PNG@LEOPALACE LEARNING CENTER

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 OPENING GUIDELINES TO PREVENT THE SPREAD OF COVID 19

1. How to prevent the spread of COVID 19

 …let parents know that to prevent the spread once we reopen, be vigilant with good health and

 hygiene, sick children should stay home, practice proper hand washing, cover coughs/sneezes,

 eat nutritiously, get enough sleep. Children will be accepted if ***NO FEVER, COUGH/COLDS.***

 …provide masks for children 3 yrs. old and above and all staff must wear a mask,

 …make available hand sanitizers (show children the proper way),

 …clean and sanitize frequently touched surfaces daily using approved EPA products,

 …practice social distancing (6 ft. apart),

 …group activity is not allowed at this time,

 …childcare staff should be knowledgeable with DPHSS/CDC recommended guidelines.

2. Social Distancing strategies

 …let the children know the “why” and “how” of social distancing and it’s importance,

 …staggering staff lunch/mini breaks,

 …place markers to indicate recommended 6 ft apart distance,

 …allow for more outdoor time in staggered group time.

3. Parent Drop-Off and Pick-Up strategies

 …stagger drop-off and pick-up times,

 …parents will proceed to the gate and wait for completion of body check,

 …parents will remain outside the gated/designated area,

 …children will remove shoes and place in shoe cubbies,

 …hands will be sanitized before sitting for temperature check,

 …general body check will be done,

 …hands will be washed before entering classrooms,

 …children will be escorted into designated rooms if body check is cleared,

 …send home if fever is recorded at 100.4 degrees F. or if the child has cough/cold,

 …two staff (or 3 as needed) will be assigned to do all of the above (director will assist if needed),

4. Isolation and caring for sick children strategies

 …temperature check before entering and after nap-time or for signs of discomfort,

 …child will be taken to the isolation room until pick-up time,

 …parents will be called if temperature is at 100.4 degrees F.,

 …instructions for home care will be given,

 …self quarantine and fever free for 72 hours without fever reducing medication given,

 …contact the center for updates on the child’s condition.

 …staff or director will monitor sick child.

5. Cleaning and disinfecting strategies

 …frequently touched surfaces will be cleaned and disinfected (sanitized) throughout the day,

 …soak in warm, soapy water all toys with child secretions or mouthed, then clean/sanitize,

 …remove items that need to be laundered (cloth types). Children should not play with them.

 …send home children’s personal items that need laundering (bag them),

 …staff wear gloves when cleaning and disinfecting items,

 …use EPA approved cleaning and disinfecting supplies (kept in locked closet),

 …staff are trained in the use of cleaning and disinfecting supplies (BT-A training-50% done).

6. Caring for infants/toddlers strategies

 …post recommended diaper/pamper changing procedures,

 …prepare necessary items for diapering and keep within reach to prevent injury from falls,

 …hand washing before and after diapering each infant/toddler,

 …wash child’s hands after changes,

 …dispose of soiled diaper/pamper/gloves in bags and put in trash receptacle outside,

 …clean and disinfect diaper/pamper changing areas,

 …after feeding, all items must be cleaned and kept in separate containers (NO sharing of dishes,

 cups or utensils. Each child must have their own.

 …playpens/cots should be used by the same child (NO sharing) and cleaned/disinfected daily,

 …extra clothes for infants, toddlers and staff (bag soiled clothes and send home),

 …each infant/toddler will be given toys (NO sharing) to play with for the day,

 …each infant/toddler will use their own bedding and changed as needed,

 …stagger floortime/playtime.

7. Food preparation and meal time strategies

 …wash hands properly before meal preparation and afterwards (children and staff) or as needed,

 …place individual dishes/utencils in ziplock or containers so children are using the same

 items daily. Clean with warm, soapy water and dried before placing in ziplock/containers.

 …aprons for staff and hair tied up or netted (to keep hair from child’s food),

 …absolutely NO food sharing or any other items,

 …stagger meal times to maintain 6 ft distancing,

 …clean and disinfect tables, chairs and other surfaces touched by all.

8. Staff absenteeism strategies

 …temperature check for all staff to prevent transmission. Staff must follow 100.4 degrees F.

 and self quarantine. Cleared at 72 hours without fever reducing medication.

 …request for assistance from PNG Child Care and Learning Center (Tamuning site) for

 staff availability if needed,

 …when sick, rest, hydrate, follow sleep recommendation and seek medical advice if needed,

 …call the center for update on condition.

9. Department of Public Health and Social Services and CDC guideline/strategies

 …check all of the enumerated strategies and add other recommended guidelines not part

 of the centers strategies for preventing the spread of COVID 19.

Maureen Lujan (Director…686-4326)

 June 17, 2020