



GOVERNMENT OF GUAM
 DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES
 DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT



EDDIE BAZA CALVO
 GOVERNOR

RAY TENORIO
 LIEUTENANT GOVERNOR

JAMES W. GILLAN
 DIRECTOR

LEO G. CASIL
 DEPUTY DIRECTOR

NOV 8 2015

Office of the Speaker
 Judith T. Won Pat, Ed.D

Honorable Judith T. Won Pat
 Speaker
 33rd Guam Legislature
 155 Hessler Place
 Hagatna, Guam 96910

Date: 11/4/15
 Time: 4:04 PM
 Received By: [Signature]

Dear Madam Speaker:

Attached is the fiscal year 2015 fourth quarter report of activities and inventory of non-expendable property of the *Guma* San Jose shelter. This is in compliance with Public Law 32-181, Chapter XIII, Section 7, relative to reporting requirements for non-profit organizations.

Should you have any questions or need additional information, please contact Ms. Linda B. Rodriguez, Human Services Program Administrator for the Bureau of Social Services Administration at 475-2653/2672. We appreciate your continued support.

Sincerely,

[Signature]
 JAMES W. GILLAN

Attachment

Cc: Office of Public Accountability



Catholic
Social
Service

Catholic Charities Guam

234A U.S. Army Juan C. Fejeran Street
Barrigada, Guam 96913
Tel: 671-635-1406 Fax: 671-635-1444
Email: css@guam.net
Website: www.catholicsocialserviceguam.org

Archbishop Anthony S. Apuron
OFM CAP D.D.
President / Chairman
Board of Trustees

Diana B. Calvo
Executive Director

Peter John Camacho
Deputy Director

DEPARTMENT OF PUBLIC HEALTH & SOCIAL SERVICE
P.O. BOX 2816
HAGATNA, GUAM 96932

QUARTERLY REPORT


CONTRACTOR: CATHOLIC SOCIAL SERVICE

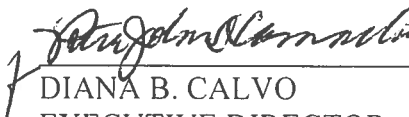
ADDRESS: 234A US ARMY JUAN C. FEJERAN STREET
BARRIGADA, GUAM 96913

PROJECT TITLE: GUMA SAN JOSE HOMELESS SHELTER

MONTH: JULY, AUGUST & SEPTEMBER

FISCAL YEAR: 2014-2015

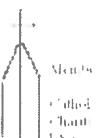
SUBMITTED BY: 
TERRY MORTERA
PROGRAM MANAGER

APPROVED BY:  10/14/15
DIANA B. CALVO
EXECUTIVE DIRECTOR

2015 OCT 16 AM 11:06
DPHSS/BOSSA



"Respecting The Dignity Of The Human Person Through Service"





Guma San Jose Homeless Shelter

A 24-hour Homeless Emergency Shelter for 60 days for families and individuals

234 U.S. Army Juan C. Fejeran St., Barrigada, Guam 96913

Telephone: (671) 633-2955 Fax: (671) 637-1307

QUARTERLY REPORT **DEDEDO & ORDOT SHELTERS** July, August & September 2015

PROGRAM OPERATIONS:

PERSONNEL: (Full time positions)

- Program Manager 1
- Shelter Manager 2
- Shelter Workers (Full-Time) 12

NUMBER OF INDIVIDUAL CLIENTS & FAMILIES:

Guma San Jose Emergency Homeless Shelter provides housing for individual clients and families for up to 60 days. There are two (2) Emergency Homeless Shelters. The men's shelter located in Ordot has five (5) beds and one (1) for emergencies. The single women and family shelter located in Dededo has sixteen (16) rooms and one (1) room is utilized for emergency housing (EH) for overnight service. The following are the stats for **July, August & September**.

