



**EDDIE BAZA CALVO**  
GOVERNOR

**RAY TENORIO**  
LIEUTENANT GOVERNOR

GOVERNMENT OF GUAM

**DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES**  
**DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT**



**JAMES W. GILLAN**  
DIRECTOR

**LEO G. CASIL**  
DEPUTY DIRECTOR

OCT 22 2014

Honorable Judith T. Won Pat  
Speaker  
32<sup>nd</sup> Guam Legislature  
155 Hessler Place  
Hagatna, Guam 96910

Dear Madam Speaker:

Attached is the fiscal year 2014 annual report of activities and inventory of non-expendable property of the *Guma* San Jose shelters. This is in compliance with Public Law 32-068, Chapter VIII, Section 10, relative to reporting requirements for non-profit organizations.

Should you have any questions or need additional information, please contact Ms. Linda B. Rodriguez, Human Services Program Administrator for the Bureau of Social Services Administration at 475-2653/2672. We appreciate your continued support.

Sincerely,

**JAMES W. GILLAN**

Attachment

Cc: Office of Public Accountability



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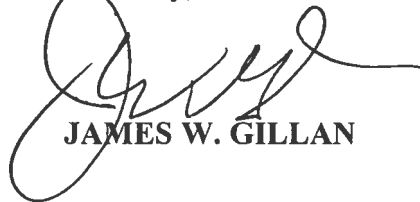
Doris Flores Brooks, CPA, CGFM  
Public Auditor  
Office of Public Accountability  
Suite 401, DNA Building  
238 Archbishop Flores Street  
Hagatna, Guam 96910

Dear Ms. Brooks:

Attached is a copy of the fiscal year 2014 annual report of activities and inventory of non-expendable property of the *Guma* San Jose shelters. This is in compliance with Public Law 32-068, Chapter VIII, Section 10, relative to reporting requirements for non-profit organizations.

Should you have any questions or need additional information, please contact Ms. Linda B. Rodriguez, Human Services Program Administrator for the Bureau of Social Services Administration at 475-2653/2672. We appreciate your continued support.

Sincerely,



**JAMES W. GILLAN**

Attachment



**Catholic  
Social  
Service**

*Catholic Charities Guam*

234 U.S. Army Juan C. Fejeran Street  
Barrigada, Guam 96913  
Tel: 671-635-1406 Fax: 671-635-1444  
Email: [css@guam.net](mailto:css@guam.net)  
Website: [www.catholicsocialserviceguam.org](http://www.catholicsocialserviceguam.org)

2014 OCT 20 PM 3:18

DPHSS/BOSSA

CB

Archbishop Anthony S. Apuron  
OFM CAP D.D.  
President / Chairman  
Board of Trustees

Diana B. Calvo  
Executive Director

DEPARTMENT OF PUBLIC HEALTH & SOCIAL SERVICE

P.O. BOX 2816  
HAGATNA, GUAM 96932

ANNUAL REPORT

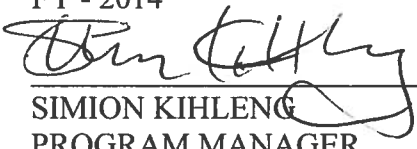
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ADDRESS: 234 US ARMY JUAN C. FEJERAN STREET  
BARRIGADA, GUAM 96913

PROJECT TITLE: GUMA SAN JOSE  
DEDEDO & ORDOT SHELTERS

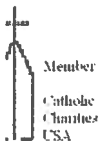
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FISCAL YEAR: FY - 2014

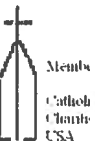
PREPARED BY:   
SIMION KIHLENG  
PROGRAM MANAGER

APPROVED BY:   
DIANA B. CALVO  
EXECUTIVE DIRECTOR

SUBMISSION DATE: 16 OCTOBER 2014



**"Respecting The Dignity Of The Human Person Through Service"**





## Guma San Jose

*A 24-hour Homeless Emergency Shelter for 60 days for families and individuals*  
234 U.S. Army Juan C. Fejeran St., Barrigada, Guam 96913  
Telephone: (671) 633-2955 Fax: (671) 637-1307

### **ANNUAL REPORT FY-2014**

#### **A. PROGRAM OPERATIONS:**

##### **PERSONNEL:** (Full time positions)

- Program Manager 1
- Shelter Managers 2
- Shelter Workers 11

##### **NUMBER OF INDIVIDUAL CLIENTS & FAMILIES:**

Guma San Jose Emergency Homeless Shelter provides housing for individual clients and families for up to 60 days. There are two (2) Emergency Homeless Shelters. The men's shelter located in Ordot has five (5) beds and one (1) for emergencies. The single women and family shelter located in Dededo has sixteen (16) rooms and one (1) room is utilized for emergencies (ER). The following are the stats for **FY-2014**.

#### **UNDUPLICATED CASES:**

<b>1. TOTAL NUMBER OF CASES:</b>	<b>154</b>
<b>TOTAL NUMBER OF CLIENTS SERVED:</b>	<b>419</b>

<b>2. ORDOT SHELTER:</b>	<b>NUMBER OF CASES:</b>	<b>ADULTS:</b>
SINGLE MEN	51	51
TOTAL	51	51

<b>3. DEDEDO SHELTER:</b>	<b>NUMBER OF CASES:</b>	<b>ADULTS:</b>
SINGLE WOMEN	23	23
TOTAL	23	23

<b>4. DEDEDO SHELTER:</b>	<b>NO. OF CASES:</b>	<b>ADULTS:</b>	<b>CHILDREN:</b>
SINGLE MOTHERS	29	29	95
TOTAL	29	29	95

<b>5. DEDEDO SHELTER:</b>	<b>NO. OF CASES:</b>	<b>ADULTS:</b>	<b>CHILDREN:</b>
SINGLE FATHERS	4	4	8
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>8</b>

<b>6. DEDEDO SHELTER:</b>	<b>NO. OF CASES:</b>	<b>ADULTS:</b>	<b>CHILDREN:</b>
COUPLES/FAMILIES	49	99	110
<b>TOTAL</b>	<b>49</b>	<b>99</b>	<b>110</b>

<b>7. BOTH SHELTERS:</b>	<b>NO. OF CASES</b>	<b>ADULTS:</b>	<b>CHILDREN:</b>
<b>TOTAL</b>	<b>156</b>	<b>206</b>	<b>213</b>

**DUPLICATED CASES:**

<b>1. TOTAL NUMBER OF CASES:</b>	<b>242</b>
<b>TOTAL NUMBER OF CLIENTS SERVED:</b>	<b>668</b>

<b>2. ORDOT SHELTER:</b>	<b>NUMBER OF CASES:</b>	<b>ADULTS:</b>
SINGLE MEN	76	76
<b>TOTAL</b>	<b>76</b>	<b>76</b>

<b>3. DEDEDO SHELTER:</b>	<b>NUMBER OF CASES:</b>	<b>ADULTS:</b>
SINGLE WOMEN	37	37
<b>TOTAL</b>	<b>37</b>	<b>37</b>

<b>4. DEDEDO SHELTER:</b>	<b>NO. OF CASES:</b>	<b>ADULTS:</b>	<b>CHILDREN:</b>
SINGLE MOTHERS	44	44	149
<b>TOTAL</b>	<b>44</b>	<b>44</b>	<b>149</b>

<b>5. DEDEDO SHELTER:</b>	<b>NO. OF CASES:</b>	<b>ADULTS:</b>	<b>CHILDREN:</b>
SINGLE FATHERS	7	7	15
<b>TOTAL</b>	<b>7</b>	<b>7</b>	<b>15</b>

<b>6. DEDEDO SHELTER:</b>	<b>NO. OF CASES:</b>	<b>ADULTS:</b>	<b>CHILDREN:</b>
COUPLES/FAMILIES	78	156	184
<b>TOTAL</b>	<b>78</b>	<b>156</b>	<b>184</b>

<b>7. BOTH SHELTERS:</b>	<b>NO. OF CASES</b>	<b>ADULTS:</b>	<b>CHILDREN:</b>
<b>TOTAL</b>	<b>242</b>	<b>320</b>	<b>348</b>

**DEDEDO SHELTER**

**Placement:**

- Sixteen (16 cases) or twenty-nine (29) individuals were referred to Salvation Army Emergency Solutions Grant (ESG) for housing assistance and were able to live independently after that.
- Forty-one (41 cases) or eighty-eight (89) individuals were able to move in with families and friends.
- Seven (7) cases or twenty-two (22) individuals were able to find a place to rent on their own.
- Five (5) cases or seventeen (17) individuals were able to secure employment before they exited the shelter and find a place to stay.
- Three (3) cases or seven (7) individuals were accepted into the GHURA Public Housing Program.
- One (1) case, a couple with ten (10) children were able to relocate their shack from Mangilao to Dededo and moved into it.
- Two (2) cases or three (3) individuals were referred and placed in other agencies.
- One (1) case or an individual client contacted her family in California and asked them to purchase a one way ticket for her. It took the family about three weeks to purchase a ticket. A ticket was purchased and client left Guam to California.

**Emergency Room:**

- Forty- three (43) cases or two hundred three (203) individuals were housed overnight and moved out the next day to families and friends because there were no available rooms. Some did not have the required documents.

**Walk In Assistance:**

- Three (3) cases or three (3) individuals came to the shelter and showered.
- One (1) case or a couple with five (5) children came to shelter to shower five (5) different times. They were homeless because they have a very expensive truck and can't afford any rent. The father was counseled about their situation and he said that it's okay that they move from place to place. He plans to sell his truck and buy something less expensive.
- One (1) individual came to the shelter to shower and washed her clothes.
- Four (4) cases or six (6) individuals came to shelter and were given food and personal hygiene products.
- Fifteen (15) cases or thirty four (34) individuals came to shelter for food. They were all provided meals and some personal hygiene products.

**Resignation:**

- A single male parent decided on his own to exit the program on November 23, 2013 with his three (3) young children. A staff member witnessed client abusing one of his children, so the staff called

GPD and CPS, they came and arrested client and took the children. One child was placed in DYA and the other two were placed in a foster home.

- Three (3) cases or sixteen (16) individuals left the shelter and did not return. They have family, so they moved in with them.
- Four (4) cases or sixteen (16) individuals were offered shelter, left and did not return.
- One (1) case or one (1) individual resigned because her caregiver got evicted. She didn't want to stay at the shelter and left with her caregiver.

**Eviction:**

-A single female was housed on October 10, 2013, referred by Guam Behavioral Health and Wellness Center. The client was unstable, admitted to a staff member that she used drugs while at the shelter, made racial remarks, violated her contract, very moody, very disruptive and did not want to follow the rules, so she got evicted on October 16, 2013.

-A family of four was housed on September 17, 2013. The male client or head of household was evicted on October 23, 2013. Client complained a lot about the rules and policies of the shelter and refused to follow them. He was disruptive, belligerent and threatened some staff members. Guam Police was called, however the clients left the shelter before the Police arrived. The client's wife and her children were given the opportunity to continue with their stay at the shelter, but she chose not to. This case was referred to CPS on October 24, 2013 for follow-up.

-A family of five was housed on October 15, 2013 and were evicted on October 17, 2013 for two consecutive days of no call, no show and no return.

-A single female that was housed on October 4, 2013 was evicted on November 8, 2013 for noncompliance of rules and regulations.

-A single female that was housed on November 25, 2013 was evicted on November 27, 2013 for noncompliance of rules and regulations.

-One (1) case or two (2) individuals (a couple) was evicted on January 22, 2014. They violated too many rules and also violated their contract.

-One (1) case or individual was evicted on January 31, 2014. Client was a Guam Behavioral & Wellness Center referral. Client had too many issues, became disruptive, didn't want to follow instructions, rules, tried to break a phone by throwing it on the floor, harassed staff and GPD had to be called for removal.

- One (1) case or a single woman was evicted from the shelter due to non-compliant with rules and regulations. She did not call and/or return to the shelter for two consecutive days and nights.

-In April – Two (2) cases or seven (7) individuals were evicted for no call, no show for more than two consecutive nights.

-In June - A family of four (4) got evicted because they did not want to follow the rules. They violated so many rules and also broke their contract that was given to them. They went back to their family in Mangilao.

**Pending Work:**

1. Touch up paint in some of the rooms and other areas.
2. Repair the 20% of the leaking roof. Rainy season is upon us and the leak is getting worse. During the heavy rains, power went out by itself in the right wing living room, kitchen and some rooms. For safety and health reasons, we decided keep the power off in the right wing living room, kitchen and four (4) rooms. All these areas are leaking badly.
3. Repair the electric ceiling fan switch by the back door at the left wing that was damaged by Arvin Builders. They buried the wires during the repair of the roof in December 2013.
4. Replace 1 electric ceiling fan in one of the rooms.
5. Replace 2 emergency lights.
6. Repair one (1) shower handle.
7. Repair doors, so they can close better.

**Shelter Needs:**

1. Freezer – need is HIGH for clients that buy their meat in bulk to save money.
2. Copy machine – need is HIGH to make needed copies for staff & clients.
3. Purchase 2 washers & dryers, old ones will break any day.
4. Purchase two (2) Computers & two (2) printers for Shelter Workers and Social Worker.
5. Purchase a 500 gallon tank to be used during water outages.
6. Two (2) bush cutters – to cut grass around the shelters and to be used for training the clients.
7. Purchase a computer for the front office.

**ORDOT SHELTER**

The shelter is still being operated under a temporary permit pending an inspection by the Department of Public Works. In order to pass the inspection, a certified electrician needs to inspect and certify the electricity at the shelter. CSS Support Service had paid someone to do it, but the work has not been done.

