

GOVERNMENT OF GUAM

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT



LEO G. CASIL ACTING DIRECTOR

MAY 2 1 2018

Speaker Benjamin J.F. Cruz

Honorable Benjamin J. F. Cruz Speaker 34th Guam Legislature 155 Hessler Place Hagatna, Guam 96910

Dear Speaker Cruz:

Attached is the fiscal year 2018 second quarter report of activities and inventory of non-expendable property of the Alee I and II shelters. This is in compliance with Public Law 34-42, Chapter XIII, Section 6, relative to reporting requirements for non-profit organizations.

Should you have any questions or need additional information, please contact Ms. Linda B. Rodriguez, Human Services Program Administrator for the Bureau of Social Services Administration at 475-2653/2672. We appreciate your continued support.

Sincerely,

Seo S. Fort LEO G. CASIL

Attachment

Cc: Office of Public Accountability



LIEUTENANT GOVERNOR

GOVERNMENT OF GUAM

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT



LEO G. CASIL ACTING DIRECTOR

MAY 2 1 2018

Doris Flores Brooks, CPA, CGFM Public Auditor Office of Public Accountability Suite 401, DNA Building 238 Archbishop Flores Street Hagatna, Guam 96910

Dear Ms. Brooks:

Attached is your copy of the fiscal year 2018 second quarter report of activities and inventory of non-expendable property of the Alee I and II shelters. This is in compliance with Public Law 34-42, Chapter XIII, Section 6, relative to reporting requirements for non-profit organizations.

Should you have any questions or need additional information, please contact Ms. Linda B. Rodriguez, Human Services Program Administrator for the Bureau of Social Services Administration at 475-2653/2672. We appreciate your continued support.

Sincerely,

LEO G. CASIL

Attachment

RECEIVED

OFFICE OF PUBLIC ACCOUNTABILITY

BY: Fay

DATE: May 31, 2018

TIME: 403 DAM EPM



234 US Army Juan C. Fejeran Street, Barrigada, Guam 96913 Tel: 671-635-1409 Fax: 671-635-1444

> Website: http://www.catholicsocialservicesguam.org E-mail Address: css@catholicsocialserviceguam.org

Most Reverend Michael Jude Byrnes, Coadjutor Archbishop President /Chairman Board of Trustees

DEPARTMENT OF PUBLIC HEALTH & SOCIAL SERVICES To:

123 Chalan Kareta Mangilao, Guam 96913

PROJECT REPORT

CONTRACTOR:

CATHOLIC SOCIAL SERVICE

#234-A U.S. Army Juan C. Fejeran Street

Barrigada Heights, Guam 96913

Paula M. Perez Deputy Director

Executive Director

Diana B. Calvo

PROGRAM TITLE:

TITLE XX

PROJECT:

ALEE EMERGENCY SPOUSE ABUSE

& CHILDREN'S SHELTER

QUARTERLY:

2nd Quarter (Jan-Feb-Mar 2018)

PREPARED BY:

Deputy Director

APPROVED BY:

EXECUTIVE DIRECTOR

SUBMISSION DATE:

April 04, 2018



PROGRAM MONTH DATE ALEE SHELTER JANUARY, FEBRUARY, MARCH 2018

SUMMARY OF ACTIVITIES:

Events:

- January 6, 2018: Singles for Christ Charity Christmas Lunch: The women and children from both homes attended.
- January 8, 2018: Human Trafficking Task Force Meeting attended by Deputy Director P. Perez and Administrative Assistant D. Cruz.
- January 10, 2018: Human Trafficking Awareness Wave at Chamorro Village: attended by Social Worker Y. Towai
- January 13, 2018: Human Trafficking Awareness Outreach at Agana Shopping Center: attended by Deputy Director P. Perez and Administrative Assistant D. Cruz.
- January 23, 2018: 2018 kNOw MORE Training on Abuse Across the Lifespan Series 3: Addressing Sexual Assault & Prevention: attended by Social Worker Y. Towai.
- January 24, 2018: The Santa Barbara Parish hosted its monthly dinner and it was attended by the women and children of both shelters.
- January 26, 2018: The Guam Homeless Coalition held its annual Point in Time Homeless Count: Social Worker Y. Towai participated.
- February 9, 2018: Island Telephone Book hosted its quarterly dinner and was attended by women and children from both shelters.
- February 23, 2018: Eleanor Keswani, Management Analyst from the Department of Public Health and Social Service Bureau of Nutrition Services Women, Infant, Children (WIC) met with Deputy Director P. Perez and Social Worker Y. Towai to discuss services and regulations of the program.
- February 28, 2018: Santa Barbara Parish hosted its monthly dinner for the women and children of both shelters.
- March 17, 2018: Harvest House hosted a Spring event and Spring photos were provided to nine (9) children from Alee Children's Shelter.
- March 21, 2018: Alee Monthly staff meeting.
- March 21, 2018: Social Worker Y. Towai attended an outreach for Sexual Assault Awareness hosted by the Guam Community College.
- March 22, 2018: Children from Alee Children's Shelter attended an egg hunt held at the Governor's Complex and hosted by First Lady Christine Calvo.
- March 28, 2018: Santa Barbara Parish hosted its monthly dinner which was attended by the women and children of both shelters.