1. TOTAL NUMBER OF CASES:	90
TOTAL NUMBER OF CLIENTS SERVED:	293

2. ORDOT SHELTER:	NUMBER OF CASES:	ADULTS:
SINGLE MEN	19	19
TOTAL	19	19

3. DEDEDO SHELTER:	NUMBER OF CASES:	ADULTS:
SINGLE WOMEN	8	8
TOTAL	8	8

4. DEDEDO SHELTER:	NO. OF CASES:	ADULTS:	CHILDREN:
SINGLE MOTHERS	35	35	119
TOTAL	35	35	119

5. DEDEDO SHELTER:	NO. OF CASES:	ADULTS:	CHILDREN:
SINGLE FATHER	1	1	2
TOTAL	1	1	2

6. DEDEDO SHELTER:	NO. OF CASES:	ADULTS:	CHILDREN:
COUPLES/FAMILIES	27	54	55
TOTAL	27	54	55

7. BOTH SHELTERS:	NO. OF CASES	ADULTS:	CHILDREN:
TOTAL	90	117	176

8. PHYSICAL/HEALTH CONDITION:	NO. OF INDIVIDUALS
TOTAL ELDERLY (60 & ABOVE)	0
1. PHYSICAL DISABILITY	1
2. MENTAL DISABILITY	0
3. BOTH	0

9. PHYSICAL/HEALTH CONDITION:	NO. OF INDIVIDUALS
TOTAL CLIENTS 59 AND BELOW (per case)	18
1. PHYSICAL DISABILITY	6
2. MENTAL DISABILITY	12
3. BOTH	0

10. WAITLIST	NO. OF CASES	ADULTS:	CHILDREN:
ORDOT	17	17	0
DEDEDO	57	83	148

DEDEDO SHELTER

Placement:

- One (1) case or six (6) individuals that were referred to Salvation Army ESG housing assistance were able to move in to their new houses or apartment unit.
- Two (2) cases or ten (10) individuals transitioned to GSJ Expansion Units.
- One (1) case or three (3) individuals were referred to Alee Shelter.
- One (1) case or five (5) individuals moved to their own unit apartment under GHURA Section 8 voucher.
- Ten (10) case or forty-seven (47) moved with family/friends.

Emergency Housing (EH):

- Forty-five (45) cases or one hundred fifty-eight (158) individuals were housed over night and moved out the next day to family and friends because there were no available rooms.

Walk In Assistance:

- A male individual came in to shower twenty-two times and requested for food assistance three times and also was provided personal hygiene products. He sleeps in his car and prefers not to apply for the Men Shelter because of transportation issues. He is employed near the Dededo shelter.
- A male individual came in to shower twice times, requested for food once, and applied for the 60 days shelter. However, no contact number was provided. He is homeless due to having dispute with his friends he was staying with.
- A male individual came in to shower twice and was provided personal hygiene products while waiting for the 60 days program.
- A male individual came in to shower five times. He applied for the shelter and his family was housed in the shelter but the individual has no proper documents so he stays at their shack.
- A male individual came in to shower five times, laundry once, and request for food assistance twice. He was sleeping in his car and was in the waitlist for the men shelter at that time but is currently in for the 60 days program.
- A male individual came in to request for food assistance once. He stays in an abandoned house in Dededo. He applied in the shelter and is currently in the waitlist for the 60 days program.
- A male individual came in to request for food assistance once. He was released from prison and is currently on the waitlist for the 60 days program.
- A male individual came in to do his laundry and shower once. He did not apply for the shelter.
- A male individual came in to shower. He stays in his car and refuses to apply for the men shelter. His girlfriend is staying in Dededo Shelter.
- A female individual came in to shower once. She exited the 60 days program. She is currently on the waitlist for the 60 days program.

Voluntary Exit:

- One (1) case or six (6) individuals were assisted in applying with GHURA Public Housing and claimed local preference of displaced by natural disaster. They were also assisted in applying with Salvation Army ESG to assist in utility and rental deposits. However, the client did not call or show for almost a week despite phone calls made by social worker. Eventually after two weeks, client picked up their belongings and stayed with relative instead.
- One (1) case or five (5) individuals came in for almost three weeks and voluntarily exited the shelter because they received their Section 8 vouchers. They were assisted in enrolling the school-aged child to attend school.
- One (1) case or four (4) individuals came in for less than a week and voluntarily exited the shelter because they claimed they feel spirits in their room.
- Three (3) cases or eleven (11) individuals were housed under the sixty days program but voluntarily exited the shelter because they found a place to stay with their family and/or friends.