**Placement:**

- Seven (7) cases or individuals were able to move back in with friends and families.
- Eleven (11) cases or individuals secured employment, place to stay and moved out.
- Six (6) cases or individuals moved out and rented on their own.
- One (1) case or individual was accepted into the GHURA Public Housing Program.
- One (1) case or individual was referred to an appropriate agency.
- One (1) case or individual was accepted in the Salvation Army Emergency Solution Grant housing assistance program and got an apartment.

**Emergency Room:**

- One (1) case or individual was housed overnight and checked out the next day. He was counseled back to live with his father.
- One (1) case or individual was housed overnight and checked out the next day. He was referred to GMH because he had a lot of medical issues and needed medical attention.



- One (1) case PT or individual was housed overnight and checked out the next day. He said that he didn't need the help anymore because he found a place to stay. He also asked for a Certificate of Residence.
- One (1) case or individual was housed overnight and checked out the next day. After 24 hours, NB reapplied and was assisted for 60 days in the program.
- One (1) case JT or individual was housed overnight and checked out the next day. Client was referred to Sanctuary because there was no room available at the time.
- Fourteen (14) cases or individuals were housed overnight. They had to check out the following day because there were no available beds.

**Walk In Assistance:** None

**Resignation:**

Two (2) cases or two (2) individuals submitted applications and were offered shelter but they left and did not return.

**Stayed Sixty Days and/or transit:**

- One (1) client exited after 60 days and reapplied after two days for another 60 days. Client got hired with a job, needs time to save money for an apartment and working on processing his SNAP paperwork. Client works hard and is getting his goals accomplished.
- One (1) client exited after 60 days and reapplied the same week because he needed more time to continue processing his Salvation Army application and needs more time to save money.
- In April – Two cases (2) or individuals exited and had no place to go. One Defected from Russia and could not be employed until U.S. Immigration gives him a work visa. One had a criminal record and could not find a job. Both could only find fast cash jobs. Both clients were provided case management, counseling, food, transportation and meals.

**Eviction:**

- One (1) client was evicted due to non- compliance of house rules and regulations. He was under the influence of alcohol and had alcohol in his possession.
- One (1) case or individual was housed on January 15, 2014. He was evicted on February 14, 2014 for non compliance of house rules and policies. The individual as also a client of Guam Behavioral Health and Wellness Center.
- One (1) case or individual was evicted for no call, no show for more than two consecutive nights.

**Pending Work:**

1. Replace 1 emergency light.
2. Repair 3 smoke detectors. They just went out.
3. Certification of electricity by a certified electrician. CSS Support Service hired someone, paid him and job is still not done.
4. Replace tin roof in front, back and right side of building.
5. CSS Support Service had paid someone to install an AC unit that was brought from the Barrigada house, but it's still not installed.

6. Repair 2 light switches.
7. Repair or replace emergency light.

**Shelter Needs:**

1. Small Copy Machine – need is High
2. One computer and printer for Shelter Workers
3. One brush cutter
4. One washer and one dryer
5. Internet
6. Refrigerator
7. Paint building
8. Yard tools
9. T for clothes line
10. Renovate bathrooms (replace bathtubs)
11. Safety grills for windows.
12. First Aid Kit.

**B. SERVICES PROVIDED:**

Transportation services were provided to and from both shelters; to job sites, job searches, job interviews, Catholic Social Service Office, home searches, workshops, sponsored dinners, The Salvation Army, Mayor’s Offices, Superior Court, Public Health- Dededo, Public Health- Mangilao, SDA Clinic, GBHWC, AHRD, DOL, DOE, GHURA, super markets, etc.

Follow ups were made with The Salvation Army regarding applications for housing assistance. Follow ups were also made on applications that were submitted to various employers for employment via phone calls and transporting clients to and from the work sites. Referrals were made to Oasis and Sanctuary (Permanent Housing Program). The following is what Guma San Jose provided:

<b>TYPE OF SERVICE:</b>	<b>NO. OF INDIVIDUALS:</b>	<b>TOTAL:</b>
Meals	285	23,630
Transportation	1,833	1,833
Telephone	3,108	3,108
Computer	723	723

**C. PROGRAM ACTIVITIES:**

**SCHEDULED ACTIVITIES FOR THE REPORTING MONTH**

In collaboration with the staff, other agencies and organizations, monthly activities and plans are ongoing throughout the Guma San Jose Homeless Shelter Program.

**Clients:**

October 3, 2013 - Five clients attended the money management class held at the Salvation Army in Tiyan.

October 12, 2013 - Five clients and a GSJ staff participated in an event sponsored by Hilton Resort & Spa. Breakfast and games were provided.

October 17, 2013 - Two clients attended the money management class held at the Salvation Army in Tiyan.

October 19, 2013 - Saint John Episcopal Church sponsored their monthly dinner serving held at their fellowship hall.

October 23, 2013 - Kusinan Santa Barbara sponsored their monthly dinner serving held at their parish hall.

October 24, 2013 - Department of Public Health and Social Services nurses, along with student nurses from the U.O.G. School of Nursing, conducted an outreach where they checked blood pressure, blood glucose, provided flu and tetanus shots to clients and staff.

October 25, 2013 - Island Telephone Directory sponsored a dinner serving held at CSS main conference room.

November 7, 2013 - Three clients attended a Money Management class held at the Salvation Army in Tiyan. They were given certificates of completion. When applying for housing, clothing and food at the TSA, clients are required to complete the class.

November 13, 2013 - Kusinan Santa Barbara sponsored their monthly dinner serving held at their parish hall.

November 21, 2013 - Nine clients attended a money management class held at Salvation Army in Tiyan. They were given certificates of completion. (Required before applying for assistance)

November 22, 2013 - Island Telephone Directory sponsored a Thanksgiving dinner held at the CSS main conference room.

November 23, 2013 - Andersen Air Force Base O.S.S. 36<sup>th</sup>, Joshua Clements along with friends and family sponsored a Thanksgiving luncheon held at Guma San Jose, Dededo.

November 24, 2013 - Guam Spirit, Guahan Luta, Rock Lions Club sponsored a Thanksgiving dinner held at Guma San Jose, Dededo. They also provided complimentary toiletries to all the clients.

November 26, 2013 - Acts 2 Church sponsored a Thanksgiving dinner held at Guma San Jose, Dededo. They also provided complimentary toiletries to all the clients.

November 28, 2013 - Clients were transported to the Salvation Army Thanksgiving luncheon held at the Pavilion, Chamorro Village in Hagatha.

November 28, 2013 - Gemma Mustard Seed sponsored a Thanksgiving dinner held at Guma San Jose in Dededo. They also provided complimentary toiletries to all the clients.

November 30, 2013 - Taitingfong Family sponsored a Thanksgiving dinner held at Guma San Jose in Dededo.

December 1, 2013 - Yoli & Jeff Takai sponsored a dinner serving held at GSJ lanai.

December 7, 2013 - Saint John Episcopal Church sponsored a holiday dinner serving held at their fellowship hall.

December 11, 2013 - Kusinan Santa Barbara sponsored their monthly dinner serving held at their parish hall. The children were given ice cream and gifts. The clients received a gift basket filled with assorted canned and dry goods.

December 12, 2013 - Saint Thomas Aquinas Catholic School sponsored a dinner serving held at GSJ lanai.

December 14, 2013 - John Dillard, along with friends and family, came to Guma San Jose to sing Christmas songs to the clients.

December 15, 2013 - Salas families sponsored a dinner serving held at GSJ lanai.

December 17, 2013 - New Covenant Life Church sponsored a dinner serving held at GSJ lanai.

December 20, 2013 - Benavente Middle School Epic Club students, with their advisor/teacher Lawrence Batangan, visited the facility. They sang Christmas songs and gave donations to the clients.

December 22, 2013 - Guahan Luta Lion Club sponsored a dinner serving held at GSJ lanai.

December 25, 2013 - Guma San Jose staff held a Christmas luncheon for the clients at the lanai.

December 28, 2013 - Taitingfong families sponsored a dinner serving held at GSJ lanai. They also provided gifts to the clients.

January 9, 2014 - Four clients attended the money management class held at the Salvation Army in Tiyan.

January 18, 2014 - The clients were transported to attend Saint John Episcopal Church sponsored monthly dinner serving held at their parish hall.

January 21, 2014 - New Covenant Life Church sponsored a dinner serving held at GSJ lanai.

January 28, 2014 - UOG Expansion Food & Nutrition Education Program (EFNEP) classes began at the Dededo shelter. Classes are held every Tuesday and Thursday.

January 29, 2014 - DPHSS/BOSSA Elizabeth Ignacio monitored both shelters. The exit interview went well. She liked what she saw and said that we're doing a good job.

January 29, 2014 - Kusinan Santa Barbara sponsored their monthly dinner serving held at their parish hall.

February 11, 2014 - New Covenant Life Church sponsored a dinner at GSJ Dededo Shelter.

February 15, 2014 – Eight (8) clients participated in the Guma San Jose rummage sale held at the CSS conference room. GSJ was creative and sold other goodies.

February 20, 2014 – Three (3) clients attended a money management class held at the Salvation Army in Tiyan.

February 21, 2014 - UOG Expansion Food & Nutrition Education Program (EFNEP) held its final class. Eighteen (18) clients attended and received certificates of completion.

February 22, 2014 - Saint John Episcopal Church sponsored their monthly dinner which was held at their parish hall. Clients were given complimentary toiletries.

February 26, 2014 - Kusinan Santa Barbara sponsored their monthly dinner which was held at their parish hall. Each client was given a gift bag.

March 6, 2014 - Four clients attended a money management class held at the Salvation Army in Tiyan.

March 11, 2014 - New Covenant Life Church sponsored a dinner at GSJ Dededo Shelter.

March 13, 2014 – At 7:00 a.m. a healthy baby boy was born in Guma San Jose. The first child to be born in GSJ.

March 13, 2014 – PM attended a Mass Transit Expansion meeting at the Governor's Office.

March 14, 2014 – PM, SM and Intern attended the GALA for CSS at the Hyatt Regency Hotel.

March 15, 2014 - Saint John Episcopal Church sponsored their monthly dinner which was held at their parish hall. Every client was given a bag of treats.

March 20, 2014 – Two clients attended a money management class held at the Salvation Army in Tiyan.

March 26, 2014 - Kusinan Santa Barbara sponsored their monthly dinner which was held at their parish hall.

March 29, 2014 – Fourteen clients attended the Diabetes Alert Day Health Fair held at the Micronesia Mall.

March 30, 2014 – Clients assisted staff and worked in the yard and cleaned inside of the Dededo Shelter preparing for the WHIAAPI visit.

April 5, 2014 - Dolores Taitingfong, along with family and friends sponsored a dinner served at the Dededo Shelter.

April 8, 2014 - Santa Barbara Catholic School teacher Ms. Joyce Guevara along with her 4<sup>th</sup> and 5<sup>th</sup> grade students treated the clients to a performance of the musical Shrek held at their school. GSJ children were given a bag of school supplies and the adults were given a bag of items that included coffee, hygiene products and canned goods. Clients were also given a packed dinner.

April 9, 2014 - Saint Thomas Aquinas Catholic School sponsored a dinner at the Dededo Shelter.

April 10, 2014 - New Covenant Life Church sponsored a dinner at the Dededo Shelter.

April 12, 2014 - Andersen Air Force Base 36<sup>th</sup> OSS Squadron sponsored an Easter egg hunt and lunch held at the Dededo Shelter.

April 19, 2014 - Eloise Sanchez and San Juan Bautista Church pre-confirmation class sponsored an Easter egg hunt and lunch held at the Dededo Shelter.

April 19, 2014 - Saint John Episcopal Church sponsored a dinner at their fellowship hall.

April 23, 2014 - Kusinan Santa Barbara sponsored a dinner at their parish hall.

April 24, 2014 - Six clients attended the Department of Education sponsored Parent Workshop on Family Safety held at the Yigo gym.

April 25, 2014 - GSJ clients were transported to the 2014 Passport to Service event held at Paseo De Susana Park. Clients were able to gather information on various agencies and their services and had lunch.

April 26, 2014 - Clients were transported to Padre Pio Franciscan mass and dinner held at Guma Trankilidat in Tumon.

April 27, 2014 - Guam Spirit Lions Club sponsored an Easter egg hunt and dinner at the Dededo Shelter.

May 1, 2014 - University of Guam Expanded Food & Nutrition Education Program (EFNEP) completed its final class. Eight (8) clients received certificates of completion.

May 10, 2014 - Senator Brant McCreadie sponsored a Mother's Day luncheon held at GSJ lanai.

May 13, 2014 - New Covenant Life Church sponsored a dinner at the Dededo Shelter.

May 28, 2014 - Four clients were taken to Department of Labor, Employer Support of the Guard and Reserve (ESGR) job fair held at the Westin Hotel. They were able to submit a total of 50 job applications. Two clients given scheduled interviews and one client was hired on May 30, 2014.

May 28, 2014 - Kusinan Santa Barbara sponsored a dinner at their parish hall.

May 28, 2014 - Elizabeth Manibusan dropped off 4 trays of cooked food at the Dededo Shelter for dinner. (Red rice, fried chicken, pot roast and vegetable salad)

May 28, 2014 - Three clients attended the Guam Humanities Council Motherhead Program held at Lagu Youth Resource Center in Dededo.

May 31, 2014 - Andersen Air Force Base 36<sup>th</sup> OSS Squadron sponsored a pasta dinner at the Dededo Shelter.

June 28, 2014 – Mutsuko Minegishi, Rotary Club of Guam provided a free 2 hour self defense class to the clients at the Dededo Shelter. It was focused on the female clients on how they could protect themselves.

