



GOVERNMENT OF GUAM
 DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES
 DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT



EDDIE BAZA CALVO
 GOVERNOR

RAY TENORIO
 LIEUTENANT GOVERNOR

JAMES W. GILLAN
 DIRECTOR

LEO G. CASIL
 DEPUTY DIRECTOR

FEB 07 2012

Office of the Speaker
 Judith T. Won Pat, Ed. D.
 Date 2/10/12
 Time 9:45 AM
 Received by [Signature]

Hon. Judith Won Pat
 Speaker
 31st Guam Legislature
 Hagatna, Guam

Dear Madam Speaker:

Buenas yan Hafa Adai! Attached are the reports of activities and inventory of non-expendable property of Alee I & II and Guma San Jose shelters for 4th quarter, FY 2011. This is in compliance with Public Law 29-19 Section 6.

Should you have any questions or need additional information, please contact Ms. Lydia D. Tenorio, Human Services Administrator for the Bureau of Social Services Administration at 475-2653/2672. *Si Yu'os Ma'ase.*

Sincerely,

 JAMES W. GILLAN

Attachment

Cc: Office of the Public Auditor



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LIEUTENANT GOVERNOR

GOVERNMENT OF GUAM
DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES
DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT

RECEIVED	
OFFICE OF PUBLIC ACCOUNTABILITY	
DATE:	2-20-12
TIME:	2:10 PM
BY:	AC



JAMES W. GILLAN
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Doris Flores Brooks, CPA, CGFM
Public Auditor
Office of Public Accountability
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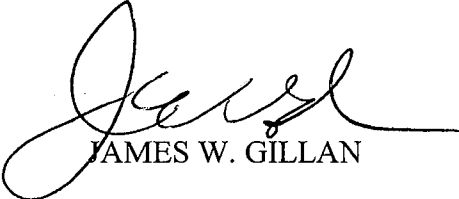
FEB 15 2012

Dear Ms. Brooks:

Buenas yan Saluda! Attached are copies (duly stamped received by the Office of the Speaker) of the report of activities and inventory of non-expendable property of Alee I & II and Guma San Jose Shelters for 4th quarter, fiscal year 2011. This is in compliance with Public Law 29-19 Section 6.

Should you have any questions, please contact Ms. Lydia Diaz Tenorio, Human Services Administrator for the Bureau of Social Services Administration at 475-2653/2672.

Sincerely,



JAMES W. GILLAN

Attachment

Bureau of Social Services Administration
Program Management Section

Alee I & II Shelters

Subject: 4th Quarter Report of Activities and Inventory for Fiscal Year 2011

Summary of activities

Alee I shelter provides 24-hour emergency shelter and support services for women with or without children who been abused or battered by a spouse or individual(s) as a result of family disturbance and has been requested for or has been referred for services. Victims of family violence are allowed to stay for a maximum of 45 days; shelter makes 5 slots available for extended emergency services for those cases which have more complicated and deep problems which cannot be resolved within the 45 day period. Shelter provides services on a 24-hour, seven days a week basis. Round the clock hotline is maintained to provide crisis intervention at all hours of the day . At present, shelter has only 1 shelter worker and 3 volunteers. Shelter staff is assigned to do the daily operation of the shelter such as transporting clients to their appointments. Shelter maintained good networking with well known community agencies to obtain necessary financial assistance, medical help, food stamps, housing and legal services.

For the 4th quarter, Alee I shelter for victims of family violence has admitted 12 women and 15 of their children. By the end of the quarter, all of the women except one exited the shelter. At present, there are 3 shelter workers. The part-time shelter worker resigned at the end of the month after a long leave of absence. A staff who was hired in July resigned early August. In addition, Alee I is fortunate to have a volunteer to assist during the staff shortage. The shelter worker has been detailed according to shelter needs.

Alee II shelter for children provides a 24-hour emergency shelter and support services for children who are victims of abuse and neglect. Shelter provides services for 12 children ages birth through 17 and must be referred by the Bureau of Social Services Administration (BOSSA). Children are also provided with meals commensurate with age. Services are rendered on a 24-hour, seven days a week schedule. Shelter has emergency clothing and supplies available anytime. At present, shelter has only 3 bedrooms and not enough room to accommodate 12 children. The living room is temporarily used for infants and toddlers; in a playpen. The Program Manager is aware of the situation and has made precautionary measures by putting up barriers in every room leading to the living room. Shelter has enough supply of food, milk, medicines, and clothing. The Department representative observed that children were being transported with escort to and from their respective schools by the assigned shelter worker. Shelter has a valid Sanitary Permit to operate and Health Certificate of the staff. The shelter is licensed to house up to 12 children. However, the Program Manager continues to accommodate Child Protective Services (CPS) to address the problem of the long overstay of the 5 children who are siblings. The Program Manager and the rest of the staff continue to serve the children. The Program Manager continues to perform her visits to the shelter. The shelter workers continue to bring the children to their visitation drop off, schools, medical and dental appointments as well as having them involved in different therapeutic outing activities.

The Program Manager informed the Department representative that the project to build a permanent shelter is still in progress. The Project's name is Catherine's Home Program. During this quarter, work has been done on clearing the trees and building the wall fence.

The Program Manager and staff have participated in and attended meetings, workshops, conferences and outreaches. The Program Manager attended the 2011 Financial Empowerment Symposium in Northbrook, Illinois. In August 2011, Social Worker attended the Community Advocate Training held at Holiday Resort in Guam. Shelter staff attended a 2-day conference on First Civil Rights sponsored by the United States Attorney's Office. This was held at the Sheraton Laguna

Guam. The Administrative Assistant attended the 2011 National Assault Conference held on September 14 and 16, 2011 in Baltimore, Maryland. As part of staff development, 2 staffs attended the CPR/First Aid training in September 2011. Another shelter staff has completed his parenting classes and Effective Discipline in September 2011.

The program continues to receive financial support from the community. For this quarter, monetary donations received totaled to \$11,384.83, and out of this amount, \$8,324.83 will go towards the needs of the children's shelter. This was raised by Ms. Natalia Faculo, 2nd runner up in the 2011 Miss Guam World Pageant. Other in-kind donations received by the shelter came from the Mustard Seed, Inc. The First Lady of Gum provided vouchers for school uniform for children at Alee II shelter. The uniform drive was entitled "Change a Lifetime Foster Care Uniform Drive". Each child was issued 3 uniform vendor tickets. The Guam Coalition Against Family Violence and Sexual Assault donated school supplies. Lieutenant Governor Ray Tenorio donated 4 refurbished computers to the shelter.

For the 4th quarter report for FY 2011, Alee shelter served meals and transportation services based on the attached shelter report signed by the Program Manager:

I. Alee I – Family Violence Shelter

Total number of Women and Children—33

- A. Total number of meals served----- 310
(3 meals and 4 snack per day)
- B. Total number of transportation service----- 98

II. Alee II- Children's Shelter

Total number of children-----20

- A. Total number of meals served -----6,283
(3 meals and 3 snacks per day)
- B. Total number for transportation service-----1,178

Prepared by:

Buddy J. Cabanero MA III