



GOVERNMENT OF GUAM
 DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES
 DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT



EDDIE BAZA CALVO
 GOVERNOR

RAY TENORIO
 LIEUTENANT GOVERNOR

JAMES W. GILLAN
 DIRECTOR

LEO G. CASIL
 DEPUTY DIRECTOR

RECEIVED

mei
 JAN 23 2015
 JAN 27 2015
 OFFICE OF PUBLIC WELFARE
 State Office

DIVISION OF PUBLIC WELFARE		
Route	Initial	Date
BOSSA	<i>mei</i>	1/21/15
STATE	<i>mei</i>	1/23/15
DEP	<i>mei</i>	1/26
DIR		

Office of the Speaker
 Judith T. Won Pat, F.D.D

Honorable Judith T. Won Pat
 Speaker
 33rd Guam Legislature
 155 Hessler Place
 Hagatna, Guam 96910

Date: 1/29/15
 Time: 9:12am
 Received By: *[Signature]*

Dear Madam Speaker:

Attached is the fiscal year 2015 first quarter report of activities and inventory of non-expendable property of the Alee I and II shelters. This is in compliance with Public Law 32-181, Chapter XIII, Section 7 relative to reporting requirements for non-profit organizations.

Should you have any questions or need additional information, please contact Ms. Linda B. Rodriguez, Human Services Program Administrator for the Bureau of Social Services Administration at 475-2653/2672. We appreciate your continued support.

Sincerely,

[Signature]
 JAMES W. GILLAN

Attachment

Cc: Office of Public Accountability

RECEIVED
 Financial Management Services
 DFHSS/DCA

JAN 23 2015

Time: _____
 Initial: _____



EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

GOVERNMENT OF GUAM

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES
DIPATTAMTON SALUT PUPBLEKO YAN SETBISION SUSIAT

COPY



JAMES W. GILLAN
DIRECTOR

LEO G. CASIL
DEPUTY DIRECTOR

DIVISION OF PUBLIC WELFARE		
Route	Initial	Date
BOSSA	JR	1/20/15
Stab	JM	1/27/15
Dep	W	1/26
Director		

JAN 27 2015

RECEIVED

Doris Flores Brooks, CPA, CGFM
Public Auditor
Office of Public Accountability
Suite 401, DNA Building
238 Archbishop Flores Street
Hagatna, Guam 96919

JAN 23 2015

DPHSS Division of Public Welfare
State Office

Dear Ms. Brooks:

Attached is the copy of the fiscal year 2015 first quarter report of activities and inventory of non-expendable property of the Alee I and II shelters. This is in compliance with Public Law 32-181, Chapter XIII, Section 7 relative to reporting requirements for non-profit organizations.

Should you have any questions or need additional information, please contact Ms. Linda B. Rodriguez, Human Services Program Administrator for the Bureau of Social Services Administration at 475-2653/2672. We appreciate your continued support.

Sincerely,

JAMES W. GILLAN

Attachment

RECEIVED

OFFICE OF PUBLIC ACCOUNTABILITY

BY: M.B.

DATE: 1/29/2015

TIME: 9:21 AM PM

RECEIVED
Financial Management Services
DPHSS/DCA

JAN 23 2015

Time: _____
Initial: _____



**Catholic
Social
Service**

Catholic Charities Guam

234A U.S. Army Juan C. Fejeran Street
Barrigada, Guam 96913

Tel: 671-635-1406 Fax: 671-635-1406

Email: css@guam.net

Website: www.catholicsocialserviceguam.org

2015 JAN 15 PM 2:39

DPHSS/BOSSA
Re JK

Archbishop Anthony S. Apuron
OFM CAP D.D.
President / Chairman
Board of Trustees

Diana B. Calvo
Executive Director

Peter John Camacho
Deputy Director

To: **DEPARTMENT OF PUBLIC HEALTH & SOCIAL SERVICES**
123 Chalan Kareta
Mangilao, Guam 96913

PROJECT REPORT

CONTRACTOR: **CATHOLIC SOCIAL SERVICE**
#234-A U.S. Army Juan C. Ferjan Street
Barrigada Heights. Guam 96913

PROGRAM TITLE: **TITLE XX**

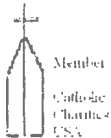
PROJECT: **ALEE EMERGENCY SPOUSE ABUSE
& CHILDREN'S SHELTER**

MONTHLY ENDING: **DECEMBER 2014**

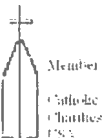
PREPARED BY: *Paula M. Perez*
PAULA PEREZ
PROGRAM MANAGER, ALEE SHELTER

APPROVED BY: *Diana Calvo*
DIANA B. CALVO
EXECUTIVE DIRECTOR

SUBMISSION DATE: **January 8, 2015**



Respecting The Dignity Of The Human Person Through Service"





**Catholic
Social
Service**

Catholic Charities Guam

234A U.S. Army Juan C. Fejeran Street
Barrigada, Guam 96913
Tel: 671-635-1406 Fax: 671-635-1444
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Website: www.catholicssocialserviceguam.org

Archbishop Anthony S. Apuron
OFM CAP D.D.
President / Chairman
Board of Trustees

Diana B. Calvo
Executive Director

Peter John Camacho
Deputy Director

To: **DEPARTMENT OF PUBLIC HEALTH & SOCIAL SERVICES
123 Chalan Kareta
Mangilao, Guam 96913**

PROJECT REPORT

CONTRACTOR: **CATHOLIC SOCIAL SERVICE
#234-A U.S. Army Juan C. Ferjan Street
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PROGRAM TITLE: **TITLE XX**

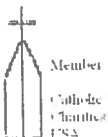
PROJECT: **ALEE EMERGENCY SPOUSE ABUSE
& CHILDREN'S SHELTER**

QUARTERLY ENDING: **OCTOBER/NOVEMBER/DECEMBER**

PREPARED BY: *Paula M. Perez*
PAULA PEREZ
PROGRAM MANAGER, ALEE SHELTER

APPROVED BY: _____
DIANA B. CALVO
EXECUTIVE DIRECTOR

SUBMISSION DATE: **January 8, 2015**



"Respecting The Dignity Of The Human Person Through Service"

**CATHOLIC SOCIAL SERVICE
ADMINISTRATION QUARTERLY REPORT**

<u>PROGRAM</u>	<u>MONTHS</u>	<u>DATE</u>
ALEE SHELTER	OCTOBER/NOVEMBER/ DECEMBER	2014

SUMMARY OF ACTIVITIES:

The First quarter of the fiscal year 2014-15 was extremely busy with various program activities and challenges.