CATHOLIC SOCIAL SERVICE ALEE SHELTER QUARTERLY REPORT Jan-Feb-Mar 2018

Quarterly Compact Impact Report on Meals and Transportation FAS Citizens

- I. Alee I Family Violence Shelter
 Total number of women and children (6)
 - A. Total number of Meals served (3 meals and 3 snacks per day)

•	Chuukese	303
•	Palauan	0
•	Pohnpeian	0
•	Yapese	0
•	Kosraen	0
		303

B. Total number of Transportation services provided

•	Chuukese	80
•	Palauan	0
•	Pohnpeian	0
•	Yapese	0
•	Kosraen	0
		80

Transportation services rendered to the women and children are as follows:

Transportation services that were rendered to the women and children of the Women's Shelter included but were not limited to; Medical and Dental appointments, Legal appointments and Court Hearings, to apply for benefits with the Department of Public Health and Social Services, to apply for housing assistance with the Guam Housing and Urban Development Authority, Guam Housing Corporation and the Salvation Army, and pick up and drop off of children to school.

 March 29, 2018: Social Workers Y. Towai and B. Naputi attended a Press conference for 2018 Mr. Guam Global Teen (Kien Artero). Proceeds to benefit the Alee Shelter.

Alee I Catherine's Home: Women's Shelter

January 2018

During the month of January 2018, the Alee I Catherine's Home of Family Violence Domestic Assault shelter received a total of three hundred and forty-three (343) calls:

Fifteen (15) possible client referral calls from agencies, to include ten (10) self-referrals, and five (5) from VARO. Two hundred and twenty-one (221) active clients inquiring/giving information, twelve (12) past clients inquiring/giving information, thirty-four (34) calls for active clients, five (5) calls for past clients, twenty-four (24) outside agency calls inquiring/giving information, twenty-three (23) program/staff related calls, seven (7) calls for donations inquiry, and two (2) wrong numbers.

Alee I provided services for a total of ten (10) clients for the month of January; three (3) new clients, and seven (7) clients from the previous month.

Active Clients for January 2018:

Client #2360 Client entered the shelter on December 27, 2017 at 1:54pm with her five (5) minor children, ages; eight (8) months, two (2), nine (9), twelve (12), and sixteen (16) years old. Client is a thirty-nine (39) year old married Filipino woman who is a U.S. citizen. Client later brought a personal vehicle to the shelter which she utilized for transportation. Client was assisted with transportation for grocery shopping and with applying for CCD of Block Grant services, which client was given the application forms for. Client was assisted with applying for the Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP) which client was given the application forms for. Client was not interested in applying for a protective order. Client exited the shelter and transitioned to her sister on January 05, 2018 at 1:26pm.

Client # 2360 Client entered the shelter on January 14, 2018 at 5pm. Client is a twenty-seven (27) year old single Caucasian woman who is a U.S citizen. Client was assisted with transportation services to our designated pick-up and drop-off location. Client was assisted with submitting her Public Benefits change report to the Department of Public Health and Social Services (DPHSS) and renewing her Supplement Nutrition Assistance Program (SNAP) benefits. Client was not interested in applying for a protective order. Client exited the shelter and

transitioned to her own apartment, after having saved enough for the security deposit, on January 17, 2018 at 6pm.

