

Government of Guam
 Fiscal Year 2012 and Fiscal Year 2013
 Budget Digest

AS400 Account Code	Appropriation Classification	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
		GENERAL FUND				SPECIAL FUND 1/				FEDERAL MATCH				GRAND TOTALS (ALL FUNDS)			
		FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request
	PERSONNEL SERVICES																
111	Regular Salaries/Increments/Special Pay:	864,858	954,732	889,064	949,024	0	0	0	0	0	0	0	0	864,858	954,732	889,064	949,024
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	237,613	275,222	372,980	425,621	0	0	0	0	0	0	0	0	237,613	275,222	372,980	425,621
114	Insurance Benefits (Medical / Dental / Life):	50,097	65,403	0	0	0	0	0	0	0	0	0	0	50,097	65,403	0	0
	TOTAL PERSONNEL SERVICES	\$1,152,568	\$1,295,357	\$1,262,044	\$1,374,645	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,152,568	\$1,295,357	\$1,262,044	\$1,374,645
	OPERATIONS																
220	TRAVEL- Off-Island/Local Mileage Reimburs:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
230	CONTRACTUAL SERVICES:	679,651	894,755	1,015,453	1,015,626	0	304,636	0	0	0	0	0	0	679,651	1,199,391	1,015,453	1,015,626
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	48,364	54,567	55,097	55,007	0	0	0	0	0	0	0	0	48,364	54,567	55,097	55,007
250	EQUIPMENT:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
270	WORKERS COMPENSATION:	1,063	500	3,000	3,000	0	0	0	0	0	0	0	0	1,063	500	3,000	3,000
271	DRUG TESTING:	113	150	0	0	0	0	0	0	0	0	0	0	113	150	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
290	MISCELLANEOUS:	0	129,494	0	0	0	0	0	0	0	0	0	0	0	129,494	0	0
	TOTAL OPERATIONS	\$729,191	\$1,079,466	\$1,073,550	\$1,073,633	\$0	\$304,636	\$0	\$0	\$0	\$0	\$0	\$0	\$729,191	\$1,384,102	\$1,073,550	\$1,073,633
	UTILITIES																
361	Power:	657,458	644,411	450,000	450,000	0	0	0	0	0	0	0	0	657,458	644,411	450,000	450,000
362	Water/ Sewer:	28,768	30,542	18,002	18,103	0	0	0	0	0	0	0	0	28,768	30,542	18,002	18,103
363	Telephone/ Toll:	393,437	394,000	394,000	394,000	0	0	0	0	0	0	0	0	393,437	394,000	394,000	394,000
	TOTAL UTILITIES	\$1,079,663	\$1,068,953	\$862,002	\$862,103	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,079,663	\$1,068,953	\$862,002	\$862,103
450	CAPITAL OUTLAY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL APPROPRIATIONS	\$2,961,422	\$3,443,776	\$3,197,596	\$3,310,381	\$0	\$304,636	\$0	\$0	\$0	\$0	\$0	\$0	\$2,961,422	\$3,748,412	\$3,197,596	\$3,310,381
	1/ Specify Fund Source: Healthy Futures																
	FULL TIME EQUIVALENCIES (FTEs)																
	UNCLASSIFIED:	2.00	3.00	3.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	3.00	3.00	3.00
	CLASSIFIED:	23.00	23.00	21.00	23.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23.00	23.00	21.00	23.00
	TOTAL FTEs	25.00	26.00	24.00	26.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	26.00	24.00	26.00

Government of Guam
 FY 2013 Staffing Pattern
 PROPOSED

FUNCTIONAL AREA: Health

DEPARTMENT/AGENCY: Department of Public Health & Social Services

PROGRAM: General Administration

FUND: SUMMARY (GENERAL FUND)

No.	(A) Division	(B) Total Salary	(C) Total Overtime	(D) Total Special*	(E) Total Increment Amt.	(F) B+C+D+E Subtotal	Benefits					Input by Department		(N) Total Benefits (G thru M)	(O) (F + N) TOTAL
							(G) Retirement J * 30.09% (2)	(H) Retire (DDI) (\$19.02*26PP)	(I) Social Security (6.2% * J)	(J) Medicare (1.45% * F)	(K) Life (1/)	(L) Medical (Premium)	(M) Dental (Premium)		
1	Director's Office	314,936	0	0	3,400	\$318,336	\$95,787	\$990	\$0	\$4,616	\$1,218	\$30,583	\$1,820	\$135,014	\$453,350
2	Systems & Programming	0	0	0	0	0	\$0	0	0	0	0	0	0	0	0
3	Mgmt. Support Services	113,354	0	0	0	113,354	\$34,108	990	0	1,644	522	7,311	468	45,043	158,397
4	Financial Mgmt. Services	170,850	0	0	139	170,989	\$51,451	1,437	0	2,479	696	27,291	1,564	84,918	255,907
5	Facilities & Maintenance	251,647	0	0	882	252,529	\$75,986	2,475	0	3,662	1,392	36,269	1,838	121,622	374,151
6	Supply Section	92,842	0	0	974	93,816	\$28,229	1,485	0	1,360	522	7,020	407	39,024	132,840
7		0	0	0	0	0	0	0	0	0	0	0	0	0	0
8		0	0	0	0	0	0	0	0	0	0	0	0	0	0
9		0	0	0	0	0	0	0	0	0	0	0	0	0	0
10		0	0	0	0	0	0	0	0	0	0	0	0	0	0
11		0	0	0	0	0	0	0	0	0	0	0	0	0	0
12		0	0	0	0	0	0	0	0	0	0	0	0	0	0
13		0	0	0	0	0	0	0	0	0	0	0	0	0	0
14		0	0	0	0	0	0	0	0	0	0	0	0	0	0
15		0	0	0	0	0	0	0	0	0	0	0	0	0	0
16		0	0	0	0	0	0	0	0	0	0	0	0	0	0
17		0	0	0	0	0	0	0	0	0	0	0	0	0	0
18		0	0	0	0	0	0	0	0	0	0	0	0	0	0
19		0	0	0	0	0	0	0	0	0	0	0	0	0	0
20		0	0	0	0	0	0	0	0	0	0	0	0	0	0
21		0	0	0	0	0	0	0	0	0	0	0	0	0	0
22		0	0	0	0	0	0	0	0	0	0	0	0	0	0
23		0	0	0	0	0	0	0	0	0	0	0	0	0	0
24		0	0	0	0	0	0	0	0	0	0	0	0	0	0
25		0	0	0	0	0	0	0	0	0	0	0	0	0	0
		\$943,629	\$0	\$0	\$5,395	\$949,024	\$285,561	\$7,377	\$0	\$13,761	\$4,350	\$108,474	\$6,097	\$425,621	\$1,374,645

* Night Differential / Hazardous / Worker's Compensation / etc.

1/: FY 2011 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2013

2/: FY 2013 (proposed) GovGuam contribution rate of 30.09% for the Government of Guam Retirement is subject to change.

Government of Guam
FY 2013 Staffing Pattern
PROPOSED

Input by Department											
No.	Special Pay Categories										
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	E+F+G+H+I+J Subtotal
1	0	0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	0	0		0	0	0	0	0	0	0	0
3	0	0		0	0	0	0	0	0	0	0
4	0	0		0	0	0	0	0	0	0	0
5	0	0		0	0	0	0	0	0	0	0
6	0	0		0	0	0	0	0	0	0	0
7	0	0		0	0	0	0	0	0	0	0
8	0	0		0	0	0	0	0	0	0	0
9	0	0		0	0	0	0	0	0	0	0
10	0	0		0	0	0	0	0	0	0	0
11	0	0		0	0	0	0	0	0	0	0
12	0	0		0	0	0	0	0	0	0	0
13	0	0		0	0	0	0	0	0	0	0
14	0	0		0	0	0	0	0	0	0	0
15	0	0		0	0	0	0	0	0	0	0
16	0	0		0	0	0	0	0	0	0	0
17	0	0		0	0	0	0	0	0	0	0
18	0	0		0	0	0	0	0	0	0	0
19	0	0		0	0	0	0	0	0	0	0
20	0	0		0	0	0	0	0	0	0	0
21	0	0		0	0	0	0	0	0	0	0
22	0	0		0	0	0	0	0	0	0	0
23	0	0		0	0	0	0	0	0	0	0
24	0	0		0	0	0	0	0	0	0	0
25	0	0		0	0	0	0	0	0	0	0
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
FY 2012 Staffing Pattern
PROPOSED

FUNCTIONAL AREA: Health

DEPARTMENT/AGENCY: Department of Public Health & Social Services

PROGRAM: General Administration

FUND: SUMMARY (GENERAL FUND)

No.	(A) Division	(B) Total Salary	(C) Total Overtime	(D) Total Special*	(E) Total Increment Amt.	(F) B+C+D+E Subtotal	(G)-(K) Benefits					(L)-(M) Input by Department		(N) Total Benefits (G thru M)	(O) (F + N) TOTAL
							(G) Retirement J * 28.3% (2/)	(H) Retire (DDI) (\$16.66*26PP)	(I) Social Security (6.2% * J)	(J) Medicare (1.45% * F)	(K) Life (1/)	(L) Medical (Premium)	(M) Dental (Premium)		
1	Director's Office	314,936	0	0	0	\$314,936	\$89,127	\$958	\$0	\$3,800	\$1,218	\$30,583	\$1,820	\$127,506	\$442,442
2	Systems & Programming	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3	Mgmt. Support Services	109,117	0	0	1,409	110,526	31,279	958	0	1,603	522	7,311	468	42,140	152,666
4	Financial Mgmt. Services	140,082	0	0	1,577	141,659	40,089	958	0	705	696	20,271	1,157	63,877	205,536
5	Facilities & Maintenance	228,865	0	0	1,968	230,833	65,326	2,395	0	3,347	1,218	29,249	1,431	102,966	333,799
6	Supply Section	90,764	0	0	346	91,110	25,784	1,437	0	1,321	522	7,020	407	36,491	127,601
7		0	0	0	0	0	0	0	0	0	0	0	0	0	0
8		0	0	0	0	0	0	0	0	0	0	0	0	0	0
9		0	0	0	0	0	0	0	0	0	0	0	0	0	0
10		0	0	0	0	0	0	0	0	0	0	0	0	0	0
11		0	0	0	0	0	0	0	0	0	0	0	0	0	0
12		0	0	0	0	0	0	0	0	0	0	0	0	0	0
13		0	0	0	0	0	0	0	0	0	0	0	0	0	0
14		0	0	0	0	0	0	0	0	0	0	0	0	0	0
15		0	0	0	0	0	0	0	0	0	0	0	0	0	0
16		0	0	0	0	0	0	0	0	0	0	0	0	0	0
17		0	0	0	0	0	0	0	0	0	0	0	0	0	0
18		0	0	0	0	0	0	0	0	0	0	0	0	0	0
19		0	0	0	0	0	0	0	0	0	0	0	0	0	0
20		0	0	0	0	0	0	0	0	0	0	0	0	0	0
21		0	0	0	0	0	0	0	0	0	0	0	0	0	0
22		0	0	0	0	0	0	0	0	0	0	0	0	0	0
23		0	0	0	0	0	0	0	0	0	0	0	0	0	0
24		0	0	0	0	0	0	0	0	0	0	0	0	0	0
25		0	0	0	0	0	0	0	0	0	0	0	0	0	0
		\$883,764	\$0	\$0	\$5,300	\$889,064	\$251,605	\$6,706	\$0	\$10,776	\$4,176	\$94,434	\$5,283	\$372,980	\$1,262,044

* Night Differential / Hazardous / Worker's Compensation / etc.

1/: FY 2011 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2012

2/: FY 2012 (proposed) GovGuam contribution rate of 28.3% for the Government of Guam Retirement is subject to change.

Government of Guam
 FY 2012 Staffing Pattern
 PROPOSED

Input by Department											
No.	Special Pay Categories										
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	E+F+G+H+I+J Subtotal
1	0	0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	0	0		0	0	0	0	0	0	0	0
3	0	0		0	0	0	0	0	0	0	0
4	0	0		0	0	0	0	0	0	0	0
5	0	0		0	0	0	0	0	0	0	0
6	0	0		0	0	0	0	0	0	0	0
7	0	0		0	0	0	0	0	0	0	0
8	0	0		0	0	0	0	0	0	0	0
9	0	0		0	0	0	0	0	0	0	0
10	0	0		0	0	0	0	0	0	0	0
11	0	0		0	0	0	0	0	0	0	0
12	0	0		0	0	0	0	0	0	0	0
13	0	0		0	0	0	0	0	0	0	0
14	0	0		0	0	0	0	0	0	0	0
15	0	0		0	0	0	0	0	0	0	0
16	0	0		0	0	0	0	0	0	0	0
17	0	0		0	0	0	0	0	0	0	0
18	0	0		0	0	0	0	0	0	0	0
19	0	0		0	0	0	0	0	0	0	0
20	0	0		0	0	0	0	0	0	0	0
21	0	0		0	0	0	0	0	0	0	0
22	0	0		0	0	0	0	0	0	0	0
23	0	0		0	0	0	0	0	0	0	0
24	0	0		0	0	0	0	0	0	0	0
25	0	0		0	0	0	0	0	0	0	0
	Grand Total:			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
FY 2011 Staffing Pattern
CURRENT

FUNCTIONAL AREA: HEALTH

DEPARTMENT/AGENCY: PUBLIC HEALTH & SOCIAL SERVICES

PROGRAM: GENERAL ADMINISTRATION

FUND: SUMMARY (GENERAL FUND)

No.	(A) Division	(B) Total Salary	(C) Total Overtime	(D) Total Special*	(E) Total Increment Amt.	(F) B+C+D+E Subtotal	Benefits					Input by Department		(N) Total Benefits (G thru M)	(O) (F + N) TOTAL
							(G) Retirement (F * 27.46%)	(H) Retire (DDI) (\$18.40*26PP)	(I) Social Security (6.2% * J)	(J) Medicare (1.45% * F)	(K) Life (I/)	(L) Medical (Premium)	(M) Dental (Premium)		
1	Director's Office	\$284,004	\$0	\$0	\$2,841	\$286,845	\$78,768	\$479	\$0	\$3,399	\$1,044	\$23,563	\$1,413	\$108,666	\$395,511
2	Systems & Programming	0	0	0	0	0	\$0	0	0	0	0	0	0	0	0
3	Mgmt. Support Services	109,117	0	0	0	109,117	\$29,964	958	0	1,582	522	7,311	468	40,805	149,922
4	Financial Mgmt. Services	137,751	0	0	497	138,248	\$37,963	958	0	690	696	20,271	1,157	61,735	199,983
5	Facilities & Maintenance	273,926	0	0	1,791	275,717	\$75,712	2,874	0	3,998	1,392	36,269	1,838	122,083	397,800
6	Supply Section	88,698	0	0	854	89,552	\$24,591	1,437	0	1,299	522	7,020	407	35,275	124,827
7		0	0	0	0	0	0	0	0	0	0	0	0	0	0
8		0	0	0	0	0	0	0	0	0	0	0	0	0	0
9		0	0	0	0	0	0	0	0	0	0	0	0	0	0
10		0	0	0	0	0	0	0	0	0	0	0	0	0	0
11		0	0	0	0	0	0	0	0	0	0	0	0	0	0
12		0	0	0	0	0	0	0	0	0	0	0	0	0	0
13		0	0	0	0	0	0	0	0	0	0	0	0	0	0
14		0	0	0	0	0	0	0	0	0	0	0	0	0	0
15		0	0	0	0	0	0	0	0	0	0	0	0	0	0
16		0	0	0	0	0	0	0	0	0	0	0	0	0	0
17		0	0	0	0	0	0	0	0	0	0	0	0	0	0
18		0	0	0	0	0	0	0	0	0	0	0	0	0	0
19		0	0	0	0	0	0	0	0	0	0	0	0	0	0
20		0	0	0	0	0	0	0	0	0	0	0	0	0	0
21		0	0	0	0	0	0	0	0	0	0	0	0	0	0
22		0	0	0	0	0	0	0	0	0	0	0	0	0	0
23		0	0	0	0	0	0	0	0	0	0	0	0	0	0
24		0	0	0	0	0	0	0	0	0	0	0	0	0	0
25		0	0	0	0	0	0	0	0	0	0	0	0	0	0
		\$893,496	\$0	\$0	\$5,983	\$899,479	\$246,997	\$6,706	\$0	\$10,968	\$4,176	\$94,434	\$5,283	\$368,564	\$1,268,043

* Night Differential / Hazardous / Worker's Compensation / etc.