Eviction:

- One (1) individual was evicted from the shelter due to domestic violence. GPD were notified and appropriate referrals were done.

Work Assistance:

- Sixteen (16) individuals were transported and processed with Department of Labor National Emergency Grant Recovery Assistance in obtaining a temporary employment. Two (2) of them are currently working while others are still waiting to be called.
- Seven (7) individuals were assisted in obtaining permanent employment. Some of the police, court clearances, and guam ID were taken from GSI donation account in order to process the client with employment.

Pending Work as submitted to CSS Support Services:

1. Touch up paint in some of the rooms and other areas.
2. Repair the 20% of the leaking roof. During the heavy rains, power went out by itself in the right wing living room, kitchen and three (3) rooms. For safety and health reasons, the power is kept off and the rooms are not being utilized.
3. Replace one (1) shower head.
4. Replace one (1) toilet bowl flushing kit.
5. Replace one (1) two-way switch right wing ADA bathroom.

Shelter Needs:

1. Freezer – need is HIGH for clients that buy their meat in bulk to save money.
2. Copy machine – need is HIGH to make needed copies for staff & clients.
3. Purchase 2 washers & dryers, old ones will break any day.
4. Purchase two (2) Computers & two (2) printers for Shelter Workers and Social Worker.
5. Purchase a 500 gallon tank to be used during water outages.
6. Purchase a computer for the front office.
7. T's for clothes line.

ORDOT SHELTER

The shelter is still being operated under a temporary permit pending an inspection by the Department of Public Works. In order to pass the inspection, a certified electrician needs to inspect and certify the electricity at the shelter. CSS Support Service had paid someone, but the work has not been done.

Placement:

- Three (3) cases of male individuals moved in with their family/friends.
- One (1) case was assisted in obtaining his social security benefits. When he received his benefits he used the money to migrate to the mainland.
- Two (2) cases of male individuals moved in with their coworkers to share for a unit separately.

Emergency Housing (EH):

- Ten (10) cases or ten (10) individual male was housed overnight and moved out the next day because they was no available bed.

Walk In Assistance:

- A male individual requested for food assistance. He was a previous client in the shelter and was stably house under Salvation Army ESG housing assistance program when he exited the shelter but struggling to make ends meet due to having part time hours.

Voluntary Exit:

- One (1) male individual came in for overnight service. He was processed for registration and later called to cancel.

Eviction:

- One (1) case of male individual was evicted due to assaulting one staff. The staff did not sustain any injuries but police report was filed against the client.

Work Assistance:

- Four (4) cases or four (4) male individual were assisted with obtaining permanent employment.
- One (1) case or a male individual was referred to Department of Labor National Emergency Grant Recovery Program and is waiting to be process for temporary employment.

Pending Work as submitted to CSS Support Services:

1. Replace 1 emergency light.
2. One smoke detective need to be replaced.
3. Certification of electricity by a certified electrician. CSS Support Service hired someone, paid him and job is still not done.
4. Replace or repair tin roof in front, back and right side of building, for safety.
5. CSS Support Service had paid someone to install an AC unit that was brought from the Barrigada house, but it's still not installed.

6. Repair 2 light switches.
7. Repair or replace emergency light.
8. Repair washer.
9. Repair window locks.

Shelter Needs:

1. Small Copy Machine – need is High
2. One computer and printer for Shelter Workers
3. One washer and one dryer
4. Internet
5. Refrigerator
6. Paint building
7. Yard tools
8. T's for clothes line
9. Renovate bathrooms (replace bathtubs)
10. Safety grills for windows.
11. First Aid Kit.
12. Left wing front room leak needs repair.