- October 1, 2014: Proclamation signing of “Domestic Violence Month” attending was the Program Manager and Social Worker at the Governor’s Office at Adalup.
- October 3, 2014: Office of the Attorney General and Guam Coalition Against Sexual Assault and Family Violence hosted “Silent Witness Ceremony” at the Agana Shopping Center. Alee Social Worker attended.
- October 4, 2014: Wettengel Elementary School “Health Fair” Administrative Assistant and Social Worker attended.
- October 4, 2014: Guam Coalition Against Sexual Assault and Family Violence hosted “Silent Witness Exhibit and Outreach” at the Agana Shopping Center. Program Manager attended.
- October 8, 2014: Micronesian Faith Resource and Training Center hosted a “Breakfast with Governor Calvo and Faith based leaders at the Government House” Alee donated a fruit tray for the event.
- October 8, 2014: Micronesian Faith Resource and Training Center and NBG Fleet and Family Support Center hosted a “Men’s March against Violence” Alee staff attended at Paseo de Susana Park.
- October 10, 2014: “Christ Bible Fellowship and the Dungca family” hosted a dinner for clients and staff.

- October 18, 2014: Micronesia Faith Resource and Training Center hosted “Purple Ribbon Wave across Mobil McDonalds attending was the Social Worker and Alee staff in Toto.
- October 18, 2014: Shelter outing for the “October Birthday’s” to the Dededo Public Pool. Staff provided lunch and assisted clients with their children.
- October 22, 2014: Santa Barbara Dinner at Santa Barbara Church; all clients attended.
- October 25, 2014: Harvest Play date; all clients and staff attended.
- October 25, 2014: Clients attended the “Healthy Babies Healthy Mother fair” hosted at the Micronesia Mall,
- October 31, 2014: Staff prepared dinner as clients celebrated “Happy Halloween” and participated in “Trick or Treat festivities.”

Month: November

- November 7, 2014: Alee Clients attended a mini carnival hosted by the Academy of Our Lady of Guam students.
- November 7, 2014: Administrative Assistant attended Okkodo High school Outreach at Okkodo High School.
- November 9, 2014: Pool Party at Fiesta Hotel for Alee 2 children
- November 11, 2014: Chuck E Cheese and Ypao Park outing for Alee 2 children
- November 12, 2014: Clients and staff attended Santa Barbara Dinner.
- November 12, 2014: Program Manger and Social Worker met with the U.S. Attorney General personnel regarding DV clients.
- November 14, 2014: Guam Police Department Victim’s Advocate Unit hosted “The Silent Witness Floating Lantern Ceremony” at the Governor’s Office at Adelup.
- November 15, 2014: Movie outing for Alee 2 children
- November 17, 2014: Program Manager and Social Worker did a presentation at Guam Legal Services Corporation.

- November 19, 2014: Elizabeth Ignacio from BOSSA provided Technical Assistance Training to both Alee Shelter and Guma San Jose Staff on Reporting requirements.
- November 19, 2014: Chef Eddie hosted a “Gift Love, Get Love” fundraiser at Delmonico for Alee Shelter.
- November 20, 2014: Program Manager met with John Arroyo from Title Guarantee regarding needs of the shelter.
- November 20, 2014: Staff and clients attended dinner hosted by Island Telephone Company at the CSS main office.
- November 20, 2014: Program Manager attended CSS Management meeting at CSS.
- November 22, 2014: Chuck E Cheese outing for Alee 2 children
- November 26, 2014: CSS Director, Deputy Director and Alee Staff attended the Guam Hilton launched of the “Holiday Train.”; Guam Hilton selected Alee as their beneficiary.
- November 27, 2014: Movie outing for Alee 2 children

For the month of December

- December 3, 2014: 2ND Peace Festival Magof Nochebuena at the Governor’s residence, staff and clients attended.
- December 3, 2014: Presentation at the University of Guam to Tricia Lizama’s Social Work class; Presentation done by PM and SW
- December 5, 2014: Play date at Playport in the Agana Shopping Center hosted by Project Karinu (seven children attended).
- December 6, 2014: Harvest hosted a play date all clients attended.
- December 7, 2014: Family Picnic Day for all clients from both shelters
- December 10, 2014: Santa Barbara hosted its monthly dinner
- December 13, 2014: St. Anthony Conformation Class hosted a Christmas Lunch at St. Anthony Community room.
- December 19, 2014: Ernest and Young hosted a dinner for our Clients
- December 26, 2014: PM attended Management Meeting at CSS main office.
- December 26, 2014: Movie outing for the older children
- December 30, 2014: Notre Dame high school students hosted and activity day for all clients of Alee

Alee I Catherine's Home: Women's Shelter

October was a busy month for Alee I Catherine's Home. The shelter received a total of forty-three (43) calls. Two (2) calls were for client intake; Forty-one (41) calls were referred to the following organizations:

One (1) client referred to Guma San Jose, twenty-three (23) calls pertaining to clients personal affairs (outsourced services GLSC, Oasis, etc), seven (7) calls were office related, three (3) called & Hung up, and seven (7) clients called inquiring about service, but did not call back to be picked up.

