



GOVERNMENT OF GUAM

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES
DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT



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APR 15 2016

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TEMPORARY FOOD SERVICE ESTABLISHMENT HEALTH CERTIFICATE INFORMATION

The Department of Public Health and Social Services would like to remind operators of Temporary Food Service Establishments (TFSE) that pursuant to the "Rules and Regulations Governing the Issuance of Health Certificates," all persons employed in such establishments must possess a valid Health Certificate with the Division of Environmental Health of this Department. This includes family members and friends who are present in the food service area, whether they have been identified as employees or non-employees of the TFSE. These individuals may directly or indirectly contaminate the food and food contact surfaces of the facility, which may contribute to causing a foodborne illness.

In addition, as a result of the adoption of the revised Health Certificates regulations (Public Law No. 33-20), on May 7, 2015, TFSE operators must ensure the following:

- Their temporary employees, seeking Temporary Health Certificates, complete and submit all required applications, and pay all applicable fees, not more than 20 working days, and not less than five working days, before commencement of employment;
- Submit a signed and completed Temporary Health Certificate Contract (attached as Annex III of the Health Certificate regulations), which is a written contract that assures that the temporary employee's supervisor who possesses the required Certificate of Management Certification, will be directly supervising the employee; and
- Their temporary employees attend and participate in the short food safety briefing provided by DPHSS prior to the event.

The following fees schedule shall apply in the issuance of these Temporary Health Certificates:

- \$15.00 fee per application;
- \$5.00 re-issuance fee for any amendments;
- \$2.00 re-issuance fee due to loss or damage of Health Certificate; and
- \$10.00 expedite fee per application.

These requirements for Temporary Health Certificates shall be effective June 1, 2016.

A monetary fine may be imposed upon any food facility operator that authorizes a person to perform services without a valid Health Certificate. The fine for the administrative violation may be as high as \$300.00 for the first offense, and a fine of \$1,000 for a second offense.

For more information on Temporary Health Certificates, please call the Division of Environmental Health at 735-7221.


JAMES W. GILLAN
Director

TEMPORARY HEALTH CERTIFICATE CONTRACT

I, _____, a holder of "Certificate of Management Certification" and the operator of the food establishment, _____, during _____ the _____ temporary _____ event, _____, enter into this written contract with the Department of Public Health and Social Services, in accordance with §4411(a) of the Health Certificate Regulations, to ensure that my employee, _____, who was issued a Temporary Health Certificate to work in my food establishment, will be supervised by me to ensure the employee abides by the requirements of the Guam Food Code. Such supervision will include the following:

- Prohibit the employee from working if he/she is infected with Norovirus, Shigella spp., Shiga toxin-producing E. coli; symptomatic with vomiting, jaundice, and/or diarrhea; and possesses health conditions that would cause the employee to be excluded from a food establishment pursuant to 2-201.12 of the Guam Food Code;
- Effective washing of hands when required pursuant to 2-301.12(b) and 2-301.14 of the Guam Food Code; and
- Proper use of barriers when handling ready-to-eat meals pursuant to 3-301.11 and 3-304.15 of the Guam Food;

I understand that failure on my part to fulfill this contract will cause the employee's Temporary Health Certificate to become invalid, thereby prohibiting the said employee from working at my food establishment.

EMPLOYEE-Print SIGNATURE DATE

SUPERVISOR-Print SIGNATURE DATE

DPHSS REPRESENTATIVE-Print SIGNATURE DATE