



EDDIE BAZA CALVO  
GOVERNOR

RAY TENORIO  
LIEUTENANT GOVERNOR

GOVERNMENT OF GUAM  
DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES  
DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT



JAMES W. GILLAN  
DIRECTOR

LEO G. CASIL  
DEPUTY DIRECTOR

NOV 07 2016

Office of the Speaker  
Judith T. Won Pat, Ed.D

Honorable Judith T. Won Pat  
Speaker  
33<sup>rd</sup> Guam Legislature  
155 Hessler Place  
Hagatna, Guam 96910

Date: 11/14/16  
Time: 3:54PM  
Received By: [Signature]

Dear Madam Speaker:

Attached is the fiscal year 2016 fourth quarter report of activities and inventory of non-expendable property of the Alee I and II shelters. This is in compliance with Public Law 33-66, Chapter XIII, Section 6, relative to reporting requirements for non-profit organizations.

Should you have any questions or need additional information, please contact Ms. Linda B. Rodriguez, Human Services Program Administrator for the Bureau of Social Services Administration at 475-2653/2672. We appreciate your continued support.

Sincerely,

[Signature]  
JAMES W. GILLAN

Attachment

Cc: Office of Public Accountability



GOVERNMENT OF GUAM  
 DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES  
 DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT



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NOV 07 2016

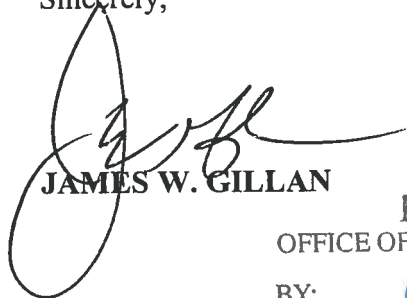
Doris Flores Brooks, CPA, CGFM  
 Public Auditor  
 Office of Public Accountability  
 Suite 401, DNA Building  
 238 Archbishop Flores Street  
 Hagatna, Guam 96910

Dear Ms. Brooks:

Attached is your copy of the fiscal year 2016 fourth quarter report of activities and inventory of non-expendable property of the Alee I and II shelters. This is in compliance with Public Law 33-66, Chapter XIII, Section 6, relative to reporting requirements for non-profit organizations.

Should you have any questions or need additional information, please contact Ms. Linda B. Rodriguez, Human Services Program Administrator for the Bureau of Social Services Administration at 475-2653/2672. We appreciate your continued support.

Sincerely,



**JAMES W. GILLAN**

Attachment

**RECEIVED**  
 OFFICE OF PUBLIC ACCOUNTABILITY  
 BY: JMB  
 DATE: 11.14.16  
 TIME: 3:45  AM  PM



**Catholic  
Social  
Service**  
*Catholic Charities Guam*

**Catholic Social Service**

234A U.S. Army Juan C. Fejeran Street 2016 OCT -7 PM 4: 20  
Barrigada, Guam 96913

Tel: 671-635-1406 Fax: 671-635-1444

Email: [css@catholicocialserviceguam.org](mailto:css@catholicocialserviceguam.org)

Website: [www.catholicocialserviceguam.org](http://www.catholicocialserviceguam.org)

DPHSS/BOSSA

*July* *Dr*

Archbishop Anthony S. Apuron  
OFM CAP D.D.  
President / Chairman  
Board of Trustees

Diana B. Calvo  
Executive Director

Ronald Carandang  
Deputy Director

TO: **DEPARTMENT OF PUBLIC HEALTH & Social SERVICES**  
**123 Chalan Kareta**  
**Mangilao, Guam 96913**

**PROJECT REPORT**

CONTRACTOR: **CATHOLIC SOCIAL SERVICE**  
**#234-A U.S Army Juan C. Fejeran Street**  
**Barrigada Heights, Guam 96913**

PROGRAM TITLE: **TITLE XX**

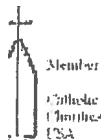
PROJECT: **ALEE EMERGENCY SPOUSE ABUSE  
& CHILDREN'S SHELTER**

4<sup>th</sup> QUARTER: **July-August-September 2016**

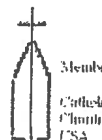
PREPARED BY: *For*  
**PAULA M. PEREZ**  
PROGRAM MANAGER, ALEE SHELTER

APPROVED BY: *Diana Calvo*  
**DIANA B. CALVO**  
DIRECTOR

SUBMISSION DATE: **October 5, 2016**



*"Respecting The Dignity Of The Human Person Through Service"*



**CATHOLIC SOCIAL SERVICE  
ADMINISTRATION QUARTERLY REPORT**

**PROGRAM                      MONTH**  
**ALEE SHELTER    JULY, AUGUST, SEPTEMBER**

**DATE -7 PM 4: 20**  
**2016**  
**DPHSS/BOSSA**

**SUMMARY OF ACTIVITIES:**

**Events:**

- July 2, 2016: Social Worker A. Tagudin and Administrative Assistant D. Cruz assisted with Registration for CSS Annual 5k Run for Hope and Charity at the Guam Premier Outlets.
- July 9, 2016: Program Manager P. Perez, Social Worker A. Tagudin and Administrative Assistant D. Cruz assisted with Registration for the 12<sup>th</sup> Annual CSS 5k Run for Hope and Charity at the Guam Premier Outlets.
- July 13, 2016: Program Manager P. Perez facilitated the 12<sup>th</sup> Annual CSS Run for Hope and Charity planning committee meeting.
- July 16, 2016: Program Manager P. Perez and Administrative Assistant D. Cruz assisted with Registration for 12<sup>th</sup> Annual CSS 5k Run for Hope and Charity at the Guam Premier Outlets.
- July 19, 2016: Program Manager participated in interviews on I94 radio and KUAM Sports Extra to promote the 12<sup>th</sup> Annual CSS 5k Run for Hope and Charity.
- July 23, 2016: Alee staff participated in the 12<sup>th</sup> Annual CSS 5k Run for Hope and Charity held at the Chamorro Village.
- July 27, 2016: Program Manager P. Perez and Social Worker A. Tagudin met with Lori Naputi of the Andersen Air Force Base Family Advocacy Program to discuss services that may be made available to female veterans in the shelter.
- July 27, 2016: Santa Barbara Parish held its monthly dinner for clients of both shelters.
- July 30, 2016: Clients from both shelters attended the Harvest House mini carnival and Back to School event.
- August 6, 2016: Island Girl Power Aikido seminar attended by clients of both shelters.
- August 18, 2016: Catholic Social Service Monthly Management meeting and 12<sup>th</sup> Annual 5k Run for Hope and Charity Close out Meeting attended by Program Manager P. Perez.
- August 24, 2016: Santa Barbara Parish hosted their annual monthly dinner and it was attended by clients of both shelters.
- September 15, 2016: CSS Monthly Management meeting attended by Program Manager P. Perez.

**CATHOLIC SOCIAL SERVICE  
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- September 23, 2016: Island Telephone Directory hosted dinner for clients of both shelters.
- September 21, 2016: Representatives for The Department of Revenue and Taxation, Department of Land Management, and the Department of Public Works conducted technical assistance training on procedures related to the renewal of licenses for the programs. This was attended by Program Manager P. Perez.
- September 22, 2016: Housing and Urban Development Honolulu Office of Community Planning and Development Director Mark Chandler conducted technical assistance training on Continuum of Care Homeless Programs. This was attended by Program Manager P. Perez.
- September 26, 2016: Monthly staff meeting attended by staff of both shelters.
- September 27, 2016: Program Manager P. Perez and Social Worker A. Tagudin attended a meeting to discuss the progress of the Office of Insular Affairs Technical Assistance Program (TAP) Grant with partners at the office of IHOM.
- September 29, 2016: Social Worker A. Tagudin attended a Community Outreach Planning meeting hosted by Guma Mami to discuss the preparation of upcoming outreach.
- September 30, 2016: Safe and Domestic Violence training by GUMA Mami (Jairrah), attended by all shelter staff

**Alee I Catherine's Home: Women's Shelter**

**July 2016**

During the month of July 2016, the Alee I Catherine's Home of Family Violence Domestic Assault shelter received a total of Two Hundred three (203) calls:

Twelve (12) possible client referral calls from agencies, to include nine (9) self-referrals, two (2) from DART, and one (1) from the Knights of Columbus. One hundred twenty-five (125) active clients inquiring/giving information, Thirteen (13) past clients inquiring/giving information, Three (3) calls for active clients, one (1) call for a former client, seven (7) outside agency calls inquiring/giving information, Thirty (30) program/staff related calls, two (2) calls for donations inquiries, ten (10) wrong number calls.

Alee I provided services for a total of seven (7) clients for the month of July; two (2) new clients, and five (5) clients from the previous month.

**Active clients for July 2016:**

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Client #2287 Client entered the shelter on March 02, 2016 at 4:30pm with her three (3) minor children ages; four (4), eight (8), and ten (10). Client is a twenty-nine (29) year old married Native American woman, who is a U.S. citizen. Client was assisted with applying for and receiving public benefits, to include; Supplemental Nutrition Assistance Program (SNAP), Welfare/ Temporary Assistance for Needy Families (TANF), and Medicaid, with the *Department of Public Health and Social Services (DPHSS)*. Client was also assisted with transportation services to her *DPHSS- Division of Public Welfare Works Program* Orientation, where client decided to terminate TANF benefits. Client was assisted with making a referral for psychological and physical assessment services with *Karinu*, and with transportation services for client's child's assessment. Client was also assisted with obtaining the necessary documentation in order for client to register her children into the *Guam Department of Education (GDOE)* Public School System, and with assistance with transportation in order for client to register her child into the *Guam Department of Education- Head Start Program* for the following school year. Client was also assisted with transportation to meet members of the community who could possibly offer resources and support to the client regarding her situation and with grocery shopping. Client was assisted with obtaining client's child's eye glasses and a copy of her child's birth certificate, and with applying for child support with the *Office of the Attorney General's Child Support Enforcement Division*. Client was also assisted with transportation to client's *Erica's House* orientation and for the client's child's visitation. In regards to housing, client was assisted with applying for the *Guam Housing Urban Renewal Authority (GHURA) - Public Housing* program, and was assisted with transportation and respite babysitting services in order for the client to attend her GHURA Orientation. Client was also assisted with applying for and receiving services from the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)*, who assisted client with the monetary funds for the security deposit and installation fees to install power and water services at client's new home. Client was assisted with obtaining all clearances and documentation needed to accompany all housing application packets, and was able to transition into a housing unit under the *GHURA- Public Housing* program upon exit. Client was assisted in applying for and receiving a protective order and accompaniment to client's protective order hearing was provided. Client transitioned to a housing unit under the *GHURA- Public Housing* program on July 06, 2016 at 6:20pm.

