



- Your worker will review your report. If it is not complete or it does not have the needed proof, it will be sent back to you. This could delay or reduce your benefits.
- If you are still eligible for SNAP, you will get a notice telling you the benefit amount and what you can do if you disagree.
- If you are not eligible, you will get a notice telling you why and what you can do if you disagree.

**How is your income used in simplified reporting?**

- Your household income during the month you are sent the Interim Change Report form will affect the benefits you get for the next six months.
- The SNAP office will use changes on the report form, and other changes it finds out about, to figure or adjust your benefits.
- Income you get more often than once a month (daily, weekly, etc.) will be converted by an Eligibility Specialist (ES) so it equals a monthly amount.
- Income you get less often than once a month (every two month, each quarter, etc.) will also be converted by an Eligibility Specialist (ES) so it equals a monthly amount.

**Things to remember**

- Your six-month form should be returned between the first and the 10th of the month after you get the form. If you send it early, it will be sent back. If you send it in after the 10th, you may not get your next benefits on time.
- Your report **must** be complete to be processed. You **must** answer all questions, sign and date the form, and attach proof. Your Eligibility Specialist (ES) will return the form to you within ten working days if it is not complete.

## SNAP Penalties

**There are penalties in SNAP for doing any of the following:**

Offense	The penalty is loss of benefits:
<ul style="list-style-type: none"> <li>• Hiding information or making false statements</li> <li>• Using EBT cards that belong to someone else</li> <li>• Using Food Stamps to buy alcohol or tobacco</li> <li>• Trading or selling Food Stamps or EBT cards</li> </ul>	<ul style="list-style-type: none"> <li>• 12 months for the first offense</li> <li>• 24 months for the second time</li> <li>• Permanently for the third time</li> </ul>
<ul style="list-style-type: none"> <li>• Trading Food Stamps for controlled substances such as drugs</li> </ul>	<ul style="list-style-type: none"> <li>• 24 months for the first offense</li> <li>• Permanently for the second time</li> </ul>
<ul style="list-style-type: none"> <li>• Trading Food Stamps for firearms, ammunition or explosives</li> </ul>	<ul style="list-style-type: none"> <li>• Permanently</li> </ul>
<ul style="list-style-type: none"> <li>• Trading, buying or selling Food Stamps of \$500 or more</li> </ul>	<ul style="list-style-type: none"> <li>• Permanently</li> </ul>
<ul style="list-style-type: none"> <li>• Giving false information about who you are or where you live so you can get extra Food Stamp benefits</li> </ul>	<ul style="list-style-type: none"> <li>• 10 years for each offense</li> </ul>
<p><b>You also can be fined up to \$250,000, put in prison for up to 20 years, or both. You may go to court under federal laws.</b></p>	

If you knowingly do the following...	You may be...
<ul style="list-style-type: none"> <li>• Use an EBT card which is not yours</li> <li>• Transfer your EBT card to other people</li> <li>• acquire or possess EBT cards which are not yours</li> </ul>	<ul style="list-style-type: none"> <li>• Guilty of a felony or misdemeanor</li> <li>• Fined</li> <li>• Put in prison</li> <li>• Ineligible for food benefits for a period of time</li> </ul>

The Department of Public Health and Social Services/Division of Public Welfare/Bureau of Economic Security for Supplemental Nutrition Assistance Program (SNAP - formerly known as Food Stamps) will not discriminate against anyone. This means the DPHSS will help all who qualify. DPHSS will not deny help to anyone based on age, race, color, national origin, sex, sexual orientation, religion, political beliefs or disability. You can file a complaint if you think DPHSS discriminated against you because of any of these

To file a complaint, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, S.W., Washington D.C. 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.