

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES

GOVERNMENT OF GUAM

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JAMES W. GILLAN
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REQUEST FOR PROPOSALS (RFP)

The Department of Public Health and Social Services (DPHSS), Division of Public Health, Bureau of Nutrition Services, Guam Special Supplemental Nutrition Program for Women, Infants, and Children Program ("WIC"), is requesting proposals from qualified organizations for the following program service:

RFP/DPHSS- 2015-001: Specialized Banking Professional Services: WIC Food Instrument and Coupon Processing

Project funding provided by the United States Department of Agriculture, Food and Nutrition Service, Special Supplemental Nutrition Program for Women, Infants, and Children. Grant Document Number 7GU700GU7 and Catalog of Federal Domestic Assistance (CFDA) Number 10.557, Title 7 (Agriculture), Chapter II, Subchapter A, Part 246 (Code of Federal Regulations).

The purpose of the RFP is to provide processing and banking services to the DPHSS/WIC for the redemption of WIC food instruments and FMNP food instruments issued to program participants and redeemed at DPHSS/WIC authorized vendors and farmers' market locations and roadside stands.

A qualified organization must be an "Eligible Bank" or Contractor whose affiliate is an "Eligible Bank;" "Eligible Bank" meaning any bank organized and operating under the laws of any state or territory of the United States.

The Offeror must comply with Banking Regulation CC. For more information see [Title 12, Chapter 2, Sub-Chapter, Part 229—Availability of Funds and Collection of Checks \(Regulation CC\)](#) via website -- URL website: <http://www.ecfr.gov>

Request For Proposals specifications are available for public viewing, may be picked up at the DPHSS/WIC Administrative Office at Building no. 15-6100, Mariner Avenue, Barrigada, Guam beginning December 4, 2014, at 8:00 am, [Greenwich Mean Time \(GMT+10 hrs.\)](#) and is downloadable at www.dphss.guam.gov in a pdf format. DPHSS/WIC requires that prospective offerors/respondents register with DPHSS/WIC, to ensure that they receive notices regarding any changes or updates to the RFP. Official communications, clarifications and amendments to the RFP will be sent to all registered potential offerors. A registration form is provided with the RFP as Appendix D. DPHSS/WIC shall not be liable for failure to provide notice to any party who does not register contact information. The registration form can also be downloaded via www.dphss.guam.gov. Select "RFPs" from the pull down menu then RFP/DPHSS 2015-001 and download the registration form. Contact persons: Mr. Charles H. Morris, Guam WIC Director, telephone: 671-475-0287, Mr. David Gumataotao, Program Coordinator IV, telephone: 671-475-0300, or Ms. Rose Castro, Management Analyst II, telephone: 671-475-0299.

Interested offerors shall submit proposals to: The Guam WIC Program, Attention: Mr. Charles H. Morris, Guam WIC Program Director, 15-6100, Mariner Avenue, Barrigada, Guam, 96913-1601, no later than 5:00 pm, January 16, 2015, [Greenwich Mean Time \(GMT+10hrs.\)](#). **Late submissions shall not be evaluated.**

JAMES W. GILLAN, Director

Ad paid for by Grant Document Number 7GU700GU7 and Catalog of Federal Domestic Assistance (CFDA) Number 10.557, Title 7 (Agriculture), Chapter II, Subchapter A, Part 246 (Code of Federal Regulations).