Eight clients from previous the month; and two (2) new clients new a total of ten (10) clients were sheltered for the month of October.

Client #1874-2- Client entered shelter on July 01, 2014 and was referred to Alee Shelter by "Guma San Jose Homeless Shelter." Client entered with 5 of her minor children and when at the shelter, was later joined by her other minor child, making her family size a total of 7 (6 children, 1 adult). While at the shelter, client was provided with transportation services to her appointments with GHURA, obtaining the proper clearance documents for GHURA (police clearance, mayor's certification, etc.), grocery shopping, obtaining a replacement SNAP card at the Department of Health and Social Services- Mangilao, transportation to various other related GHURA and Public Health appointments, and assisting her children with obtaining after school tutoring services from LAGU. While at the shelter, the Alee Shelter Program Manager coordinated with the Guma San Jose Homeless Shelter Program Manager in obtaining a temporary unit at the CSS-Guma San Jose Homeless Shelter Expansion Program, which allows for clients to stay at the units for 6 months. As soon as the client's unit was available for entering, client entered the CSS-Guma San Jose Homeless Shelter on October 21, 2014 at 6:30pm. *Although client is under the CSS-Guma San Jose Homeless Shelter on October 21, 2014, case management and social work services will continue under the care of the Alee Shelter Social Worker. Client declined applying for a Protective Order.

Client #2165-1- Client entered shelter on August 13, 2014 and was referred to Alee Shelter by "Victim Advocates Reaching Out" Client was provided with transportation services to her medical appointments and shopping assistance. Client was also assisted with applying to Guma San Jose Homeless Shelter, which she was able to transition to after her 45 days at the shelter was up. Client exited shelter on October 01, 2014 and moved to the Guma San Jose Homeless Shelter's 60 day shelter program. Client declined applying for a Protective Order.

Client #2219- Client entered shelter on August 17, 2014 with 5 of her minor children. Client was assisted with applying at The Guam Housing and Urban Renewal Authority (GHURA) Public Housing Program and obtaining the proper documents for the application. Client was assisted with transportation services with dropping off and picking up her children to and from school, grocery shopping, and various other personal appointments client made. Client is currently waiting on a house from GHURA Public Housing Program. Client is number fifteen on the GHURA-Amp. #5 waiting list. Client declined applying for a Protective Order.

Client #2083-1- Client entered shelter on August 24, 2014 with 2 of her minor children. Client entered with no legal documents of herself or her kids, and was assisted with Victim Advocates Unit with going to her house to obtain the documents, however was unsuccessful, because client's perpetrator destroyed the documents. Client was assisted in applying for her birth certificate at the Federated States of Micronesia Consulate and received her birth certificate along with her eldest child's birth certificate, with the assistance of her auntie whose mailbox address the client was using to obtain the documents. Client obtained her birth certificate, along with her eldest child's birth certificate on October 27, 2014. Because client does not have any enough documents to be able to apply for any public services at the moment, Alee provides client and her children with food. Client was also assisted with transportation services to medical clinics when her youngest child needed medical attention. Client declined applying for a Protective Order.

Client #2220- Client entered shelter on August 29, 2014 with two of her minor children. Client was assisted with working on her GHURA Public Housing assistance, grocery shopping, updating her children's shot records at the Department of Public Health and Social Services, and seeking medical attention when the client and the client's children needed to seek medical attention. Client is currently waiting on housing from the GHURA Public Housing assistance. Client is number one on the GHURA- Amp. #3 Waiting Lists. Due to client breaking house rules of meeting with her boyfriend, who formerly threatened to come to the shelter because he knew of the location, at a location near the shelter (within 100ft.), client was evicted on October 27, 2014 at 2:30pm. Client is suspected of staying with her boyfriend or family members after her exit. Client wanted to apply for a Protective Order; however, during the process of interviewing with the lawyer from the Guam Legal Services, client stopped the process and did not pursue the Protective Order.

Client #2222- Client entered shelter on August on September 15, 2014 with her minor grandchild, whom she is the legal guardian of. Client was assisted with transportation services with the pick up and drop off of her grandson to her grandson's school, grocery appointments, and other personal appointments client made in regards to getting her child registered in school.

Client exited the shelter on October 3, 2014 and went to live back with her sister and brother-in-law, whom were her former perpetrators. It was observed by staff that she was not fearful any more of her perpetrators when she was in constant contact with them during her stay the shelter. Client declined applying for a Protective Order.

Client #2223- Client entered shelter on September 18, 2014 with her minor grandchild, whom she is the legal guardian of. Client was assisted with transportation services in regards to dropping off and picking up her grandchild from school, grocery shopping, and connecting with her Salvation Army. Client was able to find an apartment with the assistance of Salvation Army paying for the security deposit. The client finding the apartment is the reason for the client's exit on October 01, 2014. Client declined applying for a Protective Order.

Client #2197-1- Client entered shelter on September 23, 2014 with two of her minor children. Client was assisted with providing transportation services in regards to dropping off and picking up her child to and from school and grocery shopping. Client was also assisted with applying for her birth certificate at the Federated States of Micronesia (FSM) Consulate. Client was in the process of waiting for the arrival of her birth certificate, and upon arrival was going apply for GHURA housing and other public benefits, however client exited the shelter before her birth certificate arrived. Client was assisted with obtaining a Protective Order against her perpetrator, which she received on October 08, 2014. Upon the arrival of her protective order, client exited the shelter on October 08, 2014 at 12:30pm and returned to her ex-boyfriend/common-law, who was her perpetrator.

Client #2191-1- Client entered shelter on October 09, 2014 with one of her minor children. Client later allowed for her child to stay with her mother-in-law for the duration of the client's stay at the shelter, with the understanding that her daughter was going to be safe with the client's mother-in-law. Client was assisted with transportation to and from her employment, grocery shopping, and applying for her social security card. Due to client constantly breaking house rules of returning back to the shelter after curfew, client was evicted on October 25, 2014 at 10:00pm. As of exit, client did not disclose where she is to stay upon her exit. Client declined applying for a Protective Order.