Client #2283 Client entered the shelter on February 1, 2016 at 7:00pm with her three (3) minor children, ages; five (5), eight (8), and nine (9). Client is a thirty-six (36) year old married Chamorro woman, who is a U.S. citizen. Client was assisted with transportation pick-up and drop-off services to and from client's children's school, transportation to meet with family who assisted client with personal errands, and grocery shopping. Client was also assisted in submitting her *Department of Public Health and Social Services (DPHSS)* change report. Client

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was also assisted with transportation services to her *DPHSS- Division of Public Welfare- Works Program Orientation* and to meet with her *Office of the Attorney General- Victim Witness Ayuda Services (VWAS)* advocate regarding her stay away order against her husband. In regards to housing, client was assisted with applying for the *Guam Housing Urban Renewal Authority (GHURA) - Public Housing* program, and was assisted with transportation and respite babysitting services in order for the client to attend her GHURA Orientation. Client was also assisted with applying for and receiving services from the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)*, who assisted client with the monetary funds for the security deposit and installation fees to install power and water services at client's new home. Transportation to attend the money management class at the *Salvation Army* as a requirement for the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)* was also provided. Client was assisted with obtaining all clearances and documentation needed to accompany all housing application packets, and was able to transition into a housing unit under the *GHURA- Public Housing* program upon exit. Client was able to receive a protective order, which client applied for prior to entering the shelter. Client transitioned to a housing unit under the *GHURA- Public Housing* program on July 20, 2016 at 12:25pm.

Client #2293 Client entered the shelter on April 22, 2016 at 10:08am with her three (3) minor children, ages; five (5), ten (10), and sixteen (16). Client is a forty-one (41) year old single Chamorro woman, who is a U.S. citizen. Client was assisted with transportation pick-up and drop-off services to and from client's children's school and with meeting client's family/ friends who assisted client with personal errands to include going to work. Client later was able to bring a personal vehicle to the shelter, which she utilized for transportation. Client was also assisted with referring her to summer camp services that served children with specific disabilities, which client's child qualified for. In regards to housing, client was receiving housing services with the *Guam Housing and Urban Renewal Authority (GHURA)- Section 8*, through which her husband was the head of household, but was assisted in transferring the head of household title under her name and removing her husband from the household. Client was also assisted in finding available rental housing units and is currently waiting for the housing unit to be able to move into. Client was assisted in applying for and receiving a protective order and accompaniment to client's protective order hearing was provided. Upon exit, client was waiting for the housing unit to be available for occupancy and transitioned to family, specifically her mother, on July 22, 2016 at 10:22pm.

Client #2295 Client entered the shelter on June 24, 2016 at 11:50pm with her four (4) minor children, ages; three (3), eight (8), eleven (11), and fourteen (14). Client is a thirty-six (36) year

**CATHOLIC SOCIAL SERVICE  
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old single Chamorro woman, who is a U.S. citizen. Client was assisted in submitting her *Department of Public Health and Social Services (DPHSS)* change report and with grocery shopping. Client was assisted also with transportation and coordination services with client's *DPHSS-C-WEB* social worker under the *DPHSS- Division of Public Welfare- Works Program* in allowing the client to earn volunteer hours at the Shelter, as required for those receiving Welfare services. In regards to housing, client was assisted with applying for the *Guam Housing Urban Renewal Authority (GHURA) - Public Housing* program and for the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)*, which client was given the application forms for. Client was assisted in applying for and receiving a protective order and accompaniment to client's protective order hearing was provided. Client is as an active client.

Client #2296 Client entered the shelter on June 27, 2016 at 5:30pm with her three (3) minor children, ages; three (3), five (5), and six (6) years old. Client is a thirty-five (35) year old separated Chamorro woman, who is a U.S. citizen. Upon entry, client brought her personal vehicle to the shelter, which she utilized for transportation. In regards to housing, client was assisted with applying for the *Guam Housing Corporation (GHC)* and for the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)*, which client was given the application forms for. Client was also assisted in finding available rental housing units and is currently waiting for the housing unit to be able to move into. Client is not interested in applying for a protective order. Client is an active client.

Client #2297 Client entered the shelter on July 19, 2016 at 2:25am. Client is a forty-four (44) year old single Pohnpeian woman, who is a Permanent Resident Alien, who is a citizen of the Federated States of Micronesia. Upon entry, client brought her personal vehicle to the shelter, which she utilized for transportation. In regards to housing, client was assisted with applying for the *Guam Housing Corporation (GHC)* and for the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)*, which client was given the application forms for. Client is interested and was assisted in applying for a protective order and is currently in the process of applying. Client is an active client.

Client #2298 Client entered the shelter on July 31, 2016 at 4:01pm. Client is a thirty-seven (37) year old married Chamorro woman, who is a U.S. citizen. Client was assisted with food and shelter. Client is not interested in applying for a protective order. Client is an active client.

### **August 2016**

During the month of August 2016, the Alee I Catherine's Home of Family Violence Domestic Assault shelter received a total of two hundred fifty-six (256) calls:



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Twenty (20) possible client referral calls from agencies; to include; eighteen (18) self-referrals, and two (2) from VARO, one hundred thirty-five (135) active clients inquiring/giving information, eighteen (18) past client inquiring/giving information, seventeen (17) calls for active clients, three (3) calls for former clients, twenty-three (23) outside agency calls inquiring/giving information, thirty-seven (37) program/staff related calls, two (2) calls for donations inquiries, and one (1) hang ups.

Alee I provided services for a total of ten (10) clients for the month of August; six (6) new clients, and four (4) clients from the previous month.

**Active clients for August 2016:**

Client #2296 Client entered the shelter on June 27, 2016 at 5:30pm with her three (3) minor children, ages; three (3), five (5), and six (6) years old. Client is a thirty-five (35) year old separated Chamorro woman, who is a U.S. citizen. Upon entry, client brought her personal vehicle to the shelter, which she utilized for transportation. In regards to housing, client was assisted with applying for the *Guam Housing Corporation (GHC)*, in which client was given the application form for. Client was also assisted with applying for and receiving services from the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)*, who assisted client with the monetary funds for the security deposit and installation fees to install power and water services at client's new home. Upon exit, client was in the process of settling matters with her new landlord and was in the process of waiting to move in. Client was not interested in applying for a protective order. Client did not disclose where she would be transitioning to upon exit on August 11, 2016 at 8:00pm.

Client #2298 Client entered the shelter on July 31, 2016 at 4:01pm. Client is a thirty-seven (37) year old married Chamorro woman, who is a U.S. citizen. Client was assisted with food and shelter. Client was also assisted with applying for legal services regarding filing for divorce with her husband/ perpetrator. Client was not interested in applying for a protective order. Client transitioned to family, specifically her sister, upon exit on August 13, 2016 at 12:16pm.

Client #2302 Client entered the shelter on August 13, 2016 at 11:55am. Client is a twenty-seven (27) year old married Chuukese woman, who is a U.S. citizen. Client was assisted with food and shelter. Client was not interested in applying for a protective order. Client transitioned to family, specifically to her auntie, upon exit on August 15, 2016 at 6:06pm.

Client #2303 Client entered the shelter on August 23, 2016 at 4:30pm. Client is a twenty-nine (29) year old separated Pohnpeian woman, who is a Permanent Resident Alien. Upon intake, client decided not to move forward with continuing services with the Shelter, however had a safe place to transition to. Client was not interested in applying for a protective

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Client #2295 Client entered the shelter on June 24, 2016 at 11:50pm with her four (4) minor children, ages; three (3), eight (8), eleven (11), and fourteen (14). Client is a thirty-six (36) year old single Chamorro woman, who is a U.S. citizen. Client was assisted in submitting her *Department of Public Health and Social Services (DPHSS)* change report. Client was also assisted with transportation services to her *DPHSS- Division of Public Welfare- Works Program Orientation* and was assisted with assistance in allowing the client to earn volunteer hours at the Shelter, as required for those receiving Welfare services. Client was also then assisted in requesting for exempt status with the *DPHSS- Division of Public Welfare- Works Program* to postpone required service hours needed until client exits the shelter, and is currently waiting on approval for that matter. Client was also assisted with grocery shopping. In regards to housing, client was assisted with applying for the *Guam Housing Urban Renewal Authority (GHURA) - Public Housing* program and for the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)*. Client was assisted with obtaining all clearances and documentation needed to accompany all housing application packets and is currently on the *GHURA- Public Housing Program* wait list, waiting for an available unit. Client was assisted in obtaining a protective order Accompaniment to client's court hearing was provided. Client is as an active client.

Client #2297 Client entered the shelter on July 19, 2016 at 2:25am. Client is a forty-four (44) year old single Pohnpeian woman, who is a Permanent Resident Alien. Upon entry, client brought her personal vehicle to the shelter, which she utilized for transportation. In regards to housing, client was assisted with applying for the *Guam Housing Urban Renewal Authority (GHURA) - Public Housing* program, the *Guam Housing Corporation (GHC)*, and for the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)*, which client was given the application forms for. Client is currently on *GHURA- Public Housing Program* wait list, waiting for an available unit and is also seeking other available rental units in the community. Client was assisted in obtaining a protective order, and accompaniment to client's court hearing was provided. Client is an active client.

Client #2299 Client entered the shelter on August 01, 2016 at 2:50am. Client is a twenty-six (26) year old single Chamorro woman, who is U.S. citizen. Client was assisted in submitting her *Department of Public Health and Social Services (DPHSS)* change report and with grocery shopping. In regards to housing, client was assisted with applying for the *Guam Housing Urban Renewal Authority (GHURA) - Public Housing* program, and for the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)*, which client was given the application forms for. Client was assisted with

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obtaining all clearances and documentation needed to accompany all housing application packets and is currently on *GHURA- Public Housing Program* wait list, waiting for an available unit. Client was assisted in applying for a protective order accompaniment to client's court hearing was provided. Client is currently in the process of waiting for a second protective order hearing to obtain the protective order as a result of the order being contested by the perpetrator. Client is an active client.

Client #2291-1 Client entered the shelter on August 03, 2016 at 11:30am. Client is a thirty-seven (37) year old married Japanese woman, who is a Permanent Resident Alien. Client was assisted with applying for public benefits, to include; Supplemental Nutrition Assistance Program (SNAP), Welfare/ Temporary Assistance for Needy Families (TANF), and health insurance under Medically Indigent Program (MIP), with the *Department of Public Health and Social Services (DPHSS)*. Client was also assisted with coordination services with the *Guam Police Department- Domestic Assault Response Team (GPD-DART)* to assist in providing police escort services to the client's residence in order to obtain her important documents and personal belongings. Client was also assisted with scheduling counseling sessions and psychiatrist appointments with the *Guam Behavioral Health and Wellness Center (GBHWC)*, and was assisted with transportation services to the *Guam Memorial Hospital (GMH)* when client needed emergency medical assistance. Client was also assisted with obtaining her prescribed medication from the pharmacy. In regards to housing, client was assisted with applying for the *Guam Housing Urban Renewal Authority (GHURA) - Public Housing* program, and for the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)*, which client was given the application forms for. Client is not interested in applying for a protective order. Client is an active client.

Client #2300 Client entered the shelter on August 04, 2016 at 4:30pm with her two (2) of her minor children, ages; four (4) and six (6). Client is a twenty-nine (29) year old single Chuukese woman, who is a Permanent Resident Alien. Client was assisted in submitting her *Department of Public Health and Social Services (DPHSS)* change report. In regards to housing, client was assisted with applying for the *Guam Housing Urban Renewal Authority (GHURA) - Public Housing* program, and for the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)*, which client was given the application forms for. Client was interested in applying for a protective order, however later changed her mind. Client is an active client.

