

FY 2016 BOSSA Annual Report

The BOSSA administers various child welfare programs designed to protect children and strengthen families. Services provided are funded and regulated primarily by the federal government and applicable local laws. BOSSA's mission is to provide quality protective services to children and strengthen their families. The Human Services Program Administrator oversees five BOSSA sections. The five sections are Child Protective Services, Home Evaluation and Placement Services, Family Services, Program Management, and Administrative Support Sections.

- I. The **Child Protective Services (CPS) Section** is made up of the Intake Unit, the Crisis Intervention Unit, the Investigation Unit and the Case Management Unit. The workers continue to partner and collaborate with government, non-government, and non-profit organizations with their assigned cases.

The CPS section was established on the premise that all children have the right to a stable, loving and nurturing home environment. The section receives referrals of child abuse and neglect (CAN). Guam Public Law 20-209, the *Child Protective Act*, sets forth the legal requirements of the agency to investigate each report of suspected child abuse or neglect. The agency is thus mandated to advocate for the child and provide appropriate and timely intervention to prevent family breakdown and preserve family stability to the maximum extent possible.

- A. **INTAKE AND CRISIS INTERVENTION UNIT.** The Intake Unit receives information of child maltreatment, screens reports, and makes assessments to determine if the criteria for CPS involvement are met.

The CPS referrals received have been decreasing over the last few years because CPS Supervisor is working closely with Intake staff on screening the calls if they are appropriate CAN referrals. In addition, the BOSSA staff continue to educate the public on CAN and what is an appropriate referral.

The Crisis Intervention Unit receives referrals requiring immediate intervention and response for the purpose of conducting risk and safety assessments that could lead to removal and placement of the minor(s).

1. By Maltreatment

	FY 2014	FY 2015	FY 2016
No. of CPS Referrals Received	1548	1492	1389
No. of Children, Subject of CPS Referrals	2321	2185	2147
No. of Referrals Accepted by Crisis Unit	61	103	155
No of Children, Subject of Crisis Unit Referrals	107	153	219
No. of Children with Disabilities	51	56	59
No. of Referrals from Guam Schools	635	583	610
No. of Maltreatments from Freely Associated States (FAS)	692	711	585
No. of Referrals of Military Dependents	98	65	19
CPS Referrals by Maltreatment Type			
Physical Abuse	711	658	608
Sexual Abuse	302	370	303
Emotional Abuse	519	505	491
Neglect – Physical	222	649	1052
Neglect – Medical	240	99	0
Neglect – Abandonment	144	20	0
Neglect – Educational	201	160	166
Neglect – Emotional	91	123	181
Neglect – Lack of Adult Supervision	411	74	0
Neglect – Deprivation of Necessities	73	0	0
Neglect Other/Child Risk Factors			

Referrals Involving Teen Pregnancy	99	70	50
Referrals Involving Children At-risk Due to Drug Use by Caretakers	172	169	229
Referrals Involving Exposure to Family Violence	147	178	111
Referrals involving Homelessness	0	14	47
Referrals Involving Alcohol Abuse by Caretakers	107	54	71
Referrals Involving Teen Suicide	5	10	16
Other: (referrals involving run-away youths, custody, court-ordered risk assessments, expulsion of a child from home, children in need of services, lack of a guardian, etc.)	237	49	8
Unknown	0	8	3
Maltreatment Total	3681	3210	3336

2. By Ethnicity

	FY 2014	FY 2015	FY 2016
African American (AF)	2	10	4
American Indian/Alaskan Native (AA)	0	1	1
American Samoan (AS)	0	7	0
Asian Indian (AI))	0	0	0
Australian (AU)	0	0	0
Cambodian (CB)	0	0	0
Canadian (CN)	0	2	0
Caucasian (CA)	38	32	44