Client #2349 Client entered the shelter on August 23, 2017 at 1:55pm with her minor child, age three (3). Client is a twenty-six (26) year old single Chamorro woman who is a U.S. citizen. Client was assisted with coordination services with a Police Precinct for police escort services in order for client to obtain her personal items. Client was assisted with transportation services to the Office of the Attorney General- Child Support (OAG- Child Support) regarding following up with her child support application. Client was assisted with making a referral for psychological and physical assessment services with Karinu for client's child and with transportation and accompaniment services to her child's Karinu appointment. Client was assisted with applying for the Guam Housing and Urban Renewal Authority (GHURA) - Public Housing Program. Client was assisted with transportation services to obtain necessary documents and submit them to GHURA. Client was assisted with applying for and receiving a Protective order. Referral services and accompaniment to the Protective Order hearing were provided. Client exited the shelter and transitioned to her mother on January 19, 2018 at 9am.

Client #2348 Client entered the shelter on August 17, 2017 at 1:40pm with her three (3) minor children, ages; one (1) month, four (4) and 10 (10) ten years old. Client is a thirty-six (36) year old separated African American who is a U.S. citizen. Upon entry, client brought her personal vehicle which she utilized for transportation. Client was assisted with monetary assistance, which client utilized for gas for her personal vehicle. Client was assisted with baby-sitting respite services when client needed to attend her court hearings. Client was assisted with coordination services with the *Guam Head Start Program* in setting up an appointment in order for client to register her child into Head Start, in which client was able to do. Client was assisted with transportation services to the hospital when client's child sought emergency medical attention. Client was also assisted with accompaniment to meet with one of her advocates from another agency. Client was accompanied to her child support hearings. Client is interested in applying for a protective order and other legal matters including divorce, custody, and child support matters and is currently in the process of working with legal services for those services, which referral services were provided for. Client is an active client.

Client #2350 Client entered the shelter on August 24, 2017 at 6:40pm with her three (3) minor children, ages; two (2), eight (8) and nine (9). Client is a twenty-nine (29) year old married Chamorro woman who is a U.S. citizen. Client was assisted with transportation pick-up and drop-off services to and from client's children's school. Client was assisted with transportation services to the dental clinic for children's dental appointments. Client was assisted with transportation services in order for client to apply for and receive *Woman, Infants, and Children*

(WIC) benefits and with making a referral for psychological and physical assessment services with Karinu for client's child. Client is a possible candidate for the Catholic Social Service- Alee Shelter Transitional Housing Program but was also assisted with applying for the Guam Housing and Urban Renewal Authority (GHURA) - Public Housing Program and with applying for the Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP). Client was assisted with renewing her driver's license so that it can be submitted to GHURA. Client is not interested in applying for a protective order. Client is an active client.

Client #2353 Client entered the shelter on October 07, 2017 at 5:33pm with her two (2) minor children, ages; twelve (12) and seventeen (17). Client is a forty-eight (48) year old single Caucasian woman who is a U.S. citizen. Client was assisted with transportation pick-up and drop-off services to and from client's children's school. Client was assisted with coordination services with the Guam Police Department- Domestic Assault Response Team (GPD-DART) for police escort services in order for client to obtain her personal items, however was unsuccessful in doing so. Client was assisted with transportation services to meet with family members to be able to obtain their service animals who were brought to the shelter. Client was assisted with transportation services to the Guam Behavioral Health and Wellness Center (GBHWC) for client's child's appointment and to the pharmacy to obtain medication. Client was also assisted with transportation services to check in with probation and to a civil hearing. Client was assisted with transportation services to Bank of Guam and the Agency for Human Resource Development (AHRD) for assistance to further her education. Client was also assisted with applying for the Guam Regional Transit Authority for herself as well as her son. Client is not interested in applying for a protective order. Client is an active client.

Client #2359 Client entered the shelter on December 22, 2017 at 8:10pm her four (4) minor children, ages; four (4), seven (7), eleven (11), and thirteen (13). Client is a thirty (30) year old divorced Chamorro woman who is a U.S. citizen. Upon entry, client brought her personal vehicle which she utilized for transportation. Client was assisted with submitting her Public Benefits change report and with the Department of Public Health and Social Services (DPHSS) by providing the necessary documentation. In regards to housing, client was assisted with applying with the Guam Housing and Urban Renewal Authority (GHURA)- Public Housing Program. Prior to entering the shelter, client applied with the Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP), and upon entry, client was assisted with providing the necessary documentation to assist with the application. Prior to entering the shelter, client applied for and received a protective order. Client currently has an active protective order against perpetrator. Client is an active client.