July 8, 2014 – New Convenient Dinner provided dinner at GSJ for 50 clients.

July 9, 2014 – Desiree Roberto provided dinner at GSJ to the clients.

July 19, 2014 – Outing to Saint John for a parish dinner with 50 clients.

July 19, 2014 – 4 clients from GSJ attended the Cooking Matters training at the Micronesia Mall.

July 23, 2014 – Santa Barbara Parish served dinner for 50 clients.

August 12, 2014 – New Convenient provided fiesta dinner for the clients at the Dededo shelter.

August 16, 2014 – Saint John Parish provided dinner for the clients. Clients were transported to Saint John.

August 16, 2014 – GSI clients (adults and children) were transported to the Agana Shopping Center for the GFT skin test outreach. Three (3) adult clients were tested positive. One had insurance and two did not, so GSI used its donation money to pay for the x-rays in the amount of \$140. Fortunately the x-rays came out okay, but it was a good scare.

August 27, 2014 – Santa Barbara Parish provided dinner for the clients. The clients were transported to Santa Barbara Church in Dededo.

August 30, 2014 – Four (4) Families with a total of 12 children were transported Astumbo Gym to update the children's immunization for free. It was sponsored by the Northern and Southern Region Community Health Centers.

September 4, 2014 – Four (4) adult clients attended Money Management Training held at Salvation Army.

September 9, 2014 – New Convenient provided dinner for the clients in the shelter.

September 14, 2014 – 36<sup>th</sup> OSS provided dinner for the clients in the shelter.

September 15, 2014 – EFNEP Nutrition (UOG) class begins. Classes were held in the shelter (MWF, 9am to 10:30am), 8-session class that ends on October 1, 2014.

September 24, 2014 – St. Barbara provided dinner for the clients. Transportation was provided for all clients.

September 27, 2014 – NCO's AAFB provided dinner for the clients in the shelter.

September 28, 2014 – Joseph and Ryan provided luncheon sandwiches for the clients in the shelter.

September 30, 2014 – Four (4) clients were transported to Job Fair held at Sheraton Laguna Guam Resort.

**Staff:**

October 5, 2013 – Program Manager had a meeting with staff at the Dededo Shelter regarding rules, safety of locking doors, importance of documentation, etc.

October 9, 2013 - Program Manager held a meeting for the clients in the Dededo shelter regarding house policy and rules.



October 23, 2013 - DPHSS/BOSSA Elizabeth Ignacio monitored both shelters and her exit interview was positive. She apologized that staff are working in a wet environment at the Dededo Shelter.

October 31, 2013 – Program Manager had a meeting/training with Guma San Jose staff regarding Documentation (incidents, log book, daily disposition, progress notes, etc.) and regular intake and ER.

November 09, 2013 - Andersen Air Force Base Airman Leadership School Class had 14 volunteers assisted the shelter clear out the planter raised garden and planted bitter melons and wing beans seeds at Guma San Jose Dededo.

November 25, 2013 – PM and a SM were on the K-57 Radio Talk Show about GSJ with a CSS Board Member.

November 27, 2013 – The three managers for GSJ had a meeting to prepare for the

November 29, 2013 GSJ staff meeting.

November 29, 2013 – PM had a meeting with the Guma San Jose staff regarding documentation or logging, progress notes and incident reports. Questions to be answered are who, what, where, when and why. November staff birthdays was also celebrated with a cake.

November 23, 2013 – Five (5) staff members attended a Crisis Prevention Intervention (CPI) training held at CSS main conference room.

December 21, 2013 - Program Manager and a Shelter Worker attended a Pesticide Training at CSS main conference room.

December 28, 2013 - Two Shelter Workers attended Crisis Prevention Intervention (CPI) training held at CSS main conference room. The training was conducted by Mr. Pete Cruz of Guam Behavioral Health and Wellness Center.

January 10, 2014 – GSJ staff met and program manager provided a short training on HIV, STD and universal precaution.

January 14, 2014 - Program manager, shelter manager and caseworker attended the Point in Time Homeless Count training held at CSS main conference room.

January 15, 2014 - Program manager and caseworker attended the Point in Time Homeless Count team leader training held at CSS main conference room.

January 22, 2014 – Diana Calvo presented a donated vehicle to a couple with their three children for being model clients in GSJ. Clients entered GJS and did everything they had to do and exited the program before their 60th day was up. They were very cooperative

and they followed the rules, got employed and moved into a house. They met all their goals.

January 24, 2014 - Six GSJ staff participated in the 2014 Point in Time Homeless Count.

January 30, 2014 – Men’s Shelter in Barrigada relocated to Ordot.

January 31, 2014 – PM submitted a budget for the 5 homes to the ED.

January 31, 2014 – BHI did a walk through the Barrigada Men’s Shelter. Support Services will be dealing with BHI from now on.

Guma San Jose assisted Support Service Division with the cleaning, buffing and waxing of the conference room and the yard work in preparation of the 35<sup>th</sup> Anniversary.

Guma San Jose assisted Support Service Division with the setup of the rummage sale from February 10 – 14, 2014.

Guma San Jose assisted Support Service Division with the moving of appliances from Liheng UOG to Liheng Dededo.

February 4, 2014 - PM conducted an informational meeting with the Dededo clients.

February 5, 2014 – Recommended by ED, PM became a member of GRTA Advisory Committee for two years. PM attended 1<sup>st</sup> committee meeting.

February 7, 2014 - SM conducted a meeting with clients at the Left Wing, Dededo Shelter regarding kitchen cleaning.

February 12, 2014 – Three 9,000 BTU AC’s were cleaned by KEYS Construction for \$700. PM paid \$330 to have the one in his office repaired.

February 14, 2014 - A Sociology Major, University of Guam student started her Internship at GSJ.

February 19, 2014 - Two (2) GSJ staff attended a fire extinguisher training held at CSS ADC Center.

February 22, 2014 – Four (4) GSJ staff attended First Aid/CPR recertification training held at the PNG Day Care Center in Tamuning.

February 26, 2014 - Caseworker attended a Consultation & Training Session on Social Work Advocacy given by Dr. Vivian Dames, UOG Associate Professor of Social Work. Training was held at CSS main conference room.

February 28, 2014 – PM and Intern attended PIT count debriefing at The Salvation Army classrooms in Tiyan.

March 5, 2014 – PM attended a GRTA Advisory Committee meeting in Hagatna

March 15, 2014 – Two GSJ staff attended First Aid/CPR training held at the PNG Day Care Center in Tamuning.

March 19 - 20, 2014 - Caseworker attended the 2014 Social Work Regional Training Conference “Behavioral Health in Micronesia: Challenges and Opportunities for Social Work” held at Guam Marriott Resort and Spa. Attendees were given certificates.

March 20, 2014 - PM attended Management meeting at CSS.

March 21, 2014 – PM had a meeting with Family Services Center staff regarding GSJ clients and their housing needs.

March 22, 2014 – Program Manager attended a Veterans forum at the Tamuning Senior Citizen Center.

March 24 – 26, 2014 - A Shelter Manager attended the Palliative Care Training for caregivers held at the Outrigger Hotel in Tumon.

March 26, 2014 – A Shelter Worker attended the new employee orientation

March 27, 2014 – GHURA did a surprise inspection and requested that we prepare the shelter for the upcoming White House Initiative on Asian Americans and Pacific Islanders (WHIAAPI) visit and meeting to be held at Lagu on April 3, 2014 at 8:00 a.m. They said that these people might want to visit the shelter.

March 28, 2014 – PM and SM had a meeting with the Dededo clients reminding them of the rules, health and hygiene, their goals and objectives, other resources and others.

April 2, 2014 – PM attended a GRTA Advisory Committee meeting in Hagatna.

April 3, 2014 – PM represented GSJCSS at the White House Initiative on Asian Americans and Pacific Islanders (WHIAAPI) meeting at the Lagu Youth Resource Center in Dededo.

April 7, 2014 – PM Purchased parts for 2 washers in Dededo and repaired them.

April 8, 2014 – PM wrote policy on curfew effective April 14, 2014

April 11, 2014 – PM, SM and SW assisted Support Services and delivered 49 mattresses, bunk beds, bed frames and back boards to Ordot Shelter for the 5 Houses, the Dededo

Shelter and the Ordot Shelter with our personal vehicles. Twenty five were delivered to CSS.

April 17, 2014 – PM attended management meeting at CSS.

April 23, 2014 – PM attended a conference with the Guam Coalition Against Sexual Assault & Family Violence. (8 hours)

April 24, 2014 – PM attended a grants meeting for USDA and VA at CSS.

April 29, 2014 - BOSSA/DPHSS Elizabeth Ignacio monitored both homeless shelters. She reported in her exit interview that GSJ staffs are doing a good job.

April 2014 - Two Shelter Workers attended a care giving training at the Guam Marianas Training Center in Agana.

May 1, 2014 - Cathy Flores of the Guam Humanities Council came to GSJ to provide information on the Motherread Program that began on May 7, 2014 at Lagu Youth Resource Center in Dededo.

May 1, 2014 – PM and 2 SMs had a meeting with the committee for the 5K Run for Hope & Charity at CSS.

May 6, 2014 – PM informed all GSJ staff reminding them about the confidentiality of staff personal information.

May 9, 2014 – GSJ clients were transported to a dinner sponsored by the Guam Island Phone Directory at the CSS conference room.

May 16, 2014 - PM had a staff meeting regarding documentation, interventions with clients and incident write ups, rules and staff incentives.

May 19, 2014 – PM and SMs had a committee meeting regarding the 5K Run for Hope & Charity at CSS.

May 23, 2014 – One SM attended a staff Christmas Party meeting at CSS.

May 31, 2014 – PM completed the supervision of an Intern from UOG for 180 hours.

June 2, 2014 – PM attended the Individualized Budgeting Program (IBP) partner orientation/training at DVR held by DISID at the DNA Building.

June 9, 2014 – PM chaired the 5K Run for Hope & Charity committee meeting at CSS.

June 13, 2014 – PM and SM attended the Modern Man Conference at the Outrigger Hotel.

June 19, 2014 – Guma San Jose Managers had a meeting regarding work schedule, leave during December, room inspection requirements, use of staff personal tools by clients and to remind staff to knock or announce their presence before opening a room.

June 23, 2014 – A student from UOG interviewed SM regarding GSJ at the Dededo Shelter.

June 26, 2014 – SM transported clients to Payless in Dededo to participate in a Budget/How to Shop program.

June 26, 2014 – PM attended the Management meeting at CSS.

June 27, 2014 – PM met with the ED regarding the 5 Houses and its July 1<sup>st</sup> opening date.

June 27, 2014 – PM had a meeting with GSJ employees regarding documentation, rules, personnel rules & policies, shared information regarding CSS management meeting and made announcements.

June 28, 2014 – Repairs at GSJ by staff and volunteers in preparation for the GHURA inspection to be held on July 7, 2014.

June 30, 2014 – PM chaired the 5K Run for Hope & Charity committee meeting at CSS.

June 30, 2014 – PM and staff completed the supervision of two interns from Xavier High School in Chuuk, FSM. They completed 247 hours of volunteer work.

July 4, 2014 – PM and SM volunteered their time and supervised volunteers with some maintenance work at the Dededo Shelter in preparation for the GHURA quarterly inspection.

July 7, 2014 – GHURA did an inspection of the Dededo Shelter and it went well.

July 16, 2014 – PM chaired the 5K Team meeting.

July 16, 2014 – PM met with the ED to discuss the painting of Liheng II and the renovation of the Barrigada House.

July 19 & 20, 2014 – 5K Team members at GPO selling ticket numbers.

July 21, 2014 – PM assessed the leak in the Dededo Shelter during the heavy rains and took pictures. Leak was bad.

July 22, 2014 – BOSSA monitored Guma San Jose. Exit interview was very good.

July 25, 2014 – PM and SM interviewed a candidate for Social Worker.

July 25, 2014 – 5K Committee members were busy with preparations and at Hornet selling ticket numbers.

July 25, 2014 – SM attended the NCD Nutrition Group/PHSS at the Westin Hotel.

July 26, 2014 – The 5K run at Chamorro Village. It went smoothly. Thanks to everyone that assisted.

July 29, 2014 – PM and SMs did interviews for shelter workers from 9:00 am – 3:00 pm.

August 8, 2014 – PM had a Staff meeting in the Dededo Shelter.

August 12, 2014 – GSJ staff and two other staff from Support Services started working on Barrigada project which was to renovate the house and paint it to the original color when CSS received it. On August 25, 2014, the project was completed. BHI Realty inspected it on

August 27, 2014 - approved it and accepted keys.

August 29, 2014 – Social Worker attended a Treatment Planning and Case Management Training.

August 29, 2014 – PM gave a presentation about GSJ to BOSSA/CPS employees in Hagatna.

August 30, 2014 - Three (3) Shelter Workers and one (1) Social Worker attended the CPI Training Workshop at CSS.

September 5, 2014 – Social Worker attended HMIS Training at Salvation Army.

September 10, 2014 – Program Manager and Shelter Managers attended EEO Training.

September 11, 2014 – Program Manager and Social Worker attended LRC Open House.

September 21, 2014 – Social Worker and five (5) shelter workers attended CPR training and were certified.

#### **D. DONATIONS:**

The following are the donors for **FY-2014**. Many of the donated items were used or given out to the clients.

- Guam Plaza Hotel donated two each white leather loveseats.
- Vincent & Mikaela Santos donated miscellaneous clothing.

