receipt of Report:

/s/ Marilyn Santos Marilyn Santos
 Child Care Director (Print Name) Child Care Director (Signature)

Date: 1/3/19

☐ _____ is in full compliance of the Rules and Regulations.
 Child Care Center

Date Re-Inspected (if applicable): _____

NOTES: 01/03/19

Due to violation/non-compliance of SECTION III: B, and no director present; inspection did not move forward. Informed staff of non-compliance and advised that serious consequences could result since this is the center's second citation of such non-compliance.