Client #2301 Client entered the shelter on August 04, 2016 at 6:34pm. Client is a forty-seven (47) year old single Chamorro woman, who is a U.S. citizen. Client was assisted with applying for and receiving public benefits, to include; Supplemental Nutrition Assistance Program

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(SNAP), Welfare/ Temporary Assistance for Needy Families (TANF), and health insurance under Medicaid, with the *Department of Public Health and Social Services (DPHSS)*. In regards to housing, client was assisted with applying for the *Guam Housing Urban Renewal Authority (GHURA) - Public Housing* program, the Guam Housing Corporation (GHC) and for the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)*, which client was given the application forms for. Client is currently on the waiting list for the *GHURA- Public Housing Program* for an available unit. Client was assisted in obtaining a protective order, and accompaniment to client's court hearing was provided. Client is as an active client.

**September 2016**

During the month of September 2016, the Alee I Catherine's Home of Family Violence Domestic Assault Shelter received a total of three hundred twenty-two (322) calls:

Twenty-one (21) possible client referral calls from agencies; to include; thirteen (13) self-referrals, one (1) from VARO, four (4) from Karinu and three (3) from Guma San Jose, two hundred four (204) active clients inquiring/giving information, six (6) past client inquiring/giving information, twenty-eight (28) calls for active clients, one (1) calls for former clients, seventeen (17) outside agency calls inquiring/giving information, forty (40) program/staff related calls, three (3) calls for donations inquiries, one (1) wrong numbers and one (1) hang ups.

Alee I provided services for a total of eleven (11) clients for the month of September; five (5) new clients, and six (6) clients from the previous month.

**Active clients for September 2016:**

(Client #2299) Client entered the shelter on August 01, 2016 at 2:50am. Client is a 26 (twenty-six) year old single Chamorro woman, who is U.S. citizen. Client was assisted in submitting her *Department of Public Health and Social Services (DPHSS)* change report and with grocery shopping. Regarding housing, client was assisted with applying for the *Guam Housing Urban Renewal Authority (GHURA) - Public Housing* program, and for the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)*, which client was given the application forms for. Client was assisted with obtaining all clearances and documentation needed to accompany all housing application packets and is currently on *GHURA- Public Housing Program* wait list, waiting for an available unit. Client was assisted in applying for and receiving a protective order and accompaniment to client's court hearing was provided. Client was evicted due to exposing other clients in shelter via cell-phone video chatting, breaking shelter confidentiality rules and rules of non-exposure of

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clients and shelter via electronic media. Client transitioned to family, specifically her grandfather upon exit/ eviction on September 09, 2016 at 6:57pm.

(Client #2295) Client entered the shelter on June 24, 2016 at 11:50pm with 4 (four) of her minor children, ages; 3 (three), 8 (eight), 11 (eleven), and 14 (fourteen) years old. Client is a 36 (thirty-six) year old single Chamorro woman, who is a U.S. citizen. Client was assisted with transportation pick-up and drop-off services to and from client's children's school and with grocery shopping. Client was also assisted in submitting her *Department of Public Health and Social Services (DPHSS)* change report. Client was also assisted with transportation services to her *DPHSS- Division of Public Welfare- Works Program* Orientation and was assisted with assistance in allowing the client to earn volunteer hours at the Shelter, as required for those receiving Welfare services. Client was also then assisted in requesting for exempt status with the *DPHSS- Division of Public Welfare- Works Program* to postpone required service hours needed until client exits the shelter, and is currently waiting on approval for that matter. Regarding housing, client was assisted with applying for the *Guam Housing Urban Renewal Authority (GHURA) - Public Housing* program, and was assisted with transportation and respite babysitting services in order for the client to attend her GHURA Orientation. Client was also assisted with applying for and receiving services from the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)*, who assisted client with the monetary funds for the security deposit and installation fees to install power and water services at client's new home. Client was assisted with obtaining all clearances and documentation needed to accompany all housing application packets, and was able to transition into a housing unit under the *GHRUA- Public Housing* program upon exit. Client was assisted in obtaining a protective order, and accompaniment to client's court hearing was provided. Assistance with transportation services for client to try and obtain a protective order for her children against her perpetrator (not the father of the children) was also provided. As of exit, client was in the process of seeking legal assistance regarding matter; however no temporary protective order or protective order was yet obtained for her children. Client transitioned to a housing unit under the *GHRUA- Public Housing* program upon exit on September 21, 2016 at 5:10pm.

(Client #2291-1) Client entered the shelter on August 03, 2016 at 11:30am. Client is a 37 (thirty-seven) year old married Japanese woman, who is a Permanent Resident Alien. Client was assisted with applying for public benefits, to include; Supplemental Nutrition Assistance Program (SNAP), Welfare, and health insurance under the Medically Indigent Program (MIP), with the *Department of Public Health and Social Services (DPHSS)*, and was able to receive SNAP benefits for 1 (one) month due to client's immigration status, and was assisted with

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grocery shopping. Client was also assisted with coordination services with the *Guam Police Department- Domestic Assault Response Team (GPD-DART)* to assist in providing police escort services to the client's residence in order to obtain her important documents and personal belongings and transportation to the GPD- DART office to meet with an advocate to discuss the possibility of making a police report. Client was also assisted with scheduling counseling sessions and psychiatrist appointments with the *Guam Behavioral Health and Wellness Center (GBHWC)*, and was assisted with transportation services to the *Guam Memorial Hospital (GMH)* when client needed emergency medical assistance. All transportation services to client's counseling appointments with GBHWC were provided. Client was also assisted with obtaining her prescribed medication from the pharmacy. Regarding housing, client was assisted with applying for the *Guam Housing Urban Renewal Authority (GHURA) - Public Housing* program, and for the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)*, which client was given the application forms for. Client was not interested in applying for a protective order. Upon exit, with the assistance of her family, client was able to obtain a plane ticket and move back to her home country. Transportation services to the airport were provided. Client transitioned to family in her home country upon exit on September 22, 2016 at 4:45am.

(Client #2297) Client entered the shelter on July 19, 2016 at 2:25am. Client is a 44 (forty-four) year old single Pohnpeian woman, who is a Permanent Resident Alien. Upon entry, client brought her personal vehicle to the shelter, which she utilized for transportation. Regarding housing, client was assisted with applying for the *Guam Housing Urban Renewal Authority (GHURA) - Public Housing* program, the *Guam Housing Corporation (GHC)*, and for the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)*, which client was given the application forms for. Client is currently on *GHURA- Public Housing Program* wait list, waiting for an available unit and is also seeking other available rental units in the community, to include the *Summer Town Estates Housing Program*, which client applied for on her own. Client was assisted in obtaining a protective order, and accompaniment to client's court hearing was provided. Client is an active client.

(Client #2300) Client entered the shelter on August 04, 2016 at 4:30pm with 2 (two) of her minor children, ages; 4 (four) and 6 (six) years old. Client is a 29 (twenty-nine) year old single Chuukese woman, who is a Permanent Resident Alien. Client was assisted with transportation pick-up and drop-off services to and from client's children's school and with grocery shopping. Client was assisted in submitting her *Department of Public Health and Social Services (DPHSS)* change report. Transportation services to the *Federated States of Micronesia*

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*(FSM) Consulate* in order for client to apply for her passport and birth certificate were provided. Client was also assisted with making a referral and receiving services for psychological and physical assessment services with the *Guam Early Intervention System (GEIS)* for client's children. Regarding housing, client was assisted with applying for the *Guam Housing Urban Renewal Authority (GHURA) - Public Housing* program, and for the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)*, which client was given the application forms for. Client was interested in applying for a protective order, however later changed her mind and decided to discontinue with applying. Client is an active client.

(Client #2301) Client entered the shelter on August 04, 2016 at 6:34pm. Client is a 47 (forty-seven) year old single Chamorro woman, who is a U.S. citizen. Client later brought her personal vehicle to the shelter, which she utilized for transportation. Client was assisted with applying for and receiving public benefits, to include; Supplemental Nutrition Assistance Program (SNAP), Welfare, and health insurance under Medicaid, with the *Department of Public Health and Social Services (DPHSS)*. Regarding housing, client was assisted with applying for the *Guam Housing Urban Renewal Authority (GHURA) - Public Housing* program, the *Guam Housing Corporation (GHC)*, and for the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)*, which client was given the application forms for. Client is currently on the waiting list for the *GHURA- Public Housing Program* and is waiting for an available unit. Client was assisted in obtaining a protective order, and accompaniment to client's court hearing was provided. Client is as an active client.

(Client #2304) Client entered the shelter on September 01, 2016 at 6:00pm with 5 (five) of her minor children, ages; 1 (one) year, 3 (three), 4 (four), 5 (five), and 6 (six) years old. Client is a 24 (twenty-four) year old single Chamorro woman who is U.S. citizen. Client was assisted with transportation pick-up and drop-off services to and from client's children's school and with grocery shopping. Client was assisted in submitting her *Department of Public Health and Social Services (DPHSS)* change report. Client was also assisted with transportation services to the *Department of Public Health and Social Services (DPHSS)* in order for client to update client's children's shots and to a Private Dental clinic for client's children to receive dental care. Regarding housing, client was assisted with applying for the *Guam Housing Urban Renewal Authority (GHURA) - Public Housing* program and for the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)*, which client was given the application forms for. Client is currently on the waiting list

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for the *GHURA- Public Housing Program* and is waiting for an available unit. Client is not interested in applying for a protective order. Client is an active client.

(Client #2305) Client entered the shelter on September 10, 2016 at 8:28pm with 4 (four) of her minor children, ages; 7 (seven) months, 2 (two), 3 (three), and 10 (ten) years old. Client is a 42 (forty-two) year old single Chuukese woman who is a Permanent Resident Alien. Client was assisted with transportation pick-up and drop-off services to and from client's child's school and with coordination services with client's child's Special Education Social Worker in coordinating pick-up and drop-off transportation services with the Special Education School Bus System. Client was assisted with applying for public benefits, to include; Supplemental Nutrition Assistance Program (SNAP), Welfare, and health insurance under the Medically Indigent Program (MIP) and the Medicaid Program, with the *Department of Public Health and Social Services (DPHSS)*, and was able to receive SNAP, MIP, and Medicaid. Client was also assisted with grocery shopping. Client was also assisted in obtaining the necessary documents from the *DPHSS- Guam Immunization Program* to apply for a social security card for her youngest child at the *Guam Social Security Office*, however client is currently waiting on obtaining the means to apply for her I-94 to fully apply for her and her youngest child's social security card. Client was also assisted with transportation services to the *Federated States of Micronesia (FSM) Consulate* and the *U.S. Citizenship and Immigration Services* Office who to seek assistance in providing guidance with how to apply for a copy of her I-94. Client was also assisted with making a referral and receiving services for psychological and physical assessment services with the *Guam Early Intervention System (GEIS)* for client's children. Client is not interested in applying for a protective order. Client is an active client.