Client #2224- Client entered shelter on October 30, 2014, with 2 of her children (1 adult and 1 minor). The daughter, although is an adult is a special case, due to that she is a person with a disability and her mother is her primary caregiver. Client was assisted with food assistance. Client declined applying for a Protective Order at time of intake, but shared that she will have to confer with her child on his opinion of the matter before fully making her decision.

Special Cases:

Family #1: Family #1 entered the CSS-Guma San Jose Homeless Shelter Expansion Unit on October 10, 2014. The clients in Family #1 is a household of 5, to include 1 mother, and 1 adult child, 2 minor children, and 1 minor child whom the mother of the household has Power of Attorney over. Clients were assisted with applying and obtaining Supplemental Nutrition Assistance Program (SNAP), Medicaid, and Welfare assistance, enrolling 3 of the 4 children in high school (2) and middle school (1), assisting the remaining child with enrolling and taking the GCC-GED examination placement exam, transportation services to and from all related appointments mentioned above to include grocery shopping, and laundry services.

*Case Management, Social Work and Transportation will be provided by the Alee Shelter staff and admin.

Family #2: Family #2 entered the CSS- Guma San Jose Homeless Shelter Expansion Unit on October 15, 2014. The clients in Family #1 is a household of 6 to include 1 mother, 1 father, 1 adult child, and 3 minor children. Clients were assisted with applying and obtaining Supplemental Nutrition Assistance Program (SNAP), Medicaid, and Welfare assistance, enrolling 1 of the 3 minor children in middle school and is currently working of getting the other 2 minor children enrolled in their respective grade levels and transportation services to and from all related appointments mentioned above to include grocery shopping.

*Case Management, Social Work and Transportation will be provided by the Alee Shelter staff and admin.

Month of November

November was a busy month for Alee I Catherine's Home. The shelter received a total of fifty-seven (57) calls. Five (5) calls were for client intake; Fifty-two (52) calls were referred to the following organizations:

Four (4) clients referred to Guma San Jose, twenty-three (23) calls pertaining to clients personal affairs (outsource services GLSC, Oasis, etc), eight (8) calls were office related, four (4) called & Hung up, and thirteen (13) clients called inquiring about service, but did not call back to be picked up.

Three (3) clients from previous the month; and five (5) new clients for a total of eight (8) clients that were sheltered for the month of November.

Client #2224- and her 3 children, (Age 22 (person with disability), 17 & 13) entered the Catholic Social Service- Alee Family Violence Domestic Shelter on October 30, 2014. Client is a 47 year old, single Filipino woman of U.S. citizenship, and is a victim of intimate partner/ domestic violence- specifically that of physical and emotional abuse by her ex-boyfriend who she was living with prior to entering the shelter. Client mentioned that a police call was made last year regarding the abuse; however, the client dropped the charges because the perpetrator made threats. Client is a self-referring client who was able to meet Alee staff at the Alee Shelter pick-up station and was brought to the shelter. Services provided to the client include transportation for her children to and from school and grocery shopping. During the arrival of one of the client's personal outings, it was noticed by an Alee staff that she had a hickey on her cleavage and that the person who dropped her off at the Alee Shelter pick up/ drop off station was a male. Upon returning to the shelter, the client was spoken to about the nature of her outing and the concern it posed for her and the shelter's safety. It was also brought about that she was not fearful anymore from her ex-boyfriend, that instead she would avoid him. It was then assessed that the client no longer needed Alee Shelter services. Client stated that she will move in with her mother and declined applying for a protective order.

Client #2219- and her seven (7) children, (Ages: 16, 14, 12, 11, 9, 7, 6) entered the Catholic Social Service- Alee Family Violence Domestic Shelter on August 17, 2014. Client is a 32 year old, married woman, and is a victim of intimate partner/ domestic violence - specifically that of physical and emotional abuse by her husband who she was living with prior to entering the shelter. Client declined applying for a protective order. Client was assisted with applying at The *Guam Housing and Urban Renewal Authority (GHURA) Public Housing Program* and was assisted with obtaining the proper documents for the application. Client was also assisted with transportation services with dropping off and picking up her children from school, grocery shopping, and various other personal appointments client made. During the client's stay at the shelter, the client was caught consuming alcohol with another client, which was in violation of the shelter rules, and was evicted the next day to family members.

Client #2083-1- and her two (2) children, (Ages 6 and 1) entered the Catholic Social Service- Alee Family Violence Domestic Shelter on August 24, 2014 at 4:25am. Client is a 32 year old, single Chuukese woman of FSM (Federated States of Micronesia) citizenship, and is a victim of intimate partner/ domestic violence and family violence- specifically that of physical abuse by her ex-boyfriend who she was living with prior to entering the shelter. A police incident report was made on August 24, 2014 at the Hagatna Precinct however no arrests were made. Client was referred to Alee Shelter by *Guam Police Department's- Victims' Assistance Unit*. Client entered with no legal documents for herself or her children and was assisted by *Guam Police*

Department's- Victims' Assistance Unit in transporting the client to her house to obtain the documents, however was unsuccessful, because client's perpetrator destroyed the documents. While at the shelter, the client was assisted in applying for her birth certificate at the *Federated States of Micronesia Consulate* and received her birth certificate along with her eldest child's birth certificate, with the assistance of her aunt whose mailbox address the client used to obtain the documents. Client obtained her birth certificate, along with her eldest child's birth certificate on October 27, 2014. Because client did not have enough documents to apply for any public services at the time of her stay, Alee provided the client and her children with food. Client was also assisted with transportation services to medical clinics when her youngest child needed medical attention. Client declined applying for a Protective Order. During the client's stay at the shelter, the client was caught consuming alcohol with another client, which was in violation of the shelter rules, and was evicted the next day to her family member.