1/: FY 2010 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2011

Government of Guam
FY 2011 Staffing Pattern
CURRENT

Government of Guam
FY 2011 Staffing Pattern
CURRENT

Input by Department											
Special Pay Categories											
No.	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
	Position Number	Position Title	Name of Incumbent	Holiday Pay	1/ Night Differential Pay 10%	2/ Hazard 10%	3/ Hazard 8%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%	E+F+G+H+I+J) Subtotal
1		0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2		0	0	0	0	0	0	0	0	0	0
3		0	0	0	0	0	0	0	0	0	0
4		0	0	0	0	0	0	0	0	0	0
5		0	0	0	0	0	0	0	0	0	0
6		0	0	0	0	0	0	0	0	0	0
7		0	0	0	0	0	0	0	0	0	0
8		0	0	0	0	0	0	0	0	0	0
9		0	0	0	0	0	0	0	0	0	0
10		0	0	0	0	0	0	0	0	0	0
11		0	0	0	0	0	0	0	0	0	0
12		0	0	0	0	0	0	0	0	0	0
13		0	0	0	0	0	0	0	0	0	0
14		0	0	0	0	0	0	0	0	0	0
15		0	0	0	0	0	0	0	0	0	0
16		0	0	0	0	0	0	0	0	0	0
17		0	0	0	0	0	0	0	0	0	0
18		0	0	0	0	0	0	0	0	0	0
19		0	0	0	0	0	0	0	0	0	0
20		0	0	0	0	0	0	0	0	0	0
21		0	0	0	0	0	0	0	0	0	0
22		0	0	0	0	0	0	0	0	0	0
23		0	0	0	0	0	0	0	0	0	0
24		0	0	0	0	0	0	0	0	0	0
25		0	0	0	0	0	0	0	0	0	0
		Grand Total:		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

**Decision Package
Biennial Budget
Fiscal Years 2012 & 2013**

Department/Agency: Public Health & Social Services

Division/Section: General Administration

Program Title: Director's Office

Activity Description:
The Director's Office is responsible in providing policy direction, senior management leadership and administrative guidance to the various division heads within PH&SS. The Office is also responsible in maintaining Central Office and the two (2) major health centers through procurement, issuance, storage, inventory and maintenance of all supplies and equipment, as well as budget preparation, review and coordination.

- Major Objective(s):**
1. To provide leadership and administrative direction to five (5) divisions.
 2. To enhance the effectiveness and efficiency of the department's operations in such a way that services are efficiently rendered and
 3. To provide financial assistance for the five (5) divisions, maintain accountability of funds and expenditures and preparation of all financial
 4. To coordinate and disseminate all correspondences or communications within and external to the entire department.
 5. To ensure the provision of all the necessary maintenance of the buildings, equipment, vehicle and satellite offices.
 6. To implement Information Technology policies, procedures and solutions that will continuously improve the department's efficiency and where
 7. To increase employees' training to develop their maximum potential.
 8. To increase employees' awareness regarding to EEO programs and to ensure compliance with federal and local laws, rules and regulations.
 9. To ensure that all employees' work is a safe and healthful environment with working condition free from recognized hazards and illness.

Short-term Goals:
To ensure that all employees are provided prompt and accurate personnel and administrative support.

Upgrade computer systems in Division of General Administration (Business Office, Personnel, Payroll Section, Supply Section and Facilities & Maintenance).

Linking the computers in Division of General Administration to meet with demanding inquiries regarding personnel cost, financial reports and update daily transactions.

Workload Output				
Workload Indicator:	FY 2010 Level of Accomplishment	FY 2011 Anticipated Level	FY 2013 Projected Level	FY 2013 Projected Level
Quarterly reports	4	4	4	4
Annual reports	1	1	1	1
Inquiries	4,800	5,000	5,000	5,000
Employee training @DOA (all divisions)	80	100	100	100
Meetings	240	250	250	250
EEO Counseling	4	6	6	6
EEO Training	3	3	3	3
DOA/CSC Employee Grievance	4	4	4	4
EEO Program Grievance	3	4	4	4

AS400 Account Code	Appropriation Classification	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
		GENERAL FUND				SPECIAL FUND 1/				FEDERAL MATCH				GRAND TOTALS (ALL FUNDS)			
		FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request
	PERSONNEL SERVICES																
111	Regular Salaries/Increments/Special Pay:	\$273,058	\$320,052	\$314,936	318,336	0	0	0	0	0	0	0	0	273,058	320,052	314,936	318,336
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	74,466	86,297	127,506	135,014	0	0	0	0	0	0	0	0	74,466	86,297	127,506	135,014
114	Insurance Benefits (Medical / Dental / Life):	11,768	18,198	0	0	0	0	0	0	0	0	0	0	11,768	18,198	0	0
	TOTAL PERSONNEL SERVICES	\$359,292	\$424,547	\$442,442	\$453,350	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$359,292	\$424,547	\$442,442	\$453,350
	OPERATIONS																
220	TRAVEL- Off-Island/Local Mileage Reimburs:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
230	CONTRACTUAL SERVICES:	150,731	158,990	159,990	159,990	0	0	0	0	0	0	0	0	150,731	158,990	159,990	159,990
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	6,961	5,999	5,500	5,500	0	0	0	0	0	0	0	0	6,961	5,999	5,500	5,500
250	EQUIPMENT:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
270	WORKERS COMPENSATION:	1,063	500	3,000	3,000	0	0	0	0	0	0	0	0	1,063	500	3,000	3,000
271	DRUG TESTING:	113	150	0	0	0	0	0	0	0	0	0	0	113	150	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
290	MISCELLANEOUS:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL OPERATIONS	\$158,868	\$165,639	\$168,490	\$168,490	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$158,868	\$165,639	\$168,490	\$168,490
	UTILITIES																
361	Power:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
362	Water/ Sewer:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
363	Telephone/ Toll:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL UTILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
450	CAPITAL OUTLAY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL APPROPRIATIONS	\$518,160	\$590,186	\$610,932	\$621,840	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$518,160	\$590,186	\$610,932	\$621,840
	1/ Specify Fund Source																
	FULL TIME EQUIVALENCIES (FTEs)																
	UNCLASSIFIED:	2.00	3.00	3.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	3.00	3.00	3.00
	CLASSIFIED:	4.00	4.00	4.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.00	4.00	4.00	4.00
	TOTAL FTEs	6.00	7.00	7.00	7.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.00	7.00	7.00	7.00

Government of Guam
Biennial Budget
Fiscal Years 2012 & 2013

[BBMR 96A] Rev

Director's Office

Schedule B- Contractual

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
Subscription (EEO)	1	1,000	\$ 1,000.00	1	\$ 1,000.00	\$ 1,000.00
EEO Training	1	500	\$ 500.00	1	\$ 500.00	\$ 500.00
Safety Hazards Training/Waste Operation	5	300	\$ 1,500.00	5	\$ 300.00	\$ 1,500.00
Public Awareness Week/Employee Recognition	1	5,000	\$ 5,000.00	1	\$ 5,000.00	\$ 5,000.00
Training			\$ 1,990.00		\$ 1,990.00	\$ 1,990.00
Typhoon Insurance (all facilities)	1	150,000	\$ 150,000.00	1	\$ 150,000.00	\$ 150,000.00
Total Contractual			\$ 159,990.00			\$ 159,990.00

Schedule C - Supplies & Materials

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
Office Supplies			\$ 4,000.00			\$ 4,000.00
Colored Ink Cartridge (Printer)	6	250	\$ 1,500.00	6	\$ 250.00	\$ 1,500.00
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total Supplies & Materials			\$ 5,500.00			\$ 5,500.00

Schedule D - Equipment

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total Equipment			\$ -			\$ -

Schedule E - Miscellaneous

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total Miscellaneous			\$ -			\$ -

Schedule F - Capital Outlay

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total Capital Outlay			\$ -			\$ -

**Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)**

[BBMR SP-1]

FUNCTIONAL AREA: Health
DEPARTMENT/AGENCY: PUBLIC HEALTH & SOCIAL SERVICES
Division of General Administration
PROGRAM: DIRECTOR'S OFFICE
FUND: 5100A131700GA001

Input by Department										Input by Department									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)	
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Increment		(E+F+G+I) Subtotal	Benefits					Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.		Retirement (J * 30.09%)(2/)	Retire (DDI) (\$19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life (1/)				
1	6000	Director	Gillan, James W.	L 02	\$74,096	\$0	\$0		\$0	\$74,096	\$22,295	\$0	\$0	\$1,074	\$174	\$7,020	\$407	\$30,971	\$105,067
2	6001	Deputy Director	Casil, Eligil G.	L 04	60,850	0	0		0	60,850	18,310	0	0	882	174	7,020	407	26,793	87,643
3	6010	Private Secretary II*	Borja, Elizabeth Anne	14	25,399	0	0		0	25,399	7,643	495	0	368	174	7,020	407	16,107	41,506
4	6324	Equal Employment Opport. Of	Shimizu, Antonio T.	N 12	49,915	0	0	01/01/13	1,310	51,225	15,414	0	0	743	174	0	0	16,330	67,555
5	6063	Management Analyst III	Del Rosario, Linda U.	M 16	52,880	0	0	01/15/13	1,388	54,268	16,329	0	0	787	174	2,503	192	19,985	74,253
6	6051	Safety Officer	Sian, Jimmy E.	G 07	25,276	0	0	01/14/13	702	25,978	7,817	0	0	377	174	0	0	8,367	34,345
7	6542	Personnel Officer	Vacant (Quichocho, C)	L1	26,520	0	0		0	26,520	7,980	495	0	385	174	7,020	407	16,460	42,980
8	6055	Computer Systems Analyst I^	Vacant (Calvo, GB) 12/18/10	L12	0	0	0		0	0	0	0	0	0	0	0	0	0	0
9	6541	Management Analyst IV	Vacant (Guerena, A)	N1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
10	6002	Quality Assurance Coordinator	Vacant	M1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
11					0	0	0		0	0	0	0	0	0	0	0	0	0	0
12					0	0	0		0	0	0	0	0	0	0	0	0	0	0
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
		Grand Total:		---	\$314,936	\$0	\$0	---	\$3,400	\$318,336	\$95,787	\$990	\$0	\$4,616	\$1,218	\$30,583	\$1,820	\$135,014	\$453,350

* Night Differential / Hazardous / Worker's Compensation / etc.
1/: FY 2011 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2013
2/: FY 2013 (proposed) GovGuam contribution rate of 30.09% for the Government of Guam Retirement is subject to change.

Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)

[BBMR SP-1]

Input by Department											
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Special Pay Categories						(K) Subtotal
					(E)	(F)	(G)	(H)	(I)	(J)	
					1/ Night Differential Pay 10%	2/ Hazard 10%	3/ Hazard 8%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%	
1	6000	Director	Gillan, James W.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	6001	Deputy Director	Casil, Eligil G.	0	0	0	0	0	0	0	0
3	6010	Private Secretary II*	Borja, Elizabeth Anne	0	0	0	0	0	0	0	0
4	6324	Equal Employment Opport. Of	Shimizu, Antonio T.	0	0	0	0	0	0	0	0
5	6063	Management Analyst III	Del Rosario, Linda U.	0	0	0	0	0	0	0	0
6	6051	Safety Officer	Sian, Jimmy E.	0	0	0	0	0	0	0	0
7	6542	Personnel Officer	Vacant (Quichocho, C)	0	0	0	0	0	0	0	0
8	6055	Computer Systems Analyst I^	Vacant (Calvo, GB) 12/18/10	0	0	0	0	0	0	0	0
9	6541	Management Analyst IV	Vacant (Guerena, A)	0	0	0	0	0	0	0	0
10	6002	Quality Assurance Coordinator	Vacant	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

**Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(PROPOSED)**

[BBMR SP-1]

FUNCTIONAL AREA: Health
DEPARTMENT/AGENCY: PUBLIC HEALTH & SOCIAL SERVICES
Division of General Administration
PROGRAM: DIRECTOR'S OFFICE
FUND: General Fund 5100A121700GA001

Input by Department										Input by Department									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
No.	Position Number	Position Title	Name of Incumbent	Grade/Step	Salary	Overtime	Special*	Increment		(E+F+G+I) Subtotal	Benefits					Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.		Retirement (J * 28.3%)(2/)	Retire (DDI) (\$18.40*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life (1/)				
1	6000	Director	Gillan, James W.	L 02	\$74,096	\$0	\$0		\$0	\$74,096	\$20,969	\$0	\$0	\$1,074	\$174	\$7,020	\$407	\$29,645	\$103,741
2	6001	Deputy Director	Casil, Eligil G.	L 04	60,850	0	0		0	60,850	17,221	0	0	882	174	7,020	407	25,704	86,554
3	6010	Private Secretary II*	Borja, Elizabeth Anne	14	25,399	0	0		0	25,399	7,188	479	0	368	174	7,020	407	15,636	41,035
4	6324	Equal Employment Opport. Off	Shimizu, Antonio T.	N 12	49,915	0	0	01/01/13	0	49,915	14,126	0	0	724	174	0	0	15,024	64,939
5	6063	Management Analyst III	Del Rosario, Linda U.	M 16	52,880	0	0	01/15/13	0	52,880	14,965	0	0	0	174	2,503	192	17,834	70,714
6	6051	Safety Officer	Sian, Jimmy E.	G 07	25,276	0	0	01/14/13	0	25,276	7,153	0	0	367	174	0	0	7,694	32,970
7	6542	Personnel Officer	Vacant (Quichocho, C)	L1	26,520	0	0		0	26,520	7,505	479	0	385	174	7,020	407	15,970	42,490
8	6055	Computer Systems Analyst I^	Vacant (Calvo, GB) 12/18/10	L12	0	0	0		0	0	0	0	0	0	0	0	0	0	0
9	6541	Management Analyst IV	Vacant (Guerena, A)	N1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
10	6002	Quality Assurance Coordinator	Vacant	M1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
11					0	0	0		0	0	0	0	0	0	0	0	0	0	0
12					0	0	0		0	0	0	0	0	0	0	0	0	0	0
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	---	\$314,936	\$0	\$0	---	\$0	\$314,936	\$89,127	\$958	\$0	\$3,800	\$1,218	\$30,583	\$1,820	\$127,506	\$442,442

* Night Differential / Hazardous / Worker's Compensation / etc.

1/: FY 2011 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2012

2/: FY 2012 (proposed) GovGuam contribution rate of 28.3% for the Government of Guam Retirement is subject to change.

**Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(PROPOSED)**

[BBMR SP-1]

Input by Department											
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Special Pay Categories						(K) Subtotal (D+E+F+G+H+I+J)
					(E)	(F)	(G)	(H)	(I)	(J)	
					1/ Night Differential Pay 10%	2/ Hazard 10%	3/ Hazard 8%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%	
1	6000	Director	Gillan, James W.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	6001	Deputy Director	Casil, Eligil G.	0	0	0	0	0	0	0	0
3	6010	Private Secretary II*	Borja, Elizabeth Anne	0	0	0	0	0	0	0	0
4	6324	Equal Employment Opport. Officer	Shimizu, Antonio T.	0	0	0	0	0	0	0	0
5	6063	Management Analyst III	Del Rosario, Linda U.	0	0	0	0	0	0	0	0
6	6051	Safety Officer	Sian, Jimmy E.	0	0	0	0	0	0	0	0
7	6542	Personnel Officer	Vacant (Quichocho, C)	0	0	0	0	0	0	0	0
8	6055	Computer Systems Analyst I^	Vacant (Calvo, GB) 12/18/10	0	0	0	0	0	0	0	0
9	6541	Management Analyst IV	Vacant (Guarena, A)	0	0	0	0	0	0	0	0
10	6002	Quality Assurance Coordinator***	Vacant	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

**Government of Guam
Fiscal Year 2011 Staffing Pattern
CURRENT**

[BBMR SP-2]

FUNCTIONAL AREA: Health

DEPARTMENT/AGENCY: Public Health & Social Services

PROGRAM: Director's Office

FUND: General Fund

5100A111700GA001

Input by Department										Input by Department									
No.	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Increment		Subtotal (E+F+G+I)	Benefits					Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.		Retirement (J * 27.46%)	Retire (DDI) (\$18.40*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life (1/)				
1	6000	Director	Gillan, James W.	L2	74,096	\$0	\$0		0	\$74,096	\$20,347	\$0	\$0	\$1,074	174	7,020	407	\$29,022	\$103,118
2	6001	Deputy Director	Casil, Eligil G.	L4	60,850	0	0		0	60,850	16,709	0	0	882	174	7,020	407	25,193	86,043
3	6324	Equal Employment Opport. Off	Shimizu, Antonio T.	N11	48,227	0	0	01/01/11	1,266	49,493	13,591	0	0	718	174	0	0	14,482	63,975
4	6063	Management Analyst III	Del Rosario, Linda U.	M15	51,092	0	0	01/15/11	1,341	52,433	14,398	0	0	0	174	2,503	192	17,267	69,700
5	6051	Safety Officer	Sian, Jimmy E.	G6	24,340	0	0	07/14/11	234	24,574	6,748	0	0	356	174	0	0	7,278	31,852
6	6055	Computer Systems Analyst I	Vacant (Calvo, GB) 12/1810	L12	0	0	0		0	0	0	0	0	0	0	0	0	0	0
7	6010	Private Secretary II*	Borja, Elizabeth Anne	I4	25,399	0	0		0	25,399	6,975	479	0	368	174	7,020	407	15,423	40,822
8	6541	Management Analyst IV	Vacant (Guerena, A)	N1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
9	6002	Quality Assurance Coordinator*	Vacant	M1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
10	6542	Personnel Officer	Vacant (Quichocho, C)	L1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
11					0	0	0		0	0	0	0	0	0	0	0	0	0	0
12					0	0	0		0	0	0	0	0	0	0	0	0	0	0
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	----	\$284,004	\$0	\$0	----	\$2,841	\$286,845	\$78,768	\$479	\$0	\$3,399	\$1,044	\$23,563	\$1,413	\$108,666	\$395,511

* Night Differential / Hazardous / Worker's Compensation / etc.

