**PANDEMIC PLAN**

**Name of Center/Facility:** Guile, Cheyenne Marie (In-Home Child Care Provider)

**Date of Reopening or Proposed Reopening:** Hopefully by July 10, 2020

**Total Staff:** 1

**Adjustments to operation times:** Still pending

**NOTE:** I am an In-Home Child Care Provider, so my pandemic plan will be based on In-Home.

***Preventative Measures***

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| ***Step #*** | ***Actions*** |
|  | ***Promote and Encourage Frequent Hand-Washing.***   * Provide hand soap, hand sanitizers, and a none-touch trash can for children to dispose of napkins. * Provide practices and training for hand-washing with children. |
|  | ***Promote Respiratory Hygiene.***   * When sneezing or coughing, cover nose and mouth with a tissue. * Use a face mask, if you are coughing. * Use proper hand-washing after coming into contact with respiratory emission. * Practice respiratory hygiene with children. |
|  | ***Promote and Encourage Social Distancing.***   * Keep distances of 6 feet or 2 meters with children demonstrating flu-like symptoms. * Practice social distancing with children and explain why it is important. |
|  | ***Ensure Frequent Workplace Cleaning and Sanitizing.***   * When parents or family members enter the home have them wash their hands or provide hand sanitizer to ensure clean hands. * Wipe down or disinfect surfaces where hands touch and all surfaces around home. * Wipe down or sanitize doorknobs and light switches. * Have bathrooms clean frequently. * Sanitize children’s toys and materials they use. * Wash dishes with hot water and dish soap. |
|  | ***Stay at home if you are experiencing pandemic influenza symptoms.***   * If children are sick or not feeling well, I will advise the parent to keep he/she child at home till the parent gets the all clear from their primary doctor. * If I, the employee is sick or not feeling well, I will inform the parents and let them know I will not be available to look after of he/she child. * Employee and children is too stay at home till quarantine is lifted or their symptoms is resolve. |

**When Pandemic Alert is received**

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| ***Step #*** | ***Actions*** |
|  | Notifications of a pandemic alert will be received through the media, text messages, and social media. |
|  | Call and notify parents to come and pick-up their children. |
|  | Once all children have been pick-up from their parents, sanitize and clean around the home and all the surfaces. |
|  | Inform parents on updates of your daycare and if we have to close down and quarantine till the restrictions is lifted. |

**Pandemic Emergency is monitored**

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| Steps | Actions |
|  | Monitor the pandemic until the crisis or quarantine has been lifted or cleared. |
|  | Monitor where the hot spots are for the pandemic and avoid going to places around the hotspot. |
|  | Monitor the pandemic through via social media, text messages, and emails. |

**Pandemic Emergency has ended**

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| Steps # | Actions |
|  | Update plans to reflect improvements |