Special Note:

4 *Child Protective Services* Referrals were made at the shelter during the client's stay in regards to neglect.

Client #2225 entered the Catholic Social Service- Alee Family Violence Domestic Shelter on November 13, 2014 at 11:00pm. Client is a 37 year old, separated Chamorro woman of U.S. citizenship, and is a victim of intimate partner/ domestic violence- specifically that of physical and emotional abuse by her ex-girlfriend whom she was living with prior to entering the shelter. A police incident was made on November 07, 2014. No arrests were made with the police report. Client was referred to the Alee Shelter by the *National Census of Domestic Violence*. Client was able to meet Alee staff at the Alee Shelter pick-up/ drop-off station and was brought to the shelter. Services provided to the client include transportation to and from client's employment. Upon exit, client did not disclose where she was exiting to. Client declined applying for a protective order.

Client #2226 and her two (2) children (Ages 1 and 11 months), entered the Catholic Social Service- Alee Family Violence Domestic Shelter on November 19, 2014. Client is a 25 year old, single Ponapean woman of U.S. citizenship, and is a victim of intimate partner/ domestic violence- specifically that of physical and emotional abuse by her ex-boyfriend whom she was living with prior to entering the shelter. Client was 6 months pregnant upon entering the shelter. A police incident report was made at the Hagatna Precinct on February 2014, and an arrest was made. Services provided to the client include transportation services to do grocery shopping and transportation to the Guam Medical Hospital when the client's daughter needed medical

minor children, and one (1) minor child whom the mother of the household has Power of Attorney over. Clients were assisted with applying and obtaining Supplemental Nutrition Assistance Program (SNAP), Medicaid, and Welfare assistance, enrolling three (3) of the four (4) children; two (2) in high school and one (1) in middle school, and assisting the remaining child with enrolling and taking the GCC-GED examination placement exam, transportation services to and from all related appointments mentioned above to include grocery shopping, and laundry services.

*Case Management, Social Work and Transportation will be provided by the Alee Shelter staff and admin.

Update:

Client (mother) is currently waiting on monetary assistance in order to obtain police, court, and traffic clearances in pursuit of employment. Clients were assisted with searching for hiring businesses. Clients were assisted with transportation to the grocery store, bank, Public Health appointments (specifically child school physical and lab appointments), by Alee staff. Clients were assisted with I'Famagunta's SW, to set up a home orientation of I'Famagunta services. Client (mother) was also assisted with helping client (mother) and client's child (youngest son) in report bullying incidents regarding the child (youngest son) to the child's vice principal.

- Client (daughter) will begin GED classes in February 2015.
- Clients (mother and father) plan on seeking employment and saving up money in order to move out of the Expansion Unit.

Family #2:

Family #2 entered the CSS- Guma San Jose Homeless Shelter Expansion Unit on October 15, 2014. The clients in Family #2 is a household of six (6) to include mother, father, one (1) adult child, and three (3) minor children. Clients were assisted in applying; obtaining Supplemental Nutrition Assistance Program (SNAP), Medicaid, and Welfare assistance, enrolling one (1) of the three (3) minor children in middle school and is currently working of getting the other two (2) minor children enrolled in their respective grade levels and transportation services to and from all related appointments mentioned above to include grocery shopping.

*Case Management, Social Work and Transportation will be provided by the Alee Shelter staff and admin.

Update:

Clients are currently waiting on monetary assistance from the AG's office in order to obtain police, court, and traffic clearances in pursuit of employment. Clients were assisted with searching for hiring businesses. Clients were assisted with transportation to the grocery store, bank, Public Health appointments (specifically child school physical and lab appointments), and appointments with the AG, by Alee staff. Clients were assisted with I'Famagunta's SW, to set up a home orientation of I'Famagunta services. Client (mother) was also assisted with helping client (mother) and client's child (youngest son) in report bullying incidents regarding the child (youngest son) to the child's vice principal.

- Clients (mother and two daughters) plan to enroll in the I' Famagunta GED Program
- Clients (mother, father, and second eldest son) plan on seeking employment and saving up money in order to move out of the Expansion Unit

For the month of December

December was a busy month for Alee I Catherine's Home. The shelter received a total of twenty-four (24) calls. Six (6) calls were for client intake; Eighteen (18) calls were referred to the following organizations:

Three (3) client referred to Guma San Jose, four (4) calls pertaining to clients personal affairs (outsource services GLSC, Oasis, etc), four (4) calls were office related, two (2) called & Hung up, and five (5) clients called inquiring about service, but did not call back to be picked up.

Three (3) clients from previous the month; and five (5) new clients new a total of eight (8) clients were sheltered for the month of December.

(Client #2227) Client entered the shelter on November 20, 2014 with two (2) of her minor children, ages seven (7) and five (5). Client is a 23 year old single Chamorro woman with U.S. citizenship. Client was assisted with transportation with picking up and dropping her children to and from school, dropping off her kids to the their babysitter, applying for Public Assistance benefits to include; *Supplemental Nutrition Assistance Program* and Welfare benefits, following up with the client's *Guam Housing Urban Renewal Authority* status, grocery shopping transportation, and apartment seeking. Client declined to apply for a protective order.

(Client #2229) Client entered the shelter on December 01, 2014 with two (2) of her minor children, ages three (3) and one (1). Client is a 42 year old single Pohnpeian woman of FSM citizenship, who is a permanent resident alien. Client provided most of her own transportation because she had her own vehicle. Client was able to obtain a job within her first two (2) weeks at the shelter. Client also applied for and received a protective order.

(Client #2231) Client entered the shelter on December 14, 2014 with her minor child who is four (4) years old. Client is a 30 year old single Chuukese woman of FSM citizenship, who is a permanent resident alien. Client was assisted with applying for public benefits (i.e. welfare, Supplemental Assistance Nutritional Program) and obtaining the required documents for the application. The client was also assisted with applying for a protective order and was able to obtain one.