1/: FY 2010 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2011

*in lieu of WP Sec II

***in lieu of Private Secretary

**in lieu of Administrative Assistant

◇ 6055 In lieu of Chief Planner

**Government of Guam
Fiscal Year 2011 Staffing Pattern
CURRENT**

[BBMR SP-2]

Input by Department											
Special Pay Categories											
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	(E)	(F)	(G)	(H)	(I)	(J)	(K) Subtotal (E+F+G+H+I+J)
					1/ Night Differential Pay 10%	2/ Hazard 10%	3/ Hazard 8%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%	
1	6000	Director	Gillan, James W.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	6001	Deputy Director	Casil, Eligil G.	0	0	0	0	0	0	0	0
3	6324	Equal Employment Opport. Officer	Shimizu, Antonio T.	0	0	0	0	0	0	0	0
4	6063	Management Analyst III	Del Rosario, Linda U.	0	0	0	0	0	0	0	0
5	6051	Safety Officer	Sian, Jimmy E.	0	0	0	0	0	0	0	0
6	6055	Computer Systems Analyst I	Vacant (Calvo, GB) 12/1810	0	0	0	0	0	0	0	0
7	6010	Private Secretary II*	Borja, Elizabeth Anne	0	0	0	0	0	0	0	0
8	6541	Management Analyst IV	Vacant (Guerena, A)	0	0	0	0	0	0	0	0
9	6002	Quality Assurance Coordinator***	Vacant	0	0	0	0	0	0	0	0
10	6542	Personnel Officer	Vacant (Quichocho, C)	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Biennial Budget
Fiscal Years 2012 & 2013
Equipment / Capital and Space Requirement

[BBMR EL-1]Rev

Function : Health
Agency: Public Health and Social Services
Program: Director's Office

EQUIPMENT/CAPITAL LISTING:			
Description	Quantity	Percentage of Use	Comments
FY 2012			
Computer	6	100%	
Printer's	5	100%	
Executive Desk	2	100%	
Bookshelves	3	100%	
Two-Drawer File Cabinets	4	100%	
Two-Seater Sofa	2	50%	
Four-Seater Sofa	2	50%	
Guest Chair	5	50%	
20" Colored TV	2	50%	
VCR Player	2	50%	
Paoli Hutch Cabinet	1	100%	
Double Pedestal Desk	3	100%	
IBM Wheelwriter 70 with Monitor	1	100%	
Water Dispenser	1	100%	
Computer Table	3	100%	
PhotoSmart Printer	2	100%	
Xerox Memory Writer with Monitor	1	100%	
FY 2013			
Computer	6	100%	
Printer's	5	100%	
Executive Desk	2	100%	
Bookshelves	3	100%	
Two-Drawer File Cabinets	4	100%	
Two-Seater Sofa	2	50%	
Four-Seater Sofa	2	50%	
Guest Chair	5	50%	
20" Colored TV	2	50%	
VCR Player	2	50%	
Paoli Hutch Cabinet	1	100%	
Double Pedestal Desk	3	100%	
IBM Wheelwriter 70 with Monitor	1	100%	
Water Dispenser	1	100%	
Computer Table	3	100%	
PhotoSmart Printer	2	100%	
Xerox Memory Writer with Monitor	1	100%	

SPACE REQUIREMENT (for Personnel and Equipment/Capital)	Total Program Space (Sq. Ft.):	1,261	Total Program Space Occupied (Sq. Ft.):	1,261	
Description	Square Feet	Percent of Total Program Space	Comments		
FY 2012					
Director	234	100%			
Private Secretary	110	100%			
Deputy Director	204	100%			
Chief Planner	80	100%			
EEO	160	100%			
Safety Officer	48	100%			
Management Analyst III	168	100%			
FY 2013					
Director	234	100%			
Private Secretary	110	100%			
Deputy Director	204	100%			
Chief Planner	80	100%			
EEO	160	100%			
Safety Officer	48	100%			
Management Analyst III	168	100%			

**Decision Package
Biennial Budget
Fiscal Years 2012 & 2013**

Department/Agency: Public Health & Social Services

Division/Section:

General Administration

Program Title: Systems & Programming Group

Activity Description:

The Systems and Programming Group (SPG) is an entity within the DPHSS organization under the office of the Director. SPG is the department's data center and responsible of all information technology matters and it support all computerization needs.

Major Objective(s):

Implement the replacement of the Public Assistance Systems (AGUPA) using the AS400 and Image Technology. Provide seamless integration to other government systems. (Financial Management, Income Tax, Hospital, Court, Motor Vehicle, Driver's License). Centralize all computer personnel within the department. Computerize the Division of Public Health. Integrate Division of Public Welfare and Public Health data information providing a central health care information to be shared within other related care provider. Federal mandate and data security requirement will be implemented. Implement video conference for health care provider on-island access.

Short-term Goals:

Maintain and enhance existing AGUPA system to meet federal requirements. Fully implement the VOIP system reducing phone communication services. Implement HIPPA compliance security on physical access to facility and computer access.

Workload Output

Workload Indicator:	FY 2010 Level of Accomplishment	FY 2011 Anticipated Level	FY 2013 Projected Level	FY 2013 Projected Level
SSR'S	1,200	1,200	1,200	1,200
Staff Development	3	3	3	3
Document Processing	15,000	15,000	15,000	15,000

AS400 Account Code	Appropriation Classification	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
		GENERAL FUND				SPECIAL FUND 1/				FEDERAL MATCH				GRAND TOTALS (ALL FUNDS)			
		FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request
	PERSONNEL SERVICES																
111	Regular Salaries/Increments/Special Pay:	\$39,998	\$9,774	\$0	0	0	0	0	0	0	0	0	0	39,998	9,774	0	0
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	10,979	2,827	0	0	0	0	0	0	0	0	0	0	10,979	2,827	0	0
114	Insurance Benefits (Medical / Dental / Life):	175	174	0	0	0	0	0	0	0	0	0	0	175	174	0	0
	TOTAL PERSONNEL SERVICES	\$51,152	\$12,775	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$51,152	\$12,775	\$0	\$0
	OPERATIONS																
220	TRAVEL- Off-Island/Local Mileage Reimburs:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
230	CONTRACTUAL SERVICES:	307,815	488,675	498,575	498,575	0	0	0	0	0	0	0	0	307,815	488,675	498,575	498,575
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	4,256	10,647	10,647	10,557	0	0	0	0	0	0	0	0	4,256	10,647	10,647	10,557
250	EQUIPMENT:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
290	MISCELLANEOUS:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL OPERATIONS	\$312,071	\$499,322	\$509,222	\$509,132	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$312,071	\$499,322	\$509,222	\$509,132
	UTILITIES																
361	Power:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
362	Water/ Sewer:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
363	Telephone/ Toll:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL UTILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
450	CAPITAL OUTLAY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL APPROPRIATIONS	\$363,223	\$512,097	\$509,222	\$509,132	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$363,223	\$512,097	\$509,222	\$509,132
	1/ Specify Fund Source																
	FULL TIME EQUIVALENCIES (FTEs)																
	UNCLASSIFIED:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CLASSIFIED:	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	0.00	0.00
	TOTAL FTEs	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	0.00	0.00

Systems & Programming Group

Schedule B- Contractual

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
Communication:						
a) ISD PRI - 700x7	12	2,450	\$ 29,400.00	12	2,450	\$ 29,400.00
b) T1 - DOA - 2 lines 800x2	12	800	\$ 9,600.00	12	800	\$ 9,600.00
c) 10mb Fiber services - BOSSA	12	750	\$ 9,000.00	12	750	\$ 9,000.00
d) 10mb Fiber services - CJ	12	350	\$ 4,200.00	12	350	\$ 4,200.00
e) Ethernetloop DSL Services	12	97	\$ 1,164.00	12	97	\$ 1,164.00
f) 1Meg DSL	12	53	\$ 636.00	12	53	\$ 636.00
g) Video Services	12	1,750	\$ 21,000.00	12	1,750	\$ 21,000.00
h) DS-3 Services	12	2,000	\$ 24,000.00	12	2,000	\$ 24,000.00
i) 2-Wire Circuit	12	76	\$ 912.00	12	76	\$ 912.00
j) Radio Airtime Services	12	100	\$ 1,200.00	12	100	\$ 1,200.00
Internet/Mail/Web Services:						
a) Email/Spam/Antivirus Support	12	1,000	\$ 12,000.00	12	1,000	\$ 12,000.00
b) Web Design Support	1	3,000	\$ 3,000.00	1	3,000	\$ 3,000.00
c) Internet Services	12	700	\$ 8,400.00	12	700	\$ 8,400.00
Software Maintenance Services:						
a) Mimux Software	2	12,000	\$ 24,000.00	2	12,000	\$ 24,000.00
b) Antivirus Support	1	6,000	\$ 6,000.00	1	6,000	\$ 6,000.00
c) Radius Software Maintenance	1	3,000	\$ 3,000.00	1	3,000	\$ 3,000.00
d) AS/400 Security	1	4,000	\$ 4,000.00	1	4,000	\$ 4,000.00
e) RSA Maintenance Software	1	4,000	\$ 4,000.00	1	4,000	\$ 4,000.00
f) Content Manager Maintenance	1	35,000	\$ 35,000.00	1	35,000	\$ 35,000.00
g) 3COM NBC Software Upgrade	1	10,000	\$ 10,000.00	1	10,000	\$ 10,000.00
h) iSeries Software Maintenance	1	32,000	\$ 32,000.00	1	32,000	\$ 32,000.00
i) Firewall Technical Support	12	1,500	\$ 18,000.00	12	1,500	\$ 18,000.00
j) Eterby Pharmacy Software Maintenance	1	5,000	\$ 5,000.00	1	5,000	\$ 5,000.00
k) PHPRO Software Maintenance	1	127,663	\$ 127,663.00	1	127,663	\$ 127,663.00
Hardware Maintenance:						
a) 3COM NBX Hardware Maintenance	1	15,000	\$ 15,000.00	1	15,000	\$ 15,000.00
b) MGC-100 Maintenance	1	20,000	\$ 20,000.00	1	20,000	\$ 20,000.00
c) Security Access Maintenance	1	8,000	\$ 8,000.00	1	8,000	\$ 8,000.00
d) Total Control Maintenance	1	3,500	\$ 3,500.00	1	3,500	\$ 3,500.00
e) Carrier Access Maintenance	1	5,000	\$ 5,000.00	1	5,000	\$ 5,000.00
f) iSeries Hardware Maintenance	1	20,000	\$ 20,000.00	1	20,000	\$ 20,000.00
g) Router Maintenance - 2600	6	2,000	\$ 12,000.00	6	2,000	\$ 12,000.00
h) Router Maintenance - 3660	1	4,000	\$ 4,000.00	1	4,000	\$ 4,000.00
i) Checkpoint Firewall Maintenance	1	8,000	\$ 8,000.00	1	8,000	\$ 8,000.00
Preventive Maintenance for Access Control Systems & CCTV Surveillance Systems	12	575	\$ 6,900.00	12	575	\$ 6,900.00
Copier Lease	1	3000	\$ 3,000.00	1	3000	\$ 3,000.00
Total Contractual			\$ 498,575.00			\$ 498,575.00

Schedule C - Supplies & Materials

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
Office Supplies			\$ 1,646.00			\$ 1,647.00
Computer related supplies			\$ 3,000.00			\$ 3,000.00
Smartcard - Badge supplies			\$ 3,000.00			\$ 3,000.00
Computer Tape supplies			\$ 3,000.00			\$ 2,910.00
			\$ -			\$ -
			\$ -			\$ -
Total Supplies & Materials			\$ 10,646.00			\$ 10,557.00

Schedule D - Equipment

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total Equipment			\$ -			\$ -

Schedule E - Miscellaneous

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total Miscellaneous			\$ -			\$ -

Schedule F - Capital Outlay

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total Capital Outlay			\$ -			\$ -

**Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)**

[BBMR SP-1]

FUNCTIONAL AREA: Health
DEPARTMENT/AGENCY: PUBLIC HEALTH & SOCIAL SERVICES
Division of General Administration
PROGRAM: Systems and Programming Group
FUND: 5100A131755DP007

Input by Department										Input by Department									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)	
No.	Position Number	Position Title	Name of Incumbent	Grade/Step	Salary	Overtime	Special*	Increment		(E+F+G+I) Subtotal	Benefits					Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.		Retirement (J * 30.09%)(2/)	Retire (DDI) (\$19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life (1/)				
1	6450	Computer Systems Analyst I	Vacant (Nededog, JJ) 12/18/10	L10	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2	6072	Computer Operator III	Vacant (Nededog, J) 3/17/08	J1	0	0	0		0	0	0	0	0	0	0	0	0	0	
3	6458	Programmer Analyst Supervisor	Vacant (Reyes, S) 4/4/03	O1	0	0	0		0	0	0	0	0	0	0	0	0	0	
4	6469	Junior Systems Programmer	Vacant	P1	0	0	0		0	0	0	0	0	0	0	0	0	0	
5	6459	Computer System Analyst II***	Vacant	M1	0	0	0		0	0	0	0	0	0	0	0	0	0	
6	6456	Computer System Analyst I	Vacant	L1	0	0	0		0	0	0	0	0	0	0	0	0	0	
7	6453	Computer System Analyst I**	Vacant	L1	0	0	0		0	0	0	0	0	0	0	0	0	0	
8	6457	Computer System Analyst I***	Vacant	L1	0	0	0		0	0	0	0	0	0	0	0	0	0	
9	6455	Computer System Analyst I**	Vacant	L1	0	0	0		0	0	0	0	0	0	0	0	0	0	
10	6468	Jr. Programmer Analyst	Vacant (Cepeda S)	L1	0	0	0		0	0	0	0	0	0	0	0	0	0	
11	6460	Management Analyst II*	Vacant (Nededog P) 3/23/02	L1	0	0	0		0	0	0	0	0	0	0	0	0	0	
12	6003	Computer Programmer	Vacant	K1	0	0	0		0	0	0	0	0	0	0	0	0	0	
13					0	0	0		0	0	0	0	0	0	0	0	0	0	
14					0	0	0		0	0	0	0	0	0	0	0	0	0	
15					0	0	0		0	0	0	0	0	0	0	0	0	0	
16					0	0	0		0	0	0	0	0	0	0	0	0	0	
17					0	0	0		0	0	0	0	0	0	0	0	0	0	
18					0	0	0		0	0	0	0	0	0	0	0	0	0	
19					0	0	0		0	0	0	0	0	0	0	0	0	0	
20					0	0	0		0	0	0	0	0	0	0	0	0	0	
21					0	0	0		0	0	0	0	0	0	0	0	0	0	
22					0	0	0		0	0	0	0	0	0	0	0	0	0	
23					0	0	0		0	0	0	0	0	0	0	0	0	0	
24					0	0	0		0	0	0	0	0	0	0	0	0	0	
25					0	0	0		0	0	0	0	0	0	0	0	0	0	
			Grand Total:	---	\$0	\$0	\$0	---	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

* Night Differential / Hazardous / Worker's Compensation / etc.

1/: FY 2011 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2013

2/: FY 2013 (proposed) GovGuam contribution rate of 30.09% for the Government of Guam Retirement is subject to change.

Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)

[BBMR SP-1]

Input by Department											
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	Special Pay Categories						(K) (D+E+F+G+H+I+J) Subtotal
					(E)	(F)	(G)	(H)	(I)	(J)	
					1/ Night Differential Pay 10%	2/ Hazard 10%	3/ Hazard 8%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%	
1	6450	Computer Systems Analyst I	Vacant (Nededog, JJ) 12/18/10^	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	6072	Computer Operator III	Vacant (NededogJ)3/17/08	0	0	0	0	0	0	0	0
3	6458	Programmer Analyst Supervisor	Vacant (Reyes, S) 4/4/03	0	0	0	0	0	0	0	0
4	6469	Junior Systems Programmer	Vacant	0	0	0	0	0	0	0	0
5	6459	Computer System Analyst II****	Vacant	0	0	0	0	0	0	0	0
6	6456	Computer System Analyst I	Vacant	0	0	0	0	0	0	0	0
7	6453	Computer System Analyst I**	Vacant	0	0	0	0	0	0	0	0
8	6457	Computer System Analyst I***	Vacant	0	0	0	0	0	0	0	0
9	6455	Computer System Analyst I**	Vacant	0	0	0	0	0	0	0	0
10	6468	Jr. Programmer Analyst	Vacant (Cepeda S)	0	0	0	0	0	0	0	0
11	6460	Management Analyst II*	Vacant (Nededog P) 3/23/02	0	0	0	0	0	0	0	0
12	6003	Computer Programmer	Vacant	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

**Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(PROPOSED)**

[BBMR SP-1]

FUNCTIONAL AREA: Health
DEPARTMENT/AGENCY: PUBLIC HEALTH & SOCIAL SERVICES
PROGRAM: Division of General Administration
Systems and Programming Group
FUND: General Fund 5100A121755DP007

Input by Department										Input by Department										
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Grade/ Step	(E) Salary	(F) Overtime	(G) Special*	(H) Increment		(J) (E+F+G+I) Subtotal	(K) Retirement (J * 28.3%)(2/)	(L) Retire (DDI) (\$18.40*26PP)	(M) Social Security (6.2% * J)	Benefits			(P) Medical (Premium)	(Q) Dental (Premium)	(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL
								(I)						(N) Life (1/)	(O)					
								Date	Amt.											
1	6450	Computer Systems Analyst I	Vacant (Nededog, JJ) 12/18/10	L10	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2	6072	Computer Operator III	Vacant (NededogJ)3/17/08	J1	0	0	0		0	0	0	0	0	0	0	0	0	0	0	
3	6458	Programmer Analyst Supervisor	Vacant (Reyes, S) 4/4/03	O1	0	0	0		0	0	0	0	0	0	0	0	0	0	0	
4	6469	Junior Systems Programmer	Vacant	P1	0	0	0		0	0	0	0	0	0	0	0	0	0	0	
5	6459	Computer System Analyst II***	Vacant	M1	0	0	0		0	0	0	0	0	0	0	0	0	0	0	
6	6456	Computer System Analyst I	Vacant	L1	0	0	0		0	0	0	0	0	0	0	0	0	0	0	
7	6453	Computer System Analyst I**	Vacant	L1	0	0	0		0	0	0	0	0	0	0	0	0	0	0	
8	6457	Computer System Analyst I***	Vacant	L1	0	0	0		0	0	0	0	0	0	0	0	0	0	0	
9	6455	Computer System Analyst I**	Vacant	L1	0	0	0		0	0	0	0	0	0	0	0	0	0	0	
10	6468	Jr. Programmer Analyst	Vacant (Cepeda S)	L1	0	0	0		0	0	0	0	0	0	0	0	0	0	0	
11	6460	Management Analyst II*	Vacant (Nededog P) 3/23/02	L1	0	0	0		0	0	0	0	0	0	0	0	0	0	0	
12	6003	Computer Programmer	Vacant	K1	0	0	0		0	0	0	0	0	0	0	0	0	0	0	
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
			Grand Total:	---	\$0	\$0	\$0	---	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

* Night Differential / Hazardous / Worker's Compensation / etc.
1/: FY 2011 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2012
2/: FY 2012 (proposed) GovGuam contribution rate of 28.3% for the Government of Guam Retirement is subject to change.

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(PROPOSED)

[BBMR SP-1]

Input by Department											
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	Special Pay Categories						(K) (D+E+F+G+H+I+J) Subtotal
					(E)	(F)	(G)	(H)	(I)	(J)	
					1/ Night Differential Pay 10%	2/ Hazard 10%	3/ Hazard 8%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%	
1	6450	Computer Systems Analyst I	Vacant (Nededog, JJ) 12/18/10^	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	6072	Computer Operator III	Vacant (Nededog, J) 3/17/08	0	0	0	0	0	0	0	0
3	6458	Programmer Analyst Supervisor	Vacant (Reyes, S) 4/4/03	0	0	0	0	0	0	0	0
4	6469	Junior Systems Programmer	Vacant	0	0	0	0	0	0	0	0
5	6459	Computer System Analyst II****	Vacant	0	0	0	0	0	0	0	0
6	6456	Computer System Analyst I	Vacant	0	0	0	0	0	0	0	0
7	6453	Computer System Analyst I**	Vacant	0	0	0	0	0	0	0	0
8	6457	Computer System Analyst I***	Vacant	0	0	0	0	0	0	0	0
9	6455	Computer System Analyst I**	Vacant	0	0	0	0	0	0	0	0
10	6468	Jr. Programmer Analyst	Vacant (Cepeda S)	0	0	0	0	0	0	0	0
11	6460	Management Analyst II*	Vacant (Nededog P) 3/23/02	0	0	0	0	0	0	0	0
12	6003	Computer Programmer	Vacant	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2011 Staffing Pattern
CURRENT

[BBMR SP-2]

FUNCTIONAL AREA: Health

DEPARTMENT/AGENCY: Department of Public Health & Social Services

PROGRAM: Systems & Programming Group

FUND: General Fund

5100A111755DP007

Input by Department										Input by Department									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)	
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Increment		E+F+G+I Subtotal	Benefits					Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.		Retirement (J * 27.46%)	Retire (DDI) (\$18.40*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life (I/)				
1	6450	Computer Systems Analyst I	Vacant (Nededog, JJ) 12/18/10	L10	\$0	0	\$0		\$0	\$0	\$0	\$0	\$0	0	0	0	\$0	\$0	
2	6072	Computer Operator III	Vacant (NededogJ)3/17/08	J1	0	0	0		0	0	0	0	0	0	0	0	0	0	
3	6458	Programmer Analyst Superviso	Vacant (Reyes, S) 4/4/03	O1	0	0	0		0	0	0	0	0	0	0	0	0	0	
4	6469	Junior Systems Programmer	Vacant	P1	0	0	0		0	0	0	0	0	0	0	0	0	0	
5	6459	Computer System Analyst II***	Vacant	M1	0	0	0		0	0	0	0	0	0	0	0	0	0	
6	6456	Computer System Analyst I	Vacant	L1	0	0	0		0	0	0	0	0	0	0	0	0	0	
7	6453	Computer System Analyst I**	Vacant	L1	0	0	0		0	0	0	0	0	0	0	0	0	0	
8	6457	Computer System Analyst I***	Vacant	L1	0	0	0		0	0	0	0	0	0	0	0	0	0	
9	6455	Computer System Analyst I**	Vacant	L1	0	0	0		0	0	0	0	0	0	0	0	0	0	
10	6468	Jr. Programmer Analyst	Vacant (Cepeda S)	L1	0	0	0		0	0	0	0	0	0	0	0	0	0	
11	6460	Management Analyst II*	Vacant (Nededog P) 3/23/02	L1	0	0	0		0	0	0	0	0	0	0	0	0	0	
12	6003	Computer Programmer	Vacant	K1	0	0	0		0	0	0	0	0	0	0	0	0	0	
13					0	0	0		0	0	0	0	0	0	0	0	0	0	
14					0	0	0		0	0	0	0	0	0	0	0	0	0	
15					0	0	0		0	0	0	0	0	0	0	0	0	0	
16					0	0	0		0	0	0	0	0	0	0	0	0	0	
17					0	0	0		0	0	0	0	0	0	0	0	0	0	
18					0	0	0		0	0	0	0	0	0	0	0	0	0	
19					0	0	0		0	0	0	0	0	0	0	0	0	0	
20					0	0	0		0	0	0	0	0	0	0	0	0	0	
21					0	0	0		0	0	0	0	0	0	0	0	0	0	
22					0	0	0		0	0	0	0	0	0	0	0	0	0	
23					0	0	0		0	0	0	0	0	0	0	0	0	0	
24					0	0	0		0	0	0	0	0	0	0	0	0	0	
25					0	0	0		0	0	0	0	0	0	0	0	0	0	
			Grand Total:		\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

* Night Differential / Hazardous / Worker's Compensation / etc.

1/: FY 2010 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2011

*in lieu of MA III

***in lieu of Systems Programmer - EBT

◇ 6450 In lieu of Sys Prog. Admin. Vice: Rodriguez,E

**in lieu of Jr. Programmer Analyst

****in lieu of Systems Programmer - AGUPA

**Government of Guam
Fiscal Year 2011 Staffing Pattern
CURRENT**

[BBMR SP-2]

Input by Department											
Special Pay Categories											
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	(E) Special Pay Categories						(K) E+F+G+H+I+J Subtotal
					1/ Night Differential Pay 10%	2/ Hazard 10%	3/ Hazard 8%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%	
1	6450	Computer Systems Analyst I	Vacant (Nededog, JJ) 12/18/10^	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	6072	Computer Operator III	Vacant (Nededog,J)3/17/08	0	0	0	0	0	0	0	0
3	6458	Programmer Analyst Supervisor	Vacant (Reyes, S) 4/4/03	0	0	0	0	0	0	0	0
4	6469	Junior Systems Programmer	Vacant	0	0	0	0	0	0	0	0
5	6459	Computer System Analyst II****	Vacant	0	0	0	0	0	0	0	0
6	6456	Computer System Analyst I	Vacant	0	0	0	0	0	0	0	0
7	6453	Computer System Analyst I**	Vacant	0	0	0	0	0	0	0	0
8	6457	Computer System Analyst I***	Vacant	0	0	0	0	0	0	0	0
9	6455	Computer System Analyst I**	Vacant	0	0	0	0	0	0	0	0
10	6468	Jr. Programmer Analyst	Vacant (Cepeda S)	0	0	0	0	0	0	0	0
11	6460	Management Analyst II*	Vacant (Nededog P) 3/23/02	0	0	0	0	0	0	0	0
12	6003	Computer Programmer	Vacant	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

**Decision Package
Biennial Budget
Fiscal Years 2012 & 2013**

Department/Agency: Public Health & Social Services

Division/Section:

General Administration**Program Title:** Management Support Services**Activity Description:**

The Management Support Services (MSS) provides support to the Director's Office in day to day operations. MSS receives, processes and disseminates all official documents. This function includes screening, sorting and routing documents to the Director's office for acknowledgement and distribution to appropriate divisions. MSS further assists the DO in press releases and official media campaigns.

Major Objective(s):

To provide administrative support to the Director's office and (5) divisions within the department. To enhance the effectiveness and efficiency of the department's operations in such a way that services are efficiently rendered and business is conducted in compliance with cost containment provisions. To provide personnel and record management assistance to all divisions. To process all departmental communications media to the Director's Office and designated divisions. Dissemination and distribution of all documentations to appropriate programs/sections/bureaus and external entities.

Short-term Goals:

Upgrade computer systems by intergrading payroll, personnel and document operations. Install security locks on office doors.

Workload Output

Workload Indicator:	FY 2010 Level of Accomplishment	FY 2011 Anticipated Level	FY 2012 Projected Level	FY 2013 Projected Level
Payroll Time Sheets	420	420	420	420
Data Information per Employee	420	420	420	420
ID Card for Employee	420	420	420	420
ID Card for CWEP/Temporary	50	30	30	30
Generate Report to Personnel	12	20	25	25
Document Processing & Filing	4,428	5,000	5,254	5,254
Phone Inquires	20,200	24,300	25,350	25,350
Incoming/Outgoing Phone Calls	40,000	42,000	43,000	43,000
Program Compliant	150	100	100	100

Government of Guam
 Fiscal Year 2012 and Fiscal Year 2013
 Budget Digest

AS400 Account Code	Appropriation Classification	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
		GENERAL FUND				SPECIAL FUND 1/				FEDERAL MATCH				GRAND TOTALS (ALL FUNDS)			
		FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request
	PERSONNEL SERVICES																
111	Regular Salaries/Increments/Special Pay:	104,912	105,605	110,526	113,354	0	0	0	0	0	0	0	0	104,912	105,605	110,526	113,354
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	27,087	31,491	42,140	45,043	0	0	0	0	0	0	0	0	27,087	31,491	42,140	45,043
114	Insurance Benefits (Medical / Dental / Life):	4,666	8,301	0	0	0	0	0	0	0	0	0	0	4,666	8,301	0	0
	TOTAL PERSONNEL SERVICES	\$136,665	\$145,397	\$152,666	\$158,397	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$136,665	\$145,397	\$152,666	\$158,397
	OPERATIONS																
220	TRAVEL- Off-Island/Local Mileage Reimburs:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
230	CONTRACTUAL SERVICES:	20,891	33,082	34,196	34,196	0	0	0	0	0	0	0	0	20,891	33,082	34,196	34,196
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	2,350	8,600	9,700	9,700	0	0	0	0	0	0	0	0	2,350	8,600	9,700	9,700
250	EQUIPMENT:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
290	MISCELLANEOUS:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL OPERATIONS	\$23,241	\$41,682	\$43,896	\$43,896	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23,241	\$41,682	\$43,896	\$43,896
	UTILITIES																
361	Power:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
362	Water/ Sewer:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
363	Telephone/ Toll:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL UTILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
450	CAPITAL OUTLAY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL APPROPRIATIONS	\$159,906	\$187,079	\$196,562	\$202,293	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$159,906	\$187,079	\$196,562	\$202,293
	1/ Specify Fund Source																
	FULL TIME EQUIVALENCIES (FTEs)																
	UNCLASSIFIED:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CLASSIFIED:	3.00	3.00	3.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	3.00	3.00	3.00
	TOTAL FTEs	3.00	3.00	3.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	3.00	3.00	3.00

**Government of Guam
Biennial Budget
Fiscal Years 2012 & 2013**

[BBMR 96A] Rev

Management Support Services

Schedule B- Contractual

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
Copier Lease/Maintenance & Repair	12	1450	\$ 17,400.00	12	1450	\$ 17,400.00
Computer/Printer Maintenance Repair	12	250	\$ 3,000.00	12	250	\$ 3,000.00
Typewriter Maintenance	1	1000	\$ 1,000.00	1	1000	\$ 1,000.00
Lease for 2-way radio (10 units)	12	416	\$ 4,992.00	12	416	\$ 4,992.00
Postage Meter Rental (1 yr.)	1	654	\$ 654.00	1	654	\$ 654.00
DM400 Mail Processor Maint. (Pacific Data)	4	300	\$ 1,200.00	4	300	\$ 1,200.00
Pitney Bowes E570 Roller/Meter Maintenance	1	950	\$ 950.00	1	950	\$ 950.00
Postage Replenishment (Pitney Bowes E570)	1	5000	\$ 5,000.00	1	5000	\$ 5,000.00
Total Contractual			\$ 34,196.00			\$ 34,196.00

Schedule C - Supplies & Materials

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
Office Supplies			\$ 4,000.00			\$ 4,000.00
Fuel/Lubrication (Messenger)			\$ 3,000.00			\$ 3,000.00
Computer ID System Ink Cartridges/Supplies	12	150	\$ 1,800.00	12	150	\$ 1,800.00
Vehicles Parts (Messenger)			\$ 900.00			\$ 900.00
			\$ -			\$ -
			\$ -			\$ -
Total Supplies & Materials			\$ 9,700.00			\$ 9,700.00

Schedule D - Equipment

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total Equipment			\$ -			\$ -

Schedule E - Miscellaneous

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total Miscellaneous			\$ -			\$ -

Schedule F - Capital Outlay

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total Capital Outlay			\$ -			\$ -

**Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)**

[BBMR SP-1]

FUNCTIONAL AREA: Health
DEPARTMENT/AGENCY: PUBLIC HEALTH & SOCIAL SERVICES
Division of General Administration
PROGRAM: Management Support Services
FUND: 5100A131753GA005

Input by Department										Input by Department									
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Grade/Step	(E) Salary	(F) Overtime	(G) Special*	(H) Increment		(J) (E+F+G+I) Subtotal	Benefits					(P) Input by Department		(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL
								Date	Amt.		(K) Retirement (J * 30.09%)(2/)	(L) Retire (DDI) (\$19.02*26PP)	(M) Social Security (6.2% * J)	(N) Medicare (1.45% * J)	(O) Life (1/)	(P) Medical (Premium)	(Q) Dental (Premium)		
1	6070	Program Coordinator III**	Taijeron, Bertha A.	M-12	\$46,082	\$0	\$0	09/15/14	\$0	\$46,082	\$13,866	\$495	\$0	\$668	\$174	\$0	\$0	\$15,203	\$61,285
2	6099	Administrative Assistant	Leon Guerrero, Esther Anne T.	J-16	42,304	0	\$0	08/01/14	0	42,304	12,729	0	0	613	174	4,815	259	18,591	60,895
3	6005	Customer Service Representative*	Torres Jr., Jesse F.	H-05	24,968	0	\$0	12/30/13	0	24,968	\$7,513	495	0	362	174	2,496	209	11,249	36,217
4	6009	Program Coordinator II	Vacant (Taijeron, B)	L-10	0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
5	6935	Records Management Officer	Vacant (Tyquenco K)	J-01	0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
6	6006	Customer Service Representative**	Vacant (Mafnas D)	H-01	0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
7	6163	Telephone Operator	Vacant (Mafnas D) 8/22/04	E-01	0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
8					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
9					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
10					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
11					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
12					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
13					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
14					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
15					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	---	\$113,354	\$0	\$0	---	\$0	\$113,354	\$34,108	\$990	\$0	\$1,644	\$522	\$7,311	\$468	\$45,043	\$158,397

* Night Differential / Hazardous / Worker's Compensation / etc.
1/: FY 2011 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2013
2/: FY 2013 (proposed) GovGuam contribution rate of 30.09% for the Government of Guam Retirement is subject to change.

Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)

[BBMR SP-1]

Input by Department											
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	Special Pay Categories						(K) (D+E+F+G+H+I+J) Subtotal
					(E)	(F)	(G)	(H)	(I)	(J)	
					1/ Night Differential Pay 10%	2/ Hazard 10%	3/ Hazard 8%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%	
1	6070	Program Coordinator III***	Tajeron, Bertha A.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	6099	Administrative Assistant	Leon Guerrero, Esther Anne T.	0	0	0	0	0	0	0	0
3	6005	Customer Service Representative*	Torres Jr., Jesse F.	0	0	0	0	0	0	0	0
4	6009	Program Coordinator II	Vacant (Tajeron, B)	0	0	0	0	0	0	0	0
5	6935	Records Management Officer	Vacant (Tyquenco K)	0	0	0	0	0	0	0	0
6	6006	Customer Service Representative**	Vacant (Mafnas D)	0	0	0	0	0	0	0	0
7	6163	Telephone Operator	Vacant (Mafnas D) 8/22/04	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

**Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(PROPOSED)**

[BBMR SP-1]

FUNCTIONAL AREA: Health
DEPARTMENT/AGENCY: PUBLIC HEALTH & SOCIAL SERVICES
PROGRAM: Division of General Administration
Management Support Services
FUND: General Fund 5100A121753GA005

Input by Department										Input by Department											
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Grade/Step	(E) Salary	(F) Overtime	(G) Special*	(H) Increment		(J) Subtotal	Benefits					(P) Medical (Premium)		(Q) Dental (Premium)		(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL
								Date	Amt.		(K) Retirement (J * 28.3%)(2/)	(L) Retire (DDI) (\$18.40*26PP)	(M) Social Security (6.2% * J)	(N) Medicare (1.45% * J)	(O) Life (1/)	(P)	(Q)				
1	6070	Program Coordinator III**	Tajeron, Bertha A.	M 11	\$44,524	\$0	\$0	09/15/12	\$130	\$44,654	\$12,637	\$479	\$0	\$647	\$174	\$0	\$0	\$13,938	\$58,592		
2	6099	Administrative Assistant	Leon Guerrero, Esther Anne T.	J 15	40,873	0	0	08/01/12	239	41,112	11,635	0	0	596	174	4,815	259	17,479	58,591		
3	6005	Customer Service Representative*	Torres Jr., Jesse F.	H 04	23,720	0	0	12/30/11	1,040	24,760	7,007	479	0	359	174	2,496	209	10,724	35,484		
4	6009	Program Coordinator II	Vacant (Tajeron, B)	L10	0	0	0		0	0	0	0	0	0	0	0	0	0	0		
5	6935	Records Management Officer	Vacant (Tyquenco K)	J1	0	0	0		0	0	0	0	0	0	0	0	0	0	0		
6	6006	Customer Service Representative**	Vacant (Mafnas D)	H1	0	0	0		0	0	0	0	0	0	0	0	0	0	0		
7	6163	Telephone Operator	Vacant (Mafnas D) 8/22/04	E1	0	0	0		0	0	0	0	0	0	0	0	0	0	0		
8					0	0	0		0	0	0	0	0	0	0	0	0	0	0		
9					0	0	0		0	0	0	0	0	0	0	0	0	0	0		
10					0	0	0		0	0	0	0	0	0	0	0	0	0	0		
11					0	0	0		0	0	0	0	0	0	0	0	0	0	0		
12					0	0	0		0	0	0	0	0	0	0	0	0	0	0		
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0		
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0		
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0		
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0		
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0		
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0		
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0		
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0		
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0		
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0		
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0		
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0		
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0		
Grand Total:				---	\$109,117	\$0	\$0	---	\$1,409	\$110,526	\$31,279	\$958	\$0	\$1,603	\$522	\$7,311	\$468	\$42,140	\$152,666		

* Night Differential / Hazardous / Worker's Compensation / etc.

1/: FY 2011 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2012

2/: FY 2012 (proposed) GovGuam contribution rate of 28.3% for the Government of Guam Retirement is subject to change.

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(PROPOSED)

[BBMR SP-1]

Input by Department											
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	Special Pay Categories						(K) (D+E+F+G+H+I+J) Subtotal
					(E)	(F)	(G)	(H)	(I)	(J)	
					1/ Night Differential Pay 10%	2/ Hazard 10%	3/ Hazard 8%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%	
1	6070	Program Coordinator III***	Tajeron, Bertha A.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	6099	Administrative Assistant	Leon Guerrero, Esther Anne T.	0	0	0	0	0	0	0	0
3	6005	Customer Service Representative*	Torres Jr., Jesse F.	0	0	0	0	0	0	0	0
4	6009	Program Coordinator II	Vacant (Tajeron, B)	0	0	0	0	0	0	0	0
5	6935	Records Management Officer	Vacant (Tyquenco K)	0	0	0	0	0	0	0	0
6	6006	Customer Service Representative**	Vacant (Mafnas D)	0	0	0	0	0	0	0	0
7	6163	Telephone Operator	Vacant (Mafnas D) 8/22/04	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

**Government of Guam
Fiscal Year 2011 Staffing Pattern
CURRENT**

[BBMR SP-2]

FUNCTIONAL AREA: Health

DEPARTMENT/AGENCY: Department of Public Health & Social Services

PROGRAM: Management Support Services

FUND: General Fund

5100A111753GA005

Input by Department										Input by Department									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Increment		Subtotal (E+F+G+I)	Benefits					Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.		Retirement (J * 27.46%)	Retire (DDI) (\$18.40*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life (I/)				
1	6070	Program Coordinator III***	Tajeron, Bertha A.	M11	44,524	0	0	09/15/12	0	\$44,524	\$12,226	479	\$0	\$646	174	0	0	\$13,525	\$58,049
2	6099	Administrative Assistant	Leon Guerrero, Esther Anne T.	J15	40,873	0	0	08/01/12	0	40,873	11,224	0	0	593	174	4,815	259	17,064	57,937
3	6005	Customer Service Representative*	Torres Jr., Jesse F.	H4	23,720	0	0	12/30/11	0	23,720	6,514	479	0	344	174	2,496	209	10,215	33,935
4	6009	Program Coordinator II	Vacant (Tajeron, B)	L10	0	0	0		0	0	0	0	0	0	0	0	0	0	0
5	6935	Records Management Officer	Vacant (Tyquenco K)	J1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
6	6006	Customer Service Representative**	Vacant (Mafnas D)	H1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
7	6163	Telephone Operator	Vacant (Mafnas D) 8/22/04	E1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
8					0	0	0		0	0	0	0	0	0	0	0	0	0	0
9					0	0	0		0	0	0	0	0	0	0	0	0	0	0
10					0	0	0		0	0	0	0	0	0	0	0	0	0	0
11					0	0	0		0	0	0	0	0	0	0	0	0	0	0
12					0	0	0		0	0	0	0	0	0	0	0	0	0	0
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
Grand Total:					\$109,117	\$0	\$0		\$0	\$109,117	\$29,964	\$958	\$0	\$1,582	\$522	\$7,311	\$468	\$40,805	\$149,922

* Night Differential / Hazardous / Worker's Compensation / etc.

1/: FY 2010 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2011

**in lieu of PH Aide

***in lieu of Program Coordinator IV (vacated by JovenG)

**in lieu of Administrative Aide

#6005 reclassified from Messenger Clerk to Customer Service Representative per HRD#OG-08-7986 dated 1/26/2010.

Government of Guam
Fiscal Year 2011 Staffing Pattern
CURRENT

[BBMR SP-2]

Input by Department											
No.	Position Number	Position Title	Name of Incumbent	Special Pay Categories							Subtotal (E+F+G+H+I+J)
				Holiday Pay	(E)	(F)	(G)	(H)	(I)	(J)	
					Night Differential Pay 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	
1	6070	Program Coordinator III***	Tajeron, Bertha A.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	6099	Administrative Assistant	Leon Guerrero, Esther Anne T.	0	0	0	0	0	0	0	0
3	6005	Customer Service Representative*	Torres Jr., Jesse F.	0	0	0	0	0	0	0	0
4	6009	Program Coordinator II	Vacant (Tajeron, B)	0	0	0	0	0	0	0	0
5	6935	Records Management Officer	Vacant (Tyquenco K)	0	0	0	0	0	0	0	0
6	6006	Customer Service Representative**	Vacant (Mafnas D)	0	0	0	0	0	0	0	0
7	6163	Telephone Operator	Vacant (Mafnas D) 8/22/04	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Biennial Budget
Fiscal Years 2012 & 2013
Equipment / Capital and Space Requirement

[BBMR EL-1]Rev

Function : Health
Agency: Public Health and Social Services
Program: Management Support Services

EQUIPMENT/CAPITAL LISTING:			
Description	Quantity	Percentage of Use	Comments
FY 2012			
Computer	8	100%	
Printer	4	100%	
IBM Wheelwriter 70 series	2	100%	
Workstation	8	100%	
4-Drawer Lateral File Cabinet	1	100%	
2-Drawer File Cabinet	2	100%	
10-Drawer Crystal Storage Cabinet	2	100%	
27-Drawer Crystal Storage Cabinet	1	100%	
3-Drawer File Cabinet	3	100%	
Fax Machine	1	100%	
Single Pedestal Desk	1	100%	
Computer Desk	1	100%	
Computer Stand	1	100%	
Identification Camera	1	100%	
Rotary File Cabinet	2	100%	
Mailing Machine	1	100%	
Bookcase	1	100%	
FY 2013			
Computer	8	100%	
Printer	4	100%	
IBM Wheelwriter 70 series	2	100%	
Workstation	8	100%	
4-Drawer Lateral File Cabinet	1	100%	
2-Drawer File Cabinet	2	100%	
10-Drawer Crystal Storage Cabinet	2	100%	
27-Drawer Crystal Storage Cabinet	1	100%	
3-Drawer File Cabinet	3	100%	
Fax Machine	1	100%	
Single Pedestal Desk	1	100%	
Computer Desk	1	100%	
Computer Stand	1	100%	
Identification Camera	1	100%	
Rotary File Cabinet	2	100%	
Mailing Machine	1	100%	
Bookcase	1	100%	

SPACE REQUIREMENT (for Personnel and Equipment/Capital)	Total Program Space (Sq. Ft.):	838 sq.ft.	Total Program Space Occupied (Sq. 662 sq. ft.)
Description	Square Feet	Percent of Total Program Space	Comments
FY 2012			
Workstation # 1	112	100%	
Workstation # 3 Adm.Asst. (Payroll Officer)	160	100%	
Workstation # 4 Program Coordinator III	80	100%	
Workstation # 5 Safety Officer	64	100%	
Workstation # 7 Customer Service Represen	64	100%	
Workstation # 6 Messenger Clerk	64	100%	
Workstation # 8 Telephone Operator	64	100%	
Mail Room	110	100%	
Hallway	138	100%	
Xerox Machine Area	110	100%	
FY 2013			
Workstation # 1	112	100%	
Workstation # 3 Adm.Asst. (Payroll Officer)	160	100%	
Workstation # 4 Program Coordinator III	80	100%	
Workstation # 5 Safety Officer	64	100%	
Workstation # 7 Customer Service Represen	64	100%	
Workstation # 6 Messenger Clerk	64	100%	
Workstation # 8 Telephone Operator	64	100%	
Mail Room	110	100%	
Hallway	138	100%	
Xerox Machine Area	110	100%	

**Decision Package
Biennial Budget
Fiscal Years 2012 & 2013**

Department/Agency: Public Health & Social Services

Division/Section:

General Administration

Program Title: Financial Management Services

Activity Description:

The Financial Management Services is responsible for providing direction with respect to financial matters, coordinates the preparation and compilation of the Department's fiscal year budget and ensure compliance with statutes relative to fiscal issues. All financial transactions, financial reports, collection of deposit of monies from fees and other services are processed through Financial Management Section.

Major Objective(s):

To provide financial assistance for the five divisions, maintaining accountability of funds and ensuring the preparation of all financial reports are conducted in compliance with cost containment restrictions. To continually improve day to day operation efficiencies services are rendered. To serve as the finance liason to the Bureau of Budget and Mangement Research and the Department of Administration.

Short-term Goals:

To provide financial support services and administrative assistance to the departmental divisions. To serve as the central processing center for financial and other finance-related report. To serve as departmental-centralized treasurer's agent with respect to the recordation and collection of monies resulting from fees and/or services provided.

Workload Output				
Workload Indicator:	FY 2010 Level of Accomplishment	FY 2011 Anticipated Level	FY 2013 Projected Level	FY 2013 Projected Level
Budget Preparation & Coordination	1	1	1	1
Processing Certification of Financial Transaction	67,100	68,000	68,000	68,000
Financial Reports	4	4	4	4

AS400 Account Code	Appropriation Classification	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
		GENERAL FUND				SPECIAL FUND 1/				FEDERAL MATCH				GRAND TOTALS (ALL FUNDS)			
		FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request
	PERSONNEL SERVICES																
111	Regular Salaries/Increments/Special Pay:	124,449	153,629	141,659	170,989	0	0	0	0	0	0	0	0	124,449	153,629	141,659	170,989
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	33,757	44,055	63,877	84,918	0	0	0	0	0	0	0	0	33,757	44,055	63,877	84,918
114	Insurance Benefits (Medical / Dental / Life):	8,436	6,703	0	0	0	0	0	0	0	0	0	0	8,436	6,703	0	0
	TOTAL PERSONNEL SERVICES	\$166,642	\$204,387	\$205,536	\$255,907	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$166,642	\$204,387	\$205,536	\$255,907
	OPERATIONS																
220	TRAVEL- Off-Island/Local Mileage Reimburs:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
230	CONTRACTUAL SERVICES:	2,616	6,108	6,792	6,965	0	0	0	0	0	0	0	0	2,616	6,108	6,792	6,965
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	3,891	4,000	4,000	4,000	0	0	0	0	0	0	0	0	3,891	4,000	4,000	4,000
250	EQUIPMENT:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
290	MISCELLANEOUS:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL OPERATIONS	\$6,507	\$10,108	\$10,792	\$10,965	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,507	\$10,108	\$10,792	\$10,965
	UTILITIES																
361	Power:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
362	Water/ Sewer:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
363	Telephone/ Toll:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL UTILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
450	CAPITAL OUTLAY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL APPROPRIATIONS	\$173,149	\$214,495	\$216,328	\$266,872	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$173,149	\$214,495	\$216,328	\$266,872
	1/ Specify Fund Source																
	FULL TIME EQUIVALENCIES (FTEs)																
	UNCLASSIFIED:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CLASSIFIED:	4.00	4.00	4.00	5.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.00	4.00	4.00	5.00
	TOTAL FTEs	4.00	4.00	4.00	5.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.00	4.00	4.00	5.00

Government of Guam
Biennial Budget
Fiscal Years 2012 & 2013

[BBMR 96A] Rev

FINANCIAL MANAGEMENT SERVICES

Schedule B- Contractual

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
Armored Services (Cashier)	12	366	\$ 4,392.00	12	366	\$ 4,392.00
Equipment Maintenance	6	300	\$ 1,800.00	6	300	\$ 1,800.00
Printing			\$ 600.00			\$ 773.00
Total Contractual			\$ 6,792.00			\$ 6,965.00

Schedule C - Supplies & Materials

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
Office Supplies			\$ 4,000.00			\$ 4,000.00
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total Supplies & Materials			\$ 4,000.00			\$ 4,000.00

Schedule D - Equipment

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total Equipment			\$ -			\$ -

Schedule E - Miscellaneous

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total Miscellaneous			\$ -			\$ -

Schedule F - Capital Outlay

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total Capital Outlay			\$ -			\$ -

**Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)**

[BBMR SP-1]

FUNCTIONAL AREA: Health
DEPARTMENT/AGENCY: Health
PROGRAM: PUBLIC HEALTH & SOCIAL SERVICES
Division of General Administration
FUND: Financial Management Services

5100A131751AT002

Input by Department										Input by Department									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Increment		(E+F+G+I) Subtotal	Benefits					Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.		Retirement (J * 30.09%)(2/)	Retire (DDI) (\$19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life (1/)				
1	6802	Administrative Services Officer	Paeste, Janine F.	N 14	55,341	0	0	41,646	0	55,341	16,652	0	0	802	174	2,503	192	20,324	75,665
2	6011	Special Projects Coordinator **U	Leon Guerrero, John Edward M.	M 01	28,678	0	0		0	28,678	8,629	0	0	416	174	7,020	407	16,646	45,324
3	6040	Inventory Management Officer	Tedtaotao, Francisco M.	J 13	39,491	0	0	42,198	0	39,491	11,883	479	0	573	174	4,035	209	17,352	56,843
4	6859	Cashier II	Cruz, Lisa K.	E 04	20,820	0	0	41,492	139	20,959	6,307	479	0	304	174	6,713	349	14,325	35,284
5	6030	Administrative Assistant	Vacant Ret (Villava, S) 1/4/08	J1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
6	6132	Administrative Officer	Vacant	L1	26,520	0	0		0	26,520	7,980	479	0	385	0	7,020	407	16,270	42,790
7					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
8					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
9					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
10					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
11					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
12					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
13					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
14					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
15					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
Grand Total:				----	\$170,850	\$0	\$0	----	\$139	\$170,989	\$51,451	\$1,437	\$0	\$2,479	\$696	\$27,291	\$1,564	\$84,918	\$255,907

* Night Differential / Hazardous / Worker's Compensation / etc.
1/: FY 2011 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2013
2/: FY 2013 (proposed) GovGuam contribution rate of 30.09% for the Government of Guam Retirement is subject to change.

Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)

[BBMR SP-1]

Input by Department											
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	Special Pay Categories						(K) (D+E+F+G+H+I+J) Subtotal
					(E)	(F)	(G)	(H)	(I)	(J)	
					1/ Night Differential Pay 10%	2/ Hazard 10%	3/ Hazard 8%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%	
1	6802	Administrative Services Officer	Paeste, Janine F.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	6011	Special Projects Coordinator **U	Leon Guerrero, John Edward M.	0	0	0	0	0	0	0	0
3	6040	Inventory Management Officer	Tedtaotao, Francisco M.	0	0	0	0	0	0	0	0
4	6859	Cashier II	Cruz, Lisa K.	0	0	0	0	0	0	0	0
5	6030	Administrative Assistant	Vacant Ret (Villava, S) 1/4/08	0	0	0	0	0	0	0	0
6	6132	Administrative Officer	Vacant	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

**Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(PROPOSED)**

[BBMR SP-1]

FUNCTIONAL AREA: Health
DEPARTMENT/AGENCY: PUBLIC HEALTH & SOCIAL SERVICES
PROGRAM: Division of General Administration
Financial Management Services
FUND: General Fund 5100A121751AT002

Input by Department										Input by Department										
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Grade/Step	(E) Salary	(F) Overtime	(G) Special*	(H) Increment		(J) (E+F+G+I) Subtotal	(K) Retirement (J * 28.3%)(2/)	(L) Retire (DDI) (\$18.40*26PP)	(M) Social Security (6.2% * J)	Benefits			(P) Medical (Premium)	(Q) Dental (Premium)	(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL
								Date	Amt.					(N) Life (1/)	(O) Medicare (1.45% * J)					
1	6802	Administrative Services Officer	Paeste, Janine F.	N 14	\$53,470	\$0	\$0	01/07/12	\$1,403	\$54,873	\$15,529	\$0	\$0	\$0	\$174	\$2,503	\$192	\$18,398	\$73,271	
2	6011	Special Projects Coordinator **	Leon Guerrero, John Edward	M 01	28,678	0	0		0	28,678	8,116	0	0	416	174	7,020	407	16,133	44,811	
3	6040	Inventory Management Officer	Tedtaotao, Francisco M.	J 13	38,155	0	0	07/13/13	0	38,155	10,798	479	0	0	174	4,035	209	15,695	53,850	
4	6859	Cashier II	Cruz, Lisa K.	E 04	19,779	0	0	08/06/12	174	19,953	5,647	479	0	289	174	6,713	349	13,651	33,604	
5	6030	Administrative Assistant	Vacant Ret (Villava, S) 1/4/08	J1	0	0	0		0	0	0	0	0	0	0	0	0	0	0	
6	6132	Administrative Officer	Vacant	L1	0	0	0		0	0	0	0	0	0	0	0	0	0	0	
7					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
8					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
9					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
10					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
11					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
12					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
			Grand Total:	---	\$140,082	\$0	\$0	---	\$1,577	\$141,659	\$40,089	\$958	\$0	\$705	\$696	\$20,271	\$1,157	\$63,877	\$205,536	

* Night Differential / Hazardous / Worker's Compensation / etc.

1/: FY 2011 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2012

2/: FY 2012 (proposed) GovGuam contribution rate of 28.3% for the Government of Guam Retirement is subject to change.

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(PROPOSED)

[BBMR SP-1]

Input by Department											
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	Special Pay Categories						(K) (D+E+F+G+H+I+J) Subtotal
					(E)	(F)	(G)	(H)	(I)	(J)	
					1/ Night Differential Pay 10%	2/ Hazard 10%	3/ Hazard 8%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%	
1	6802	Administrative Services Officer	Paeste, Janine F.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	6011	Special Projects Coordinator **U	Leon Guerrero, John Edward M.	0	0	0	0	0	0	0	0
3	6040	Inventory Management Officer	Tedtaotao, Francisco M.	0	0	0	0	0	0	0	0
4	6859	Cashier II	Cruz, Lisa K.	0	0	0	0	0	0	0	0
5	6030	Administrative Assistant	Vacant Ret (Villava, S) 1/4/08	0	0	0	0	0	0	0	0
6	6132	Administrative Officer	Vacant	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2011 Staffing Pattern
CURRENT

[BBMR SP-2]

FUNCTIONAL AREA: Health

DEPARTMENT/AGENCY: Department of Public Health & Social Services

PROGRAM: Financial Management Services

FUND: General Fund

5100A111751AT002

Input by Department										Input by Department									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Increment		Subtotal (E+F+G+I)	Benefits					Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.		Retirement (J * 27.46%)	Retire (DDI) (\$18.40*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life (I/)				
1	6802	Administrative Services Officer	Paeste, Janine P.	N 14	53,470	\$0	\$0	01/07/12	0	\$53,470	\$14,683	\$0	\$0	\$0	\$174	\$2,503	\$192	\$17,552	\$71,022
2	6011	Special Projects Coordinator **	Leon Guerrero, John Edward	M 01	28,678	0	0		0	28,678	7,875	0	0	416	174	7,020	407	15,892	44,570
3	6040	Inventory Management Officer	Tedtaotao, Francisco M.	J 12	36,865	0	0	07/13/11	323	37,188	10,212	479	0	0	174	4,035	209	15,109	52,297
4	6859	Cashier II	Cruz, Lisa K.	E 03	18,738	0	0	08/06/11	174	18,912	5,193	479	0	274	174	6,713	349	13,182	32,094
5	6030	Administrative Assistant	Vacant Retired (Villava, S) 1/2	J1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
6	6132	Administrative Officer*	Vacant	L1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
7					0	0	0		0	0	0	0	0	0	0	0	0	0	0
8					0	0	0		0	0	0	0	0	0	0	0	0	0	0
9					0	0	0		0	0	0	0	0	0	0	0	0	0	0
10					0	0	0		0	0	0	0	0	0	0	0	0	0	0
11					0	0	0		0	0	0	0	0	0	0	0	0	0	0
12					0	0	0		0	0	0	0	0	0	0	0	0	0	0
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
Grand Total:				---	\$137,751	\$0	\$0	---	\$497	\$138,248	\$37,963	\$958	\$0	\$690	\$696	\$20,271	\$1,157	\$61,735	\$199,983

* Night Differential / Hazardous / Worker's Compensation / etc.

1/: FY 2010 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2011

**Government of Guam
Fiscal Year 2011 Staffing Pattern
CURRENT**

[BBMR SP-2]

* in lieu of MA II

Input by Department											
Special Pay Categories											
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	(E)-(J)						(K) (E+F+G+H+I+J) Subtotal
					1/ Night Differential Pay 10%	2/ Hazard 10%	3/ Hazard 8%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%	
1	6802	Administrative Services Officer	Paeste, Janine P.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	6011	Special Projects Coordinator **U	Leon Guerrero, John Edward M.	0	0	0	0	0	0	0	0
3	6040	Inventory Management Officer	Tedtaotao, Francisco M.	0	0	0	0	0	0	0	0
4	6859	Cashier II	Cruz, Lisa K.	0	0	0	0	0	0	0	0
5	6030	Administrative Assistant	Vacant Retired (Villava, S) 1/4/08	0	0	0	0	0	0	0	0
6	6132	Administrative Officer*	Vacant	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

**Decision Package
Biennial Budget
Fiscal Years 2012 & 2013**

Department/Agency: Public Health & Social Services

Division/Section: General Administration

Program Title: Facilities & Maintenance

Activity Description:
The Facilities and Maintenance Section is responsible in maintaining the Department's four (4) facilities located in Mangilao, Dededo, Inarajan & Santa Rita.

Major Objective(s):
To efficiently provide building and ground maintenace services neede within the department. To enhance the effectiveness and efficiency of the department's operation needs in such a way that services are efficiently rendered and business is conducted in compliance with cost containment restrictions.

Short-term Goals:
To provide building and ground maintenance services for the four (4) DPHSS facilities. To ensure effective preventive measures and efficient repiar of building, grounds and vehciles.

Workload Output				
Workload Indicator:	FY 2010 Level of Accomplishment	FY 2011 Anticipated Level	FY 2012 Projected Level	FY 2013 Projected Level
Number of Work Orders Issued	980	990	990	990
Daily Work Schedule Log	1,200	1,300	1,300	1,300
Contractual Services	219,900	220,000	220,000	220,000
Project Cost Estimate	150,000	200,000	200,000	200,000

AS400 Account Code	Appropriation Classification	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
		GENERAL FUND				SPECIAL FUND 1/				FEDERAL MATCH				GRAND TOTALS (ALL FUNDS)			
		FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request
	PERSONNEL SERVICES																
111	Regular Salaries/Increments/Special Pay:	259,709	276,890	230,833	252,529	0	0	0	0	0	0	0	0	259,709	276,890	230,833	252,529
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	73,480	82,926	102,966	121,622	0	0	0	0	0	0	0	0	73,480	82,926	102,966	121,622
114	Insurance Benefits (Medical / Dental / Life):	24,359	24,078	0	0	0	0	0	0	0	0	0	0	24,359	24,078	0	0
	TOTAL PERSONNEL SERVICES	\$357,548	\$383,894	\$333,799	\$374,151	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$357,548	\$383,894	\$333,799	\$374,151
	OPERATIONS																
220	TRAVEL- Off-Island/Local Mileage Reimburs:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
230	CONTRACTUAL SERVICES:	192,874	200,000	308,000	308,000	0	0	0	0	0	0	0	0	192,874	200,000	308,000	308,000
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	29,351	20,821	20,750	20,750	0	0	0	0	0	0	0	0	29,351	20,821	20,750	20,750
250	EQUIPMENT:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
290	MISCELLANEOUS:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL OPERATIONS	\$222,225	\$220,821	\$328,750	\$328,750	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$222,225	\$220,821	\$328,750	\$328,750
	UTILITIES																
361	Power:	657,458	644,411	450,000	450,000	0	0	0	0	0	0	0	0	657,458	644,411	450,000	450,000
362	Water/ Sewer:	28,768	30,542	18,002	18,103	0	0	0	0	0	0	0	0	28,768	30,542	18,002	18,103
363	Telephone/ Toll:	393,437	394,000	394,000	394,000	0	0	0	0	0	0	0	0	393,437	394,000	394,000	394,000
	TOTAL UTILITIES	\$1,079,663	\$1,068,953	\$862,002	\$862,103	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,079,663	\$1,068,953	\$862,002	\$862,103
450	CAPITAL OUTLAY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL APPROPRIATIONS	\$1,659,436	\$1,673,668	\$1,524,551	\$1,565,004	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,659,436	\$1,673,668	\$1,524,551	\$1,565,004
	1/ Specify Fund Source																
	FULL TIME EQUIVALENCIES (FTEs)																
	UNCLASSIFIED:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CLASSIFIED:	8.00	8.00	7.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00	8.00	7.00	8.00
	TOTAL FTEs	8.00	8.00	7.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00	8.00	7.00	8.00

**Government of Guam
Biennial Budget
Fiscal Years 2012 & 2013**

[BBMR 96A] Rev

Facilities & Maintenance

Schedule B- Contractual

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
Security Alarm Maintenance	1	4000	\$ 4,000.00	1	4000	\$ 4,000.00
A/C Prevention Maintenance	1	41000	\$ 41,000.00	1	41000	\$ 41,000.00
Elevator Preventive Maintenance	1	5000	\$ 5,000.00	1	5000	\$ 5,000.00
Trash Collection	12	2500	\$ 30,000.00	12	2500	\$ 30,000.00
Vehicle Maintenance	1	1000	\$ 1,000.00	1	1000	\$ 1,000.00
Generator Preventive Maintenance	1	10000	\$ 10,000.00	1	10000	\$ 10,000.00
Training	1	1000	\$ 1,000.00	1	1000	\$ 1,000.00
Security Services	12	18000	\$ 216,000.00	12	18000	\$ 216,000.00
Total Contractual			\$ 308,000.00			\$ 308,000.00

Schedule C - Supplies & Materials

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
Office Supplies	1	1000	\$ 1,000.00	1	1000	\$ 1,000.00
Fuel/Lubrication	1	5000	\$ 5,000.00	1	5000	\$ 5,000.00
Custodial Supplies	1	12000	\$ 12,000.00	1	12000	\$ 12,000.00
Vehicle/Equipment & Parts	1	1500	\$ 1,500.00	1	1500	\$ 1,500.00
Building/Ground Supplies	1	1250	\$ 1,250.00	1	1250	\$ 1,250.00
			\$ -			\$ -
Total Supplies & Materials			\$ 20,750.00			\$ 20,750.00

Schedule D - Equipment

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total Equipment			\$ -			\$ -

Schedule E - Miscellaneous

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total Miscellaneous			\$ -			\$ -

Schedule F - Capital Outlay

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total Capital Outlay			\$ -			\$ -

**Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)**

[BBMR SP-1]

FUNCTIONAL AREA: Health
DEPARTMENT/AGENCY: PUBLIC HEALTH & SOCIAL SERVICES
Division of General Administration
PROGRAM: Facilities and Maintenance
FUND: 5100A131754PM006

Input by Department										Input by Department									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)	
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Increment		(E+F+G+I) Subtotal	Benefits					Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.		Retirement (J * 30.09%)(2/)	Retire (DDI) (\$19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life (1/)				
1	6052	Bldg. Maintenance Superintend	Quenga, Ernest J.	N 15	\$57,278	\$0	\$0	08/20/14	\$0	\$57,278	\$17,235	\$495	\$0	\$831	\$174	\$6,713	\$349	\$25,796	\$83,074
2	6066	Maintenance Specialist	Snover III, Robert E.	I 10	33,206	0	0	06/17/14	0	33,206	9,992	495	0	481	174	2,503	192	13,837	47,043
3	6079	Maintenance Worker	Benavente, Jesus LG	H14	35,585	0	0	06/07/15	0	35,585	10,708	0	0	516	174	2,503	0	13,901	49,486
4	6059	Maintenance Custodian	Camacho, Albert T.	D17	30,229	0	0	12/16/12	882	31,111	9,361	495	0	451	174	4,157	349	14,987	46,098
5	6060	Grounds Worker	Aguon, Christopher M.	D10	24,582	0	0	05/03/14	0	24,582	7,397	495	0	356	174	2,503	192	11,117	35,699
6	6067	Building Custodian	Calilung, Margaret S.	C16	28,879	0	0	01/01/14	0	28,879	8,690	0	0	419	174	4,157	0	13,439	42,318
7	6057	Building Custodian	Surigao, Lorenzo P.	C13	26,048	0	0	07/10/14	0	26,048	7,838	495	0	378	174	6,713	349	15,947	41,995
8	6065	Bldg. Maintenance Supervisor	Vacant Ret (Purugganan, RM	L 15	0	0	0		0	0	0	0	0	0	0	0	0	0	0
9	6085	Grounds Worker	Vacant Ret (Francisco, JT) 8/	D1	15,840	0	0		0	15,840	4,766	0	0	230	174	7,020	407	12,597	28,437
10	6676	Building Custodian	Vacant Ret (Carbullido AS) 9/	C1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
11	6084	Building Custodian	Vacant Ret (Duenas JB) 9/30/	C1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
12	6061	Maintenance Worker	Vacant	H1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
13	6064	Administrative Aide*	Vacant	F1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
14	6012	Bldg. Custodian Leader	Vacant (Cruz E) 5/8/02	E1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
15	6054	Maintenance Custodian	Vacant Ret (Torres JF) 12/29/	D1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
16	6058	Grounds Worker	Vacant	D1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
17	6062	Maintenance Custodian	Vacant Ret (Crisostomo J) 6/3	D1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
18	6013	Grounds Worker	Vacant (Francisco J) 3/18/02	D1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
19	6056	Building Custodian	Vacant (Rosales R) 2/21/03	C1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
20	6346	Building Custodian	Vacant Ret (Gamis M) 12/14/0	C1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
21	6363	Building Custodian	Vacant Ret (Yoshida V) 7/15/0	C1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
		Grand Total:		----	\$251,647	\$0	\$0	----	\$882	\$252,529	\$75,986	\$2,475	\$0	\$3,662	\$1,392	\$36,269	\$1,838	\$121,622	\$374,151

* Night Differential / Hazardous / Worker's Compensation / etc.

1/: FY 2011 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2013

2/: FY 2013 (proposed) GovGuam contribution rate of 30.09% for the Government of Guam Retirement is subject to change.

**Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)**

[BBMR SP-1]

Input by Department											
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	Special Pay Categories						(K) (D+E+F+G+H+I+J) Subtotal
					(E)	(F)	(G)	(H)	(I)	(J)	
					1/ Night Differential Pay 10%	2/ Hazard 10%	3/ Hazard 8%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%	
1	6052	Bldg. Maintenance Superintendent	Quenga, Ernest J.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	6066	Maintenance Specialist	Snover III, Robert E.	0	0	0	0	0	0	0	0
3	6079	Maintenance Worker	Benavente, Jesus LG	0	0	0	0	0	0	0	0
4	6059	Maintenance Custodian	Camacho, Albert T.	0	0	0	0	0	0	0	0
5	6060	Grounds Worker	Aguon, Christopher M.	0	0	0	0	0	0	0	0
6	6067	Building Custodian	Calilung, Margaret S.	0	0	0	0	0	0	0	0
7	6057	Building Custodian	Surigao, Lorenzo P.	0	0	0	0	0	0	0	0
8	6065	Bldg. Maintenance Supervisor	cant Ret (Purugganan, RM) 10/22	0	0	0	0	0	0	0	0
9	6085	Grounds Worker	Vacant Ret (Francisco, JT) 8/31/07	0	0	0	0	0	0	0	0
10	6076	Building Custodian	Vacant Ret (Carbullido AS) 9/30/07	0	0	0	0	0	0	0	0
11	6084	Building Custodian	Vacant Ret (Duenas JB) 9/30/08	0	0	0	0	0	0	0	0
12	6061	Maintenance Worker	Vacant	0	0	0	0	0	0	0	0
13	6064	Administrative Aide*	Vacant	0	0	0	0	0	0	0	0
14	6012	Bldg. Custodian Leader	Vacant (Cruz E) 5/8/02	0	0	0	0	0	0	0	0
15	6054	Maintenance Custodian	Vacant Ret (Torres JF) 12/29/01	0	0	0	0	0	0	0	0
16	6058	Grounds Worker	Vacant	0	0	0	0	0	0	0	0
17	6062	Maintenance Custodian	Vacant Ret (Crisostomo J) 6/30/03	0	0	0	0	0	0	0	0
18	6013	Grounds Worker	Vacant (Francisco J) 3/18/02	0	0	0	0	0	0	0	0
19	6056	Building Custodian	Vacant (Rosales R) 2/21/03	0	0	0	0	0	0	0	0
20	6346	Building Custodian	Vacant Ret (Gamis M) 12/14/01	0	0	0	0	0	0	0	0
21	6363	Building Custodian	Vacant Ret (Yoshida V) 7/15/05	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

**Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(PROPOSED)**

[BBMR SP-1]

FUNCTIONAL AREA: Health
DEPARTMENT/AGENCY: PUBLIC HEALTH & SOCIAL SERVICES
Division of General Administration
PROGRAM: Facilities and Maintenance
FUND: General Fund 5100A121754PM006

Input by Department										Input by Department									
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Grade/Step	(E) Salary	(F) Overtime	(G) Special*	(H) Increment		(J) (E+F+G+I) Subtotal	(K) Retirement (J * 28.3%)(2/)	(L) Retire (DDI) (\$18.40*26PP)	(M) Social Security (6.2% * J)	(N) Medicare (1.45% * J)	(O) Life (1/)	(P) Medical (Premium)	(Q) Dental (Premium)	(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL
								Date	Amt.										
1	6052	Bldg. Maintenance Superintendent	Quenga, Ernest J.	N 15	\$55,341	\$0	\$0	08/20/12	\$323	\$55,664	\$15,753	\$479	\$0	\$807	\$174	\$6,713	\$349	\$24,275	\$79,939
2	6066	Maintenance Specialist	Snover III, Robert E.	I 10	32,083	0	0	06/17/12	374	32,457	9,185	479	0	471	174	2,503	192	13,004	45,461
3	6079	Maintenance Worker	Benavente, Jesus LG	H14	34,382	0	0	06/07/13	0	34,382	9,730	0	0	499	174	2,503	0	12,906	47,288
4	6059	Maintenance Custodian	Camacho, Albert T.	D17	30,229	0	0	12/16/12	0	30,229	8,555	479	0	438	174	4,157	349	14,152	44,381
5	6060	Grounds Worker	Aguon, Christopher M.	D10	23,760	0	0	05/03/12	343	24,103	6,821	479	0	349	174	2,503	192	10,519	34,622
6	6067	Building Custodian	Calilung, Margaret S.	C16	27,903	0	0	01/01/12	708	28,611	8,097	0	0	415	174	4,157	0	12,843	41,454
7	6057	Building Custodian	Surigao, Lorenzo P.	C13	25,167	0	0	07/10/12	220	25,387	7,185	479	0	368	174	6,713	349	15,268	40,655
8	6065	Bldg. Maintenance Supervisor	Vacant Ret (Purugganan, RM)	L 15	0	0	0		0	0	0	0	0	0	0	0	0	0	0
9	6085	Grounds Worker	Vacant Ret (Francisco, JT) 8/3	D1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
10	6676	Building Custodian	Vacant Ret (Carbullido AS) 9/	C1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
11	6084	Building Custodian	Vacant Ret (Duenas JB) 9/30/0	C1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
12	6061	Maintenance Worker	Vacant	H1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
13	6064	Administrative Aide*	Vacant	F1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
14	6012	Bldg. Custodian Leader	Vacant (Cruz E) 5/8/02	E1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
15	6054	Maintenance Custodian	Vacant Ret (Torres JF) 12/29/0	D1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
16	6058	Grounds Worker	Vacant	D1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
17	6062	Maintenance Custodian	Vacant Ret (Crisostomo J) 6/3/	D1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
18	6013	Grounds Worker	Vacant (Francisco J) 3/18/02	D1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
19	6056	Building Custodian	Vacant (Rosales R) 2/21/03	C1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
20	6346	Building Custodian	Vacant Ret (Gamis M) 12/14/0	C1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
21	6363	Building Custodian	Vacant Ret (Yoshida V) 7/15/0	C1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	---	\$228,865	\$0	\$0	---	\$1,968	\$230,833	\$65,326	\$2,395	\$0	\$3,347	\$1,218	\$29,249	\$1,431	\$102,966	\$333,799

* Night Differential / Hazardous / Worker's Compensation / etc.
1/: FY 2011 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2012
2/: FY 2012 (proposed) GovGuam contribution rate of 28.3% for the Government of Guam Retirement is subject to change.

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(PROPOSED)

[BBMR SP-1]

Input by Department											
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	Special Pay Categories						(K) (D+E+F+G+H+I+J) Subtotal
					(E)	(F)	(G)	(H)	(I)	(J)	
					1/ Night Differential Pay 10%	2/ Hazard 10%	3/ Hazard 8%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%	
1	6052	Bldg. Maintenance Superintendent	Quenga, Ernest J.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	6066	Maintenance Specialist	Snover III, Robert E.	0	0	0	0	0	0	0	0
3	6079	Maintenance Worker	Benavente, Jesus LG	0	0	0	0	0	0	0	0
4	6059	Maintenance Custodian	Camacho, Albert T.	0	0	0	0	0	0	0	0
5	6060	Grounds Worker	Aguon, Christopher M.	0	0	0	0	0	0	0	0
6	6067	Building Custodian	Calilung, Margaret S.	0	0	0	0	0	0	0	0
7	6057	Building Custodian	Surigao, Lorenzo P.	0	0	0	0	0	0	0	0
8	6065	Bldg. Maintenance Supervisor	Vacant Ret (Purugganan, RM) 10/	0	0	0	0	0	0	0	0
9	6085	Grounds Worker	Vacant Ret (Francisco, JT) 8/31/0	0	0	0	0	0	0	0	0
10	6676	Building Custodian	Vacant Ret (Carbullido AS) 9/30/0	0	0	0	0	0	0	0	0
11	6084	Building Custodian	Vacant Ret (Duenas JB) 9/30/08	0	0	0	0	0	0	0	0
12	6061	Maintenance Worker	Vacant	0	0	0	0	0	0	0	0
13	6064	Administrative Aide*	Vacant	0	0	0	0	0	0	0	0
14	6012	Bldg. Custodian Leader	Vacant (Cruz E) 5/8/02	0	0	0	0	0	0	0	0
15	6054	Maintenance Custodian	Vacant Ret (Torres JF) 12/29/01	0	0	0	0	0	0	0	0
16	6058	Grounds Worker	Vacant	0	0	0	0	0	0	0	0
17	6062	Maintenance Custodian	Vacant Ret (Crisostomo J) 6/30/03	0	0	0	0	0	0	0	0
18	6013	Grounds Worker	Vacant (Francisco J) 3/18/02	0	0	0	0	0	0	0	0
19	6056	Building Custodian	Vacant (Rosales R) 2/21/03	0	0	0	0	0	0	0	0
20	6346	Building Custodian	Vacant Ret (Gamis M) 12/14/01	0	0	0	0	0	0	0	0
21	6363	Building Custodian	Vacant Ret (Yoshida V) 7/15/05	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2011 Staffing Pattern
CURRENT

[BBMR SP-2]

FUNCTIONAL AREA: Health

DEPARTMENT/AGENCY: Department of Public Health & Social Services

PROGRAM: Facilities & Maintenance

FUND: General Fund

5100A111754PM006

Input by Department										Input by Department									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Increment		(E+F+G+I) Subtotal	Benefits					Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.		Retirement (J * 27.46%)	Retire (DDI) (\$18.40*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life (1/)				
1	6052	Bldg. Maintenance Superintend	Quenga, Ernest J.	N15	55,341	0	0	08/20/12	0	\$55,341	\$15,197	479	\$0	\$802	174	6,713	349	\$23,714	\$79,055
2	6066	Maintenance Specialist	Snover III, Robert E.	I10	32,083	0	0	06/17/12	0	32,083	8,810	479	0	465	174	2,503	192	12,623	44,706
3	6079	Maintenance Worker	Benavente, Jesus LG	H13	33,219	0	0	06/07/11	388	33,607	9,228	0	0	487	174	2,503	0	12,393	46,000
4	6059	Maintenance Custodian	Camacho, Albert T.	D16	29,207	0	0	12/16/10	852	30,059	8,254	479	0	436	174	4,157	349	13,849	43,908
5	6060	Grounds Worker	Aguon, Christopher M.	D10	23,760	0	0	05/03/12	0	23,760	6,524	479	0	345	174	2,503	192	10,217	33,977
6	6067	Building Custodian	Calilung, Margaret S.	C16	27,903	0	0	01/01/12	0	27,903	7,662	0	0	405	174	4,157	0	12,398	40,301
7	6057	Building Custodian	Surigao, Lorenzo P.	C13	25,167	0	0	07/10/12	0	25,167	6,911	479	0	365	174	6,713	349	14,991	40,158
8	6065	Bldg. Maintenance Supervisor	Vacant Ret (Purugganan, RM)	L15	47,246	0	0	06/01/11	551	47,797	13,125	479	0	693	174	7,020	407	21,898	69,695
9	6085	Grounds Worker	Vacant Ret (Francisco, JT) 8/3	D1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10	6676	Building Custodian	Vacant Ret (Carbullido AS) 9/	C1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11	6084	Building Custodian	Vacant Ret (Duenas JB) 9/30/0	C1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
12	6061	Maintenance Worker	Vacant	H1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
13	6064	Administrative Aide*	Vacant	F1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14	6012	Bldg. Custodian Leader	Vacant (Cruz E) 5/8/02	E1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15	6054	Maintenance Custodian	Vacant Ret (Torres JF) 12/29/	D1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
16	6058	Grounds Worker	Vacant	D1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
17	6062	Maintenance Custodian	Vacant Ret (Crisostomo J) 6/3	D1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
18	6013	Grounds Worker	Vacant (Francisco J) 3/18/02	D1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
19	6056	Building Custodian	Vacant (Rosales R) 2/21/03	C1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
20	6346	Building Custodian	Vacant Ret (Gamis M) 12/14/0	C1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
21	6363	Building Custodian	Vacant Ret (Yoshida V) 7/15/0	C1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
22					0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
23					0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
24					0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
25					0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grand Total:				---	\$273,926	\$0	\$0	---	\$1,791	\$275,717	\$75,712	\$2,874	\$0	\$3,998	\$1,392	\$36,269	\$1,838	\$122,083	\$397,800

* Night Differential / Hazardous / Worker's Compensation / etc.

1/: FY 2010 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2011

*in lieu of Bldg. Custodian

**Government of Guam
Fiscal Year 2011 Staffing Pattern
CURRENT**

[BBMR SP-2]

Input by Department											
Special Pay Categories											
No.	Position Number	Position Title	Name of Incumbent	(D) Holiday Pay	(E)-(J)						(K) Subtotal (E+F+G+H+I+J)
					1/ Night Differential Pay 10%	2/ Hazard 10%	3/ Hazard 8%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%	
1	6052	Bldg. Maintenance Superintendent	Quenga, Ernest J.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	6066	Maintenance Specialist	Snover III, Robert E.	0	0	0	0	0	0	0	0
3	6079	Maintenance Worker	Benavente, Jesus LG	0	0	0	0	0	0	0	0
4	6059	Maintenance Custodian	Camacho, Albert T.	0	0	0	0	0	0	0	0
5	6060	Grounds Worker	Aguon, Christopher M.	0	0	0	0	0	0	0	0
6	6067	Building Custodian	Calilung, Margaret S.	0	0	0	0	0	0	0	0
7	6057	Building Custodian	Surigao, Lorenzo P.	0	0	0	0	0	0	0	0
8	6065	Bldg. Maintenance Supervisor	Vacant Ret (Purugganan, RM) 10	0	0	0	0	0	0	0	0
9	6085	Grounds Worker	Vacant Ret (Francisco, JT) 8/31/0	0	0	0	0	0	0	0	0
10	6676	Building Custodian	Vacant Ret (Carbullido AS) 9/30/0	0	0	0	0	0	0	0	0
11	6084	Building Custodian	Vacant Ret (Duenas JB) 9/30/08	0	0	0	0	0	0	0	0
12	6061	Maintenance Worker	Vacant	0	0	0	0	0	0	0	0
13	6064	Administrative Aide*	Vacant	0	0	0	0	0	0	0	0
14	6012	Bldg. Custodian Leader	Vacant (Cruz E) 5/8/02	0	0	0	0	0	0	0	0
15	6054	Maintenance Custodian	Vacant Ret (Torres JF) 12/29/01	0	0	0	0	0	0	0	0
16	6058	Grounds Worker	Vacant	0	0	0	0	0	0	0	0
17	6062	Maintenance Custodian	Vacant Ret (Crisostomo J) 6/30/03	0	0	0	0	0	0	0	0
18	6013	Grounds Worker	Vacant (Francisco J) 3/18/02	0	0	0	0	0	0	0	0
19	6056	Building Custodian	Vacant (Rosales R) 2/21/03	0	0	0	0	0	0	0	0
20	6346	Building Custodian	Vacant Ret (Gamis M) 12/14/01	0	0	0	0	0	0	0	0
21	6363	Building Custodian	Vacant Ret (Yoshida V) 7/15/05	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Biennial Budget
Fiscal Years 2012 & 2013
Equipment / Capital and Space Requirement

[BBMR EL-1]Rev

Function : Health
Agency: Public Health and Social Services
Program: Facilities & Maintenance

EQUIPMENT/CAPITAL LISTING:			
Description	Quantity	Percentage of Use	Comments
FY 2012			
Computer	1	100%	
Printer Computer	1	100%	
Vacuum Cleaner	4	100%	
IBM Wheelwriter 1500	2	100%	
Double Pedestal Desk	4	100%	
Single Pedestal Desk	1	100%	
Vacuum Wey & Dry	1	100%	
High Speed Floor Buffer	3	100%	
Stripping Machine Floor	4	100%	
Bushcutter	4	100%	
Riding Mower	2	100%	
Blower (yard)	3	100%	
Water Blaster	1	100%	
Mic Arc-welder	1	100%	
Drill Press	1	100%	
600 KWA Emergency Generator	1	100%	
Pick-up Truck 4x4	2	100%	
FY 2013			
Computer	1	100%	
Printer Computer	1	100%	
Vacuum Cleaner	4	100%	
IBM Wheelwriter 1500	2	100%	
Double Pedestal Desk	4	100%	
Single Pedestal Desk	1	100%	
Vacuum Wey & Dry	1	100%	
High Speed Floor Buffer	3	100%	
Stripping Machine Floor	4	100%	
Bushcutter	4	100%	
Riding Mower	2	100%	
Blower (yard)	3	100%	
Water Blaster	1	100%	
Mic Arc-welder	1	100%	
Drill Press	1	100%	
600 KWA Emergency Generator	1	100%	
Pick-up Truck 4x4	2	100%	

SPACE REQUIREMENT (for Personnel and Equipment/Capital)	Total Program Space (Sq. Ft.):	540	Total Program Space Occupied (Sq. Ft.):	540	
Description	Square Feet	Percent of Total Program Space	Comments		
FY 2012					
Building Maintenance Superintendent	120	100%			
Building Maintenance Supervisor	144	100%			
Maintenance Specialist	120	100%			
Storage Room # 1	96	100%			
Storage Room # 2	60	100%			
FY 2013					
Building Maintenance Superintendent	120	100%			
Building Maintenance Supervisor	144	100%			
Maintenance Specialist	120	100%			
Storage Room # 1	96	100%			
Storage Room # 2	60	100%			

**Decision Package
Biennial Budget
Fiscal Years 2012 & 2013**

Department/Agency: Public Health & Social Services

Division/Section:

General Administration

Program Title: **Supply Section**

Activity Description:

The Supply Section is responsible of the Departments's procurement, issuance, storage, inventory and maintenance of all supplies and equipment.