(Client #2306) Client entered the shelter on September 22, 2016 at 4:44pm with 3 (three) of her minor children, ages; 1 (one), 10 (ten), and 15 (fifteen) years old. Client is a 39 (thirty-nine) year old married Japanese woman, who is a U.S. citizen. Upon entry, client brought her personal vehicle to the shelter, which she utilized for transportation. Regarding housing, client was assisted with applying for the *Guam Housing Urban Renewal Authority (GHURA) - Public Housing* program, and for the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)*, which client was given the application forms for. Upon entry, client has an active protective order, which client applied for prior to entering the shelter. Client is an active client.

(Client #2307) Client entered the shelter on September 29, 2016 at 11:45am. Client is a 37 (thirty-seven) year old divorced Chamorro woman, who is a U.S. citizen. Client was assisted with food and shelter. Client was interested in applying for a protective order, however later decided to not continue with applying. Client is an active client.



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(Client GSJ-Main#1) Due to the non-availability of rooms at the shelter, and due to the availability of space at the *Catholic Social Service- Guma San Jose Homeless Shelter (CSS-GSJ)*, it was agreed upon between CSS- Alee Shelter and CSS- GSJ, that due to the nature of the case of the client, CSS- Alee Shelter would provide all case management services for the client, while CSS- GSJ will provide the housing logistics, until room availability at the CSS- Alee Shelter is available. Client entered CSS- GSJ on September 20, 2016 and intake for the CSS- Alee Shelter was taken on the same day at 11:30pm. Regarding housing, prior to entering CSS- GSJ, client applied for housing under the *Guam Housing Urban Renewal Authority (GHURA) - Public Housing* program. Client was assisted with providing the proper documentation to submit to the *GHURA- Public Housing* program, in order for client's status on the wait list to increase as priority. Client was also assisted with applying for the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)*, which client was given the application form for. Client is currently on the waiting list for the *GHURA- Public Housing Program* and is waiting for an available unit. Client is not interested in applying for a protective order. Client is an active client.

**Maintenance:**

**July 2016**

- July 10, 2016: Range hood was replaced.
- July 10, 2016: Burnt out light bulbs were replaced.
- July 11, 2016: Outside lights were replaced.
- July 12, 2016: Electrical issues in Room 9 were repaired.
  
- ❖ July 11, 2016: Robert Hess of the Guam Housing and Urban Renewal Authority conducted the annual Uniform Physical Condition Standard inspection for the shelter.  
Minor infractions:
  - Rooms 1, 3, 8, and 6: Surface damage on bottom of bathroom doors.
  - Room 9 bathroom: Riser needs to be replaced in toilet tank.
  - Laundry Room: Plaster crack on ceiling needs to be addressed and unused dryer vent needs to be covered.
  - Play Area: Rubber matting or sand bedding needs to be added.
  
- ❖ July 29, 2016: Melissa San Nicolas of the Department of Public Health and Social Services conducted the quarterly monitoring of the shelter. No issues and/or concerns were brought to our attention.

**August 2016**

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There were no maintenance issues this month.

The installation of four (4) security cameras and a monitor was completed by Secure Safe on August 3, 2016.

**September 2016**

- September 7, 2016: Unclogged kitchen sink.
- September 28, 2016: Repair for commodes in rooms 8 and 10.
- September 28, 2016: Repaired door knob in room 8.
- September 30, 2016: Repair (unclog) commodes in room 8 & 10.

**Alee 2 Children's Home**

**July 2016**

This month we served a total of fifteen (15) children; eleven (11) Chamorro, one (1) Filipino, one (1) Caucasian, one (1) Kosraean, and one (1) Chuukese. The shelter continues to provide Personal Care, Teaching Life Skills, Transportation and Recreational Outings for all the children in the shelter

The fourteen (14) year old Chamorro girl continues to reside at the shelter. Minor has not had any visits this month with her mother. Minor has had two (2) furloughs with a potential foster placement; however transition did not take place. As per CPS Case Worker M. Lizama, they will work to transition minor back to mother.

On July 11, 2016 shelter received a one (1) year old female Caucasian. Shelter staff was instructed not to bathe minor and to bag all diapers and wipes used on minor to be turned over to CPS worker. Minor transitioned to mother later in the afternoon.

On July 13, 2016 shelter received three (3) female Chamorro minors ages; fifteen (15), fourteen (14), and thirteen (13). Minors adjusted well to shelter rules and routines. Minors transitioned to a relative on July 25, 2016.

On July 14, 2016 shelter received four (4) female Chamorro minors ages; fourteen (14), nine (9), and eight (8), and eight (8). The girls adjusted well to the rules and routines of the shelter. The girls transitioned home to their mother on July 25, 2016.

On July 29, 2016 shelter received a fourteen (14) year old Kosraean female. Minor is adjusting well to the rules and routines of the shelter.

**CATHOLIC SOCIAL SERVICE  
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Late in the evening of July 31, 2016 shelter received a four (4) year old Chuukese female. Little information on the minor was passed on to staff and CPS worker M. Chapa stated that as soon as information was ascertained it would be shared with shelter staff.

The nine (9) year old Chamorro girl that has been in the shelter since October 5, 2016 was placed with her paternal grandmother on July 18, 2016.

The fourteen (14) year old Filipina girl that had been in the shelter since May 3, 2016 was reunited with her mother on July 15, 2016.

The one (1) 1 year old boy and his nine (9) month old sister are no longer in the shelter. The minor boy transitioned to a foster home on July 15, 2016 and his sister transitioned to another foster home three (3) days later on July 18, 2016.

**August 2016**

This month we served a total of fourteen (14) children, ten (10) Chamorro, one (1) Kosraean, one (1) Chuukese, and two (2) Pohnpeian. All children are placed by Child Protective Services (CPS). The shelter continues to provide Personal Care, Life Skills training, transportation and recreational outings.

A fourteen (14) year old Chamorro girl continues to reside at the shelter. Minor had one (1) weekend furlough with her mother however visit was cut short because mother violated the conditions placed by CPS. Minor attends John F. Kennedy High School. Minor is exhibiting behavioral issues. This was reported to her CPS Case Worker M. Lizama.

Shelter continues to serve a fourteen (14) year old girl from Minnesota. Since arriving on Guam, minor has had one (1) visit with her grandmother and an aunt. Minor is currently not attending school while CPS works to determine whether or not she will be returning to Minnesota. Minor began counseling with Antoinette Padua from the Superior Court of Guam's Client Services. She has had one (1) session thus far. Minor is doing well and has adjusted to the rules and routines of the shelter.

A four (4) year old Chuukese female was placed in the shelter late in the evening of July 31, 2016. Minor was reunified with mother the following day.

On August 20, 2016, a nine (9) year old Chamorro female was placed in the shelter. The following day minor was reunified with her father.

On August 22, 2016, a family of five (5) was placed in the shelter. Four (4) of the five (5) children have been in the shelter before. The minors; fourteen (14) year old female, thirteen (13)

**CATHOLIC SOCIAL SERVICE  
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year old male, nine (9) year old female, nine (9) year old female, and eight (8) year old female; were registered for school and started on August 23, 2016. The fourteen (14) year old attends John F. Kennedy High School, the thirteen (13) year old male is at Jose Rios Middle School and the remaining three (3) females attend Tamuning Elementary School. The minors have had no contact with family.

On August 30, 2016, the shelter received a set of three (3) siblings; five (5) year old female, four (4) year old female, and a ten (10) month old male. This is the second stay at the shelter for the ten (10) month old male. The two (2) female minors attend Upi Elementary School. The minors have had no contact with family since being placed in the shelter.

On August 31, 2016, the shelter received two (2) Pohnpeian sisters; ages twelve (12) and ten (10). This is the second stay in the shelter for minors this year. The minors attend Untalan Middle School and Chief Brodie Elementary School. The minors are familiar with the rules and routines of the shelter therefore have not had issues adjusting.

**September 2016**

During the month of September we served a total of twelve (12) children, nine (9) Chamorro, one (1) Kosraean, and two (2) Pohnpeian. All children are placed by Child Protective Services (CPS). The shelter continues to provide Personal Care, Life Skills training, transportation and recreational outings.

Shelter continues to serve a fourteen (14) year old girl from Minnesota. Since arriving on Guam, minor has had one (1) visit with her grandmother and an aunt, and was also able to visit her grandfather. Minor is currently not attending school while CPS works to determine whether or not she will be returning to Minnesota. As per caseworker, Kathleen Kaminski, the presiding judge during the latest court hearing, ordered that minor continue to reside at shelter. Minor began counseling with Antoinette Padua from the Superior Court of Guam's Client Services. She has had one (1) session thus far. Minor is doing well and has adjusted to the rules and routines of the shelter.

Out of the five (5) children, placed on August 22, 2016, the three (3) female clients, two (2) nine (9) year olds the eight (8) year old, remain at the shelter. Four (4) of the five (5) children have been in the shelter before. The minors; fourteen (14) year old female, thirteen (13) year old male, nine (9) year old female, nine (9) year old female, and eight (8) year old female; were registered for school and started on August 23, 2016. The fourteen (14) year old attends John F. Kennedy High School, the thirteen (13) year old male is at Jose Rios Middle School and the remaining three (3) females attend Tamuning Elementary School. The thirteen (13) year old male was placed in Sanctuary on September 21, 2016. As per communication with thirteen (13) year old's caseworker, Maeleen Lizama, client was removed from shelter due to attempts of trying to hurt the other children and by disrespecting staff by talking back. On September 26, 2016, the

**CATHOLIC SOCIAL SERVICE  
ADMINISTRATION QUARTERLY REPORT**

fourteen (14) year old female was placed at the Department of Youth Affairs (DYA) for violating a Stay Away Order. The three (3) females, two (2) nine (9) year olds the eight (8) year old, who remain at the shelter, missed two (2) days of school due to catching lice, however since then, the lice has been treated and the children were able to return to school. Since entry, the three (3) clients had five (5) day furlough visits with mom and dad, and two (2) day furlough visits with their maternal grandmother.

The family of three (3) siblings continue to reside in the shelter. The two (2) girls continue to attend school at Upi Elementary School. During the month, Shelter staff spoke to caseworker R. Pangelinan about school transport for the girls. Shelter informed R. Pangelinan that shelter staff will not be able to get the girls to school on time as shelter had 5 other schools to transport. R. Pangelinan said that she will coordinate with homemaker to assist with the morning transport and also with the afternoon pickup of the five (5) year old. As for the four (4) year old, shelter staff continued to do the pickup after school. On September 26, 2016 shelter staff began transporting the girls to and from school without CPS's assistance. Since entry, the clients had two (2) supervised visits with mom at the Child Protective Services (CPS) office.

A fourteen (14) year old Chamorro girl was placed in Sanctuary as of exit this month. Minor attends John F. Kennedy High School. Minor was exhibiting behavioral issues towards other clients and staff, which was reported to her CPS Case Worker, M. Lizama. An incident occurred when minor became upset with one of the other children and took a lead pencil and began to scratch her own arm with the pencil. This incident was reported to her Case Worker, M. Lizama, which resulted in M. Lizama coming to the shelter to speak to client. A second incident occurred on September 3, 2016 when staff were conducting their nightly checkups on the children and found that the same client attempting to scratch her arm with a lead pencil again. Shelter staff informed Case Worker, M. Lizama, and informed that client needs to get assessed at the Guam Behavioral Health and Wellness Center. Shelter staff also informed that if minor is released from GBHWC, client would need to then be placed at Sanctuary as soon as possible. During stay at shelter, minor had one (1) weekend furlough with her mother, however visit was cut short due to mother's violation of the conditions placed by CPS. Client was placed in Sanctuary on September 7, 2016.