- Dolores Taitingfong donated miscellaneous clothing, beddings, glasses, cordless phones, C.D.'s and a C.D. player.
- Gemma Javier donated miscellaneous clothing.
- David A. Muna donated manila bananas.
- Rose Baca donated miscellaneous clothing.
- Tamhra Agulto donated miscellaneous kitchenware, clothing, beddings, toys and movie videos.
- Asner Joseph donated a Lasko electric fan.
- Ben P. Espinosa donated a used Sony T.V.
- Joan Osborn donated \$250 for Guma San Jose construction.
- Andersen Middle School, National Junior Honor Society (DODEA) donated 20 bags of candy for Halloween.
- Baha'i Junior Youth donated 50 small candy bags for the clients.
- Anonymous donor donated used miscellaneous children and adult clothing.
- Anonymous donor donated miscellaneous towels, bed sheets, and pillow cases.
- John Mangune donated 20 bags filled with canned and dry goods and toiletries.
- Sarah Whetzel donated a 50lbs bag of rice.
- Goji & Chana Cepeda donated used miscellaneous towels, curtains, kitchenware, foot ware and clothing.
- University of Guam Sociology Club donated canned goods, toiletries and clothing.
- Andersen Middle School faculty and staff donated frozen turkey, ham and other canned good, pies, cleaning materials, rice, dish and laundry soap, boxed mashed potatoes, macaroni noodles.
- A donor who did not want to be acknowledged donated food and cleaning supplies in the amount of \$2,000
- Life in the Sun Youth Ministries donated assorted canned goods.
- Saint Thomas Aquinas Catholic High School donated toiletries.
- Santa Barbara Catholic School donated assorted canned goods.
- Santa Barbara Catholic Church donated canned goods.
- Our Lady of the Blessed Sacrament Catholic Church of Agana Heights Parish donated canned goods.
- John & Lisa Mangune donated 17 gifts bags with toys and toiletries and 3 baby gift sets.
- Doris Young donated soaps, shampoos, toys, and clothing.
- Saint John Episcopal Church donated assorted canned and dry goods, toiletries.
- Hyatt Hotel donated cases of travel size conditioners, body wash and lotions.
- Mrs. Alaverez of Andersen Middle School donated miscellaneous clothing and toys.
- Margie Danal donated assorted canned goods.
- Our Lady of Lourdes Catholic Church donated assorted canned goods.
- Guam Moms Helping Moms donated toys for Christmas.
- Carmen Serrano, a teacher, and her service learning students from JFK High School donated 58 shoe boxes filled with assorted canned and dry goods. Also donated a box of cup of noodles.
- Kevin Galvez from Okkodo High School's Business Development Center donated miscellaneous clothing and toiletries.
- Vynna Malumay donated 8 frozen turkeys.
- Anonymous donor donated assorted canned goods and toiletries.

- Knights of Columbus Dededo Council 10752 donated chicken arrozcaldo.
- Adam & Vanessa Smart donated assorted snacks and toiletries.
- Anonymous donor donated miscellaneous goods.
- Christopher Dela Cruz and Ken Duenas from bank of Guam Compliance Dept. donated miscellaneous toys for Christmas.
- Anonymous donor donated miscellaneous clothing and shoes.
- KUAM Careforce/Community of Guam donated assorted canned and nonperishable goods and toiletries.
- Bank of Guam donated a check in the amount of \$1,710.00.
- Melanie Williams donated miscellaneous clothing, shoes and toys.
- Gerly Marle and Jorge Diazmorales donated miscellaneous toys, clothing, canned and dry goods and spices.
- Zapatos family donated miscellaneous clothing and bags.
- Guam Bakery assisted the clients Christmas Luncheon by baking 2 of their turkeys.
- Taitingfong family donated sheets and fitted and pillow cases.
- Santa Barbara Church Parish, C/O Carl Soto donated assorted canned goods.
- Flor B. Martinez donated cooked rice, chicken adobo and pancit in the amount of \$50.
- Rainbow Mercy & Peace donated fried rice and scrambled eggs in the amount of \$50.
- Blessed Bakery, Yigo, C/O Gina & Remy Benitz donated 1,841 pieces of assorted rolls in the amount of \$1,198.
- Vincent & Yvette Bordallo, owners of Budazu Electric donated and volunteered their time and repaired the electrical, replaced of light switches, replaced emergency lights, replaced 3 ADA door knobs, purchased of clothes line, purchased 2 orange cleaner, 2 tub/shower cleaner, 2 toilet bowl cleaner, 2 comet powder, 2 rolls of trash bags, 2 laundry soap gallons, 72 rolls of toilet paper, 3 (92) diaper size 3, 76 size 4 and provided duster to clean the AC fans.
- The Anderson Civil Engineer Squadron, serviced all 5 AC's, repaired door knobs, faucets and caulked everything that needed it. They had 8 volunteers and worked for 4 hours.
- Department of the Air Force, Headquarters, 36<sup>th</sup> Wing (PACAF), 36<sup>th</sup> Security Forces Squadron/S30A1, donated 2,138 pounds of clothing and canned goods.
- The Anderson Civil Engineer Squadron, serviced all 5 AC's, repaired door knobs, faucets and caulked everything that needed it. They had 8 volunteers and worked for 4 hours.
- Sofia B. Perez donated adult and baby clothing in the amount of \$50.
- Grace Donaldson donated 3 used printers in the amount of \$200.
- Blessed Bakery donated 1,417 baked items in the amount of \$817.
- KUAM Care Force donated four 25 pounds bags of Jasmin rice in the amount of \$72.60.
- Dr. Margaret Hatori donated two 50 pounds bags of Calrose rice in the amount of \$70.
- Payless Super Market donated ten 50 pounds bags of Calrose rice in the amount of \$350.
- Annita Arriola donated a check in the amount of \$500 to purchase rice for the clients.
- Galo Camacho Jr. donated 2 trays of red rice, 2 trays of fried chicken, pancit, 4 boxes of desert in the amount of \$225.
- Debra Gallo donated 12 bottles of dish soap and 6 boxes of black trash bags in the amount of \$50.
- Thad and Cynthia Jones donated composition notebooks, crayons, pencils, spiral notebooks, pens, shampoo, conditioner, tooth brushes and soap in the amount of 30.



- Larry San Nicholas donated used clothing in the amount of \$25.
- June Quitugua donated women's clothing in the amount of \$500.
- Blessed Bakery donated 2,343 pieces of assorted rolls and bread in the amount of \$1,171.
- Foody's IPE donated 2,718 assorted rolls and bread bento boxes in the amount of \$1,359.
- Santos family donated assorted clothing (5 boxes of shirts & 2 boxes of pants) and food in the amount of \$50.
- Menelaine Manguева donated assorted clothing items in the amount of \$150.
- Manlani Chaco donated 28 assorted clothing items. No amount given.
- Santa Barbara Catholic School 8<sup>th</sup> graders provided a dinner in the amount of \$700.
- Stephanie Olivares donated assorted clothing in the amount of \$300.
- Barbara Mendiola donated miscellaneous clothing, shoes and toys.
- Doris Young donated office supplies and beddings.
- Louis Agbalos, Padre Pio Franciscan Secular Fraternity donated bath towels, packages of toilet paper, assorted shampoos, conditioners, bar soaps, and tooth paste.
- Tim Santos donated a stroller, baby carrier, printer, computer monitor, clothing, toys and shoes.
- Foremost donated 25 cases of Foremost reduced fat milk.
- LeeAnn Taitingfong donated miscellaneous clothing for adults and children, socks, picture frames, books, toys, plastic containers, belts, slippers, costume jewelry, water bottles, note pads, VHS recorder, and miscellaneous kitchen items.
- John Agustin donated play pen and baby bouncer.
- Blessed Bakery Yigo donated a variety of breads and rolls.
- Debbie & Robert Gallo donated 13 gal. & 39 gal. trash bags, laundry soap and dish washing soap.
- Cub Scouts Pack 20, Andersen Air Force Base, donated assorted non perishable food items.
- NCLC/Rick Hernandez donated assorted canned goods and 2 cases of water.
- Rudy M. Raval donated miscellaneous clothing and shoes.
- National Junior Honor Society, Andersen Middle School, donated 25 goodie bags filled with assorted candy for Valentine's Day.
- Mekana Kosnge & family (Leon Guerrero/San Agustin) donated miscellaneous books, toys, baby items, kitchen items, office items, and home décor items.
- Guam Mom's Helping Mom's donated pampers, milk and baby wipes.
- Santa Barbara Church donated assorted personal hygiene items, towels, and clothing.
- Jordan D. Allison donated assorted baby foods, juice boxes, wheat pasta, cereals, crackers, instant grits and stuffing mix.
- Jarrod & Jeraldine Hickam donated assorted canned & dry foods, personal hygiene items, cooking spices/ingredients, and cleaning supplies.
- Saint John Episcopal Church donated assorted books, snacks, hygiene items, juice and small paper bags.
- Blessed Bakery in Yigo continues to donate a variety of bread and rolls every day.
- Zachary Charoenset donated miscellaneous clothing, books and hygiene products.
- Stephanie Witfield donated a sofa, throw pillows, books, bags, miscellaneous clothing, book shelves, figurines, air mattress and plastic containers.
- Daneirys Liranzo donated miscellaneous shirts.
- Adam Meyer donated shoes, pants and shirts.

- Matt Early donated shoes, clothing, socks and sweatshirts.
- Christopher Wagner donated shirts, socks and underwear.
- Joseph Wacaster donated hygiene products and laundry detergent.
- Robert Montalvo donated miscellaneous adult and kids clothing, a suit case and a inflatable bed.
- S.A Shameer Goss donated miscellaneous clothing, shoes and socks.
- Daniel Tenn donated gloves, a jacket and miscellaneous clothing.
- Daniel Henry donated miscellaneous children's clothing and toys.
- Alisha Burns donated miscellaneous clothing, toys, kitchenware and an alarm clock.
- Eriko Yoshikawa donated assorted hygiene products, miscellaneous clothing, socks, hats, shoes and a luggage.
- Brandon Hudson donated a baby walker, toys and clothing.
- Anonymous donor donated a cake, 3 bags of red rice, 2 bags of fish nuggets and a bag of bread (cooked foods).
- Pornvisanu Na Bangchang donated miscellaneous clothing, toys, pots and pans.
- Sigaoat Family donated 2 trays of rice, 3 bags of chicken, 3 bags of spare ribs, 4 bags of bread and 4 bags of desserts (cooked foods).
- Johnny Patubo donated a washer and a dryer.
- Blessed Bakery Yigo has donated on a daily basis an assortment of breads and rolls.
- Serena-Luann Toves donated miscellaneous clothing, toys, and blankets.
- Mozart Bakery donated hot dogs in a bun, vanilla cream buns and honey castella.
- Blessed Bakery Yigo has donated on a daily basis an assortment of breads and rolls.
- Ashley Benevente, Guam Mom Helping Moms donated Gerber baby foods.
- David Muna donated cooking bananas.
- Jordan Allison donated laundry soap, assorted baby foods, cereals, crackers, box juice, hygiene items, pampers and baby wipes.
- Yigo Catholic Church donated assorted canned goods, laundry soap and dish soap.
- Mozart Bakery donated hot dogs in a bun, bean and honey filled buns.
- New Covenant Life Church donated assorted canned goods.
- Carmen Leon Guerrero donated clothing and slippers.
- June Quitugua donated plastic drawers, children's clothing, slippers, bags, assorted household décor, table cloth and bath robes.
- Santa Barbara donated assorted canned goods.
- Santa Barbara Church Parish, C/O Carl Soto donated assorted canned goods.
- Jordan Allison donated assorted food and cleaning products, clothing and shoes in the amount of \$1,500. Donated organic food, clothes, cleaning supplies and shoes in the amount of \$800. Donated 120 pieces of baby clothing and cooking pots in the amount of \$700 and potato chips in the amount of \$60.
- Anonymous donor donated assorted canned goods.
- Mozart Bakery donated hot dog in buns, and honey and red bean buns.
- University of Guam Sociology Club donated a variety of clothing and school supplies.
- Anonymous donor donated miscellaneous clothing, foot ware, beddings, blankets, bags and towels.
- Gina & Remy Benitz, Blessed Bakery Yigo has donated on a daily basis an assortment of breads and rolls.

- Jordan D. Allison donated used baby clothing, men, ladies clothing and baby cereals, organic food, cleaning products, shoes, shirts, pants.
- Ronnie Guimarey donated pillow shams, blankets, bed skirts, pillow case, travel bag, purses. Chris and Tara Manibusan donated clothing and shoes in the amount of \$500.
- Mozart Bakery donated 86 pieces of assorted rolls and hotdogs in the amount of \$43.
- Arthur Murphy donated assorted kids clothing.
- Harry Patricio goods in the amount of \$60.\
- Ronnie Guimarey donated goods in the amount of \$300.
- Angela Withrow donated clothing, shoes, sheets and towels.
- Blessed Bakery, Yigo, C/O Gina & Remy Benitz donated 3, 052 assorted rolls in the amount of \$1,635.
- Dinners provided by the New Convenient, St. John School Parish, Guamerica Lion's Club, Santa Barbara Church and 36<sup>th</sup> OSS Air Force Squadron.
- Santa Barbara Church Parish, C/O Carl Soto donated assorted canned goods.
- Flor B. Martinez donated cooked rice, chicken adobo and pancit in the amount of \$50.
- Rainbow Mercy & Peace donated fried rice and scrambled eggs in the amount of \$50.
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- Payless Super Market donated ten 50 pounds bags of Calrose rice in the amount of \$350.
- Annita Arriola donated a check in the amount of \$500 to purchase rice for the clients.
- Galo Camacho Jr. donated 2 trays of red rice, 2 trays of fried chicken, pancit, 4 boxes of desert in the amount of \$225.
- Debra Gallo donated 12 bottles of dish soap and 6 boxes of black trash bags in the amount of \$50.
- Thad and Cynthia Jones donated composition notebooks, crayons, pencils, spiral notebooks, pens, shampoo, conditioner, tooth brushes and soap in the amount of 30.
- Larry San Nicholas donated used clothing in the amount of \$25.
- June Quitugua donated women's clothing in the amount of \$500.