Client #2362 Client entered the shelter on January 16, 2018 at 6:29pm with her infant child, age eleven (11) months. Client is a thirty-one (31) year old single Chuukese woman who is a Federated States of Micronesia citizen. Client was assisted with applying for Social Security for her 11-month-old infant. Client was assisted with applying and submitting her application for Public Benefits with the Department of Public Health and Social Services (DPHSS). Client is currently awaiting her son's social security card in order to apply for other services. Client was not interested in applying for a protective order. Client is an active client.

Client #2363 Client entered the shelter on January 23, 2018 at 5:23pm with her four (4) minor children, ages twelve (12), ten (10), seven (7), and three (3). Client is a thirty-nine (39) year old married Chamorro woman who is a U.S. citizen. Prior to entering our shelter, client had submitted her application for Public Benefits with Department of Public Health and Social Services (DPHSS) as well as an application to the Guam Housing and Urban Renewal Authority (GHURA) - Public Housing Program. Client was assisted with submitting her Public Benefits change report with the Department of Public Health and Social Services (DPHSS) by providing the necessary documentation. Client is currently obtaining documents needed for submission to GHURA. Client was assisted with transportation services to do grocery shopping and to the Woman, Infants, and Children (WIC) Program for her Benefits. Client was not interested in applying for a protective order. Client is an active client.

GSJ- Expansion Unit Client #3 Due to client's circumstance, it was agreed that client be housed at a Catholic Social Service- Guma San Jose (GSJ) Expansion Unit while receiving case management services from CSS- Alee Shelter. Client entered CSS- GSJ Expansion Unit on December 27, 2017 with her minor child, age 8 (eight) months. Client is a thirty-six (36) year old married Chamorro woman who is a U.S. citizen. Client is currently on the waitlist with the Guam Housing and Urban Renewal Authority (GHURA) - Public Housing Program. Client was assisted with transportation services to GHURA where she submitted pending documents. Client is currently awaiting an available housing unit. Client was also assisted with transportation services to the Woman, Infants, and Children (WIC) Program, The Women's Clinic, Client Services and Mega Drug. Client is not interested in applying for a protective order. Client is an active client.

February 2018

During the month of February 2018, the Alee I Catherine's Home of Family Violence Domestic Assault shelter received a total of three hundred and fifteen (315) calls:

Nineteen (19) possible client referral calls from agencies, to include eight (8) self-referrals, one (1) from the Attorney General's office, four (4) from the Domestic Assault Response Team (DART) and six (6) from VARO. Two hundred and fourteen (214) active clients inquiring/giving information, eight (8) past client inquiring/giving information, twenty-eight (28) calls for active clients, one (1) call for past clients, twenty-one (21) outside agency calls inquiring/giving information, twenty (20) program/staff related calls, and one (1) call for donations inquiry, and three (3) wrong numbers.

Alee I provided services for a total of eleven (11) clients for the month of February; three (3) new clients, one (1) client who exited and returned a few days later and seven (7) clients from the previous month.

Active Clients for February 2018:

Client #2359 Client entered the shelter on December 22, 2017 at 8:10pm with her four (4) minor children, ages; four (4), seven (7), eleven (11), and thirteen (13). Client is a thirty (30) year old divorced Chamorro woman who is a U.S. citizen. Upon entry, client brought her personal vehicle which she utilized for transportation. Client was assisted with submitting her Public Benefits change report and with the *Department of Public Health and Social Services (DPHSS)* by providing the necessary documentation. In regards to housing, client was assisted with applying with the Guam *Housing and Urban Renewal Authority (GHURA) - Public Housing Program*. Prior to entering the shelter, client applied with the *Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP)*, and upon entry, client was assisted with providing the necessary documentation to assist with the application. Prior to entering the shelter, client applied for and received a protective order. Client currently has an active protective order against perpetrator. Client transitioned into a housing unit under the GHURA-Public Housing program on February 05, 2018 at 9:19am.

Client #2365 Client entered the shelter on February 15, 2018 at 1:20pm with her minor child, age twelve (12). Client is a forty-six (46) year old single Chamorro woman who is a U.S citizen. Upon entry, client brought her personal vehicle which she utilized for transportation. Client is not interested in applying for a protective order. Client was evicted due to curfew violations of not calling and not returning to the shelter. Upon eviction/exit, it was unknown as to where client transitioned to on February 15, 2018 at 8:00pm.