Chamorro – Guam (CG)	1368	1263	1176
Chamorro – Rota (CR)	0	3	2
Chamorro – Saipan (CS)	12	17	0
Chamorro – Tinian (CT)	0	0	12
Chinese (CI)	9	2	2
Chuukese (TR)	431	429	383
Cuban (CU)	0	14	0
Filipino (FO)	151	124	134
German (GE)	0	0	0
Hawaiian (HN)	0	1	1
Hispanic (HI)	1	5	1
Japanese (JP)	6	4	4
Korean (KO)	8	4	6
Kosraean (KS)	9	3	9
Marshallese (MA)	2	7	10
Mexican (ME)	3	1	0
Palauan (PA)	29	21	23
Pohnpeian (PO)	25	35	43
Portuguese (PE)	6	0	0
Soviet Jew (SJ)	0	0	0
Thai (TH)	1	0	0
Vietnamese (VI)	2	0	1
Yapese (YP)	25	16	14
Other (OT)	11	17	26

Unknown	182	167	251
Total Victim Ethnicity	2321	2185	2147

3. By Age/Sex-Male

	FY 2014	FY 2015	FY 2016
Below 1 year old	73	46	85
1 year old	34	56	53
2 years old	48	37	42
3 years old	43	30	41
4 years old	31	51	39
5 years old	62	60	65
6 years old	72	68	60
7 years old	86	73	43
8 years old	62	52	54
9 years old	62	75	66
10 years old	68	70	56
11 years old	45	69	43
12 years old	54	41	65
13 years old	66	29	30
14 years old	44	41	56
15 years old	45	46	49
16 years old	34	38	37
17 years old	28	19	27
18 years old	0	2	2

Unknown	62	42	26
Total Male	1019	945	939

4. By Age/Sex-Female

	FY 2014	FY 2015	FY 2016
Below 1 year old	49	74	58
1 year old	34	51	45
2 years old	50	47	37
3 years old	35	34	56
4 years old	43	36	49
5 years old	69	38	73
6 years old	81	63	66
7 years old	80	67	69
8 years old	51	58	61
9 years old	41	42	73
10 years old	46	59	53
11 years old	60	66	62
12 years old	58	66	46
13 years old	60	98	64
14 years old	88	114	73
15 years old	128	108	80
16 years old	94	71	75
17 years old	60	51	41
18 years old	4	4	6

Unknown	45	27	35
Total Female	1176	1174	1122
Unknown Age and Sex	126	66	86
Unknown Gender	0	0	0
Total	126	66	86

B. INVESTIGATION UNIT. There were 495 referrals received and assigned to Investigators. There were 482 referrals were that were investigated and closed as follows:

- 28 - Transferred to Case Management Unit
- 31 - determined "Indicated"
- 346 - determined "Terminated to Suspect"
- 77 - determined "Terminated"

The remaining 13 referrals are ongoing cases with the Investigation Unit.

The Investigation Unit had a decrease in Summons received from the Court compared to last fiscal year, as follows:

<u>FY2016</u>	<u>FY2015</u>
• 1 st quarter - 0 Summons	4 Summons
• 2 nd quarter – 1 Summons	3 Summons
• 3 rd quarter – 1 Summons	3 Summons
• 4 th quarter – 2 Summons	0 Summons

There were Summons to Appear orders by judges, due to judges determining that CPS involvement was necessary, or CPS was summons to attend the minor's Juvenile Delinquency (JD) cases.

In FY2016, the Investigation Unit did not receive a Subpoena from the Court.

C. CASE MANAGEMENT UNIT. The Case Management Unit receives those cases designated as needing continuing services. This unit is responsible for the implementation and monitoring of the Service Plan Agreement (SPA), as well as for any necessary changes or modifications identified during the duration of the plan. Progress reports are filed every three months with the court, and permanency plans are developed for children who are in substitute care for six months or longer. Other duties include the preparation of written reports intended for court recommendations, and the coordination and participation in Case Review Treatment Team meetings with other agencies.