(Client #2105-1) Client entered the shelter on December 29, 2014. Client is a 34 year old single Chuukese woman of U.S. citizenship. Client was assisted with applying for a protective order; however the client was not able to receive the order due to "insufficient evidence." She is currently an on-call employee and is working on more permanent employment.

Client #2230 and her two children, ages thirteen (13) and eight (8), entered the Alee Family Violence Domestic Shelter on December 02, 2014 Client is a 36 year old, single Filipino woman of U.S. citizenship, and is a victim of intimate partner/ domestic violence- specifically that of physical and emotional abuse by her common-law partner who she was living with prior to entering the shelter. A police incident report was made at the client's residence. Client was assisted with applying at the *Guam Housing and Urban Renewal Authority (GHURA) Public Housing Program (GHURA)* and was assisted with obtaining the proper documents for the application. Client was also assisted with applying and obtaining employment during her stay at the shelter. Client provided most of her own transportation but was accompanied by the Alee staff for appointments where support was needed by the Social Worker. In addition to transportation services, client was also assisted with filing a harassment report against her perpetrator's family; however, the report did not materialize, according to the officer assisting at the time due to the fact that she did not have substantial proof of the harassment, such as text messages from the harasser. The perpetrator's family harassed the client in the form of constant calling and hanging up when the client answered the phone. Client exited on December 25, 2014 at 9:40pm. Client provided her own transportation during exit. Upon exit, client informed the social worker that she will move in with her sister while waiting for her apartment to be available for move in January. Client declined applying for a protective order

Client #2233 entered the Catholic Social Service- Alee Family Violence Domestic Shelter on December 21, 2014. Client is 28 year old, divorced Japanese woman of Japanese citizenship (*Client was visiting Guam on a Visa), and is a victim of intimate partner/ domestic violence- specifically that of physical and emotional abuse by her boyfriend, who is a resident of Guam. A police incident report was made at the Tamuning Precinct on December 21, 2014, however no arrests were made. Client was referred to the Alee Shelter by the *Guam Police Department- Victims' Assistance Unit*, who assisted in bringing the client to the shelter upon

entry. Services provided to the client include transportation to the *Guam Memorial Hospital* to seek medical attention. While client was seeking medical attention at the Guam Memorial Hospital on the day of her intake, she called the Alee Shelter around 5:10pm to ask if she could stay with her friend instead, and was informed by the staff that she could do so if she wanted. Therefore, client informally exited the Alee Shelter at that time.

Client # 2232 and her three (3) children, ages four (4), three (3), and one (1), entered the Catholic Social Service- Alee Family Violence Domestic Shelter on December 16, 2014. Client is a single 22 year old Chuukese woman of FSM citizenship (*permanent resident alien), and is a victim of intimate partner/ domestic violence- specifically that of physical and emotional abuse by her boyfriend whom she was living with prior to entering the shelter. A police incident report was completed however no arrests were made. Client is a self-referring client who was able to meet Alee staff at the Alee Shelter pick-up/drop-off station and was brought to the shelter. Services provided to the client include transportation services during the client's entry and exit. *During client's stay at the Alee Shelter, it was assessed that there was a misinterpretation of the services that Alee provides, in that the client thought that Alee assisted with housing and would assist her and boyfriend with living arrangements to include him staying at the shelter. Upon client being fully informed of the true scope of services that Alee provides, client exited and moved back to family and boyfriend.

Clients from the Catholic Social Services- Guam San Jose Homeless Shelter- Housing Expansion Unit

Family #1 Update:

Mother is working on job training opportunities with the Health Professional Licensing Office (HPLO) under the Guam Department of Public Health and Social Services and will begin her orientation and job training sessions in January of 2015. Mother is working on applying for housing with the Guam Housing Urban Renewal Authority (GHURA) with the assistance of the I'Famagunta team and the Alee Shelter Social Worker.

Daughter is currently receiving counseling services under the I'Famagunta Program once a week for ten (10) weeks. Daughter is expected to start GED classes at GCC in January of 2015.

Transportation and referral services regarding the related appointments mentioned above were provided by the Alee Shelter staff.

Family #2 Update:

Mother and father were seeking employment opportunities and will continue to do so.

Daughters plan to attend the I'Famagunta GED Program when the program is up and running. The Alee Shelter Social Worker will work with the mother to withdraw the daughter from JFK and in obtaining the related transcripts needed to enroll in the GED program.

Transportation services were provided by the clients who were assisted by their family members and themselves. Father owns a scooter and drives it whenever possible.

Alee II Shelter for Abused or Neglected Children

The month of October we served a total of three (3) children. We currently have three (3) Chamorro girls; all the children are placed here at the shelter through Child Protective Services. The shelter continues to provide Personal Care, Teaching Life Skills, Transportation and Recreational Outings for all the children in the shelter.

A Chamorro family of three (3) girls arrived late this month. The girls are ages 10, 7 and 5. The two (2) younger girls did not have any problems adjusting to the shelter. The oldest one on the other hand, took it really hard. Pamela Brewster (CPS caseworker) informed shelter staff that the previous foster home did not have any behavioral issues concerning the girls. The girls attend school at Finagayan Elementary School.

Accomplishments:

After closing on September 19, 2014, the Shelter is now in compliance with the American with Disabilities Act and our License was approved on October 17, 2014. The shelter re-opened the same day.

The landlord had the back patio redone and all damages to balusters have been repaired.

Maintenance Issues

- Driveway, sidewalks, patio and garage need water blasting.
- Trees in the back yard need to be trimmed
- Washing machine needs to be checked – problems with water level
- Dining table and chairs need to be replaced – wobbly
- Dressers in the children's rooms need replacing
- Shower drains need to be checked – slow drain

For the month of November

The month of November we served a total of six (6) children. We currently have three (3) Chamorro girls, and three (3) boys, all the children are placed here through Child Protective Services. The shelter continues to provide Personal Care, Teaching Life Skills, Transportation and Recreational Outings for all the children in the shelter.

