**PANDEMIC PLAN**

**Name of Center/Facility:** Guile, Cheyenne Marie (In-Home Child Care Provider)

**Date of Reopening or Proposed Reopening:** Hopefully by July 10, 2020

**Total Staff:** 1

**Adjustments to operation times:** Still pending

**NOTE:** I am an In-Home Child Care Provider, so my pandemic plan will be based on In-Home.

***Preventative Measures***

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| ***Step #*** | ***Actions*** |
|  | ***Promote and Encourage Frequent Hand-Washing.**** Provide hand soap, hand sanitizers, and a none-touch trash can for children to dispose of napkins.
* Provide practices and training for hand-washing with children.
 |
|  | ***Promote Respiratory Hygiene.**** When sneezing or coughing, cover nose and mouth with a tissue.
* Use a face mask, if you are coughing.
* Use proper hand-washing after coming into contact with respiratory emission.
* Practice respiratory hygiene with children.
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|  | ***Promote and Encourage Social Distancing.**** Keep distances of 6 feet or 2 meters with children demonstrating flu-like symptoms.
* Practice social distancing with children and explain why it is important.
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|  | ***Ensure Frequent Workplace Cleaning and Sanitizing.*** * When parents or family members enter the home have them wash their hands or provide hand sanitizer to ensure clean hands.
* Wipe down or disinfect surfaces where hands touch and all surfaces around home.
* Wipe down or sanitize doorknobs and light switches.
* Have bathrooms clean frequently.
* Sanitize children’s toys and materials they use.
* Wash dishes with hot water and dish soap.
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|  | ***Stay at home if you are experiencing pandemic influenza symptoms.*** * If children are sick or not feeling well, I will advise the parent to keep he/she child at home till the parent gets the all clear from their primary doctor.
* If I, the employee is sick or not feeling well, I will inform the parents and let them know I will not be available to look after of he/she child.
* Employee and children is too stay at home till quarantine is lifted or their symptoms is resolve.
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**When Pandemic Alert is received**

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| ***Step #*** | ***Actions*** |
|  | Notifications of a pandemic alert will be received through the media, text messages, and social media.  |
|  | Call and notify parents to come and pick-up their children.  |
|  | Once all children have been pick-up from their parents, sanitize and clean around the home and all the surfaces.  |
|  | Inform parents on updates of your daycare and if we have to close down and quarantine till the restrictions is lifted. |

**Pandemic Emergency is monitored**

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| Steps  | Actions |
|  | Monitor the pandemic until the crisis or quarantine has been lifted or cleared.  |
|  | Monitor where the hot spots are for the pandemic and avoid going to places around the hotspot.  |
|  | Monitor the pandemic through via social media, text messages, and emails.  |

**Pandemic Emergency has ended**

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| Steps # | Actions |
|  | Update plans to reflect improvements |