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- Foody's IPE donated 2,718 assorted rolls and bread bento boxes in the amount of \$1,359.
- Santos family donated assorted clothing (5 boxes of shirts & 2 boxes of pants) and food in the amount of \$50.
- Menelaine Manguева donated assorted clothing items in the amount of \$150.
- Manlani Chaco donated 28 assorted clothing items. No amount given.
- Santa Barbara Catholic School 8<sup>th</sup> graders provided a dinner in the amount of \$700.
- Stephanie Olivares donated assorted clothing in the amount of \$300.

Thank you.  
sk

**FY-2014 EXPENDITURE REPORT  
CATHOLIC SOCIAL SERVICE  
GUMA SAN JOSE**

**FOR THE MONTH ENDING:      OCTOBER 31, 2013**

PERSONNEL & BENEFITS COSTS (110/111)	ADMINISTRATIVE COSTS		SERVICE EXPENDITURES		TOTAL	
	CURRENT	CUMULATIVE	CURRENT	CUMULATIVE	CURRENT	Y-T-D CUMULATIVE
Salaries	\$ 2,420.87	\$ 2,420.87	\$ 30,617.78	\$ 30,617.78	\$ 33,038.65	\$ 33,038.65
FICA	\$ 200.54	\$ 200.54	\$ 3,707.75	\$ 3,707.75	\$ 3,908.29	\$ 3,908.29
Health & Welfare		\$ -		\$ -	\$ -	\$ -
H & W FICA		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (110/111)</b>	\$ 2,621.41	\$ 2,621.41	\$ 34,325.53	\$ 34,325.53	\$ 36,946.94	\$ 36,946.94
<b>TRAVEL (220)</b>						
Local Mileage		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Sub Total (220)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CONTRACTUAL (230)</b>						
Equipment Maintenance	\$ 214.55	\$ 214.55	\$ 225.00	\$ 225.00	\$ 439.55	\$ 439.55
Lease Equipment	\$ 39.46	\$ 39.46	\$ 69.50	\$ 69.50	\$ 108.96	\$ 108.96
Building Rent	\$ 701.01	\$ 701.01	\$ 1,850.00	\$ 1,850.00	\$ 2,551.01	\$ 2,551.01
Staff Certification/Training		\$ -	\$ 124.56	\$ 124.56	\$ 124.56	\$ 124.56
Drug Testing		\$ -		\$ -	\$ -	\$ -
Payroll Fee		\$ -	\$ 108.80	\$ 108.80	\$ 108.80	\$ 108.80
Insurance	\$ 73.14	\$ 73.14		\$ -	\$ 73.14	\$ 73.14
Printing		\$ -		\$ -	\$ -	\$ -
Audit		\$ -		\$ -	\$ -	\$ -
Trash Removal	\$ 45.65	\$ 45.65	\$ 385.14	\$ 385.14	\$ 430.79	\$ 430.79
Workman's Compensation		\$ -	\$ 98.23	\$ 98.23	\$ 98.23	\$ 98.23
Client Survey		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (230)</b>	\$ 1,073.81	\$ 1,073.81	\$ 2,861.23	\$ 2,861.23	\$ 3,935.04	\$ 3,935.04
<b>SUPPLIES AND MATERIALS (240)</b>						
Office Supplies	\$ 26.22	\$ 26.22	\$ 31.00	\$ 31.00	\$ 57.22	\$ 57.22
Household Supplies		\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Fuel		\$ -	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (240)</b>	\$ 26.22	\$ 26.22	\$ 2,131.00	\$ 2,131.00	\$ 2,157.22	\$ 2,157.22
<b>EQUIPMENT (250) (under \$5000.00)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (250)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>MISCELLANEOUS (290)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (290)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>UTILITIES (360)</b>						
Power	\$ 142.91	\$ 142.91	\$ 2,440.68	\$ 2,440.68	\$ 2,583.59	\$ 2,583.59
Water	\$ 5.63	\$ 5.63	\$ 191.21	\$ 191.21	\$ 196.84	\$ 196.84
Telephone/Facsimile	\$ 148.39	\$ 148.39	\$ 154.73	\$ 154.73	\$ 303.12	\$ 303.12
<b>Subtotal (360)</b>	\$ 296.93	\$ 296.93	\$ 2,786.62	\$ 2,786.62	\$ 3,083.55	\$ 3,083.55
<b>CAPITAL OUTLAY (450) (over \$5000.00)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (450)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>GRAND TOTAL</b>	\$ 4,018.37	\$ 4,018.37	\$ 42,104.38	\$ 42,104.38	\$ 46,122.75	\$ 46,122.75

**FY-2014 EXPENDITURE REPORT  
CATHOLIC SOCIAL SERVICE  
GUMA SAN JOSE**

**FOR THE MONTH ENDING:      NOVEMBER 30, 2013**

PERSONNEL & BENEFITS COSTS (110/111)	ADMINISTRATIVE COSTS		SERVICE EXPENDITURES		TOTAL	
	CURRENT	CUMULATIVE	CURRENT	CUMULATIVE	CURRENT	Y-T-D CUMULATIVE
Salaries	\$ 2,420.87	\$ 4,841.74	\$ 29,499.85	\$ 60,117.63	\$ 31,920.72	\$ 64,959.37
FICA	\$ 200.54	\$ 401.08	\$ 2,279.31	\$ 5,987.06	\$ 2,479.85	\$ 6,388.14
Health & Welfare		\$ -		\$ -	\$ -	\$ -
H & W FICA		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (110/111)</b>	<b>\$ 2,621.41</b>	<b>\$ 5,242.82</b>	<b>\$ 31,779.16</b>	<b>\$ 66,104.69</b>	<b>\$ 34,400.57</b>	<b>\$ 71,347.51</b>
<b>TRAVEL (220)</b>						
Local Mileage		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Sub Total (220)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CONTRACTUAL (230)</b>						
Equipment Maintenance	\$ 214.55	\$ 429.10	\$ 233.16	\$ 458.16	\$ 447.71	\$ 887.26
Lease Vehicle & Equipment	\$ 39.46	\$ 78.92	\$ 1,726.00	\$ 1,795.50	\$ 1,765.46	\$ 1,874.42
Building Rent	\$ 701.01	\$ 1,402.02	\$ 1,850.00	\$ 3,700.00	\$ 2,551.01	\$ 5,102.02
Staff Certification/Training		\$ -		\$ 124.56	\$ -	\$ 124.56
Drug Testing				\$ -	\$ -	\$ -
Payroll Fee		\$ -	\$ 108.80	\$ 217.60	\$ 108.80	\$ 217.60
Insurance	\$ 73.14	\$ 146.28		\$ -	\$ 73.14	\$ 146.28
Printing		\$ -		\$ -	\$ -	\$ -
Audit		\$ -		\$ -	\$ -	\$ -
Trash Removal	\$ 45.65	\$ 91.30	\$ 389.01	\$ 774.15	\$ 434.66	\$ 865.45
Workman's Compensation		\$ -	\$ 1,800.00	\$ 1,898.23	\$ 1,800.00	\$ 1,898.23
Building Maintenance		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (230)</b>	<b>\$ 1,073.81</b>	<b>\$ 2,147.62</b>	<b>\$ 6,106.97</b>	<b>\$ 8,968.20</b>	<b>\$ 7,180.78</b>	<b>\$ 11,115.82</b>
<b>SUPPLIES AND MATERIALS (240)</b>						
Office Supplies	\$ 26.22	\$ 52.44	\$ 68.73	\$ 99.73	\$ 94.95	\$ 152.17
Household Supplies		\$ -		\$ 2,000.00	\$ -	\$ 2,000.00
Food		\$ -		\$ 100.00	\$ -	\$ 100.00
Fuel		\$ -	\$ 190.00	\$ 190.00	\$ 190.00	\$ 190.00
<b>Subtotal (240)</b>	<b>\$ 26.22</b>	<b>\$ 52.44</b>	<b>\$ 258.73</b>	<b>\$ 2,389.73</b>	<b>\$ 284.95</b>	<b>\$ 2,442.17</b>
<b>EQUIPMENT (250) (under \$5000.00)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (250)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>MISCELLANEOUS (290)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (290)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>UTILITIES (360)</b>						
Power	\$ 142.91	\$ 285.82	\$ 2,477.41	\$ 4,918.09	\$ 2,620.32	\$ 5,203.91
Water	\$ 5.63	\$ 11.26	\$ 1,333.31	\$ 1,524.52	\$ 1,338.94	\$ 1,535.78
Telephone/Facsimile	\$ 148.39	\$ 296.78	\$ 148.80	\$ 303.53	\$ 297.19	\$ 600.31
<b>Subtotal (360)</b>	<b>\$ 296.93</b>	<b>\$ 593.86</b>	<b>\$ 3,959.52</b>	<b>\$ 6,746.14</b>	<b>\$ 4,256.45</b>	<b>\$ 7,340.00</b>
<b>CAPITAL OUTLAY (450) (over \$5000.00)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (450)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>	<b>\$ 4,018.37</b>	<b>\$ 8,036.74</b>	<b>\$ 42,104.38</b>	<b>\$ 84,208.76</b>	<b>\$ 46,122.75</b>	<b>\$ 92,245.50</b>

**FY-2014 EXPENDITURE REPORT  
CATHOLIC SOCIAL SERVICE  
GUMA SAN JOSE**

**FOR THE MONTH ENDING:      DECEMBER 31, 2013**

PERSONNEL & BENEFITS COSTS (110/111)	ADMINISTRATIVE COSTS		SERVICE EXPENDITURES		TOTAL	
	CURRENT	CUMULATIVE	CURRENT	CUMULATIVE	CURRENT	Y-T-D CUMULATIVE
Salaries	\$ 2,420.87	\$ 7,262.61	\$ 32,527.61	\$ 92,645.24	\$ 34,948.48	\$ 99,907.85
FICA	\$ 200.54	\$ 601.62	\$ 2,527.13	\$ 8,514.19	\$ 2,727.67	\$ 9,115.81
Health & Welfare		\$ -		\$ -	\$ -	\$ -
H & W FICA		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (110/111)</b>	\$ 2,621.41	\$ 7,864.23	\$ 35,054.74	\$ 101,159.43	\$ 37,676.15	\$ 109,023.66
<b>TRAVEL (220)</b>						
Local Mileage		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Sub Total (220)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CONTRACTUAL (230)</b>						
Equipment Maintenance	\$ 214.55	\$ 643.65	\$ 225.00	\$ 683.16	\$ 439.55	\$ 1,326.81
Lease Vehicle & Equipment	\$ 39.46	\$ 118.38	\$ 863.00	\$ 2,658.50	\$ 902.46	\$ 2,776.88
Building Rent	\$ 701.01	\$ 2,103.03	\$ 1,800.00	\$ 5,500.00	\$ 2,501.01	\$ 7,603.03
Staff Certification/Training		\$ -	\$ 40.51	\$ 165.07	\$ 40.51	\$ 165.07
Drug Testing		\$ -		\$ -	\$ -	\$ -
Payroll Fee		\$ -	\$ 108.80	\$ 326.40	\$ 108.80	\$ 326.40
Insurance	\$ 73.14	\$ 219.42		\$ -	\$ 73.14	\$ 219.42
Printing		\$ -		\$ -	\$ -	\$ -
Audit		\$ -		\$ -	\$ -	\$ -
Trash Removal	\$ 45.65	\$ 136.95	\$ 379.08	\$ 1,153.23	\$ 424.73	\$ 1,290.18
Workman's Compensation		\$ -		\$ 1,898.23	\$ -	\$ 1,898.23
Building Maintenance		\$ -	\$ 1,613.19	\$ 1,613.19	\$ 1,613.19	\$ 1,613.19
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (230)</b>	\$ 1,073.81	\$ 3,221.43	\$ 5,029.58	\$ 13,997.78	\$ 6,103.39	\$ 17,219.21
<b>SUPPLIES AND MATERIALS (240)</b>						
Office Supplies	\$ 26.22	\$ 78.66		\$ 99.73	\$ 26.22	\$ 178.39
Household Supplies		\$ -	\$ 133.37	\$ 2,133.37	\$ 133.37	\$ 2,133.37
Food		\$ -		\$ 100.00	\$ -	\$ 100.00
Fuel		\$ -	\$ 600.00	\$ 790.00	\$ 600.00	\$ 790.00
<b>Subtotal (240)</b>	\$ 26.22	\$ 78.66	\$ 733.37	\$ 3,123.10	\$ 759.59	\$ 3,201.76
<b>EQUIPMENT (250) (under \$5000.00)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (250)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>MISCELLANEOUS (290)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (290)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>UTILITIES (360)</b>						
Power	\$ 142.91	\$ 428.73	\$ 834.37	\$ 5,752.46	\$ 977.28	\$ 6,181.19
Water	\$ 5.63	\$ 16.89	\$ 303.52	\$ 1,828.04	\$ 309.15	\$ 1,844.93
Telephone/Facsimile	\$ 148.39	\$ 445.17	\$ 148.80	\$ 452.33	\$ 297.19	\$ 897.50
<b>Subtotal (360)</b>	\$ 296.93	\$ 890.79	\$ 1,286.69	\$ 8,032.83	\$ 1,583.62	\$ 8,923.62
<b>CAPITAL OUTLAY (450) (over \$5000.00)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (450)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>GRAND TOTAL</b>	\$ 4,018.37	\$ 12,055.11	\$ 42,104.38	\$ 126,313.14	\$ 46,122.75	\$ 138,368.25