SERVICES PROVIDED:

Transportation services were provided to and from both shelters; to job sites, job searches, job interviews, Catholic Social Service Office, home searches, workshops, sponsored dinners, The Salvation Army, Mayor's Offices, Superior Court, Public Health- Dededo, Public Health- Mangilao, SDA Clinic, GBHWC, AHRD, DOL, DOE, GHURA, super markets. etc.

Follow ups were made with The Salvation Army regarding applications for housing assistance. Follow ups were also made on applications that were submitted to various employers for employment via phone calls and transporting clients to and from the work sites.

- The two shelters provided clients 232 transportation (excluding transport for sponsored dinners).
- Total number of calls that the clients made from the office telephones was 630.
- Total number of meals that were provided to clients were 1,935 (excluding sponsored dinners and walk- in assistance). One (1) case of family or four (4) individuals are under food assistance program by GSJ. They applied for emergency foodstamp but waiting on approval with Department of Public Health and Social Services. They have financial issues due to medical problems. Other cases/families/ individual requested for food because they were out of SNAP or cash.
- Total number of clients that used the computer in Dededo was 14. There was no internet service in Ordod for July, August and September 2015.

PROGRAM ACTIVITIES:

SCHEDULED ACTIVITIES FOR THE REPORTING MONTH

In collaboration with the staff, other agencies and organizations, monthly activities and plans are ongoing throughout the Guma San Jose Homeless Shelter Program.

Clients:

- July 1, 6, 8 & 10, 2015 – SNAP Education and Nutrition Education Program (UOG EFNEP) training continues with the clients. This is 8 weeks' class sessions held in GSJ Lanai. A celebration was held on July 10, 2015 at GSJ Lanai to acknowledge the clients who participated and were given incentives.
- July 6, 2015 – HeadStart registration held at GSJ Lanai.
- July 8, 2015 – Clients participated in zumba exercise held in GSJ Lanai.
- July 14, 2015 – New Covenant provided dinner for the clients held in GSJ Lanai.
- July 16, 2015 – An appointment date was set up for GSJ clients to apply for Block Grant at Department of Public Health and Social Services. One out of five clients was transported due to not having a reliable transportation.
- July 18, 2015 – Saint John Parish Hall provided dinner. Clients were transported to and from dinner.
- July 22, 2015 – Santa Barbara Parish Hall provided dinner for the clients. The clients were transported to and from dinner.
- July 29, 2015 – Clients participated in zumba exercise held in GSJ Lanai.
- July 31, 2015 – Telephone Directory provided dinner for GSJ clients held at CSS Conference Room.
- August 11, 2015 – New Covenant provided dinner for the clients held in GSJ Lanai.
- August 12, 2015 – Clients participated in zumba exercise held in GSJ Lanai.
- August 19, 2015 – Saint John Parish Hall provided dinner. Clients were transported to and from dinner.
- August 20, 2015 – Buster Club Andersen provided dinner held in GSJ Lanai.
- August 26, 2015 – Santa Barbara Parish Hall provided dinner for the clients. The clients were transported to and from dinner.

- September 3, 2015 – Clients were transported to attend money management class at Salvation Army.
- September 8, 2015 – Eleven clients were transported to register at American Job Center in Anigua. Five clients were transported to GCIC to be process with Department of Labor National Emergency Grant Recovery Program.
- September 9, 2015 – Eleven clients were transported to process with Department of Labor National Emergency Grant Recovery Program.
- September 9, 11, 16, & 18, 2015 – Clients attended Snap Ed classes held at GSJ Lanai.
- September 15, 2015 – New Covenant provided dinner for the clients held at GSJ Lanai.
- September 19, 2015 – Saint John Parish Hall provided dinner for the clients. The clients were transported to and from dinner.
- September 23, 2015 – Santa Barbara Parish Hall provided dinner for the clients. The clients were transported to and from dinner.
- September 24, 2015 – Acts II provided dinner for clients held at GSJ Lanai.