Client # 2247-1 Client entered the shelter on February 16, 2018 at 10:40pm. Client is a fifty-two (52) year old single Chuukese woman who is a Permanent Resident Alien. Upon entry, client brought her personal vehicle which she utilized for transportation. Client is not interested in

applying for a protective order. Client was evicted due to curfew violations of not calling and not returning to the shelter. Upon eviction/exit, it was unknown as to where client transitioned to on February 18, 2018 at 8:00pm.

Client #2348 Client entered the shelter on August 17, 2017 at 1:40pm with her three (3) minor children, ages; one (1) month, four (4) and ten (10). Client is a thirty-six (36) year old separated African American who is a U.S. citizen. Upon entry, client brought her personal vehicle which she utilized for transportation. Client was assisted with monetary assistance, which client utilized for gas for her personal vehicle. Client was assisted with baby-sitting respite services when client needed to attend her court hearing. Client was assisted with coordination services with the Guam Head Start Program in setting up an appointment in order for client to register her child into Head Start, which client was able to do. Client was assisted with transportation services to the hospital when client's child sought emergency medical attention. Client was also assisted with accompaniment to meet with one of her advocates from another agency. Client was also assisted with accompaniment to her child support hearings. Client is interested in applying for a protective order and other legal matters including divorce and custody and child support matters and is currently in the process of working with legal services for those services, which referral services were provided for. Client was assisted with applying and submitting her application for Public Benefits with the Department of Public Health and Social Services (DPHSS). Client was also assisted with applying for birth certificates in Florida for two of her children; documents are needed to complete her Public Benefits application. Client is an active client.

Client #2350 Client entered the shelter on August 24, 2017 at 6:40pm with her three (3) minor children, ages; two (2), eight (8) and nine (9). Client is a twenty-nine (29) year old married Chamorro woman who is a U.S. citizen. Client was assisted with transportation pick-up and drop-off services to and from client's children's school. Client was assisted with transportation services to the dental clinic for children's dental appointments. Client was assisted with transportation services in order for client to apply for and receive Woman, Infants, and Children (WIC) benefits and with making a referral for psychological and physical assessment services with Karinu for client's child. Client is a possible candidate for the Catholic Social Service-Alee Shelter Transitional Housing Program but was also assisted with applying for the Guam Housing and Urban Renewal Authority (GHURA) - Public Housing Program and with applying for the Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-HPRRP). Client was assisted with renewing her driver's license so that it can be submitted to GHURA. Client is not interested in applying for a protective order. Client is an active client.

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Client #2353 Client entered the shelter on October 07, 2017 at 5:33pm with her two (2) minor children, ages; twelve (12) and seventeen (17). Client is a forty-eight (48) year old single Caucasian woman who is a U.S. citizen. Client was assisted with transportation pick-up and drop-off services to and from client's children's school. Client was assisted with coordination services with the Guam Police Department- Domestic Assault Response Team (GPD-DART) for police escort services in order for client to obtain her personal items, however was unsuccessful in doing so. Client was assisted with transportation services to meet with family members to be able to obtain their service animals who were brought to the shelter. Client was assisted with transportation services to the Guam Behavioral Health and Wellness Center (GBHWC) for client's child's appointment and to the pharmacy to obtain medication. Client was also assisted with transportation services to check in with probation and to a civil hearing. Client was assisted with transportation services to Bank of Guam and the Agency for Human Resource Development (AHRD) for assistance to further her education. Client was assisted with transportation services to Guam Community College where she picked up a copy of her transcripts; documents were needed to apply for various jobs. Client was also assisted with applying for the Guam Regional Transit Authority for herself as well as her son. Client is an active client.

GSJ- Expansion Unit Client #3 Due to client's circumstance, it was agreed that client be housed at a Catholic Social Service- Guma San Jose (GSJ) Expansion Unit, while receiving case management services from CSS- Alee Shelter. Client entered CSS- GSJ Expansion Unit on December 27, 2017 with her minor child, age eight (8) months. Client is a thirty-six (36) year old married Chamorro woman who is a U.S. citizen. Due to existing circumstances, client was denied housing services from Guam Housing and Urban Renewal Authority (GHURA) - Public Housing Program. Client was assisted with applying to Y Jahame, a program that provides housing for both chronically homeless individuals and families. Client was also assisted with transportation services to the Woman, Infants, and Children (WIC) Program, The Women's Clinic, Client Services, and to the Guam Regional Transit Authority. Client is not interested in applying for a protective order. Client is an active client.