**FY-2014 EXPENDITURE REPORT  
CATHOLIC SOCIAL SERVICE  
GUMA SAN JOSE**

**FOR THE MONTH ENDING:      JANUARY 31, 2014**

<b>PERSONNEL &amp; BENEFITS COSTS (110/111)</b>	<b>ADMINISTRATIVE COSTS</b>		<b>SERVICE EXPENDITURES</b>		<b>TOTAL</b>	
	<b>CURRENT</b>	<b>CUMULATIVE</b>	<b>CURRENT</b>	<b>CUMULATIVE</b>	<b>CURRENT</b>	<b>Y-T-D CUMULATIVE</b>
Salaries	\$ 2,420.87	\$ 9,683.48	\$ 28,554.24	\$ 121,199.48	\$ 30,975.11	\$ 130,882.96
FICA	\$ 200.54	\$ 802.16	\$ 2,364.51	\$ 10,878.70	\$ 2,565.05	\$ 11,680.86
Health & Welfare		\$ -		\$ -	\$ -	\$ -
H & W FICA		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (110/111)</b>	\$ 2,621.41	\$ 10,485.64	\$ 30,918.75	\$ 132,078.18	\$ 33,540.16	\$ 142,563.82
<b>TRAVEL (220)</b>						
Local Mileage		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Sub Total (220)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CONTRACTUAL (230)</b>						
Equipment Maintenance	\$ 214.55	\$ 858.20		\$ 683.16	\$ 214.55	\$ 1,541.36
Lease Vehicle & Equipment	\$ 39.46	\$ 157.84	\$ 863.00	\$ 3,521.50	\$ 902.46	\$ 3,679.34
Building Rent	\$ 701.01	\$ 2,804.04	\$ 1,800.00	\$ 7,300.00	\$ 2,501.01	\$ 10,104.04
Staff Certification/Training		\$ -		\$ 165.07	\$ -	\$ 165.07
Drug Testing				\$ -	\$ -	\$ -
Payroll Fee		\$ -	\$ 108.80	\$ 435.20	\$ 108.80	\$ 435.20
Insurance	\$ 73.14	\$ 292.56		\$ -	\$ 73.14	\$ 292.56
Printing		\$ -		\$ -	\$ -	\$ -
Audit		\$ -		\$ -	\$ -	\$ -
Trash Removal	\$ 45.65	\$ 182.60	\$ 367.04	\$ 1,520.27	\$ 412.69	\$ 1,702.87
Workman's Compensation		\$ -		\$ 1,898.23	\$ -	\$ 1,898.23
Building Maintenance		\$ -	\$ 4,050.00	\$ 5,663.19	\$ 4,050.00	\$ 5,663.19
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (230)</b>	\$ 1,073.81	\$ 4,295.24	\$ 7,188.84	\$ 21,186.62	\$ 8,262.65	\$ 25,481.86
<b>SUPPLIES AND MATERIALS (240)</b>						
Office Supplies	\$ 26.22	\$ 104.88	\$ 712.08	\$ 811.81	\$ 738.30	\$ 916.69
Household Supplies		\$ -	\$ 15.00	\$ 2,148.37	\$ 15.00	\$ 2,148.37
Food		\$ -		\$ 100.00	\$ -	\$ 100.00
Fuel		\$ -	\$ 150.00	\$ 940.00	\$ 150.00	\$ 940.00
<b>Subtotal (240)</b>	\$ 26.22	\$ 104.88	\$ 877.08	\$ 4,000.18	\$ 903.30	\$ 4,105.06
<b>EQUIPMENT (250) (under \$5000.00)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (250)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>MISCELLANEOUS (290)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (290)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>UTILITIES (360)</b>						
Power	\$ 142.91	\$ 571.64	\$ 2,198.34	\$ 7,950.80	\$ 2,341.25	\$ 8,522.44
Water	\$ 5.63	\$ 22.52	\$ 672.31	\$ 2,500.35	\$ 677.94	\$ 2,522.87
Telephone/Facsimile	\$ 148.39	\$ 593.56	\$ 249.06	\$ 701.39	\$ 397.45	\$ 1,294.95
<b>Subtotal (360)</b>	\$ 296.93	\$ 1,187.72	\$ 3,119.71	\$ 11,152.54	\$ 3,416.64	\$ 12,340.26
<b>CAPITAL OUTLAY (450) (over \$5000.00)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (450)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>GRAND TOTAL</b>	\$ 4,018.37	\$ 16,073.48	\$ 42,104.38	\$ 168,417.52	\$ 46,122.75	\$ 184,491.00



**FY-2014 EXPENDITURE REPORT  
CATHOLIC SOCIAL SERVICE  
GUMA SAN JOSE**

**FOR THE MONTH ENDING: FEBRUARY 28, 2014**

PERSONNEL & BENEFITS COSTS (110/111)	ADMINISTRATIVE COSTS		SERVICE EXPENDITURES		TOTAL	
	CURRENT	CUMCLATIVE	CURRENT	CUMULATIVE	CURRENT	Y-T-D CUMULATIVE
Salaries	\$ 2,420.87	\$ 12,104.35	\$ 32,269.50	\$ 153,468.98	\$ 34,690.37	\$ 165,573.33
FICA	\$ 200.54	\$ 1,002.70	\$ 2,489.09	\$ 13,367.79	\$ 2,689.63	\$ 14,370.49
Health & Welfare		\$ -		\$ -	\$ -	\$ -
H & W FICA		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (110/111)</b>	\$ 2,621.41	\$ 13,107.05	\$ 34,758.59	\$ 166,836.77	\$ 37,380.00	\$ 179,943.82
<b>TRAVEL (220)</b>						
Local Mileage		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Sub Total (220)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CONTRACTUAL (230)</b>						
Equipment Maintenance	\$ 214.55	\$ 1,072.75	\$ 233.12	\$ 916.28	\$ 447.67	\$ 1,989.03
Lease Vehicle & Equipment	\$ 39.46	\$ 197.30	\$ 863.00	\$ 4,384.50	\$ 902.46	\$ 4,581.80
Building Rent	\$ 701.01	\$ 3,505.05	\$ 50.00	\$ 7,350.00	\$ 751.01	\$ 10,855.05
Staff Certification/Training		\$ -	\$ 38.00	\$ 203.07	\$ 38.00	\$ 203.07
Drug Testing				\$ -	\$ -	\$ -
Payroll Fee		\$ -	\$ 108.80	\$ 544.00	\$ 108.80	\$ 544.00
Insurance	\$ 73.14	\$ 365.70		\$ -	\$ 73.14	\$ 365.70
Printing		\$ -		\$ -	\$ -	\$ -
Audit		\$ -		\$ -	\$ -	\$ -
Trash Removal	\$ 45.65	\$ 228.25	\$ 372.41	\$ 1,892.88	\$ 418.06	\$ 2,120.93
Workman's Compensation		\$ -		\$ 1,898.23	\$ -	\$ 1,898.23
Building Maintenance		\$ -		\$ 5,663.19	\$ -	\$ 5,663.19
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (230)</b>	\$ 1,073.81	\$ 5,369.05	\$ 1,665.33	\$ 22,851.95	\$ 2,739.14	\$ 28,221.00
<b>SUPPLIES AND MATERIALS (240)</b>						
Office Supplies	\$ 26.22	\$ 131.10	\$ 7.38	\$ 819.19	\$ 33.60	\$ 950.29
Household Supplies		\$ -		\$ 2,148.37	\$ -	\$ 2,148.37
Food		\$ -		\$ 100.00	\$ -	\$ 100.00
Fuel		\$ -	\$ 600.00	\$ 1,540.00	\$ 600.00	\$ 1,540.00
<b>Subtotal (240)</b>	\$ 26.22	\$ 131.10	\$ 607.38	\$ 4,607.56	\$ 633.60	\$ 4,738.66
<b>EQUIPMENT (250) (under \$5000.00)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (250)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>MISCELLANEOUS (290)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (290)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>UTILITIES (360)</b>						
Power	\$ 142.91	\$ 714.55	\$ 3,746.66	\$ 11,697.46	\$ 3,889.57	\$ 12,412.01
Water	\$ 5.63	\$ 28.15	\$ 1,151.07	\$ 3,651.42	\$ 1,156.70	\$ 3,679.57
Telephone/Facsimile	\$ 148.39	\$ 741.95	\$ 175.35	\$ 876.74	\$ 323.74	\$ 1,618.69
<b>Subtotal (360)</b>	\$ 296.93	\$ 1,484.65	\$ 5,073.08	\$ 16,225.62	\$ 5,370.01	\$ 17,710.27
<b>CAPITAL OUTLAY (450) (over \$5000.00)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (450)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>GRAND TOTAL</b>	\$ 4,018.37	\$ 20,091.85	\$ 42,104.38	\$ 210,521.90	\$ 46,122.75	\$ 230,613.75

**FY-2014 EXPENDITURE REPORT  
CATHOLIC SOCIAL SERVICE  
GUMA SAN JOSE**

**FOR THE MONTH ENDING: MARCH 31, 2014**

PERSONNEL & BENEFITS COSTS (110/111)	ADMINISTRATIVE COSTS		SERVICE EXPENDITURES		TOTAL	
	CURRENT	CUMULATIVE	CURRENT	CUMULATIVE	CURRENT	Y-T-D CUMULATIVE
Salaries	\$ 2,420.87	\$ 14,525.22	\$ 34,016.38	\$ 187,485.36	\$ 36,437.25	\$ 202,010.58
FICA	\$ 200.54	\$ 1,203.24	\$ 2,631.67	\$ 15,999.46	\$ 2,832.21	\$ 17,202.70
Health & Welfare		\$ -		\$ -	\$ -	\$ -
H & W FICA		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (110/111)</b>	\$ 2,621.41	\$ 15,728.46	\$ 36,648.05	\$ 203,484.82	\$ 39,269.46	\$ 219,213.28
<b>TRAVEL (220)</b>						
Local Mileage		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Sub Total (220)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CONTRACTUAL (230)</b>						
Equipment Maintenance	\$ 214.55	\$ 1,287.30		\$ 916.28	\$ 214.55	\$ 2,203.58
Lease Vehicle & Equipment	\$ 39.46	\$ 236.76	\$ 863.00	\$ 5,247.50	\$ 902.46	\$ 5,484.26
Building Rent	\$ 701.01	\$ 4,206.06	\$ 1,800.00	\$ 9,150.00	\$ 2,501.01	\$ 13,356.06
Staff Certification/Training		\$ -		\$ 203.07	\$ -	\$ 203.07
Drug Testing		\$ -		\$ -	\$ -	\$ -
Payroll Fee		\$ -	\$ 108.80	\$ 652.80	\$ 108.80	\$ 652.80
Insurance	\$ 73.14	\$ 438.84		\$ -	\$ 73.14	\$ 438.84
Printing		\$ -		\$ -	\$ -	\$ -
Audit		\$ -	\$ 1,624.36	\$ 1,624.36	\$ 1,624.36	\$ 1,624.36
Trash Removal	\$ 45.65	\$ 273.90		\$ 1,892.68	\$ 45.65	\$ 2,166.58
Workman's Compensation		\$ -		\$ 1,898.23	\$ -	\$ 1,898.23
Building Maintenance		\$ -	\$ 639.34	\$ 6,302.53	\$ 639.34	\$ 6,302.53
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (230)</b>	\$ 1,073.81	\$ 6,442.86	\$ 5,035.50	\$ 27,887.45	\$ 6,109.31	\$ 34,330.31
<b>SUPPLIES AND MATERIALS (240)</b>						
Office Supplies	\$ 26.22	\$ 157.32		\$ 819.19	\$ 26.22	\$ 976.51
Household Supplies		\$ -		\$ 2,148.37	\$ -	\$ 2,148.37
Food		\$ -		\$ 100.00	\$ -	\$ 100.00
Fuel		\$ -		\$ 1,540.00	\$ -	\$ 1,540.00
<b>Subtotal (240)</b>	\$ 26.22	\$ 157.32	\$ -	\$ 4,607.56	\$ 26.22	\$ 4,764.88
<b>EQUIPMENT (250) (under \$5000.00)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (250)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>MISCELLANEOUS (290)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (290)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>UTILITIES (360)</b>						
Power	\$ 142.91	\$ 857.46		\$ 11,697.46	\$ 142.91	\$ 12,554.92
Water	\$ 5.63	\$ 33.78		\$ 3,651.42	\$ 5.63	\$ 3,685.20
Telephone/Facsimile	\$ 148.39	\$ 890.34	\$ 420.83	\$ 1,297.57	\$ 569.22	\$ 2,187.91
<b>Subtotal (360)</b>	\$ 296.93	\$ 1,781.58	\$ 420.83	\$ 16,646.45	\$ 717.76	\$ 18,428.03
<b>CAPITAL OUTLAY (450) (over \$5000.00)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (450)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>GRAND TOTAL</b>	\$ 4,018.37	\$ 24,110.22	\$ 42,104.38	\$ 252,626.28	\$ 46,122.75	\$ 276,736.50