	FY 2014	FY 2015	FY 2016
a. No. of Cases that were Transferred from Crisis and Investigation Units	22	25	45
No. of Cases that were Closed	79	37	17
b. No. of Foster Children who were Permanently Placed	22	31	51
Parental Rights of Parents that were Terminated	0	0	3
Adoptions that were Finalized with the Court	1	0	2
No. of Foster Children who were Placed under the Legal Guardianship of Relative Caregivers or Foster Parents	18	11	22
No. of Foster Children who were Placed under Long Term Foster Care	3	3	0
c. No. of Children who were Unified with one or both of their Biological Parents	27	26	27
d. The Social Workers attended the following meetings:			
Case Staffing Meetings	19	29	21
Individualized Education Plan (IEP) Meetings	36	23	41
Treatment Team Meetings	59	53	54
Wrap Meetings	76	66	38

II. Home Evaluation and Placement Services (HEPS) Section

The Home Evaluation & Placement Services (HEPS) Section consists of the Adoption & Home Study Services Unit, and the Licensing/Certification of Child Care Facilities & Family Foster Homes Unit.

A. ADOPTION AND CUSTODY UNIT. The HEPS Section provides services for individuals who wish to adopt children. The HEPS Section conducts individual and family assessments for adoption. The U.S. Department of State provided guidance that the Department of Public Health and Social Services (DPHSS) is considered a “public domestic authority” to conduct adoption social studies and post placement monitoring reports. However, reports still have to follow the Hague Convention and country-specific requirements on these types of reports. Partnership with Hawaii International Child (HIC) and other adoption service providers and the BOSSA will continue in order to protect and promote the welfare of children, natural parents and prospective adoptive parents.

Requests for custody case evaluations come from the court. The HEPS Section Social Workers prepare the social study report for the courts that are based on observational and factual data received during interviews and home visits made to families.

Other social study requests are received by the agency to determine placement for children where allegations of child abuse or neglect exist in the home. Social study requests also come from the U.S. mainland for those cases of families that reside on Guam who may be potential placement providers or who are involved in custodial disputes.

	FY 2014	FY 2015	FY 2016
No. of Adoptions through Relinquishments to Agency Received	0	1	0
No. of Adoptions through Relinquishments to Agency Completed	0	1	0
No. of Post Placement Adoptions Received	0	5	1
No. of Post Placement Adoptions Completed	8	40	9

No. of Adoption Home Studies Received	36	35	25
No. of Adoption Home Studies Completed	36	35	37
No. of Custody Home Studies Received	51	48	19
No. of Custody Home Studies Completed	28	63	25
No. of Other Home Studies Received	6	10	4
No. of Other Home Studies Completed	0	9	4
No. of Termination of Parental Rights Received	0	4	0
No. of Termination of Parental Rights Completed	0	4	0

B. LICENSING UNIT. The HEPS Section also licenses child care facilities, group homes, therapeutic foster homes, and certifies family foster homes. Licensing and monitoring of child care providers ensures quality of child care on island. The Licensing Social Worker licenses the centers and homes as required in the Standards for Child Care Centers and Public Law 31-73, an Act to Establish the Administrative Rules and Regulations of the DPHSS relative to Child Care Facilities and Group Homes.

	FY 2014	FY 2015	FY 2016
Day Care Centers that are Currently Licensed	41	43	37
Family Foster Homes that are Currently Licensed	27	27	32
Respite/Group Homes that are Currently Licensed	5	5	4
Therapeutic Foster Homes that are Licensed	2	2	2

III. Family Services Section (FSS)

The Family Services Section (FSS) is divided into two units: Promoting Safe and Stable Families Program and Family Support Services.

Promoting Safe and Stable Families Program provides Family Preservation (FP) services. The FP services are intensive, short term, in home, crisis intervention and support services, which strives to strengthen and support families in order to prevent out-of-home placement of children or assist families preparing to unify.