Client #2362 Client entered the shelter on January 16, 2018 at 6:29pm with her infant child, age eleven (11) months. Client is a thirty-one (31) year old single Chuukese woman who is a FSM citizen. Client was assisted with applying for and obtaining her son's social security card at the Social Security Office. Client was also assisted with applying and submitting her application for Public Benefits with the Department of Public Health and Social Services (DPHSS). Client was assisted with applying for Guam Housing and Urban Renewal Authority (GHURA) - Public Housing Program. Client was not interested in applying for a protective order. Client is an active client.

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Client #2363 Client entered the shelter on January 23, 2018 at 5:23pm with her four (4) minor children, ages twelve (12), ten (10), seven (7), and three (3). Client is a thirty-nine (39) year old married Chamorro woman who is a U.S. citizen. Prior to entering our shelter, client had submitted her application for Public Benefits with Department of Public Health and Social Services (DPHSS) as well as an application to the Guam Housing and Urban Renewal Authority (GHURA) - Public Housing Program. Client was assisted with submitting her Public Benefits change report with the Department of Public Health and Social Services (DPHSS) by providing the necessary documentation. Client was assisted in obtaining documents needed for submission to GHURA. Client was assisted with transportation services to do grocery shopping and to the Woman, Infants, and Children (WIC) Program for her Benefits. Client was also assisted in transportation services to I Famagu'on-ta I where she sought services for her minor child. Client was not interested in applying for a protective order. Client is an active client.

Client #2364 Client entered the shelter on February 13, 2018 at 3:57pm with her minor child: age five (5). Client is a thirty-six (36) year old married Mexican woman who is a permanent resident. Upon entry, client brought her personal vehicle which she utilizes for transportation. Client was assisted with applying for Public Benefits with the Department of Public Health and Social Services (DPHSS). Client was also assisted in finding a daycare for her child. Prior to entering the shelter, client applied for and received a protective order. Client currently has an active protective order against perpetrator. Client is an active client.

Client #2247-2 Client entered the shelter on February 27, 2018 at 5:08pm. Client is a fifty two (52) year old single Chuukese woman who is a Permanent Resident Alien. Upon entry client brought her own personal vehicle which she utilizes for transportation. Client is not interested in applying for a protective order.

❖ February 15, 2018: Grant application was submitted to the Guam Naval Officers Spouses' Connection for the funding to purchase and installation of an electric gate operator. Feedback should be received in the next few weeks.

March 2018

During the month of March 2018, the Alec I Catherine's Home of Family Violence Domestic Assault shelter received a total of two hundred and fifty-three (253) calls:

Nineteen (19) possible client referral calls from agencies, to include nine (9) self-referrals, two (2) from the GPD-Domestic Assault Response Team (DART), six (6) from VARO and two (2) from Guma San Jose (GSJ). One hundred and sixty-seven (167) active clients inquiring/giving information, one (1) past client inquiring/giving information, thirty-six (36) calls for active

clients, two (2) calls for past clients, fourteen (14) outside agency calls inquiring/giving information, eleven (11) program/staff related calls, and three (3) calls for donation inquiry.

Alee I provided services for a total of eleven (11) clients for the month of March; five (5) new clients and six (6) clients from the previous month.

Active Clients for March 2018:

Client # 2247-1 Client entered the shelter on February 27, 2018 at 5:08pm with no children. Client is a fifty-two (52) year old single Chuukese woman who is a Permanent Resident Alien. Upon entry client brought her personal vehicle which she utilized for transportation. On March 01, client had called to inform staff that she would not be returning to the shelter because she is moving off-island to her family in Hawaii. Client exited the shelter on March 01, 2017 at 8:00pm. Client was not interested in applying for a protective order.

Client 2083-2 Client entered the shelter on March 08, 2018 at 5:20pm with no children. Client is a thirty-five (35) year old single Chuukese woman who is a FAS citizen. Client was not interested in applying for a protective order. Client was evicted due to violating shelter rules, specifically being under the influence of alcohol when retuning back to shelter. Upon eviction/exit, it was unknown as to where the client transitioned to on March 16, 2018 at 8:00pm.