**FY-2014 EXPENDITURE REPORT  
CATHOLIC SOCIAL SERVICE  
GUMA SAN JOSE**

**FOR THE MONTH ENDING:     APRIL 30, 2014**

<b>PERSONNEL &amp; BENEFITS COSTS (110/111)</b>	<b>ADMINISTRATIVE COSTS</b>		<b>SERVICE EXPENDITURES</b>		<b>TOTAL</b>	
	<b>CURRENT</b>	<b>CUMULATIVE</b>	<b>CURRENT</b>	<b>CUMULATIVE</b>	<b>CURRENT</b>	<b>Y-T-D CUMULATIVE</b>
Salaries	\$ 2,420.87	\$ 16,946.09	\$ 29,864.00	\$ 217,349.36	\$ 32,284.87	\$ 234,295.45
FICA	\$ 200.54	\$ 1,403.78	\$ 2,284.63	\$ 18,284.09	\$ 2,485.17	\$ 19,687.87
Health & Welfare		\$ -		\$ -	\$ -	\$ -
H & W FICA		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (110/111)</b>	\$ 2,621.41	\$ 18,349.87	\$ 32,148.63	\$ 235,633.45	\$ 34,770.04	\$ 253,983.32
<b>TRAVEL (220)</b>						
Local Mileage		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Sub Total (220)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CONTRACTUAL (230)</b>						
Equipment Maintenance	\$ 214.55	\$ 1,501.85	\$ 315.51	\$ 1,231.79	\$ 530.06	\$ 2,733.64
Lease Vehicle & Equipment	\$ 39.46	\$ 276.22	\$ 920.75	\$ 6,168.25	\$ 960.21	\$ 6,444.47
Building Rent	\$ 701.01	\$ 4,907.07	\$ 1,800.00	\$ 10,950.00	\$ 2,501.01	\$ 15,857.07
Staff Certification/Training		\$ -	\$ 39.60	\$ 242.67	\$ 39.60	\$ 242.67
Drug Testing				\$ -	\$ -	\$ -
Payroll Fee		\$ -	\$ 135.48	\$ 788.28	\$ 135.48	\$ 788.28
Insurance	\$ 73.14	\$ 511.98		\$ -	\$ 73.14	\$ 511.98
Printing		\$ -		\$ -	\$ -	\$ -
Audit		\$ -		\$ 1,624.36	\$ -	\$ 1,624.36
Trash Removal	\$ 45.65	\$ 319.55	\$ 430.63	\$ 2,323.31	\$ 476.28	\$ 2,642.86
Workman's Compensation		\$ -		\$ 1,898.23	\$ -	\$ 1,898.23
Building Maintenance		\$ -	\$ 875.45	\$ 7,177.98	\$ 875.45	\$ 7,177.98
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (230)</b>	\$ 1,073.81	\$ 6,442.86	\$ 4,517.42	\$ 32,404.87	\$ 5,591.23	\$ 38,847.73
<b>SUPPLIES AND MATERIALS (240)</b>						
Office Supplies	\$ 26.22	\$ 183.54	\$ 117.82	\$ 819.19	\$ 144.04	\$ 1,002.73
Household Supplies		\$ -	\$ 740.28	\$ 2,148.37	\$ 740.28	\$ 2,148.37
Food		\$ -		\$ 100.00	\$ -	\$ 100.00
Fuel		\$ -	\$ 1,200.00	\$ 1,540.00	\$ 1,200.00	\$ 1,540.00
<b>Subtotal (240)</b>	\$ 26.22	\$ 183.54	\$ 2,058.10	\$ 4,607.56	\$ 2,084.32	\$ 4,791.10
<b>EQUIPMENT (250) (under \$5000.00)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (250)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>MISCELLANEOUS (290)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (290)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>UTILITIES (360)</b>						
Power	\$ 142.91	\$ 1,000.37	\$ 2,203.58	\$ 11,697.46	\$ 2,346.49	\$ 12,697.83
Water	\$ 5.63	\$ 39.41	\$ 860.64	\$ 3,651.42	\$ 866.27	\$ 3,690.83
Telephone/Facsimile	\$ 148.39	\$ 1,038.73	\$ 316.01	\$ 1,297.57	\$ 464.40	\$ 2,336.30
<b>Subtotal (360)</b>	\$ 296.93	\$ 2,078.51	\$ 3,380.23	\$ 16,646.45	\$ 3,677.16	\$ 18,724.96
<b>CAPITAL OUTLAY (450) (over \$5000.00)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (450)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>GRAND TOTAL</b>	\$ 4,018.37	\$ 27,054.78	\$ 42,104.38	\$ 289,292.33	\$ 46,122.75	\$ 316,347.11

**FY-2014 EXPENDITURE REPORT  
CATHOLIC SOCIAL SERVICE  
GUMA SAN JOSE**

**FOR THE MONTH ENDING: MAY 31, 2014**

PERSONNEL & BENEFITS COSTS (110/111)	ADMINISTRATIVE COSTS		SERVICE EXPENDITURES		TOTAL	
	CURRENT	CUMULATIVE	CURRENT	CUMULATIVE	CURRENT	YTD CUMULATIVE
Salaries	\$ 2,420.87	\$ 19,366.96	\$ 29,852.94	\$ 247,202.30	\$ 32,273.81	\$ 266,569.26
FICA	\$ 200.54	\$ 1,604.32	\$ 2,283.74	\$ 20,567.83	\$ 2,484.28	\$ 22,172.15
Health & Welfare		\$ -		\$ -	\$ -	\$ -
H & W FICA		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (110/111)</b>	<b>\$ 2,621.41</b>	<b>\$ 20,971.28</b>	<b>\$ 32,136.68</b>	<b>\$ 267,770.13</b>	<b>\$ 34,758.09</b>	<b>\$ 288,741.41</b>
<b>TRAVEL (220)</b>						
Local Mileage		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Sub Total (220)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CONTRACTUAL (230)</b>						
Equipment Maintenance	\$ 214.55	\$ 1,716.40	\$ 225.00	\$ 1,456.79	\$ 439.55	\$ 3,173.19
Lease Vehicle & Equipment	\$ 39.46	\$ 315.68	\$ 863.00	\$ 7,031.25	\$ 902.46	\$ 7,346.93
Building Rent	\$ 701.01	\$ 5,608.08	\$ 1,800.00	\$ 12,750.00	\$ 2,501.01	\$ 18,358.08
Staff Certification/Training		\$ -	\$ 300.00	\$ 542.67	\$ 300.00	\$ 542.67
Drug Testing				\$ -	\$ -	\$ -
Payroll Service Fees		\$ -	\$ 70.90	\$ 859.18	\$ 70.90	\$ 859.18
Insurance	\$ 73.14	\$ 585.12		\$ -	\$ 73.14	\$ 585.12
Printing		\$ -	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
Audit		\$ -		\$ 1,624.36	\$ -	\$ 1,624.36
Trash Removal	\$ 45.65	\$ 365.20	\$ 193.75	\$ 2,517.06	\$ 239.40	\$ 2,882.26
Workman's Comp		\$ -		\$ 1,898.23	\$ -	\$ 1,898.23
Building Maintenance		\$ -		\$ 7,177.98	\$ -	\$ 7,177.98
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (230)</b>	<b>\$ 1,073.81</b>	<b>\$ 8,590.48</b>	<b>\$ 3,952.65</b>	<b>\$ 36,357.52</b>	<b>\$ 5,026.46</b>	<b>\$ 44,948.00</b>
<b>SUPPLIES AND MATERIALS (240)</b>						
Office Supplies	\$ 26.22	\$ 209.76	\$ 867.48	\$ 867.48	\$ 893.70	\$ 1,077.24
Household Supplies		\$ -	\$ 858.63	\$ 1,677.82	\$ 858.63	\$ 1,677.82
Food		\$ -		\$ 2,148.37	\$ -	\$ 2,148.37
Fuel		\$ -	\$ 1,200.00	\$ 1,300.00	\$ 1,200.00	\$ 1,300.00
<b>Subtotal (240)</b>	<b>\$ 26.22</b>	<b>\$ 209.76</b>	<b>\$ 2,926.11</b>	<b>\$ 5,993.67</b>	<b>\$ 2,952.33</b>	<b>\$ 6,203.43</b>
<b>EQUIPMENT (250) (under \$5000.00)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (250)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>MISCELLANEOUS (290)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (290)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>UTILITIES (360)</b>						
Power	\$ 142.91	\$ 1,143.28	\$ 1,944.40	\$ 1,944.40	\$ 2,087.31	\$ 3,087.68
Water/Sewer	\$ 5.63	\$ 45.04	\$ 889.59	\$ 12,587.05	\$ 895.22	\$ 12,632.09
Telephone/Fax	\$ 148.39	\$ 1,187.12	\$ 254.95	\$ 3,906.37	\$ 403.34	\$ 5,093.49
<b>Subtotal (360)</b>	<b>\$ 296.93</b>	<b>\$ 2,375.44</b>	<b>\$ 3,088.94</b>	<b>\$ 18,437.82</b>	<b>\$ 3,385.87</b>	<b>\$ 20,813.26</b>
<b>CAPITAL OUTLAY (450) (over \$5000.00)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (450)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>	<b>\$ 4,018.37</b>	<b>\$ 32,146.96</b>	<b>\$ 42,104.38</b>	<b>\$ 328,559.14</b>	<b>\$ 46,122.75</b>	<b>\$ 360,706.10</b>

**FY-2014 EXPENDITURE REPORT  
CATHOLIC SOCIAL SERVICE  
GUMA SAN JOSE**

**FOR THE MONTH ENDING: JUNE 30, 2014**

PERSONNEL & BENEFITS COSTS (110/111)	ADMINISTRATIVE COSTS		SERVICE EXPENDITURES		TOTAL	
	CURRENT	CUMULATIVE	CURRENT	CUMULATIVE	CURRENT	Y-T-D CUMULATIVE
Salaries	\$ 2,420.87	\$ 21,787.83	\$ 34,734.61	\$ 281,936.91	\$ 37,155.48	\$ 303,724.74
FICA	\$ 200.54	\$ 1,804.86	\$ 2,657.20	\$ 23,225.03	\$ 2,857.74	\$ 25,029.89
Health & Welfare		\$ -		\$ -	\$ -	\$ -
H & W FICA		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (110/111)</b>	<b>\$ 2,621.41</b>	<b>\$ 23,592.69</b>	<b>\$ 37,391.81</b>	<b>\$ 305,161.94</b>	<b>\$ 40,013.22</b>	<b>\$ 328,754.63</b>
<b>TRAVEL (220)</b>						
Local Mileage		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Sub Total (220)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CONTRACTUAL (230)</b>						
Equipment Maintenance	\$ 214.55	\$ 1,930.95		\$ 1,456.79	\$ 214.55	\$ 3,387.74
Lease Vehicle & Equipment	\$ 39.46	\$ 355.14	\$ 863.00	\$ 7,894.25	\$ 902.46	\$ 8,249.39
Building Rent	\$ 701.01	\$ 6,309.09	\$ 1,800.00	\$ 14,550.00	\$ 2,501.01	\$ 20,859.09
Staff Certification/Training		\$ -		\$ 542.67	\$ -	\$ 542.67
Drug Testing				\$ -	\$ -	\$ -
Payroll Service Fees		\$ -		\$ 859.18	\$ -	\$ 859.18
Insurance	\$ 73.14	\$ 658.26		\$ -	\$ 73.14	\$ 658.26
Printing		\$ -		\$ 500.00	\$ -	\$ 500.00
Audit		\$ -		\$ 1,624.36	\$ -	\$ 1,624.36
Trash Removal	\$ 45.65	\$ 410.85		\$ 2,517.06	\$ 45.65	\$ 2,927.91
Workman's Comp		\$ -		\$ 1,898.23	\$ -	\$ 1,898.23
Building Maintenance		\$ -		\$ 7,177.98	\$ -	\$ 7,177.98
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (230)</b>	<b>\$ 1,073.81</b>	<b>\$ 9,664.29</b>	<b>\$ 2,663.00</b>	<b>\$ 39,020.52</b>	<b>\$ 3,736.81</b>	<b>\$ 48,684.81</b>
<b>SUPPLIES AND MATERIALS (240)</b>						
Office Supplies	\$ 26.22	\$ 235.98		\$ 1,804.49	\$ 26.22	\$ 2,040.47
Household Supplies		\$ -		\$ 3,747.28	\$ -	\$ 3,747.28
Food		\$ -		\$ 100.00	\$ -	\$ 100.00
Fuel		\$ -		\$ 3,940.00	\$ -	\$ 3,940.00
<b>Subtotal (240)</b>	<b>\$ 26.22</b>	<b>\$ 235.98</b>	<b>\$ -</b>	<b>\$ 9,591.77</b>	<b>\$ 26.22</b>	<b>\$ 9,827.75</b>
<b>EQUIPMENT (250) (under \$5000.00)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (250)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>MISCELLANEOUS (290)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (290)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>UTILITIES (360)</b>						
Power	\$ 142.91	\$ 1,286.19	\$ 1,498.26	\$ 17,343.70	\$ 1,641.17	\$ 18,629.89
Water/Sewer	\$ 5.63	\$ 50.67	\$ 551.31	\$ 5,952.96	\$ 556.94	\$ 6,003.63
Telephone/Fax	\$ 148.39	\$ 1,335.51		\$ 1,868.53	\$ 148.39	\$ 3,204.04
<b>Subtotal (360)</b>	<b>\$ 296.93</b>	<b>\$ 2,672.37</b>	<b>\$ 2,049.57</b>	<b>\$ 25,165.19</b>	<b>\$ 2,346.50</b>	<b>\$ 27,837.56</b>
<b>CAPITAL OUTLAY (450) over \$5000.00</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (450)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>	<b>\$ 4,018.37</b>	<b>\$ 36,165.33</b>	<b>\$ 42,104.38</b>	<b>\$ 378,939.42</b>	<b>\$ 46,122.75</b>	<b>\$ 415,104.75</b>