	FY 2014	FY 2015	FY 2016
No. of Referrals Received for Family Preservation (FP)	0	2	2
No. of Children Involved	0	12	7
No. of Adults Involved	0	3	5
No. of FP Cases Terminated	0	2	6
No. of Children Involved	0	12	5
No. of Adults Involved	0	3	1
No. of CPS Preliminary Assessments Conducted	0	0	2
No. of Children Involved	0	0	0
No. of Adults Involved	0	0	0
No. of FP Home Studies Conducted	0	1	4
No. of Children of Involved	0	12	5
No. of Adults Involved	0	3	4
No. of Home Studies Received	0	1	6
No. of Children Involved	0	2	8
No. of Adults Involved	0	7	11
No. of Home Studies Terminated	0	0	2
No. of Children Involved	0	0	2

No. of Adults Involved	0	0	3
No. of CPS Services Plan Agreements Developed	0	0	1
No. of Children Involved	0	0	2
No. of Adults Involved	0	0	4
No. of Family Services Provided	0	2	0
No. of Children Involved	0	12	0
No. of Adults Involved	0	3	0
No. of Support Services Terminated	1	2	1
No. of Children Involved	2	12	5
No. of Adult Involved	2	0	1

A. **MANDATED REPORTING PRESENTATION:** Mandated presentations are made when requested by the community to ensure that professionals and mandated reporters, especially, law enforcement, school officials, doctors, nurses, etc. understand how and when to make a referral to Child Protective Services. Mandated Reporters must report suspected child abuse or neglect (or cause a report to be made) to law enforcement or CPS when they believe a child has suffered abuse or neglect or may be at risk of abuse or neglect.

In FY 2016, a total of 21 presentations were conducted by BOSSA staff. There were 691 individuals that attended the presentations from different schools and organizations.

B. **PERSONAL SAFETY SKILLS PRESENTATION.** The presentation of personal safety plans builds on many curriculums and helps students to identify their skills and attributes and to plan strategies that will support them in difficult situations. Personal Safety Skills Presentations were conducted in 19 schools in FY 2016. The total number of participants was 3,058.

C. **OUTREACH ACTIVITIES:** During the FY 2016, there were many outreach activities at various locations around the island, most especially at shopping centers that are sponsored by private and public organizations to reach out to the community. These outreach activities offer the public information about

BOSSA and other agencies. BOSSA's outreach displays offer brochures on the prevention of child abuse, and activity materials for children. The BOSSA staff participated in 48 fairs throughout the island for FY 2016.

IV. Program Management Section (PMS)

The Program Management Unit is responsible for the development of policies and procedures and the monitoring and evaluation of programs, coordination of staff training and development, and fiscal operations.

- A. The PMS requested and justified the need for \$2,951,171 in federal Title XX funds and \$2,447,211.00 in local Foster Care program funds to continue program operations for FY 2016. These funds were used primarily to provide direct services for children and families on Guam, foster care maintenance payments, emergency payments for foster children needs, fund the Child Welfare Management Information System, fund the Alee I and II Shelters for victims of child abuse and neglect and victims of family violence, fund the Guma San Jose Shelter (GSJ) for homeless individuals and families, fund the GSJ Homeless Expansion Program, office building rental, and other program operations.
- B. The PMS completed the annual State Plan and request for FY 2017 Title XX grant and a preliminary copy was emailed to the federal grantor agency on September 1 2016. This report was then submitted to the Guam State Clearinghouse (GSC), Bureau of Statistics and Plans, and the Bureau of Budget and Management Research for review and approval. Upon approval on October 18, 2016, the final report was sent to the federal grantor agency. The total budget request contained in this report is \$3,211,731.00.
- C. The FY 2015 Title XX, Consolidation of Grants Post-Expenditure Report was completed and submitted to the grantor agency in March 2016. Title XX is also known as the Social Services Block Grant (SSBG) program. This is a report on the actual expenditure of Title XX (SSBG) funds, total population served, and activities carried out through the grant funds. During FY 2015, Title XX expenditures was \$3,395,064.00 which include expenditures for services and administrative costs.
- D. The Foster Children Health Insurance was funded through P.L. 32-189, which became law on October 13, 2014, in which foster children are included in the Government of Guam Group Health Insurance Contract. As a result, the total of \$596,142.43 in insurance premium payments was processed during FY 2016

to provide health coverage for foster children with a private carrier. However, children continue to have Medicaid as a secondary provider, while some children are under the Medically Indigent Program.