GSJ- Expansion Unit Client #3 Due to client's circumstance, it was agreed that client be housed at a Catholic Social Service- Guma San Jose (GSJ) Expansion Unit while receiving case management services from CSS- Alee Shelter. Client entered CSS- GSJ Expansion Unit on December 27, 2017 with her eight (8) month old son. Client is a thirty-six (36) year old married Chamorro woman who is a U.S. citizen. Due to existing circumstances, client was denied housing services from Guam Housing and Urban Renewal Authority (GHURA) - Public Housing Program. Client was assisted with applying to Y Jahame, a program that provides housing for chronically homeless individuals and families. Client was assisted with transportation services to the Woman, Infants, and Children (WIC) Program, The Women's Clinic, Client Services, and to the Guam Regional Transit Authority. Client is not interested in applying for a protective order. Client transitioned into a housing unit under Y Jahame on March 19, 2018 at 3:00pm.

Client 2366 Client entered the shelter on March 04, 2018 at 9:00pm with her minor children ages: one (1) and six (6). Client is a thirty-three (33) year old single Chuukese woman who is a FAS citizen. Client was not interested in applying for a protective order. Client was evicted due to disclosing the location of the shelter. Upon exit/eviction, client stated that she would be transitioning to a relative's home on March 23, 2018 at 3:00pm.

Client #2353 Client entered the shelter on October 07, 2017 at 5:33pm with her minor children ages twelve (12) and seventeen (17). Client is a forty-eight (48) year old single Caucasian woman who is a U.S. citizen. Client was assisted with transportation pick-up and drop-off services to and from client's children's school. Client was assisted with coordination services with the Guam Police Department- Domestic Abuse Response Team (GPD-DART) for police escort services in order for client to obtain her personal items, however was unsuccessful in doing so. Client was assisted with transportation services to meet with family members to be able to obtain their service animals who were brought to the shelter. Client was assisted with transportation services to the Guam Behavioral Health and Wellness Center (GBHWC) for client's child's appointment and to the pharmacy to obtain medication. Client was also assisted with transportation services to check in with probation and to a civil hearing. Client was assisted with transportation services to Bank of Guam and the Agency for Human Resource Development (AHRD) for assistance to further her education. Client was assisted with transportation services to Guam Community College where she picked up a copy of her transcripts; documents were needed to apply for various jobs. Client was also assisted with applying for the Guam Regional Transit Authority for herself as well as her son. Client was also was assisted with transportation services to Payless, Guam Legal Services, and Public Defender. Client is an active client.

Client #2362 Client entered the shelter on January 16, 2018 at 6:29pm with her infant child. age eleven (11) months. Client is a thirty-one (31) year old single Chuukese woman who is a FSM citizen. Client was assisted with applying for and obtaining her son's social security card at the Social Security Office. Client was also assisted with applying for and submitting her application for Public Benefits with the Department of Public Health and Social Services (DPHSS). Client was assisted with applying for Guam Housing and Urban Renewal Authority (GHURA) - Public Housing Program. Client was assisted with transportation services to GHURA Amp# 2 where she had submitted required documents to complete her application packet. Client is not interested in applying for a protective order. Client is an active client.

Client #2363 Client entered the shelter on January 23, 2018 at 5:23pm with her four (4) minor children ages twelve (12), ten (10), seven (7), and three (3). Client is a thirty-nine (39) year old married Chamorro woman who is a U.S. citizen. Prior to entering our shelter, client had submitted her application for Public Benefits with Department of Public Health and Social Services (DPHSS) as well as an application to the Guam Housing and Urban Renewal Authority (GHURA) - Public Housing Program. Client was assisted with submitting her Public Benefits change report with the Department of Public Health and Social Services by providing the necessary documentation. Client was assisted with applying for Salvation Army's Emergency Solutions Grant Program Homelessness Prevention and Rapid Re-Housing Program (ESG-

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HPRRP) and upon entry; client was assisted with providing the necessary documentation to assist with the application. Client was assisted in obtaining documents needed for submission to GHURA. Client was assisted with transportation services to do grocery shopping. Guam Waterworks & Power Authority (GWA/GPA) to obtain clearances for the utility hook-up and to the Woman, Infants, and Children (WIC) Program for her Benefits. Client was also assisted with transportation services to I Famagu'on-ta, where she sought services for her minor child. Client was provided transportation to do grocery shopping and to Bank Pacific ATM to get a copy of her account balance receipt. Client is not interested in applying for a protective order. Client is an active client.