A Chamorro family of three (3) girls are still residing here at the shelter. The girls are ages ten (10), seven (7) and five (5). The girls are adjusting to the shelter very well. The 10 year old had an awesome month, she was awarded student of the month and came in 3rd place in her school Spelling Bee competition. The three (3) girls had a visit with stepfather, father and grandmother. The visit was supervised by Child Protective Services. The oldest had one (1) visit with her biological father at Child Protective Services office with the assigned caseworker supervising the visit. The three (3) girls also had three (3) sessions at Project Karinu. The girls had all their dental work done this month.

A Chamorro family of three (3) boys arrived late in the month. The boys are ages four (4), three (3) and two (2). When the boys arrived at the shelter they were not shy and seemed to be comfortable with the staff and the other children. The boys are learning the rules and routine of the shelter. So far the boys have not had any contact with any family members.

Accomplishments:

All the staff have meet the required trainings hours, education, or experience that is required by CEDDERS (Center for Excellence in Developmental Disabilities Education, Research & Services) for the GPPD (Guam's Plan for Professional Development Path A).

For the month of December

This month we served a total of twelve (12) children. All the children served this month are all Chamorro. All children here at the shelter are placed here through Child Protective Services (CPS). The shelter continues to provide Personal Care, Teaching Life Skills, Transportation and Recreational Outings for all the children in the shelter.

We currently have a family of seven (7) children, two (2) boys and five (5) girls. They range between the ages of one (1) and thirteen (13). Three (3) of the children have been in the shelter for two (2) months while the other four (4) came in the beginning of this month. The children had one (1) visit this month with step-father, father, grandmother, aunties and uncles. The oldest boy had one (1) session with Project Karinu, the oldest girl had two (2) sessions while the third child had one (1) session. Behaviors and concerns with the children are being addressed at WRAP meetings which are attended by Program Manager and Shelter Coordinator. Two (2) WRAP meetings were held in the month of December. The oldest boy voiced his interest in playing soccer, the Program Manager was able to identify a sponsor to cover all expenses for him to join the league. The season begins mid-January 2015. All in all, all the children are doing well and have adjusted to the shelter's rules and routines.

We have a family of three (3) boys, ages five (5), three (3) and a one (1) year old. When the boys first arrived in November, hitting and vulgarity were common. The staff has been working

diligently with them and the hitting has stopped and the vulgar language has slowed considerably. The boys have not had any contact with any family members since they were placed in the shelter. The boys are adjusting and are beginning to abide by the rules of the shelter.

We have a family of two (2) girls. The girls are sixteen (16) and fourteen (14) years old. The sixteen (16) year old is 7 ½ months pregnant. The girls attend John F. Kennedy High School. The Program Manager accompanied the fourteen (14) year old to an appointment with Healing Hearts Crisis Center. The sixteen (16) year old has an appointment scheduled for January 5, 2015. The girls have not had any contact with family since being placed at the shelter. The sixteen (16) year old receives assistance from the Women Infant & Children (WIC) program. She is seeing Dr. Griley of the Polyclinic for all her prenatal care. The girls are doing well and have adjusted to all the rules and routines here of the shelter.

Transitional Housing

Three no-cost, safe, and secure two-bedroom apartment units are rented under the Alee Shelter's Transitional Housing Program. The program currently serves a total of 1 client. The client and her son, who lives with her, were referred through the Alee Family Violence Domestic Shelter.

The client entered the program on July 9, 2013 and has one minor child who lives with her. The client is the primary caregiver for her child. Client's son visits his father, who is the ex-partner of client, but the client is the primary caregiver. Client is currently waiting on a settlement agreement in regards to legal action taken upon negligence by GMHA and DPHSS. Due to client's poor health condition, client is unable to find steady employment. According to client, client's foot becomes swollen as a result from a urethral stent left in her body for more than a year, which she still has. This urethral stent affects her kidney function ability, which results in frequent swelling of her feet, which was seen during the home visit.

Upon visitation of the client, the social worker gave the client the GHURA- Public Housing Assistance Application to fill out, which the client mentioned last month she was interested in applying for, and assisted the client with any questions she had with the application. Furthermore the client was provided with the Verification of Residency for the application.

As for the client's *Financial Plans* and *Employment Stability* goal of cooking and selling baked goods, which was established August 0f 2014. The client has had success during last month of selling bakes goods, to include tamales gizu and empanada, at a family medical fundraiser event and from family members and friends who order the client's good for family gatherings. Client had two orders for the month of October for tamales gizua and lumpia and plans on expanding her clientele to businesses that will allow her to come in from time to time to sell her cooked

goods during their lunch hour. Client shared that she has a health certificate, but would like to work on getting her business license.

Client's *Housing Stability Goals* include seeking housing and moving out of the Alee Shelter Transitional Housing Program (TH) after the settlement with her lawyer and the GMHA and DPHSS is settled.

*** Due to Alee Shelter not hearing back from grant funders to ensure if the Alee Shelter Transitional Housing Program will continue onto the next grant period, the social worker will work with the client in transitioning out of the housing program by the end of next month.

The social worker and program manager will continue to look for training opportunities that will enhance the welfare of the current and future clients who seek our services.

For the Month of November

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Client transitioned out of the Alee Shelter Transitional Housing Program on November 31, 2014.

The Transitional Housing Program grant expired on September 30, 2014, however, Catholic Social Service continued to provide TH assistance to client until client transitioned. TH program funding was not renewed

Training:

For the month of December

- CPI Training attending PM, SW, and Alee I staff.
- October 28 & 29 Governor's Conference "The Impact of Domestic Violence, Sexual Assault at and Child Abuse Holiday Resort & Spa Tumon Guam attending was Alee Social Worker and House Coordinator. Administrative Assistant manned display table.