- E. The PMS provided quarterly monitoring of the Alee I and II, the main GSJ, and the GSJ Homeless Expansion Program shelters to ensure that all clients needing temporary emergency shelters were provided with their basic needs for food, shelter, and safety, and that support services and links to community resources were provided to clients in order that they may become self-sufficient.

The Alee I shelter provides 24-hour emergency shelter and support services for women who are victims of family violence, and their children. During FY 2016, the shelter served **167** adults and children. The Alee II shelter provides 24-hour emergency shelter and support services for children who are victims of abuse and neglect. During FY 2016, the shelter served **47** children.

The main GSJ shelter provides 24-hour emergency shelter and support services for families and individuals who are homeless, for up to 60 days. During FY 2016, the shelter served **879** adults and children.

The GSJ Expansion Program provides 24-hour emergency shelter and support services for families with children who are homeless, for up to 6 months. During FY 2016, the shelter served **64** adults and children. The emergency shelters are funded through 100% local foster care funds, while the GSJ Expansion Program is funded through 100% federal Title XX funds.

- F. The PMS completed two Invitation for Bid (IFB) packages for emergency shelter and support services for women who are victims of domestic violence, and their children, for children who are victims of abuse and neglect, and for individuals and families who are homeless. The bid packages were reviewed and approved by the General Services Agency and the Office of the Attorney General prior to advertising in the Guam Daily Post for a public offering on August 8, 2016. Only one vendor submitted a bid for both projects. As a result, emergency shelter services will continue to be provided to the community for another 8 years beginning in FY 2017. The cost to run the shelter for victims of domestic violence and child abuse and neglect is **\$1,018,734.60** per year, and the cost to run the shelter for the homeless is **\$684,255.24** per year.
- G. The PMS completed the FY 2015 Annual Impact of the Compact of Free Association Report on October 30, 2015. This is a report on statistics and costs

to provide foster care, protective services, and emergency shelter services that the bureau funds or administers to citizens of the Federated States of Micronesia (FSM), Republic of Palau and the Republic of Marshall Islands. The total population count for the citizens from the FSM, Republic of Palau and the Republic of the Marshall Islands who availed of services during FY 2015 is 921. Total population count for all ethnic groups is 3,534. The total costs due to the Compact of Free Association for the above social services programs was \$341,480.65. The total program costs for all programs is \$1,947,101.35. This report will be combined with other departmental program reports and will be submitted to the Bureau of Statistics and Plans, pursuant to U.S. Public Law 108-88.

- H. The PMS continues to work with Data Management Resources (DMR) whenever there is a need to make slight changes in the functionality or capabilities of the software application on the AS/400 PHPro system, or when there are clarifications to be made or questions arise when processing cases or navigating the program application. The vendor has been very responsive and helpful to the Bureau's needs. The DMR also provided a presentation and quotation on the On-base software application program, specifically on what processes or functions can be streamlined or accessed quicker through this document imaging software.
- I. The PMS PCIII provided the mandatory Information Security training to all staff on November 4, 2015 during the General Staff Meeting.
- J. The PMS PCIII is a member of the Guam Homeless Coalition (GHC) and attends monthly meetings held every third Wednesday of the month at the Department of Labor's conference room in Hagatna. The GHC is committed to the provision of housing and supportive services for individuals and families who become homeless.

