



## Preschool & Youth Center

Dear Parents/Guardians,

June 19, 2020

### Center Updates

Hafa Adai! Hope you all are safe and healthy!

#### Center Re-opening Schedule

After evaluating the pandemic situation and government guidelines, Adventures In Learning is scheduled to re-open on **July 1, 2020**. To be cautious about the safety of our children, staff and families, our center planned on re-opening in 3 phases.

**Phase I: July 1, 2020**

25% capacity (17 children) | Operation Hours: 8:00-17:00 | No infants class (0-11 months)

**Phase II: August 1, 2020**

50% capacity (34 children) | Operation Hours: 7:00-18:00 | All classes

**Phase III: September 1, 2020**

100% capacity (67 children) | Operation Hours: 7:00-18:00 | All classes

Due to limited number of admissions, we will prioritize children whose parents are essential workers in the re-admission process. When all children of essential workers are accommodated, openings will be released. To ensure the slots for your children, please contact Ms. Jenny (phone# 689-4487) as soon as you can so we can arrange your children's re-admission at an earlier phase. **All parents must make arrangement for their children before re-admission. Students without prior notice/ arrangement may be rejected at entrance.**

As the pandemic situation is still ongoing, the plan above is subject to change should the government release other guidelines.

#### Finances

Parents with an outstanding balance were notified in April 2020. If you are unsure about your balance amount, please contact Ms. Jenny (phone#689-4487). **Before re-admission, parents with an outstanding balance of tuition are required to settle the payment.** Please work out your payment plan. We will pass the case to collection agency if we do not hear from you by the end of July 2020.



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### School-age Children

There will be no after-school program until the public-school year starts. Hence, if you are interested in putting your children in our center during summer, please note that we only offer a full-time program at full-time rate. **For Block Grant recipients, please submit a change report at Block Grant office to change the status of your children from part-time to full-time.**

Also, there are discussions on distance learning when the school year starts. Some parents expressed their concerns as their children may not be attending school every day. If you will need full-time childcare services when school starts, please make arrangement with us as soon as you can and provide us with more information on the schedule and your needs.

### Re-opening Guidelines

Upon re-opening, our team will comply with the re-opening guidelines from Public Health and the Guam Childcare Development Association. Due to the new arrangements at the center, please reserve 5 to 10 minutes for drop-off and pick-up. Thank you for your patience and understanding.

We have included the new regulations in the following:

- **Face Mask** – All staff members, parents and children above 3 years old are required to wear face mask.
- **Screening** – All staff members, parents and children are required to pass the temperature screening and complete handwashing procedures in the patio area when they enter the facility (drop-off and pick-up). Temperature will be checked throughout the day when necessary.
- **Symptoms of Sickness** – Children with a temperature will not be accepted at admission. If students show symptoms of sickness after admission, the center director will isolate the child from the group. Parents need to come within an hour to pick up their child.
- **Attire** – Students are required to **loose-fitting clothes, socks, and shoes**. Shoes will be left in the shoe bins outside the door.



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- **Entrance** – Everyone is required to take off their shoes and put their shoes on the shoe shelf in the patio.
- **Breakfast** – Please feed your children breakfast before coming to the center. Breakfast will not be served.
- **Lunch Pail** – Staff members will examine the lunch pail to ensure food is individually contained for each child before parents leave the facility. Ichiban will not be served.
- **Social Distancing** – Social distancing (6-feet apart) will continue to be practiced.
- **Nap** – Depending on the number of students, we may divide students into groups when they nap. Sleeping cots/ mats will be placed 6 feet apart. School age students will not have a nap time unless they request for it.
- **Sanitization Schedule** – Sanitization schedule will be placed. Frequently touched areas such as door handles, gate, kitchen area will be sanitized regularly throughout the day. Sleeping cots/ mats will be sanitized before use.
- **Classroom activities** – If situation permits, most activities will be done outdoor.
- **Guam Childcare Association Guidelines** – Please see attached guidelines from the Guam Childcare Association for more details regarding our new procedures.

### Parent's Handbook

Parents will receive an updated version of our parent's handbook when they return to our center. We included more information on student admission and sickness related subjects. Please sign a letter of receipt and acknowledgement after you read the handbook and return it to us. You are also welcomed to approach us if you have any questions regarding the updates.

Regarding any other questions, please feel free to contact Mr. Dewey or myself at (671) 689-4487. We miss you all. May God Bless You and Your Family. Take care. Si Yu'os Må'åse'

Jennifer Huffer  
Director