Staff:

- July 9, 2015 – Shelter Managers attended Non-Consortium Disease (NCD) training held at Westin Resort.
- July 13, 2015 – GSJ Program Manager, Shelter Managers, and Social Worker attended FEMA Disaster Survivor Assistance Training held at Pacific Star.
- July 17, 2015 – A celebration for GSJ repair was held at GSJ Lanai. Several community partners were invited including sponsors, Core Tech International and Asia Pacific.
- July 22, 2015 – GSJ Program Manager and Social Worker attended an introduction of programs by CSS Executive Director Diana Calvo to Guam Coalition Sexual Assault and Family Violence held at CSS Conference Room.
- July 25, 2015 – GSJ staff participated and volunteered at CSS 5K held at Chamorro Village in Agana. The proceeds will benefit Alee Shelter.
- July 27, 2015- BOSSA Inspection
- July 27, 2015 – GHURA Inspection of the Shelter.

- August 6, 2015 – Social Worker attended a wrap meeting held at Lagu Resource Center along with other organizations in the community regarding an active client in the shelter.
- August 6, 2015 – GSJ Program Manager attended a fire extinguisher training held at CSS Conference Room.
- August 20, 2015 – Program Manager attended Guam Homeless Coalition meeting regarding Strategic Planning held at University of Guam.
- August 22, 2015 – Four GSJ staff attended pesticide training held at CSS Conference Room.
- September 10, 2015 – University of Guam Sociology Class had a field trip in GSJ Shelter. Their focus was to learn social stratification focusing on poverty. Shelter Manager and Social Worker provided them a tour and feedback regarding poverty specifically homelessness on Guam.
- September 25, 2015 – Program Manager and Shelter Manager attended Non-Consortium Disease (NCD) training held at Westin Resort.
- September 28, 2015 – Program Manager attended Lanikate Task Force meeting held at Guam Legislature Public Hearing Room.
- September 29, 2015 – Program Manager attended a campaign with GTA and Guam Coalition against Sexual Assault and Family Violence as October is National Domestic Violence Awareness Month held at the Governor’s Office in Adelup.

DONATIONS:

The following are the donors for the month of **July, August, and September 2015**. Many of the donated items were used or given out to the clients. Some are kept for incoming clients.

July 1, 2015	Blessed Bakery P.O Box 11929 Yigo Guam 96929 Phone # 653-9883 Assorted Bread Estimated value-\$1855
July 2, 2015	IP&E Foody’s Assorted snacks, bento boxes, bread, etc. Estimated value- \$1,721.22
July 8, 2015	Danill and Angela Onishi

P. O box 2654 Haganta, Gu 96932
Assorted clothes

July 10, 2015 Peter Blas
West Care
5 cases sodas and 50 pcs fresh steam rice
Estimated value-\$ 100

July 10, 2015 Air force OSI
Assorted cans of vegetables

July 10, 2015 Joseph Develles and Samantha Mazzie
P.O. Box 8145 Tumuning Guam 96931
929-8410
4 water and soda
Assorted snack
Assorted clothes and shoes

July 10, 2015 Luis Reyes
Address: P.O Box 4270 Yigo Gu, 96929
Soda, food, clothes, 2 dollar donations, dehumidifier
Estimated value- \$80.00

July 13, 2015 Yvonne M Cruz
Address: P. O. Box 5045 Agana, Guam 96932
204 assorted clothes for Boys and Men

July 16, 2015 Yvonne M Cruz
Address: P. O. Box 5045 Agana, Guam 96932
Christmas Décor and 2 hallowed costumes

July 18, 2015 Reynold/ Grace Manaois
289 Amantes St. Dededo, Guam 96929
Phone #-637-5213
Clothes for kids 1-8 years old

July 20, 2015 Judy SanNicolas
P.O Box 25321 GMF 96921
Ph#-4890944
4 sandals for women, pairs of shoes for girls and bags/ purse
Clothes for women and women

July 22, 2015 Lance Mendiola
304 Chichirica St. Kciser Dededo
Ph#-632-7353
Clothes and Shoes