Major Objective(s):

To efficiently provide the procurement and supply storage services needed with the department. To enhance the effectiveness and efficiency of the department's operation needs in such a way that services are efficiently rendered and business is conducted in compliance with cost containment and restrictions.

Short-term Goals:

To provide procurement and supply support services to the five (5) divisions. To serve as the central processing center for procurement and supply purposes. To ensure proper level of all departmental supply needs that include administrative, medical/laboratory/pharmaceutical supplies and other operational activities through efficient procurement and supply inventory management systems.

Workload Output

Workload Indicator:	FY 2010 Level of Accomplishment	FY 2011 Anticipated Level	FY 2013 Projected Level	FY 2013 Projected Level
Customer Assistance	250	300	300	300
Inventory	4	4	4	4
Follow-Up - Requisition	130	150	150	150
Vendor's Invoice Processing	2,800	2,900	2,900	2,900
Purchase Order Distribution	1,800	1,900	1,900	1,900
Supply Errand Runs	500	700	700	700
Supplies Pick-Up at GSA	230	240	240	240

AS400 Account Code	Appropriation Classification	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
		GENERAL FUND				SPECIAL FUND 1/				FEDERAL MATCH				GRAND TOTALS (ALL FUNDS)			
		FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request
	PERSONNEL SERVICES																
111	Regular Salaries/Increments/Special Pay:	62,732	88,782	91,110	93,816	0	0	0	0	0	0	0	0	62,732	88,782	91,110	93,816
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	17,844	27,626	36,491	39,024	0	0	0	0	0	0	0	0	17,844	27,626	36,491	39,024
114	Insurance Benefits (Medical / Dental / Life):	693	7,949	0	0	0	0	0	0	0	0	0	0	693	7,949	0	0
	TOTAL PERSONNEL SERVICES	\$81,269	\$124,357	\$127,601	\$132,840	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$81,269	\$124,357	\$127,601	\$132,840
	OPERATIONS																
220	TRAVEL- Off-Island/Local Mileage Reimburs:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
230	CONTRACTUAL SERVICES:	4,724	7,900	7,900	7,900	0	0	0	0	0	0	0	0	4,724	7,900	7,900	7,900
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	1,555	4,500	4,500	4,500	0	0	0	0	0	0	0	0	1,555	4,500	4,500	4,500
250	EQUIPMENT:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
290	MISCELLANEOUS:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL OPERATIONS	\$6,279	\$12,400	\$12,400	\$12,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,279	\$12,400	\$12,400	\$12,400
	UTILITIES																
361	Power:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
362	Water/ Sewer:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
363	Telephone/ Toll:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL UTILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
450	CAPITAL OUTLAY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL APPROPRIATIONS	\$87,548	\$136,757	\$140,001	\$145,240	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$87,548	\$136,757	\$140,001	\$145,240
	1/ Specify Fund Source																
	FULL TIME EQUIVALENCIES (FTEs)																
	UNCLASSIFIED:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CLASSIFIED:	3.00	3.00	3.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	3.00	3.00	3.00
	TOTAL FTEs	3.00	3.00	3.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	3.00	3.00	3.00

Government of Guam
Biennial Budget
Fiscal Years 2012 & 2013

[BBMR 96A] Rev

Supply Section

Schedule B- Contractual

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
Vehicle Maintenance	2	1500	\$ 3,000.00	2	1500	\$ 3,000.00
Typewriter Maintenance	1	500	\$ 500.00	1	500	\$ 500.00
Fax Machine (lease/maintenance)	1	500	\$ 500.00	1	500	\$ 500.00
Xerox Copier/Lease	1	3000	\$ 3,000.00	1	3000	\$ 3,000.00
Printer Maintenance	1	900	\$ 900.00	1	900	\$ 900.00
Total Contractual			\$ 7,900.00			\$ 7,900.00

Schedule C - Supplies & Materials

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
Office Supplies	1	1000	\$ 1,000.00	1	1000	\$ 1,000.00
Fuel/Lubrication	1	3000	\$ 3,000.00	1	3000	\$ 3,000.00
Vehicle/Equipment Parts	1	500	\$ 500.00	1	500	\$ 500.00
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total Supplies & Materials			\$ 4,500.00			\$ 4,500.00

Schedule D - Equipment

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total Equipment			\$ -			\$ -

Schedule E - Miscellaneous

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total Miscellaneous			\$ -			\$ -

Schedule F - Capital Outlay

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total Capital Outlay			\$ -			\$ -

**Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)**

[BBMR SP-1]

FUNCTIONAL AREA: Health
DEPARTMENT/AGENCY: PUBLIC HEALTH & SOCIAL SERVICES
Division of General Administration
PROGRAM: Supply Section
FUND: 5100A131752PM003

Input by Department										Input by Department									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)	
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Increment		(E+F+G+I) Subtotal	Benefits					Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.		Retirement (J * 30.09%)(2/)	Retire (DDI) (\$19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life (1/)				
1	6041	Administrative Aide	Ruiz, Lisa U.	F15	\$31,418	\$0	\$0	11/01/12	\$974	\$32,392	\$9,747	\$495	\$0	\$470	\$174	\$7,020	\$407	\$18,312	\$50,704
2	6008	Supply Clerk	Flores, Harold D.	E15	30,712	0	0	06/12/14	0	30,712	9,241	495	0	445	174	0	0	10,356	41,068
3	6619	Supply Clerk*	Guerrero, Keith R.	E15	30,712	0	0	09/12/14	0	30,712	9,241	495	0	445	174	0	0	10,356	41,068
4	6004	Administrative Aide	Vacant Ret (Alegarbes T) 4/28	F1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
5	6611	Supply Clerk	Vacant	E1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
6	6187	Supply Clerk	Vacant	E1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
7					0	0	0		0	0	0	0	0	0	0	0	0	0	0
8					0	0	0		0	0	0	0	0	0	0	0	0	0	0
9					0	0	0		0	0	0	0	0	0	0	0	0	0	0
10					0	0	0		0	0	0	0	0	0	0	0	0	0	0
11					0	0	0		0	0	0	0	0	0	0	0	0	0	0
12					0	0	0		0	0	0	0	0	0	0	0	0	0	0
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
		Grand Total:		---	\$92,842	\$0	\$0	---	\$974	\$93,816	\$28,229	\$1,485	\$0	\$1,360	\$522	\$7,020	\$407	\$39,024	\$132,840

* Night Differential / Hazardous / Worker's Compensation / etc.

1/: FY 2011 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2013

2/: FY 2013 (proposed) GovGuam contribution rate of 30.09% for the Government of Guam Retirement is subject to change.

**Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)**

[BBMR SP-1]

Input by Department											
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	Special Pay Categories						(K) (D+E+F+G+H+I+J) Subtotal
					(E)	(F)	(G)	(H)	(I)	(J)	
					1/ Night Differential Pay 10%	2/ Hazard 10%	3/ Hazard 8%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%	
1	6041	Administrative Aide	Ruiz, Lisa U.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	6008	Supply Clerk	Flores, Harold D.	0	0	0	0	0	0	0	0
3	6619	Supply Clerk*	Guerrero, Keith R.	0	0	0	0	0	0	0	0
4	6004	Administrative Aide	Vacant Ret (Alegarbes T) 4/28/06	0	0	0	0	0	0	0	0
5	6611	Supply Clerk	Vacant	0	0	0	0	0	0	0	0
6	6187	Supply Clerk	Vacant	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(PROPOSED)

[BBMR SP-1]

FUNCTIONAL AREA: Health
DEPARTMENT/AGENCY: PUBLIC HEALTH & SOCIAL SERVICES
Division of General Administration
PROGRAM: Supply Section
FUND: General Fund 5100A121752PM003

Input by Department										Input by Department										
No.	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Increment		Subtotal	Benefits					Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL	
								Date	Amt.		Retirement (J * 28.3%)(2/)	Retire (DDI) (\$18.40*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life (1/)					
1	6041	Administrative Aide	Ruiz, Lisa U.	F15	\$31,418	\$0	\$0	11/01/13	\$0	\$31,418	\$8,891	\$479	\$0	\$456	\$174	\$7,020	\$407	\$17,427	\$48,845	
2	6008	Supply Clerk	Flores, Harold D.	E15	29,673	0	0	06/12/12	346	30,019	8,495	479	0	435	174	0	0	9,584	39,603	
3	6619	Supply Clerk*	Guerrero, Keith R.	E15	29,673	0	0	09/12/13	0	29,673	8,397	479	0	430	174	0	0	9,481	39,154	
4	6004	Administrative Aide	Vacant Ret (Alegarbes T) 4/28	F1	0	0	0		0	0	0	0	0	0	0	0	0	0	0	
5	6611	Supply Clerk	Vacant	E1	0	0	0		0	0	0	0	0	0	0	0	0	0	0	
6	6187	Supply Clerk	Vacant	E1	0	0	0		0	0	0	0	0	0	0	0	0	0	0	
7					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
8					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
9					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
10					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
11					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
12					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
Grand Total:					\$90,764	\$0	\$0		\$346	\$91,110	\$25,784	\$1,437	\$0	\$1,321	\$522	\$7,020	\$407	\$36,491	\$127,601	

* Night Differential / Hazardous / Worker's Compensation / etc.
1/: FY 2011 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2012
2/: FY 2012 (proposed) GovGuam contribution rate of 28.3% for the Government of Guam Retirement is subject to change.

**Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(PROPOSED)**

[BBMR SP-1]

Input by Department											
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Special Pay Categories						(K) Subtotal (D+E+F+G+H+I+J)
					(E)	(F)	(G)	(H)	(I)	(J)	
					1/ Night Differential Pay 10%	2/ Hazard 10%	3/ Hazard 8%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%	
1	6041	Administrative Aide	Ruiz, Lisa U.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	6008	Supply Clerk	Flores, Harold D.	0	0	0	0	0	0	0	0
3	6619	Supply Clerk*	Guerrero, Keith R.	0	0	0	0	0	0	0	0
4	6004	Administrative Aide	Vacant Ret (Alegarbes T) 4/28/06	0	0	0	0	0	0	0	0
5	6611	Supply Clerk	Vacant	0	0	0	0	0	0	0	0
6	6187	Supply Clerk	Vacant	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

**Government of Guam
Fiscal Year 2011 Staffing Pattern
CURRENT**

[BBMR SP-2]

FUNCTIONAL AREA: Health

DEPARTMENT/AGENCY: Department of Public Health & Social Services

PROGRAM: Supply Section

FUND: General Fund 5100A111752PM003

Input by Department										Input by Department									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Increment		(E+F+G+I) Subtotal	Benefits					Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.		Retirement (J * 27.46%)	Retire (DDI) (\$18.40*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life (1/)				
1	6008	Supply Clerk	Flores, Harold D.	E15	29,673	0	0	06/12/12	0	29,673	8,148	479	0	430	174	0	0	9,231	38,904
2	6619	Supply Clerk*	Guerrero, Keith R.	E14	28,670	0	0	09/12/11	84	28,754	7,896	479	0	417	174	0	0	8,966	37,720
3	6041	Administrative Aide	Ruiz, Lisa U.	F14	30,355	0	0	01/12/11	770	31,125	8,547	479	0	451	174	7,020	407	17,078	48,203
4	6004	Administrative Aide	Vacant Ret (Alegarbes T) 4/28	F1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
5	6611	Supply Clerk	Vacant	E1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
6	6187	Supply Clerk	Vacant	E1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
7					0	0	0		0	0	0	0	0	0	0	0	0	0	0
8					0	0	0		0	0	0	0	0	0	0	0	0	0	0
9					0	0	0		0	0	0	0	0	0	0	0	0	0	0
10					0	0	0		0	0	0	0	0	0	0	0	0	0	0
11					0	0	0		0	0	0	0	0	0	0	0	0	0	0
12					0	0	0		0	0	0	0	0	0	0	0	0	0	0
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	---	\$88,698	\$0	\$0	---	\$854	\$89,552	\$24,591	\$1,437	\$0	\$1,299	\$522	\$7,020	\$407	\$35,275	\$124,827

* Night Differential / Hazardous / Worker's Compensation / etc.

1/: FY 2010 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2011

*in lieu of Supply Supervisor

**Government of Guam
Fiscal Year 2011 Staffing Pattern
CURRENT**

[BBMR SP-2]

Input by Department											
Special Pay Categories											
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	(E)-(J)						(K) Subtotal (E+F+G+H+I+J)
					1/ Night Differential Pay 10%	2/ Hazard 10%	3/ Hazard 8%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%	
1	6008	Supply Clerk	Flores, Harold D.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	6619	Supply Clerk*	Guerrero, Keith R.	0	0	0	0	0	0	0	0
3	6041	Administrative Aide	Ruiz, Lisa U.	0	0	0	0	0	0	0	0
4	6004	Administrative Aide	Vacant Ret (Alegarbes T) 4/28/06	0	0	0	0	0	0	0	0
5	6611	Supply Clerk	Vacant	0	0	0	0	0	0	0	0
6	6187	Supply Clerk	Vacant	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Biennial Budget
Fiscal Years 2012 & 2013
Equipment / Capital and Space Requirement

[BBMR EL-1]Rev

Function : Health
Agency: Public Health and Social Services
Program: Supply Section

EQUIPMENT/CAPITAL LISTING:			
Description	Quantity	Percentage of Use	Comments
FY 2012			
Computer	1	100%	
Computer Printer	1	100%	
IBM Wheelwriter 3500	1	100%	
IBM Wheelwriter 1500	1	100%	
24,000 BTU Split A/C	1	100%	
Fax Machine	1	100%	
9,000 BTU Split A/C	1	100%	
Workstation	4	100%	
Xerox Copier Machine	1	100%	
Bookshelves w/4 shelves	2	100%	
Bookshelves w/sliding glass door	1	100%	
Lateral file cabinet 5-drawer	4	100%	
Lateral file cabinet 6-drawer	3	100%	
Double Pedestal Desk	4	100%	
FY 2013			
Computer	1	100%	
Computer Printer	1	100%	
IBM Wheelwriter 3500	1	100%	
IBM Wheelwriter 1500	1	100%	
24,000 BTU Split A/C	1	100%	
Fax Machine	1	100%	
9,000 BTU Split A/C	1	100%	
Workstation	4	100%	
Xerox Copier Machine	1	100%	
Bookshelves w/4 shelves	2	100%	
Bookshelves w/sliding glass door	1	100%	
Lateral file cabinet 5-drawer	4	100%	
Lateral file cabinet 6-drawer	3	100%	
Double Pedestal Desk	4	100%	

SPACE REQUIREMENT (for Personnel and Equipment/Capital)	Total Program Space (Sq. Ft.):	2,108	Total Program Space Occupied (Sq. 2,108	
Description	Square Feet	Percent of Total Program Space	Comments	
FY 2012				
Inventory Management Officer	252	100%		
Supply Clerk	252	100%		
Administrative Aide	252	100%		
Supply Clerk	252	100%		
Receiving Area	252	100%		
FY 2013				
Inventory Management Officer	252	100%		
Supply Clerk	252	100%		
Administrative Aide	252	100%		
Supply Clerk	252	100%		
Receiving Area	252	100%		

Government of Guam
Fiscal Year 2012 and Fiscal Year 2013
Budget Digest

[BBMR BD-]Revised

Function: Health
Department/Agency: Public Health & Social Services
Program: Carryover

AS400 Account Code	Appropriation Classification	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
		GENERAL FUND				SPECIAL FUND 1/				FEDERAL MATCH				GRAND TOTALS (ALL FUNDS)			
		FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY2013 Governor's Request
	PERSONNEL SERVICES																
111	Regular Salaries/Increments/Special Pay:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
114	Insurance Benefits (Medical / Dental / Life):	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL PERSONNEL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	OPERATIONS																
220	TRAVEL- Off-Island/Local Mileage Reimburs:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
230	CONTRACTUAL SERVICES:	0	0	0	0	0	304,636	0	0	0	0	0	0	0	304,636	0	0
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
250	EQUIPMENT:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
290	MISCELLANEOUS:	0	129,494	0	0	0	0	0	0	0	0	0	0	0	129,494	0	0
	TOTAL OPERATIONS	\$0	\$129,494	\$0	\$0	\$0	\$304,636	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$434,130	\$0	\$0
	UTILITIES																
361	Power:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
362	Water/ Sewer:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
363	Telephone/ Toll:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL UTILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
450	CAPITAL OUTLAY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL APPROPRIATIONS	\$0	\$129,494	\$0	\$0	\$0	\$304,636	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$434,130	\$0	\$0
	1/ Specify Fund Source: Healthy Futures Fund																
	FULL TIME EQUIVALENCIES (FTEs)																
	UNCLASSIFIED:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CLASSIFIED:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL FTEs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00