

**Department of Public Health and Social Services
Office of Vital Statistics**

The Office of Vital Statistics is mandated by law to register, certify and maintain records of vital events that occur on Guam. It is also mandated by law to process and issue marriage licenses.

Duties

- Administers the territorial system of vital statistics
- Reviews and revises any rules and regulations related to vital statistics records
- Prepares and publishes annual reports of vital statistics of Guam and other reports required by the Director
- Issues certified copies of birth, death, and marriage certificates

Fees

Document	Fee
Birth Certificate	\$5.00
Death Certificate	\$5.00
Marriage Certificate	\$10.00
Marriage License	\$30.00
Marriage Waiver Fee	\$50.00
Amendments	\$10.00
Affidavits	\$10.00
Adoptions	\$15.00
Court Orders	\$10.00

Method of Payment for on-island requests

- Cash
- Debit Card
- Credit Card (VISA and MasterCard)

When requesting from off-island, need the following information:

- Full legal name
- Date of event
- Photocopy of ID for verification purposes
- Self-addressed stamped envelope for return mail
- Special handling instructions

Mail request to:

- 123 Chalan Kareta, Mangilao, Guam 96913

Method of Payment for off-island Requests

- Money order or cashier's check made payable to Treasurer of Guam

Hours of Operation

Monday to Friday 8:00 – 3:00 pm
Closed Holidays

Telephone Numbers

(W) (671) 735-7263, 735-7185, 735-7280
(F) (671) 734-5910 (Attn: OVS)