The Guam Housing and Urban Renewal Authority partnered with the GHC and the rest of the nation on January 15, 2016 in identifying those individuals and families who are homeless on Guam. This annual Point in Time (PIT) count is required by the U.S. Department of Housing and Urban Development for jurisdictions who receive federal funds that support services to the homeless population. Volunteers and enumerators gathered information on the number of homeless individuals and families and assessed their housing, healthcare, and social needs.

The PCIII, PMS Management Analyst I (MAI), and a Homemaker joined hundreds of other volunteers in conducting this annual count. The BOSSA team was assigned to the Dededo 2A landmark sites which included the Dededo flea market, Payless Supermarket and surrounding area, (Mayor's Office, Santa Barbara Church, Circle K, Kentucky Fried Chicken, Bank of Guam, and the public park areas). The BOSSA team counted 15 individuals who were homeless in this area. As a result of the annual 2016 PIT project, Guam had a total of 973 unsheltered homeless persons whose primary nighttime residence is a public or private place not designed or ordinarily used as a regular sleeping accommodation for human beings, which included a car, park, abandoned building, bus, and other sites, as per the U.S. Department of Housing and Urban Development's (HUD's) homeless definition.

- K. Pursuant to §3130, Division 1, Chapter 3, Title 5 GCA, the PMS staff conducted the Annual Public Hearing Requirements on Fee Schedules on March 18, 2016 at the BOSSA conference room. The current fee schedules presented were for the various types of applications to operate child care facilities and group child care homes. The Home Evaluation and Placement Services staff were also present at this hearing to answer any questions about the fees.
- L. The PMS PCIII continues to meet with supervisors and program staff to work on Standard Operating Procedures (SOP). The group completed the procedures for the licensing of child care facilities and group child care homes.
- M. The PMS collects, tabulates, and analyzes the Customer Satisfaction Surveys (CSS) that are filled out and completed at the BOSSA reception area by clients who walk in for appointments, information, or other services. The CSS are in accordance with the Governor's Customer Service Guideline issued on April 7, 2011. The CSS will allow BOSSA to achieve the following: Reduce customer wait time, receive customer feedback on services received, and obtain opinion on ways to improve services.
- N. The PMS MAI provided assistance to the Bureau of Management Support (BMS) through attendance in meetings every Tuesday of each month with child care facilities and the BMS PCIV to receive and validate the Guam Plan for Professional Development (GPPD) applications, and then forwarding the documents to the GPPD subcommittee for certification. The MAI assisted with the GPPD meetings from April 2015 through May 2016 due to the shortage of staff within the BMS.

- O. Pursuant to P.L. 31-73, the PMS submitted monthly Child Care Revolving Fund Reports to the Guam Legislature via the Office of the Governor. The fund generates revenues from new or renewal application fees and fines from child care facilities and group care homes. The fund was established to cover expenses that support the child care activities and needs of the Division of Public Welfare. The fund balance at the close of FY 2016 was \$30,550.
- P. The PMS continues to provide notary services due to the numerous Power of Attorneys, Legal Guardianship documents, and off-island adoption reports that need to be notarized.
- Q. The PMS provided direct supervision to staff of the Administrative Support Unit (ASU) due to a lateral transfer of the Administrative Assistant (AA) to the BMS. The PMS will continue to supervise ASU until the AA is hired.
- R. The PMS continues to update the Child Profile Binder for Foster Children. This binder contains pictures of every foster child, along with pertinent information about the child. Photos and information are updated as necessary.
- S. The PMS PCIV continues to attend monthly Quality Improvement (QI) Council meetings. The council completed the QI Plan on June 22, 2016. The council continues to work on analyzing the department's procurement and recruitment data, conducts time studies for these processes, and analyzes costs of these processes in order to determine streamlining efforts or creating procedures to improve efficiencies in procurement and recruitment. The council receives technical assistance and tremendous support from the Association of State and Territorial Health Officials (ASTHO) staff in these efforts.
- T. The PMS PCIV attends monthly meetings of the Emergency Medical Services (EMS) Commission. She is a non-voting member of this commission. The PCIV is also a member of the EMS for Children advisory subcommittee. The EMS Commission duties are contained in 10 Guam Code Annotated, Chapter 84, § 84106. On May 10, 2013, Public Law 32-031, the Responsible Boards and Commissions Education Act, was enacted which requires Board members to attend educational training on rules and regulations, procurement, etc. As a result, EMS commission members took part in a 2-hour training on October 2, 2015. The PCIV also attended the 2016 Emergency Medical Services for Children Conference on "Improving Emergency Preparedness for Pediatric Disasters" on February 11, 2016 at the Guam Army National Guard Readiness Center.