Two (2) Pohnpeian sisters; ages twelve (12) and ten (10) transitioned back home as of exit this month. This is the second stay in the shelter for minors this year. The minors attend Untalan Middle School and Chief Brodie Elementary School. The minors are familiar with the rules and routines of the shelter therefore have not had issues adjusting. During stay at shelter, clients had one (1) visit at the Child Protective Services (CPS) Office and a one (1) day furlough visit. Clients were reunited and transitioned back home to mom on September 23, 2016.

**CATHOLIC SOCIAL SERVICE  
ADMINISTRATION QUARTERLY REPORT**

**Maintenance:**

**July 2016**

There were no maintenance issues this month.

- ❖ July 29, 2016: Melissa San Nicolas of the Department of Public Health and Social Services conducted the quarterly monitoring of the shelter. No issues and/or concerns were brought to our attention.

**August 2016**

There were no maintenance issues this month.

**September 2016**

There were no maintenance issues this month

**Trainings:**

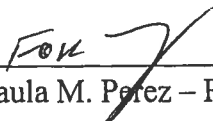
- July 6-7, 2016: Social Worker A. Tagudin attended the Women of Color Network Territory Collaboration Meeting: Fostering Transformative Conversations held at the Immaculate Heart of Mary.
- July 14, 2016: CPR/First Aid training attended by G. Acfalle and D. Cruz.
- August 13, 2016: CPR/First Aid Training attended by M. Choffat.
- August 15, 2016: University of Guam Bachelor of Social Work Program Field Instructor Training attended by Social Worker A. Tagudin.
- August 26, 2016: BT-A Qualification (Pesticide training) attended by G. Acfalle.
- August 28-31, 2016: 21<sup>st</sup> International Summit and Training on Violence, Abuse, and Trauma Across Life Span in San Diego, California and hosted by the Family Violence & Sexual Assault Institute.
- **September 10, 17, and 24, 2016:** VARO Advocate training attended by Alee 1 staff T. Duenas and Social Work student interns I. Concepcion, E. Helgenberger, and T. Santos.
- **September 19, 2016:** Presentation of services conducted by the Guam Legal Services Corporation – Disability Law Center. Presentation was attended by Social Worker A. Tagudin and Social Work student interns I. Concepcion, E. Helgenberger, and T. Santos.

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- **September 21-23, 2016:** Social Worker A. Tagudin attended the 2016 Pacific Judicial Council Domestic Violence Conference.
- **September 30, 2016:** Sexual Assault/Domestic Violence presentation facilitated by Jirah Bautista of Guma Mami and attended by staff of both shelters.

**In Kind and Monetary Donations:**

- July 13, 2016: Department of Public Health and Social Services, Bureau of Nutrition Services, Women, Infant, and Children Program made a donation of perishable goods.
- July 18, 2016: Phoebe Wahl donated \$100.00 of gardening materials to the shelter.
- July 17, 2016: Guam Hawgs donated household goods, toiletries, and school supplies.
- September 7, 2016: Odilia Bautista donated purses and clothing.
- September 12, 2016: Calvin Klein clothing and accessories in the amount of \$2,417.00.
- September 23, 2016: Santa Barbara Catholic School 4<sup>th</sup> and 5<sup>th</sup> grade classes donated toiletries and school supplies.
- September 30, 2016: TGIF staff fundraiser donated \$1,000

  
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Paula M. Perez – Program Manager

Catholic Social Service-Age Children's Shelter  
 Population Category  
 Quarterly Report  
 July-August-September 2016

US CITIZEN YES NO	ETHNICITY	INITIALS AND CASE NO.	DATE OF ADMISSIONS	SOCIAL SECURITY NUMBER	AGE	MALE	FEMALE	ABUSE OR NEGLECT	SPECIAL SERVICES	NO.	DATE OF DEPARTURE
X	Chamorro	D.S 34-2015	10/05/15		9		1	Physical	GENERAL SERVICES MEALS TEACHING ACTIVITIES MEDICATION/Vitamins CONTACTS TRANSPORTATION	36 90 108 72 0 4 11	7/18/2016
X	Filipino	K.C 51-2016	05/03/16		14		1	Physical	GENERAL SERVICES MEALS TEACHING ACTIVITIES MEDICATION/Vitamins CONTACTS TRANSPORTATION	29 71 84 56 0 4 6	7/15/2016
X	Chamorro	N.P 52-2016	05/09/16		14		1	Sexual Abuse	GENERAL SERVICES MEALS TEACHING ACTIVITIES MEDICATION/Vitamins CONTACTS TRANSPORTATION	137 319 414 276 0 15 31	9/7/2016
X	Chamorro	D.C 54-2016	06/08/16		9mons		1	High Risk	GENERAL SERVICES MEALS TEACHING ACTIVITIES MEDICATION/Vitamins CONTACTS TRANSPORTATION	30 75 90 60 0 3 2	7/15/2016



Catholic Social Service-Alee Children's Shelter  
 Population Category  
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US CITIZEN YES NO	ETHNICITY	INITIALS AND CASE NO.	DATE OF ADMISSIONS	SOCIAL SECURITY NUMBER	AGE	MALE	FEMALE	ABUSE OR NEGLECT	SPECIAL SERVICES	NO.	DATE OF DEPARTURE
X	Chamorro	V.B 31-2015-01	06/08/16		1	1		High Risk	GENERAL SERVICES MEALS TEACHING ACTIVITIES MEDICATION/Vitamins CONTACTS TRANSPORTATION	36 88 108 72 0 4 3	7/18/2016
X	Caucasian	S.F 55-2016	07/11/16		1		1	Sexual Abuse	GENERAL SERVICES MEALS TEACHING ACTIVITIES MEDICATION/Vitamins CONTACTS TRANSPORTATION	1 4 6 4 0 2 0	7/11/2016
X	Chamorro	A.S 56-2016	07/13/16		15		1	Sexual Abuse	GENERAL SERVICES MEALS TEACHING ACTIVITIES MEDICATION/Vitamins CONTACTS TRANSPORTATION	25 60 78 52 0 3 2	7/25/2016
X	Chamorro	K.S 57-2016	07/13/16		14		1	Sexual Abuse	GENERAL SERVICES MEALS TEACHING ACTIVITIES MEDICATION/Vitamins CONTACTS TRANSPORTATION	25 60 78 52 0 3 3	7/25/2016

Catholic Social Service-Alex Children's Shelter  
 Population Category  
 Quarterly Report  
 July-August-September 2016

US CITIZEN YES NO	ETHNICITY	INITIALS AND CASE NO.	DATE OF ADMISSIONS	SOCIAL SECURITY NUMBER	AGE	MALE	FEMALE	ABUSE OR NEGLECT	SPECIAL SERVICES	NO.	DATE OF DEPARTURE
X	Chamorro	J.S 58-2016	07/13/16		13		1	Sexual Abuse	GENERAL SERVICES MEALS TEACHING ACTIVITIES MEDICATION/Vitamins CONTACTS TRANSPORTATION	25 60 78 52 0 3 1	7/25/2016
X	Chamorro	J.A 59-2016 59-2016-01	07/14/16 08/22/16		14		1	Sexual Abuse	GENERAL SERVICES MEALS TEACHING ACTIVITIES MEDICATION/Vitamins CONTACTS TRANSPORTATION	80 177 246 184 0 19 58	7/18/2016 9/26/2016
X	Chamorro	J.M 60-2016 60-2016-01	07/14/16 08/22/16		8		1	Sexual Abuse	GENERAL SERVICES MEALS TEACHING ACTIVITIES MEDICATION/Vitamins CONTACTS TRANSPORTATION	89 197 270 200 0 20 65	7/18/2016
X	Chamorro	J.A 61-2016 61-2016-01	07/14/16 08/22/16		8		1	Sexual Abuse	GENERAL SERVICES MEALS TEACHING ACTIVITIES MEDICATION/Vitamins CONTACTS TRANSPORTATION	89 197 270 200 0 20 61	7/18/2016
X	Chamorro	J.M 62-2016 62-2016-01	07/14/16 08/22/16		7		1	Sexual Abuse	GENERAL SERVICES MEALS TEACHING ACTIVITIES MEDICATION/Vitamins CONTACTS TRANSPORTATION	89 197 270 200 0 20 65	7/18/2016

Catholic Social Service-Alee Children's Shelter  
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 Quarterly Report  
 July-August-September 2016

US CITIZEN YES/NO	ETHNICITY	INITIALS AND CASE NO	DATE OF ADMISSIONS	SOCIAL SECURITY NUMBER	AGE	MALE	FEMALE	ABUSE OR NEGLECT	SPECIAL SERVICES	NO.	DATE OF DEPARTURE
X	Kosrian	M.A 63-2016	07/29/16		14		1	Sexual Abuse	GENERAL SERVICES MEALS TEACHING ACTIVITIES MEDICATION/Vitamins CONTACTS TRANSPORTATION	127 315 384 256 0 9 50	
X	Chuukese	J.M 64-2016	07/31/16		4		1	High Risk	GENERAL SERVICES MEALS TEACHING ACTIVITIES MEDICATION/Vitamins CONTACTS TRANSPORTATION	3 6 12 8 0 3 0	8/1/2016
X	Chamorro	M.L 65-2016	08/20/16		9		1	High Risk	GENERAL SERVICES MEALS TEACHING ACTIVITIES MEDICATION/Vitamins CONTACTS TRANSPORTATION	3 6 12 8 0 2 0	8/21/2016
X	Chamorro	C.M 66-2016	08/22/16		13	1		Neglect	GENERAL SERVICES MEALS TEACHING ACTIVITIES MEDICATION/Vitamins CONTACTS TRANSPORTATION	60 122 186 144 0 15 54	9/21/2016
X	Chamorro	K.C 67-2016	08/30/16		5		1	High Risk	GENERAL SERVICES MEALS TEACHING ACTIVITIES MEDICATION/Vitamins CONTACTS TRANSPORTATION	63 156 192 128 0 7 14	

Catholic Social Service-Alex Children's Shelter  
 Population Category  
 Quarterly Report  
 July-August-September 2016

US CITIZEN YES NO	ETHNICITY	INITIALS AND CASE NO.	DATE OF ADMISSIONS	SOCIAL SECURITY NUMBER	AGE	MALE	FEMALE	ABUSE OR NEGLECT	SPECIAL SERVICES	NO.	DATE OF DEPARTURE
X	Chamorro	K.C 68-2016	08/30/16		4		1	High Risk	GENERAL SERVICES MEALS TEACHING ACTIVITIES MEDICATION/Vitamins CONTACTS TRANSPORTATION	63 156 192 128 0 7 27	
X	Chamorro	K.G 35-2015-01	08/30/16		10mons	1		High Risk	GENERAL SERVICES MEALS TEACHING ACTIVITIES MEDICATION/Vitamins CONTACTS TRANSPORTATION	63 156 192 128 24 7 27	
X	Pohnpeian	A.K 44-2016-01	08/31/16		12		1	Neglect/Sexual	GENERAL SERVICES MEALS TEACHING ACTIVITIES MEDICATION/Vitamins CONTACTS TRANSPORTATION	46 76 144 96 0 5 36	9/23/2016
X	Pohnpeian	A.G 45-2016-01	08/31/16		10		1	Neglect/Sexual	GENERAL SERVICES MEALS TEACHING ACTIVITIES MEDICATION/Vitamins CONTACTS TRANSPORTATION	46 76 144 96 0 5 36	9/23/2016