July 27, 2015	Timothy Santos P.O Box 2665 GMF GU 96921 Children Toys Toddler bed set Women Clothes Estimated value \$150
July 28, 2015	Jace Santos P.O. Box 11442 Yigo, GU 637-4344 Women, boys and girls clothes Kitchen set, assorted toys Women sandals and slippers Estimated value \$ 200
July 30, 2015	Anita Pinaola Ph# 586-7413 20 pineapples Estimated value \$100
July 31, 2015	Aldrin Cajigal 128 Gracia lanes, Dededo Gu Ph#-637-7788 Donations- toys, shoes and clothes Estimated value\$200
August 1, 2015	Joefina Shinahawa 631 YsengSong St Dededo Guam 96929 Assorted Foods Estimated Value- \$200
August 2015	IP&E Foody's Assorted snacks, bento boxes, bread, etc. Estimated value- \$
August 2015	Blessed Bakery Yigo PO Box 1129 Yigo Guam 96929 Assorted Breads Estimated Value-584.50
August 4, 2015	Tyshawn J. Mitchell 36 Security Forces Squadron Anderson Air Force Base Estimated Value- \$200.00

August 19, 2015	Anisa Lopez 217 Kayen Richard Untalan Dededo Guam 969298 Assorted Clothes Estimated Value- \$500.00
August 22, 2015	Maria Flavia Jarcee PUB 307 535 Chalan Pale Ranen Hayse STE 116 Yigo Guam 96929 Assorted Clothes and Toys Estimated Value-\$ 100.00
August 23, 2015	Luis Reyes PO Box 4270 Yigo Guam 96929 Wooden Cross. TV, Box, Slippers Estimated Value-\$60.00
August 28, 2015	Jon Aguon Assorted Clothing Estimated Value-\$ 100.00
August 29, 2015	Daniel and Tabatha Scarola 133 Kayen Rosario Untalan Dededo 96929 Assorted Cleaning Supplies Estimated Value-\$150.00
August 31, 2015	Tabatha Scarola 133 Kayen Rosario Untalan Dededo 96929 Booster Chair, High Chair, Wagon Stroller Estimated Value-\$150.00
September 2015	IP&E Foodys Assorted bread, foods, fruits, bento boxes Estimated Value-
September 2015	Blessed Bakery P.O Box 11929 Yigo Guam 96929 Assorted Bread Estimated Value-\$869.50
September 1, 2015	Andersen AFB Assorted cans of vegetables Assorted canned meat 2 cases Nissin Ramen

7 Gerber Oatmeal cereal

September 3, 2015 Tabatha Scarola
133 Kayen Rosario Untalan, Dededo 96929
Phone # 488-6871, 366-2987
Assorted children clothes
Assorted cleaning supply
Estimated value-\$500

September 3, 2015 Luis Reyes
P.O Box 4270 Yigo, Guam 96929
Assorted canned goods
Estimated Value-\$150

September 4, 2015 CSS main office
US Army Juan Fejeran st. Barrigada, Guam 96913
Phone # 6351441
Assorted baby wipes and diaper

September 5, 2015 Brandon Mendiola
P.O Box 304 chichiriza st. Dededo, Guam 96929
Assorted Christmas décor

September 5, 2015 Rose Baca
111 Chalan Balako, Box 168, Machanao, Dededo 96929
Assorted clothes

September 8, 2015 Tabatha Scarola
133 Kayen Untalan, Dededo, Guam 96929
Phone # 488-6871
Assorted clothes for women
Estimated Value-\$100.00

September 8, 2015 Alee Shelter
Assorted clothes

September 10, 2015 Dantan Cruz
P.O Box 5186 Hagatna, Guam 96932
Bathroom Tissue and paper towel
Rice
Estimated Value-\$100.00

September 18, 2015 Pinky Angeles
P.O Box 10868 Tamuning, Guam 96931
Infant formula

September 22, 2015 June Quitugua
185 Amantes st. Dededo, Guam 96929
Assorted kitchen ware
Assorted canned goods

September 25, 2015 36 Wing Andersen
AFB, Guam 96929
Phone # 366-4686
Assorted canned goods

September 26, 2015 United States Navy-Vrc-30 Det 5 Squadron
Unit 25532 FPO, AP 96601-6573
Assorted Toiletries
Sleeping bags
Estimated Value-\$500.00

Thank you.