- U. The PMS staff attended the mandatory HIPAA Training on January 6, 2016 at the Health Professional Licensing Office Conference Room.
- V. The PMS staff is the Division of Public Welfare (DPW) Coordinator for the department's website. All bureaus within the division will coordinate with the PCIII to post information on the website. The PCIII also posts all department press releases on the website.
- W. The PMS PCIII attends monthly meetings of the Guam Criminal Justice Automation Commission (CJAC). Meetings are held every first Thursday of each month at the Judiciary of Guam. This group consists of representatives from the Marshall's Office of the Superior Court of Guam, Attorney General's office, Guam Police Department, Department of Corrections, Port Authority of Guam, Civil Defense and the Guam International Airport Authority. The PCIII is also the National Crime Information Center (NCIC) Database Coordinator. The NCIC Coordinator undergoes a fingerprint check, background check, and a 3-4 day training by the Marshalls of the Judiciary of Guam.
- X. The PMS PCIII is the Division of Public Welfare Representative for the Joint Information Center (JIC) for the Department. Meetings are called upon emergencies. Meetings are held at the PHICC room.
- Y. The PMS PCIII is the DPW representative for the Receive, Stage and Store (RSS) Team for the Department. Meetings are called upon emergencies. Meetings are held at the PHICC room.
- Z. The PMS will continue to update SOPs for the following: Child Protective Services, Suicide, Active Shooter, NCIC 2000 System, Foster Children Health Insurance, AS/400 PHPPro, New Employee Orientation, BOSSA Typhoon Pre-operation and Post-operation, and other procedures as necessary.
- AA. The PMS, along with the BOSSA Administrator, and all program supervisors, attend monthly conference calls with Mr. James Coloma and Ms. Sherri Levesque to work on and discuss the Continuous Quality Improvement (CQI) system for BOSSA. Online CQI modules are completed by everyone prior to the monthly calls. These calls are made to guide BOSSA in the five functional components of a CQI system. Mr. Coloma visited the BOSSA from August 25-27, 2016 as part of Region IX's Capacity Building Collaborative to the region

and territories. He provided an assessment summary for BOSSA on its needs in order to facilitate a plan for capacity building services.

BB. BOSSA Foster Care Expenditures: The number of foster children in FY 2015 was 213 and in FY 2016 was 230.

	FY 2015	FY 2016
Guma San Jose	\$ 578,904.23	\$ 552,019.21
Alee Shelters I and II	\$ 581,442.69	\$ 596,750.04
Management Information System (PhPro)	\$ 41,250.00	\$ 41,250.00
Building Rental	\$ 56,340.00	\$ 56,340.00
Foster Care Maintenance Payments Court-ordered Payments for Foster Children	\$ 512,763.88	\$ 819,281.17
Petty Cash (used towards emergency needs of children and other emergency needs as postage and other necessities)	\$ 369.75	\$ 200.00
Travel Costs of Children for Placement	\$ -	\$ 9,041.25
Supplies	\$ -	\$ 7,844.05
TOTAL	\$ 1,771,070.55	\$ 2,082,725.72

Prepared by:

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12/16/16