TOTAL NUMBER OF CHILDREN FOR THE MONTH :

BOYS \_\_\_\_\_ 3 \_\_\_\_\_ GIRLS \_\_\_\_\_ 19 \_\_\_\_\_

REPORT SUBMITTED BY: Paula M. Perez

*Paula M. Perez*  
 Paula M. Perez  
 Program Manager

GENERAL SERVICES:  
 MEALS 1165  
 TEACHING 2664  
 ACTIVITIES 3558  
 MEDICATION/Vitamins 2368  
 CONTACTS 24  
 TRANSPORTATION 200  
 525

**CATHOLIC SOCIAL SERVICE-ALEE WOMENS SHELTER  
POPULATION CATEGORY  
4TH QUARTER (JULY-AUGUST-SEPTEMBER)**

US CITIZENSHIP YES/NO	ETHNICITY	INITIALS AND CASE NO	AGE	DATE OF ADMISSION	SOCIAL SECURITY NUMBER	AGE OF CHILDREN		ABUSE		MARITAL STATUS					SITUATION	SPECIAL SERVICES	DATE OF DEPART		
						BOY	GIRL	PHYSIC	EMO	M	S	D	C	SP				AW	PRG
X	Chamorro	CH 2283	36	2/8/2016	7734	8	9yrs	X	X	X							X	100 SHELTER STAY 4 SERVICES APPLIED 0 RESPITE 3 MEALS 18 TRANSPORTATION	7/20/2016
X	Native American	TM 2287	29	3/2/2016	5899	10YRS 4YRS	8YRS	X	X	X							X	24 SHELTER STAY 3 SERVICES APPLIED 3 RESPITE 3 MEALS 8 TRANSPORTATION	7/6/2016
X	Chamorro	VB 2293	41	4/22/2016	8139	16	10 5	X	X	X							X	88 SHELTER STAY 2 SERVICES APPLIED 0 RESPITE 0 MEALS 0 TRANSPORTATION	7/22/2016
X	Chamorro	CS 2295	36	6/24/2016	3400	11 3	14 8	X	X	X							X	415 SHELTER STAY 12 SERVICES APPLIED 23 RESPITE 3 MEALS 82 TRANSPORTATION	9/21/2016
X	Chamorro	KW 2296	36	6/27/2016	1305	6 5	3	X	X	X							X	172 SHELTER STAY 6 SERVICES APPLIED 3 RESPITE 3 MEALS 3 TRANSPORTATION	8/12/2016
X	Pohnpeian	MT 2297	44	7/19/2016	9378	0 0	0	X	X	X							X	74 SHELTER STAY 2 SERVICES APPLIED 0 RESPITE 6 MEALS 3 TRANSPORTATION	Active

CATHOLIC SOCIAL SERVICE-ALEE WOMENS SHELTER

POPULATION CATEGORY

4TH QUARTER (JULY-AUGUST-SEPTEMBER)

US CITIZENSHIP YES/NO	ETHNICITY	INITIALS AND CASE NO	AGE	DATE OF ADMISSION	SOCIAL SECURITY NUMBER	AGE-OF CHILDREN	ABUSE				MARRITAL STATUS				SITUATION	SPECIAL SERVICES	DATE OF DEPART	
							PHYSICAL	SEXUAL	EMOTIONAL	FINANCIAL	M	S	D	C				SP
X	Chamorro	AB 2298	37	7/31/2016	7637	0 0	X	X	X	X						X	14 SHELTER STAY 5 SERVICES APPLIED 0 RESPITE 42 MEALS 5 TRANSPORTATION	8/13/2016
X	Chamorro	NC 2299	26	8/1/2016	7437	0 0	X	X	X	X						X	40 SHELTER STAY 4 SERVICES APPLIED 0 RESPITE 108 MEALS 30 TRANSPORTATION	9/9/2016
X	Chamorro	LS 2301	47	8/4/2016	3170	0 0	X	X	X	X						X	62 SHELTER STAY 6 SERVICES APPLIED 0 RESPITE 30 MEALS 6 TRANSPORTATION	Active
x	Chuukese	SM 2300	29	8/4/2016	1986	6yrs 7yrs	X	X	X	X						X	81 SHELTER STAY 5 SERVICES APPLIED 4 RESPITE 6 MEALS 16 TRANSPORTATION	Active
X	Japanese	YD 2291-1	37	8/4/2016		0 0	X	X	X	X						X	53 SHELTER STAY 2 SERVICES APPLIED 0 RESPITE 75 MEALS 25 TRANSPORTATION	9/22/2016
X	Chuukese	CA 2302	27	8/13/2016	1521	0 0	X	X	X	X						X	3 SHELTER STAY 2 SERVICES APPLIED 0 RESPITE 9 MEALS 2 TRANSPORTATION	8/15/2016
																	0 RESPITE 9 MEALS 2 TRANSPORTATION	

**CATHOLIC SOCIAL SERVICE-ALEE WOMENS SHELTER  
POPULATION CATEGORY  
4TH QUARTER (JULY-AUGUST-SEPTEMBER)**

US CITIZEN YES/NO	ETHNICITY	INITIALS AND CASE NO	AGE	DATE OF ADMISSION	SOCIAL SECURITY NUMBER	AGE OF CHILDREN		ABUSE	MARITAL STATUS					SITUATION	SPECIAL SERVICES	DATE OF DEPART
						BOY	GIRL		M	S	D	C	SP			
X	Phonpean	CA 2303	29	8/4/2016	4739	0	0	X				X		1 SHELTER STAY 0 SERVICES APPLIED 0 RESPITE 1 MEALS 2 TRANSPORTATION	8/4/2016	
X	Chamorro	FT 2304	24	9/1/2016	6154	6Y 4Y 3Y 1Y	5Y	X			X			180 SHELTER STAY 5 SERVICES APPLIED 20 RESPITE 30 MEALS 41 TRANSPORTATION	Active	
X	Chuukese	KM 2305	42	9/9/2016	6577	10Y 2Y	2Y 7M	X			X			126 SHELTER STAY 6 SERVICES APPLIED 0 RESPITE 60 MEALS 16 TRANSPORTATION	Active	
X	Chamorro	GJS-Main 1	36	9/20/2016	6063	14 5	12 11 9	X			X			66 SHELTER STAY 5 SERVICES APPLIED 0 RESPITE 0 MEALS 0 TRANSPORTATION	Active	
X	Japanese	AD 2306	39	9/22/2016	1133	15 10 1		X			X			36 SHELTER STAY 3 SERVICES APPLIED 0 RESPITE 9 MEALS 0 TRANSPORTATION	Active	
X	Chamorro	VC 2307	37	9/29/2016	1492	0	0	X			X			2 SHELTER STAY 3 SERVICES APPLIED 0 RESPITE 6 MEALS 1 TRANSPORTATION	Active	
														0 RESPITE 6 MEALS 1 TRANSPORTATION		

**CATHOLIC SOCIAL SERVICE-ALEE WOMENS SHELTER  
POPULATION CATEGORY  
4TH QUARTER (JULY-AUGUST-SEPTEMBER)**

TOTAL NUMBER OF WOMEN:	18	SINGLE:	8	COMMONLAW	_____	WIDOW	_____
		MARRIED	7	SEPARATED	2		
TOTAL NUMBER OF CHILDREN:	36	DIVORCE:	1	NOT INDICATED	_____		
BOYS	21	GIRLS	15				
TOTAL NUMBER OF REPEATERS:	1			SITUATIONAL STATUS	_____	EMERGENCY	18
ABUSE TOTALS	18	PHYSICAL	_____	PREGNANT	_____	NOT INDICATED	_____
		SEXUAL	_____	NOT INDICATED	_____		
		BOTH (PHYSICAL/SEXUAL)	18	RAPED	_____		
				PHYSICAL/EMOTIO	18		

*Four* \_\_\_\_\_  
**PAULA M. PEREZ**  
**PROGRAM MANAGER**



**NON-EXPENDABLE PROPERTY INVENTORY UNDER \$500.00 IN VALUE**  
**Quarterly July-August-September 2016**

**PROGRAM NAME:** Alec I

**Location:** CATHOLIC SOCIAL SERVICE, 243-A ARMY JUAN C. FEJERAN ST. BARRIGADA, 96

Date Acquired	Item Description	QTY	MAKE/MODEL	SERIAL NUMBER	UNIT COST	Purchased or leased by		LOCATION	Condition			Remarks	
						Donated by	Program Income		N	F	P		% of Program Use
	Printer					Donated							
	Projector	1				Donated							Broken
	Computer Tower	1	Compaq	X08--73060		Donated	Guam Coalition	Work Station		X			
	Computer Monitor	1	ACCU Sync LCD5v	39133736GA		Donated		Work Station		X			
	Printer	1	Epson Stylus C88+	JKDY311654		Donated		Work Station		X			
	Computer Mouse	1	Microsoft			Donated		Work Station		X			
	Computer Key Board	1	Black			Donated		Work Station		X			
	Typewriter	1	IBM Wheel Writer Serie			Donated		Work Station		X			
	Stereo	1	JVC Gray/Blue			Donated		Work Station		X			
	Computer Monitor	1	Dell	CN0W02K64180926581U		Donated		Social Worker		X			
	Battery 120V	1	MARUSON			Donated		Work Station		X			
	Computer Tower	1	Sanyo			Donated		Social Worker		X			
	Key Board	1	Panasonic			Donated		Social Worker		X			
	All-in-one Printer	1	HP Office Jet 7210			Donated		Social Worker		X			
	Power Plug	1	ISOBAR			Donated		Social Worker		X			
	Power Plug	1	Power Sentry			Donated		Social Worker		X			
	Computer Monitor	1	Acer AL 1706A	ETL480B182712050B03945		Donated		Admin Assist			X		Broken
	Printer	1	HP Photosmart 7260	CN3702B311		Donated		Admin Assist		X			
	Power Plug	1	Cyber Power 625AVR			Donated		Work Station		X			
	Stereo	1	Sony Red			Donated	Office	Office		X			
	TV Stand	1	Sony			Donated		Living Room		X			
	VHS Player	1	JVC			Donated		Living Room		X			
	DVD Player	1	Phillips			Donated		Living Room		X			
	Keyboard Piano	1	Yamaha			Donated		Living Room			X		
	Computer Speakers	1 pr.	Polk Audio/ Gray			Donated		Living Room		X			
	All in One Printer	1	HP Office Jet 4110	MY34QB10KF		Donated		Living Room		X			