For the month of November

- November 7, 8 & 9, 2014: Guam Coalition Against Sexual Assault & Family Violence (GCASAFV) hosted a 2014 Regional Summit! "We KNOW more Guam". Attending the three day conference was the Program Manager and Social Worker.
- November 11 & 15, 2014 Department of Public Health Social Services Guam Office Minority Health training on "Practical Applications of Culturally and Linguistically Appropriate Services (CLAS) attend was (Alee I/II Staff, Program Manager, Administrative Assistant, House Coordinator.)

For the month of December

- December 4, 2014: RFP training facilitated by Procurement Technical Assistance Center at the University of Guam attended by the SW

IN KIND DONATIONS continue to be dropped however the new meeting place is the CSS main office.

October

- October 3, 2014 Crowns Guam donated \$500.00
- October 13, 2014 International Distributors donated 10 cases of Oranges
- October 21, 2014 International Distributors donated 10 cases of Cantaloupes
- October 23, 2014 IZOD donated clothing
- October 21, 2014 Donation was picked up from CSS; Children clothes and assorted toys and baby products.
- October 25, 2014 Sanctuary donated toiletries
- October 25, 2014 Donated food from Subway, bananas and apples from a Golf Tournament.
- October 28, 2014 International Distributors donated 10 cases of fruits and vegetables.
- October 31, 2014 International Distributors donated 10 cases of vegetables and fruits.
- October 31, 2014 Adacao Elementary School donated packed candies for clients
- October 31, 2014 Mid-Pac employees donated candy grams for clients.

November

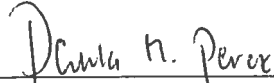
- November 2, 2014 - IZOD donated clothing.
- November 10, 2014 - Guam Girl Scouts donated Toiletries, baby items, and canned food
- November 18, 2014 - International Distributors donated 10 cases of Bananas and Tangerines.
- November 18 2014 - Health Services of the Pacific donated clothing.
- November 21, 2014 - YMLG Ladies' Auxiliary donated \$300.00.
- November 22, 2014 - Guam Lions Club donated two (2) frozen turkeys
- November 24, 2014 - JMLG Elementary School donated Non-perishable food.
- November 25, 2014 - Soroptomist International of the Marianas donated \$500.00.
- November 25, 2014 - Ms. Maria Delgado donated snacks.
- November 25, 2014 - St. Anthony Catholic School donated Non-perishable goods.

- November 25, 2014 - Lt. Governor Ray Tenorio and staff donated Non-perishable food and Toiletries.
- November 26, 2014 - Bishop Baumgartner Memorial Catholic School donated Non-perishable food.
- November 26, 2014 - Lots of Learning Daycare donated non-perishable food.
- November 26, 2014 - Okkodo High School donated Non-perishable food.
- November 26, 2014 - Ms. Juanita donated household items.
- November 26, 2014 - San Vicente Catholic School donated cooked food (Turkey, Fried chicken, Mashed Potatoes, Ham, Stuffing, and Pastries)

December

- December 1, 2014: Guam Girl Scouts donated non-perishable food and clothing.
- December 1, 2014: Velma Salas donated children's clothing
- December 1, 2014: St. Francis Christian Mothers donated Pre-packed toiletries, facial towels and women clothes/shoes
- December 2, 2014: Santa Teresita Council donated a check for \$300.00.
- December 6, 2014: University of American Women Association hosted a Luncheon and donated gifts cards to our clients.
- December 8, 2014: Korean Women's Association of Guam donated \$1000.00
- December 12, 2014: Bank of Guam hosted a donation presentation from their Bank Executives
- December 15, 2014: Non-perishable food donations from Ms. Delgado
- December 15, 2014: Knights of Columbus donated household items and toiletries
- December 17, 2014: Velma Salas donated Children's clothing
- December 17, 2014: Great National Insurance Underwriters, Inc. donated \$1250.00
- December 17, 2014: International Reading Association donated a box of Children Books.
- December 19, 2014: Okkoddo High School donated gifts to our clients
- December 19, 2014: Ms. Carol Cruz John F. Kennedy Class donated non-perishable food
- December 19, 2014: Air Force members donated gift to our clients.
- December 19, 2014: Ernest and Young donated \$650.00
- December 19, 2014: Elvin and Alice Chang donated \$250.00
- December 19, 2014: John and Arlene Onedera donated \$100.00

- December 19, 2014: James and Debra Whitt donated \$100.00
- December 19, 2014: Lance K. Kamigaki donated \$100.00
- December 19, 2014: Melvin Kwek donated \$50.00
- December 19, 2014: DOE SPED team donated non-perishable food
- December 21, 2014: Violeta Noche donated 2 large trays of Subway sandwiches
- December 22, 2014: John F. Kennedy High school National Honor Society donated non-perishable foods.
- December 22, 2014: Staff from FBLG Outreach Program donated nonperishable foods
- December 22, 2014: Love to Gift hosted a dinner and donated gifts to the clients
- December 23, 2014: Ms. Monique Baza's GW students donated toiletries
- December 23, 2014: Ms. Velma Sablan Chief Brodie II Headstart students donated Non-perishable food.
- December 23, 2014: Fiesta Resort donated gifts for our clients
- December 23, 2014: Guam Chamber of Commerce, Guam Young Professionals donated Vouchers to Outrigger hotel to the Staff of Alee Shelter
- December 23, 2014: Superior Court of Guam donated gifts to our clients
- December 24, 2014: Guam Coffee Shop collected nonperishable foods from the general public.
- December 24, 2014: Donation from CSS; vitamins and sport tablets
- December 27, 2014: Guam Lion's Club donated nonperishable food
- December 29, 2014: Velma Salas donated gifts for our clients
- December 28, 2014: First Presbyterian Church of Guam donated \$1000.00
- December 30, 2014: Ms. Carol Perez donated \$100.00



 Paula M. Perez – Program Manager