**TOY’S TAVERN COVID-19**

**Minimum Pandemic Workplace Operational Requirement as per Guam Public Health**

* EMPLOYEES: All employees are required to be at work 15 minutes prior to your shift.
* This allows you to prepare before opening the bar for customers.
* COVID-19 EMPLOYEE AND CUSTOMER SAFETY:
* Public Health mandates for retail food establishment such as restaurants and bars take additional measures to reduce risk of transmitting COVID-19 from person to person, spreading by touching of contact surfaces.
* Employees **must wear mask at all times** and option to wear face shield while serving customers.
* All employees must be screened for high temperature prior to commencing your duties with the Digital Thermometer. **(If 100 Degrees F)** No work, send employee home and instruct to watch temperature if higher need to seek medical attention.
* **SERVERS/HOSTESS: ASK each customer are you feeling sick** include cough, shortness of breath, difficulty breathing or sore throat. If they are any of the above **THEY MAY NOT ENTER!!**
* Employees if you are sick: Let employer know by calling cell or business number 2 to 3 hours in advance.
* Sick employees are not allowed to work in the work place.
* Strict handwashing practices to include: Use Hot Water/Hand Sanitizer….

WHEN: When you get to work

 After using the restroom

 When you handle money

 When you handle dirty dishes

 After handling broom, Mop, wiping and sanitizing tables.

 After eating, smoking, touching your hair or face.

* CUSTOMER ENTRY:
* Customers must wear a mask to enter. When not drinking, a mask is always required.
* All Customers must be screened for high temperature prior to entering the bar with the Digital Thermometer. **(If 100 Degrees F)** **THEY MAY NOT ENTER!!**.
* **ASK each customer are you feeling sick** include cough, shortness of breath, difficulty breathing or sore throat. If they are any of the above **THEY MAY NOT ENTER!!**
* All customers must be seated per the seating arrangements (where bar stools are placed to ensure proper safe distancing.
* Customers may not help themselves for Condiments or drinks.
* Plastic disposable Cups will be utilized to eliminate sanitizing glasses.
* Customers are to Sanitize themselves at the Entry Door with provided Sanitizer.
* Customers are to Sanitize themselves after using the restroom with sanitizer that is provided at the bar.
* Each time the customer goes out to smoke upon return ensure they sanitize at the entry door.
* CLEANING DETAILS:
* Focus on door handles, door facings, tables, chairs throughout your entire shift.
* Restrooms will need to be sanitized at the beginning of your shift and the end of your shift.

(this includes cleaning the toilet with scrubber, the seat with Clorox and Paper towel, the paper towel dispenser, the sink, the door handles, the door facing and walls must be wiped with sanitizing solutions.) Sweep and Mop.

* Sweeping and Mopping at beginning and end of your shift.
* Sanitize Credit Card Pad each time used.
* Ensure your trash is taken out do not leave any personal items behind the counter upon completion of your shift.

**Food:**

* No Food allowed to be served.

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Toy’s Tavern Management

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