**NON-EXPENDABLE PROPERTY INVENTORY UNDER \$500.00 IN VALUE**  
**Quarterly July-August-September 2016**

**PROGRAM NAME:** Alec I

**Location:** CATHOLIC SOCIAL SERVICE, 243-A ARMY JUAN C. FEJERAN ST. BARRIGADA, 96

Date Acquired	Item Description	QTY	KE/MODEL	SERIAL NUMBER	UNIT COST	Purchased or Donated by	Purchased/Lease Program Income	LOCATION	(New, Fair, Poold)	Program	% of Use	Remarks
	Computer Keyboard		HP	BF23526048	N/A	Donated		Library	X		100	
	Computer Monitor	6	Dell Black	CNOHF0K364180148N051S CN0N445N7426108P2LCT	N/A	Donated		Library	X		100	
	Computer Tower	1	Compaq	W302KN9ZE886	N/A	Donated		Library	X		100	
	Computer Mouse	2	Black Dell/Black			Donated		Library	X		100	
	Paper Cutter	1	Ingento GT			Donated		Library	X		100	
	Binding Tool	1	Fellows PB100			Donated		Filing Room	X		100	
	Paper Shredder	1	Remington			Donated		Filing Room	X		100	
	Fax & Copier Machine	1	RICOH SP3200 SF		N/A	Donated		Work Station	X		100	
	Scanner	1	Cannon 3000 ex	UZN067325	N/A	Donated		Program Manager		X		
	DVD Player w/ Remote	1	JVC	XV-N452SAG	N/A	Donated		Filing Room	X		100	
	20" TV w/Remote	1	Sylvania	J34817890	N/A	Donated		Filing Room	X		100	
	Computer Keyboard	1	Lenovo	4612291	N/A	Donated		Program Manager	X		100	
	Computer Mouse	1	Lenovo		N/A	Donated		Program Manager	X		100	
	Computer Monitor	1	ASUS	D7LMQS076975	N/A	Donated		Program Manager	X		100	
	Digital Cordless Phone	1	6.0 Panasonic KX TG64	2GBQE029163	N/A	Donated		Program Manager		X	100	Dead Battery
	3 in one printer	1	JHP LaserJet	M1212nf MFP	N/A	Donated		Program Manager	X		100	
	Printer	1	HP Photo Smart 7260	CN3702B311	N/A	Donated		Admin Assist	X		100	
	BLU Bold Cellphone	1	487-6170 Cell Phone		N/A	Loaned		Guam Coalition For Client Use	X		100	
	BLU Bold Cellphone	1	487-6411 Cellphone		N/A	Loaned		Guam Coalition For Client Use	X		100	

**NON-EXPENDABLE PROPERTY INVENTORY UNDER \$500.00 VALUE**

**Quarterly July-August-September 2016**

**PROGRAM NAME: Alee Shelter 1**

**LOCOTAIN: CATHOLIC SOCIAL SERVICE, 243-A ARMY JUAN C. FEJERAN ST. BAHAY**

Date Acquired	Item Description	QTY	MAKE/MODEL	SERIAL NUM	UNIT COST	Purchased or with Program Income	Purchased/Leased	LOCATION	Condition			% of Program Use	Remarks
									N	F	P		
	Table	1	Wicker with glass top	N/A	N/A	Donated		Front Entrance	X			100	
	Chair	1	White bamboo	N/A	N/A	Donated		Front Entrance	X			100	
	Metal Filing Cabinet	1	Kokoyuko 4 drawer	N/A	N/A	Donated		Work Station	X			100	
	Work Desk	1	wooden	N/A	N/A	Donated		Work Station	X			100	
	Office Chair	3	Blue w/wheels	N/A	N/A	Donated		Work Station	X			100	
	Shelf w/Basket	1	Metal			Donated		Work Station	X			100	
	3 Tier Shelf	1	Wooden			Donated		Work Station	X			100	
	Plastic Trash Bin Small	1	Gray			Donated		Work Station	X			100	
	Office Desk	1	Beige 2pc Set			Donated		Social Worker	X			100	
	End Table	2	Wooden/ Varnished			Donated		Work Station	X			100	
	Office Chair	1	Black with Wheels			Donated		Work Station	X			100	
	Writing Desk	1	Wooden/Varnished			Donated		Work Station	X			100	
	Office Chair	1	Gray With Wheels			Donated		Work Station	X			100	
	Key Box	1	Wooden Tan			Donated		Work Station	X			100	
	Sofa Love Seat	1	Green			Donated		Program Manager	X			100	
	Metal Filing Cabinet	1				Donated		Social Worker	X			100	
	Office Desk	1	Tan 2 pieces Set			Donated		Admin Assist	X			100	
	Plastic Kids Chair	2	Beige			Donated		Recreation Area	X			100	
	Round Kiddies Table	1	Wooden Yellow			Donated		Recreation Area	X			100	
	Rocking Chair	1	Wooden Yellow			Donated		Back Patio	X			100	
	Side Table	1	Wicker			Donated		Back Patio	X			100	
	Chair	1	Wicker			Donated		Back Patio	X			100	
	Side Table	1	Wicker w/glass			Donated		Back Patio	X			100	
	Basket w/ lid	1	Wicker			Donated		Back Patio	X			100	
	Stools w/cushion	2	Bamboo			Donated		Back Patio	X			100	
	Kids Tricycle	1				Donated		Outside Play Area	X			100	

**NON-EXPENDABLE PROPERTY INVENTORY UNDER \$500.00 VALUE**

**Quarterly July-August-September 2016**

**PROGRAM NAME: Alee Shelter 1**

**Location: CATHOLIC SOCIAL SERVICE, 243-A ARMY JUAN C. FEJERAN ST. BARRIO**

Date Acquired	Item Description	QTY	MAKE/MODEL	SERIAL NUM	UNIT COST	Purchased or Donated by	Purchased/Leased with Program Income	LOCATION	Condition (New, Fair, Poor)			Program Use	Remarks
									N	F	P		
	Kids Motorcycle	1				Donated		Outside Play Area	X			100	
	Sofa	2	Beige			Donated		Living Room	X			100	
	Love Seat	1	Beige			Donated		Living Room	X			100	
	End Tables	2	Varnished Wood			Donated		Living Room	X			100	
	Sofa	1	Black Leather			Donated		Living Room	X			100	
	Ottoman	1	Black Leather			Donated		Living Room	X			100	
	3 Tier Shelf	1	Plastic			Donated		Storage Room	X			100	
	Dining Table	1	Glass Top			Donated		Living Room	X			100	
	Dining Chairs	6	Beige Wooden			Donated		Living Room	X			100	
	Round Dining Table	1	Wooden w/Stones			Donated		Living Room	X			100	
	Dining Chairs	4	Brown Leather			Donated		Living Room	X			100	
	Kiddies Table Square	1	Wooden Yellow			Donated		Living Room	X			100	
	Water Dispenser	1	Island Choice			Donated		Living Room		X			Broken
	Baby High Chair	1	Evenflo			Donated		Living Room	X			100	
	Baby High Chair	1	Graco			Donated		Living Room	X			100	
	Round Table	1	White wooden			Donated		Living Room	X			100	
	Ottoman	1	Green wood Frame			Donated		Living Room	X			100	
	Sofa	1	Blue			Donated		Living Room	X			100	
	TV Stand	1	Wooden w/Wheels			Donated		Living Room	X			100	
	Rectangle Table	1	White Wooden			Donated		Living Room	X			100	
	2 Door Sliding Cabinet	1	Metal Beige			Donated		Program Manager	X			100	
	Stool	2	White Wicker			Donated		Library	X			100	
		2	Wooden White			Donated		Library	X			100	
	Lounge Chair	1	Blue			Donated		Library	X			100	
	Kiddies Chair	4	Plastic Yellow			Donated		Library	X			100	
	2 Door Medicine Cabinet	1	Wooden White			Donated		Filing Room	X			100	

**NON-EXPENDABLE PROPERTY INVENTORY UNDER \$500.00 VALUE**

**Quarterly July-August-September 2016**

**PROGRAM NAME: Alee Shelter 1**

**LOCOTAIN: CATHOLIC SOCIAL SERVICE, 243-A ARMY JUAN C. FEJERAN ST. BAH**

Date Acquired	Item Description	QTY	MAKE/MODEL	SERIAL NUM	UNIT COST	Purchased or Donated by	Purchased/leased with Program Income	LOCATION	Condition (New, Fair, Poor)			Program Use % of	Remarks
									N	F	P		
	3 Drawer Filing Cabine	1	Beige Metal			Donated		Filing Room	X			100	
	4 Drawer Filing Cabine	4	Metal Beige			Donated		Filing Room	X			100	
	Table	1	Metal Beige			Donated		Filing Room	X			100	
	Folding Chair	1	Wooden White			Donated		Filing Room	X			100	
	Telephone	1	Cordless w/Handset			Donated		Work Station	X			100	
		1	3pcs Cordless Phone			Donated		Work Station	X			100	2 pcs Needs battery
	Sofa	1	Green			Donated		Program Manager	X			100	
	Office Desk	1	Wooden/Cherry			Donated		Program Manager	X			100	
	Picture Frames	5	Brown		N/A	Donated		Program Manager	X			100	
		2	Gold Trimmed		N/A	Donated		Program Manager	X			100	
	5 Tier Bookshelf	1	Wooden		N/A	Donated		Program Manager	X			100	
	2 Drawer Dresses	7	Wooden			Donated		Rooms	X			100	
	Baby Cribs	2				Donated		Rooms	X			100	
	Window Blinds	9	White			Donated		Rooms	X			100	
	Bar Stools	2	Black/ Metal Frame		N/A	Donated		Kitchen	X			100	
	Stand Up Freezer	1	Frigidaire		N/A	Donated		Kitchen	X			100	
	Rack w/Wheels	1	Metal/White		N/A	Donated		Kitchen	X			100	
	2 Door Cabinets	1	Wooden		N/A	Donated		Laundry Room	X			100	
	Chairs	20	White Plastic		N/A	Donated		Laundry Room	X			100	
	Trash Bin	1	Plastic Blue			Donated		Back Patio	X			100	
	Mop Bucket	1	Toddler			Donated		Back Patio	X			100	
	Folder Table	1	White			Donated		Work station	X			100	
	4 Drawer Dresser	1	Brown Wooden			Donated		Storage Room	X			100	
	Car seat	1	Infant Gray			Donated		Storage Room				100	
		1	Child Gray			Donated		Storage Room	X			100	
		1	Booster Seat			Donated		Storage Room	X			100	