**FY-2014 EXPENDITURE REPORT  
CATHOLIC SOCIAL SERVICE  
GUMA SAN JOSE**

**FOR THE MONTH ENDING: JULY 31, 2014**

PERSONNEL & BENEFITS COSTS (110/111)	ADMINISTRATIVE COSTS		SERVICE EXPENDITURES			TOTAL
	CURRENT	CUMULATIVE	CURRENT	CUMULATIVE	CURRENT	Y-T-D CUMULATIVE
Salaries	\$ 2,420.87	\$ 24,208.70	\$ 28,246.88	\$ 310,183.79	\$ 30,667.75	\$ 334,392.49
FICA	\$ 200.54	\$ 2,005.40	\$ 2,160.87	\$ 25,385.90	\$ 2,361.41	\$ 27,391.30
Health & Welfare		\$ -		\$ -	\$ -	\$ -
H & W FICA		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (110/111)</b>	\$ 2,621.41	\$ 26,214.10	\$ 30,407.75	\$ 335,569.69	\$ 33,029.16	\$ 361,783.79
<b>TRAVEL (220)</b>						
Local Mileage		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Sub Total (220)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CONTRACTUAL (230)</b>						
Equipment Maintenance	\$ 214.55	\$ 2,145.50		\$ 1,456.79	\$ 214.55	\$ 3,602.29
Lease Vehicle & Equipment	\$ 39.46	\$ 394.60	\$ 863.00	\$ 8,757.25	\$ 902.46	\$ 9,151.85
Building Rent	\$ 701.01	\$ 7,010.10	\$ 1,800.00	\$ 16,350.00	\$ 2,501.01	\$ 23,360.10
Staff Certification/Training		\$ -		\$ 542.67	\$ -	\$ 542.67
Drug Testing				\$ -	\$ -	\$ -
Payroll Service Fees		\$ -		\$ 859.18	\$ -	\$ 859.18
Insurance	\$ 73.14	\$ 731.40	\$ 1,041.06	\$ 1,041.06	\$ 1,114.20	\$ 1,772.46
Printing		\$ -		\$ 500.00	\$ -	\$ 500.00
Audit		\$ -	\$ 757.64	\$ 2,382.00	\$ 757.64	\$ 2,382.00
Trash Removal	\$ 45.65	\$ 456.50		\$ 2,517.06	\$ 45.65	\$ 2,973.56
Workman's Comp		\$ -		\$ 1,898.23	\$ -	\$ 1,898.23
Building Maintenance		\$ -		\$ 7,177.98	\$ -	\$ 7,177.98
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (230)</b>	\$ 1,073.81	\$ 10,738.10	\$ 4,461.70	\$ 43,482.22	\$ 5,535.51	\$ 54,220.32
<b>SUPPLIES AND MATERIALS (240)</b>						
Office Supplies	\$ 26.22	\$ 262.20		\$ 1,804.49	\$ 26.22	\$ 2,066.69
Household Supplies		\$ -		\$ 3,747.28	\$ -	\$ 3,747.28
Food		\$ -		\$ 100.00	\$ -	\$ 100.00
Fuel		\$ -		\$ 3,940.00	\$ -	\$ 3,940.00
<b>Subtotal (240)</b>	\$ 26.22	\$ 262.20	\$ -	\$ 9,591.77	\$ 26.22	\$ 9,853.97
<b>EQUIPMENT (250) (under \$5000.00)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (250)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>MISCELLANEOUS (290)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (290)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>UTILITIES (360)</b>						
Power	\$ 142.91	\$ 1,429.10	\$ 4,688.57	\$ 22,032.27	\$ 4,831.48	\$ 23,461.37
Water/Sewer	\$ 5.63	\$ 56.30	\$ 2,464.89	\$ 8,417.85	\$ 2,470.52	\$ 8,474.15
Telephone/Fax	\$ 148.39	\$ 1,483.90	\$ 81.47	\$ 1,950.00	\$ 229.86	\$ 3,433.90
<b>Subtotal (360)</b>	\$ 296.93	\$ 2,969.30	\$ 7,234.93	\$ 32,400.12	\$ 7,531.86	\$ 35,369.42
<b>CAPITAL OUTLAY (450) (over \$5000.00)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (450)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>GRAND TOTAL</b>	\$ 4,018.37	\$ 40,183.70	\$ 42,104.38	\$ 421,043.80	\$ 46,122.75	\$ 461,227.50

**FY-2014 EXPENDITURE REPORT  
CATHOLIC SOCIAL SERVICE  
GUMA SAN JOSE**

**FOR THE MONTH ENDING: AUGUST 31, 2014**

PERSONNEL & BENEFITS COSTS (110/111)	ADMINISTRATIVE COSTS		SERVICE EXPENDITURES		TOTAL	
	CURRENT	CUMULATIVE	CURRENT	CUMULATIVE	CURRENT	Y-T-D CUMULATIVE
Salaries	\$ 2,420.87	\$ 26,629.57	\$ 30,254.24	\$ 340,438.03	\$ 32,675.11	\$ 367,067.60
FICA	\$ 200.54	\$ 2,205.94	\$ 2,314.45	\$ 27,700.35	\$ 2,514.99	\$ 29,906.29
Health & Welfare		\$ -		\$ -	\$ -	\$ -
H & W FICA		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (110/111)</b>	\$ 2,621.41	\$ 28,835.51	\$ 32,568.69	\$ 368,138.38	\$ 35,190.10	\$ 396,973.89
<b>TRAVEL (220)</b>						
Local Mileage		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Sub Total (220)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CONTRACTUAL (230)</b>						
Equipment Maintenance	\$ 214.55	\$ 2,360.05	\$ 118.53	\$ 1,575.32	\$ 333.08	\$ 3,935.37
Lease Vehicle & Equipment	\$ 39.46	\$ 434.06	\$ 863.00	\$ 9,620.25	\$ 902.46	\$ 10,054.31
Building Rent	\$ 701.01	\$ 7,711.11	\$ 1,800.00	\$ 18,150.00	\$ 2,501.01	\$ 25,861.11
Staff Certification/Training		\$ -	\$ 906.00	\$ 1,448.67	\$ 906.00	\$ 1,448.67
Drug Testing				\$ -	\$ -	\$ -
Payroll Service Fees		\$ -	\$ 62.82	\$ 922.00	\$ 62.82	\$ 922.00
Insurance	\$ 73.14	\$ 804.54	\$ 264.80	\$ 1,305.86	\$ 337.94	\$ 2,110.40
Printing		\$ -		\$ 500.00	\$ -	\$ 500.00
Audit		\$ -		\$ 2,382.00	\$ -	\$ 2,382.00
Trash Removal	\$ 45.65	\$ 502.15	\$ 390.04	\$ 2,907.10	\$ 435.69	\$ 3,409.25
Workman's Comp		\$ -		\$ 1,898.23	\$ -	\$ 1,898.23
Building Maintenance		\$ -		\$ 7,177.98	\$ -	\$ 7,177.98
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (230)</b>	\$ 1,073.81	\$ 11,811.91	\$ 4,405.19	\$ 47,887.41	\$ 5,479.00	\$ 59,699.32
<b>SUPPLIES AND MATERIALS (240)</b>						
Office Supplies	\$ 26.22	\$ 288.42	\$ 200.92	\$ 2,005.41	\$ 227.14	\$ 2,293.83
Household Supplies		\$ -		\$ 3,747.28	\$ -	\$ 3,747.28
Food		\$ -		\$ 100.00	\$ -	\$ 100.00
Fuel		\$ -	\$ 1,020.00	\$ 4,960.00	\$ 1,020.00	\$ 4,960.00
<b>Subtotal (240)</b>	\$ 26.22	\$ 288.42	\$ 1,220.92	\$ 10,812.69	\$ 1,247.14	\$ 11,101.11
<b>EQUIPMENT (250) (under \$5000.00)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (250)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>MISCELLANEOUS (290)</b>						
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (290)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>UTILITIES (360)</b>						
Power	\$ 142.91	\$ 1,572.01	\$ 2,757.99	\$ 24,790.26	\$ 2,900.90	\$ 26,362.27
Water/Sewer	\$ 5.63	\$ 61.93	\$ 995.14	\$ 9,412.99	\$ 1,000.77	\$ 9,474.92
Telephone/Fax	\$ 148.39	\$ 1,632.29	\$ 156.45	\$ 2,106.45	\$ 304.84	\$ 3,738.74
<b>Subtotal (360)</b>	\$ 296.93	\$ 3,266.23	\$ 3,909.58	\$ 36,309.70	\$ 4,206.51	\$ 39,575.93
<b>CAPITAL OUTLAY (450) (over \$5000.00)</b>						
		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (450)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>GRAND TOTAL</b>	\$ 4,018.37	\$ 44,202.07	\$ 42,104.38	\$ 463,148.18	\$ 46,122.75	\$ 507,350.25

**FY-2014 EXPENDITURE REPORT  
CATHOLIC SOCIAL SERVICE  
GUMA SAN JOSE**

**FOR THE MONTH ENDING:      SEPTEMBER 30, 2014**

PERSONNEL & BENEFITS COSTS (110/111)	ADMINISTRATIVE COSTS		SERVICE EXPENDITURES		TOTAL	
	CURRENT	CUMULATIVE	CURRENT	CUMULATIVE	CURRENT	Y-T-D CUMULATIVE
Salaries	\$ 2,420.95	\$ 29,050.52	\$ 28,512.32	\$ 368,950.35	\$ 30,933.27	\$ 398,000.87
FICA	\$ 200.51	\$ 2,406.45	\$ 2,180.68	\$ 29,881.03	\$ 2,381.19	\$ 32,287.48
Health & Welfare		\$ -		\$ -	\$ -	\$ -
H & W FICA		\$ -		\$ -	\$ -	\$ -
<b>Subtotal (110/111)</b>	<b>\$ 2,621.46</b>	<b>\$ 31,456.97</b>	<b>\$ 30,693.00</b>	<b>\$ 398,831.38</b>	<b>\$ 33,314.46</b>	<b>\$ 430,288.35</b>
<b>TRAVEL (220)</b>						
Local Mileage		\$ -		\$ -	\$ -	\$ -
<b>Sub Total (220)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CONTRACTUAL (230)</b>						
Equipment Maintenance	\$ 286.78	\$ 2,646.83		\$ 1,575.32	\$ 286.78	\$ 4,222.15
Lease Vehicle & Equipment	\$ 40.50	\$ 474.56	\$ 863.00	\$ 10,483.25	\$ 903.50	\$ 10,957.81
Building Rent	\$ 701.01	\$ 8,412.12	\$ 3,450.00	\$ 21,600.00	\$ 4,151.01	\$ 30,012.12
Staff Certification/Training		\$ -	\$ 796.86	\$ 2,245.53	\$ 796.86	\$ 2,245.53
Drug Testing				\$ -	\$ -	\$ -
Payroll Service Fees		\$ -		\$ 922.00	\$ -	\$ 922.00
Insurance	\$ 200.57	\$ 1,005.11		\$ 1,305.86	\$ 200.57	\$ 2,310.97
Printing		\$ -		\$ 500.00	\$ -	\$ 500.00
Audit		\$ -		\$ 2,382.00	\$ -	\$ 2,382.00
Trash Removal	\$ 58.11	\$ 560.26	\$ 1,539.60	\$ 4,446.70	\$ 1,597.71	\$ 5,006.96
Workman's Comp		\$ -		\$ 1,898.23	\$ -	\$ 1,898.23
Building Maintenance		\$ -		\$ 7,177.98	\$ -	\$ 7,177.98
<b>Subtotal (230)</b>	<b>\$ 1,286.97</b>	<b>\$ 13,098.88</b>	<b>\$ 6,649.46</b>	<b>\$ 54,536.87</b>	<b>\$ 7,936.43</b>	<b>\$ 67,635.75</b>
<b>SUPPLIES AND MATERIALS (240)</b>						
Office Supplies	\$ 26.34	\$ 314.76		\$ 2,005.41	\$ 26.34	\$ 2,320.17
Household Supplies		\$ -	\$ 2,323.08	\$ 6,070.36	\$ 2,323.08	\$ 6,070.36
Food		\$ -		\$ 100.00	\$ -	\$ 100.00
Fuel		\$ -		\$ 4,960.00	\$ -	\$ 4,960.00
<b>Subtotal (240)</b>	<b>\$ 26.34</b>	<b>\$ 314.76</b>	<b>\$ 2,323.08</b>	<b>\$ 13,135.77</b>	<b>\$ 2,349.42</b>	<b>\$ 13,450.53</b>
<b>EQUIPMENT (250) (under \$5000.00)</b>						
<b>Subtotal (250)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>MISCELLANEOUS (290)</b>						
<b>Subtotal (290)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>UTILITIES (360)</b>						
Power	\$ 142.99	\$ 1,715.00	\$ 397.61	\$ 25,187.87	\$ 540.60	\$ 26,902.87
Water/Sewer	\$ 5.63	\$ 67.56	\$ 1,671.37	\$ 11,084.36	\$ 1,677.00	\$ 11,151.92
Telephone/Fax	\$ 148.39	\$ 1,780.68	\$ 156.45	\$ 2,262.90	\$ 304.84	\$ 4,043.58
<b>Subtotal (360)</b>	<b>\$ 297.01</b>	<b>\$ 3,563.24</b>	<b>\$ 2,225.43</b>	<b>\$ 38,535.13</b>	<b>\$ 2,522.44</b>	<b>\$ 42,098.37</b>
<b>CAPITAL OUTLAY (450) (over \$5000.00)</b>						
<b>Subtotal (450)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>	<b>\$ 4,231.78</b>	<b>\$ 48,433.85</b>	<b>\$ 41,890.97</b>	<b>\$ 505,039.15</b>	<b>\$ 46,122.75</b>	<b>\$ 553,473.00</b>