**NON-EXPENDABLE PROPERTY INVENTORY UNDER \$500.00 VALUE**

**Quarterly July-August-September 2016**

**PROGRAM NAME: Alee Shelter 1**

**Location: CATHOLIC SOCIAL SERVICE, 243-A ARMY JUAN C. FEJERAN ST. BARRI**

Date Acquired	Item Description	QTY	MAKE/MODEL	SERIAL NUM	UNIT COST	Purchased or Donated by	Purchased/Leased with Program Income	LOCATION	Condition (New, Fair, Poor)			Program Use % of	Remarks
									N	F	P		
	Table Lamp	2	Beige			Donated		Living Room		X		100	
	Standing Lamp	1	Green	N/A	N/A	Donated		Front Entrance		X		100	
	Desk Clock	1	Seiko/Goldtone	N/A	N/A	Donated		Front Entrance		X		100	
	Standing Lamp	1	Brown			Donated		Living Room		X		100	
	Table Fan	2	Holmes Black			Donated		Living Room		X		100	
	Freezer	1	Kenmore/White		N/A	Donated		Storage Room			X		Broken
	Stand up Freezer	1	GE/GTH18BCWW		629	Donated		Storage Room	X				Broken
	Microwave	1	Sanyo/White		N/A	Donated		Kitchen		X		100	
	Rice Cooker	1	Tiger White		N/A	Donated		Kitchen		X		100	
	Washing Machine	1	Estate White	C20242857	N/A	Donated		Laundry Room			X		Sent to Support Servi
	Dryer Machine	1	Kenmore/White	4920617890	N/A	Donated		Laundry Room			X		Sent to Support Servi
	Electric Stove Range	1			519								
1/7/2016	Stand up Refrigerator	1	Koolaire commercial		5010	Donated	JWS Regrideration	Storage Room	X			100	
1/7/2016	Stand up Refrigerator	1	Koolaire commercial			Donated	JWS Regrideration	GJS	X			100	Gave to Gumma
	9,000 BTU AC	1	Goodman		975	Donated	JWS Regrideration		X				
	12,000 BTU AC	1	Galanz		795	Donated	JWS Regrideration		X				
	24,000 BTU AC	1	Galanz		960	Donated	JWS Regrideration		X				
10/15/169	12,000 BTU AC	2	Goodman		866.4	Purchased	Donation Funds		X				
	Washing Machine	1	Whirlpool			Purchased	Take Care Grant	Laundry Room	X				
	Dryer Machine	1	Whirlpool			Purchased	Take Care Grant	Laundry Room	X				
	CCTV Camera System	4				Purchased	Navy officers wives		X				
	CCTV Camera Monitors	1			2300	Purchased	Navy officers wives		X				
	Bushcutter	1							X				Storage
	Blower	1	Otroy-Bit			Purchased			X				Support Service

**NON-EXPENDABLE PROPERTY INVENTORY UNDER \$500.00 VALUE**

**Quarterly July-August-September 2016**

**PROGRAM NAME: Alee Shelter 1**

**Location: CATHOLIC SOCIAL SERVICE, 243-A ARMY JUAN C. FEJERAN ST. BARRIO**

Date Acquired	Item Description	QTY	MAKE/MODEL	SERIAL NUM	UNIT COST	Purchased or Donated by	Purchased/Leased with Program Income	Condition			Program Use	Remarks		
								(New, Fair, Poor)	N	F			P	
	Auto Baby Bouncer	1	Graco			Donated		Storage Room		X			100	
	Baby Bath tub	2				Donated		Storage Room		X			100	
	Play Pen	1				Donated		Laundry Room		X			100	
	4 Tier Shelf	3	Plastic			Donated		Storage Room		X			100	
	Umbrella Stroller	2				Donated		Program Manager		X			100	
	Toddler Bed	1	wooden			Donated		Rooms		X			100	
		2	Metal			Donated		Rooms					100	
	Clothes Rack	8	Metal			Donated		Room		X			100	
	Lamps	6				Donated		Rooms		X			100	
	Table Lamps	2	Wooden			Donated		Rooms		X			100	
		1	Queen Size			Donated		Rooms		X			100	
		2	King Size			Donated		Rooms		X			100	
		8	Twin			Donated		Rooms		X			100	
	Bed	1	Full Size			Donated		Rooms		X			100	

*For*  
Paula M. Perez, Program Manager

*Diana B. Calvo*  
Diana B. Calvo, Executive Director

**NON-EXPENDABLE PROPERTY INVENTORY UNDER \$500.00 IN VALUE**

**Quarterly July-August-September 2016**

**PROGRAM NAME: Alee Shelter II**

**Location: CATHOLIC SOCIAL SERVICE, 243-A ARMY JUAN C. FEJERAN ST. BARRIGADA, 96913**

Date Acquired	Item Description	QTY	MAKE/MODEL	SERIAL NUMBER	UNIT COST	Purchased or Leased by	Purchased/Leased with Program Funds	LOCATION	Condition			% of Program Use	Remarks
									N	F	P		
		2	Brown Wooden	N/A		Donated		Alee II	X			100	
		1	Bookshelf	N/A		Donated		Alee II	X			100	
		1	Beige	N/A		Donated		Alee II	X			100	
	Shelf	1	Blue & White	N/A		Donated		Alee II	X			100	
		1	Brown Large Shelf	N/A		Donated		Alee II	X			100	
		1	5 Tier Shelf			Donated		Alee II	X			100	
	Dining Table Set	1	Dining table & 6 chairs			Donated		Alee II	X			100	
		1	Wooden			Donated		Alee II	X			100	
		1	Plastic Graco			Donated		Alee II	X			100	
	High Chair	1	Plastic J. Mason			Donated		Alee II	X			100	
Jan-11		1	Fisher Price			Donated		Alee II	X			100	
	Bakers Rack	1				Donated		Alee II	X			100	
	TV Stand	1				Donated		Alee II	X			100	
	End Tables	3				Donated		Alee II	X			100	
		1	Wooden			Donated		Alee II	X			100	
	Bunk Beds	1	White			Donated		Alee II	X			100	
	Night Stands	6				Donated		Alee II	X			100	
	Toddler Beds	5				Donated		Alee II	X			100	
	Brown Drawer	3				Donated		Alee II	X			100	
	Baby Crib	2				Donated		Alee II	X			100	
May-12	Diaper Changing table	2				Donated		Alee II	X			100	
		2	Graco Dark Brown		100	Purchased	Incoming Donation	Alee II	X			100	
	Desks	1	6 Drawer			Donated		Alee II	X			100	
		1	Computer Desk			Donated		Alee II	X			100	
			Brown Computer Desk			Donated		Alee II	X			100	
	Black Office Chair	1			N/A	Donated		Alee II	X			100	
	Beige Filing Cabinet 1				N/A	Donated		Alee II	X			100	
	Bench	2			N/A	Donated		office	X			100	
Jun-11	Multiple Drawers	1			N/A	Donated		Living Room	X			100	
Jun-12	Entertainment Center	1			N/A	Donated		Living Room	X			100	



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**Quarterly July-August-September 2016**

**PROGRAM NAME: Alee Shelter II**

**Location: CATHOLIC SOCIAL SERVICE, 243-A ARMY JUAN C. FEJERAN ST. BARRIGADA, 96913**

Date Acquired	Item Description	QTY	MAKE/MODEL	SERIAL NUMBER	UNIT COST	Purchased or leased by	Purchased/leased with Program Funds	Program Income	LOCATION	Condition			% of Program Use	Remarks
										N	F	P		
Jun-12	Octogan Night Stand	2				Donated			Living Room	X			100	
Jun-12	Coffee Table	1				Donated			Living Room	X			100	
	2 pc Sofa Set	1	Olive Green/Gold			Donated			Living Room	X			100	From Alee I
Mar-11	5 Gallon Water Bottle	2				Purchased	Incoming Donation		Kitchen	X			100	
	Standing Lamps	2				Donated			Alee II	X			100	
	Table Lamps	2				Donated			Alee II	X			100	
<b>Electronics/Appliances</b>														
	Item Description	QTY	KE/MODEL	SERIAL NUMBER	UNIT COST	leased or donated by	with Program Funds	Program Income	(New, Fair, Poor)	N	F	P	Use	Remarks
Aug-11		1		Chasis Number		Donated			office	X			100	Repaired by MIS
Aug-11	Computer Tower	1	HP	2UB33508LL		Donated			Alee II	X			100	Refurbished Red from
Aug-11		1	Dell	GXYVVS71		Donated			Alee II	X			100	Lt.Gov.Tenorios Office
Aug-11		1	Dell	JT5CV91		Donated			Alee II	X			100	Comp for Kids Program
	Microwave	1	Sanyo			Donated	Office		Kitchen	X			100	
Jul-11	Rice Cooker	1	Galanz	A701T5044		Purchased	Incoming Donation		Kitchen	X			100	
Aug-11	Computer Mouse	1	LOG Tech	HCA51305022		Donated			Alee II	X			100	Refurbished Red from
Aug-11		1	LOG Tech	HCA51314524		Donated			Alee II	X			100	Lt.Gov.Tenorios Office
Aug-11		1	LOG Tech	SAGM002		Donated			Alee II	X			100	Comp for Kids Program
	Window AC	1	Window Unit Whirlpool	N/A		Donated			Alee II	X			100	
	Window AC	1	5000btu Haier	N/A		Donated			Alee II	X			100	
	Central Air AC	1	Carrier	1004G31186		Donated			Alee II	X			100	
	Split AC	1	12000btu Gree	N/A		Donated			Alee II	X			100	
	Split Aircon	1	24000 btu	TCL/TAK-24CS/R2		Donated			Alee II	X			100	
	Deep Freezer	1	GE	FCM150TBWH		Donated			Alee II	X			100	
	Small Refrigerator	1	Sanyo	951001057		Donated			Alee II	X			100	
	Flat Screen TV	1				Donated			Alee II	X			100	

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**PROGRAM NAME: Alee Shelter II**

**Location: CATHOLIC SOCIAL SERVICE, 243-A ARMY JUAN C. FEJERAN ST. BARRIGADA, 96913**

Date	Item Description	QTY	KE/MODEL	SERIAL NUMBER	UNIT COST	Purchased or Leased by	Purchased/Leased with Program Funds	LOCATION			% of Use	Remarks
								(New, Fair, Pod)	Condition	Program		
Aug-13	Cordless/Corded Telephone	1	KXTG1061M Panasonic	91AQB037387	119	Purchased	Income-Donation	Alee II	X		100	Micropac Inv#KDDG-24367
Apr-11	Mini Component	1	AMC 400u	SA611009192		Donated		Living Room	X		100	
Aug-11	Computer Work Station	1				Donated		office	X		100	
Sep-11	Computer Monitor	2				Donated		office	X		100	FJC/HOM
		3	COMPAQ	903CD61SS355		Donated		Alee II	X		100	Refurbished Rod from
				IW221511756		Donated		Alee II	X		100	Lt.Gov.Tenorios Office
				IV4601251		Donated		Alee II	X		100	Comp for Kids Program
		1	Dell	MX0178OR4780101511MG		Donated		Work Station	X		100	
	Modem	1	Cool Max			Donated		Living Room		X	100	
Feb-11	Printer	1	Brother/HL-2140 Laser	U61944ROJ761270	238	Purchased	Income-Donation	Office	X		100	
Aug-11	Computer	1	IBM	97249		Donated				X		Refurbished Rod from
	Key	1	Dell	12732650		Donated		Alee II	X		100	Lt.Gov.Tenorios Office
	Board	1	SK-8110	07N242		Donated			X		100	Comp for Kids Program
Sep-11	Washer	1	Kenmore	C12921661	406.95	Purchased	Income-Donation	Laundry	X		100	
Sep-11	Dryer	1	Kenmore	M11619723	387.59	Donated	Income-Donation	Laundry	X		100	
						Donated		Back Patio	X		100	
						Donated		Back Patio	X		100	
						Donated		Back Patio	X		100	