Client #2364 Client entered the shelter on February 13, 2018 at 3:57pm with her five (5) year old child. Client is a thirty-six (36) year old married Mexican woman who is a permanent resident. Upon entry client brought her personal vehicle which she utilized for transportation. Client was assisted with applying for Public Benefits with the *Department of Public Health and Social Services (DPHSS)*. Client was also assisted with finding a daycare for her child. Prior to entering the shelter, client applied for and received a protective order. Client currently has an active protective order against perpetrator. Client is an active client.

Client #2367 Client entered the shelter on March 17, 2018 at 11:45am. Client is a thirty-one (31) year old married Korean woman who is a Permanent Resident Alien. Upon entry client brought her personal vehicle which she utilized for transportation. Client was assisted with her Visa Renewal Application. Client was also assisted with seeking an affordable apartment for her to transition to. Client was assisted with searching for job opportunities. Prior to entering the shelter, client applied for and received a protective order. Client currently has an active protective order against perpetrator. Client is an active client.

Client #2178-1 Client entered the shelter on March 19, 2018 at 12:23pm with her five (5) minor children: seven (7) months, two (2), three (3), four (4), and seven (7). Client is a twenty-nine (29) year old single Chuukese woman who is a FSM citizen. Client was assisted with transportation services to the *Department of Public Health and Social Services (DPHSS)* and *Woman, Infants, and Children (WIC) Program* to follow up on her public benefits. Client is not interested in applying for a protective order. Client is an active client.

Client #2367 Client entered the shelter on March 24, 2018 at 1:09pm with her thirteen (13) year old child. Client is a thirty-four (34) year old single Chuukese woman who is a Permanent Resident Alien. Upon entry client brought her personal vehicle which she utilizes for transportation. Client was also assisted in submitting required documents to Department of

CATHOLIC SOCIAL SERVICE ALEE SHELTER QUARTERLY REPORT Jan-Feb-Mar 2018

Quarterly Compact Impact Report on Meals and Transportation FAS Citizens

- II. Alee II Children's ShelterTotal number of children two (2)
- A. Total number of Meals served (3 meals and 3 snacks per day)
 - Chuukese
- 45
- B. Total number of Transportation services provided
 - Chuukese

1

Transportation services rendered to the children are as follows:

Transportation services rendered to the children include but were not limited to Healing Hearts Services.

Public Health and Social Services (DPHSS), as well as the Mayor's Office. Client is an active client.

Maintenance Issues and Work Completed: January 2018

• January 22, 2018: Yard Maintenance

February 2018

• February 14, 2018: Phoenix Pacific completed its quarterly inspection of the shelters fire extinguishers and fire suppression system.

March 2018

- March 27, 2018: Yard maintenance was completed.
- March 22, 2018: 2012 Kia Forte brake pad repair: Triple J Auto.
- Room 4 is still experiencing issues with a leak in the ceiling. We are still awaiting price quotations to address the issue.
 - March 30, 2018: Melissa San Nicolas of the Department of Public Health and Social Services Bureau of Social Service Administration conducted the quarterly monitoring of the shelter. No issues/concerns were brought to our attention.

Alee 2 Children's Home

January 2018

For the Month of January, the shelter served a total of eleven (11) children with ages ranging from five -months (5 months) to twelve (12). Of the children, there were ten (10) Chamorro and one (1) Filipino served. Services provided included personal care, teaching life skills, transportation to school, visitations and various appointments as well as recreational activities.

Currently at the shelter, there are eleven (11) Chamorro minors and one (1) Filipino minor.

For one set of siblings, a total of eight (8) visits were made for this month and all visitations took place with the grandparents. On January 12, a counseling appointment was made for the six (6) year old female minor and the eight (8) year old male minor at *l'Famagu'on-ta*. Both minors were meeting with their designated counselor. On January 22, Alee Children's Social Worker (SW) was informed that every Wednesday, starting on the 24th, both minors will be attending *Sunshine Group Counseling* at *l'Famagu'on-ta*. For the month of January, minors attended a total

of two sessions. As per CPS caseworker S. Quinata, a court hearing is set for February 22. where they will determine further placement. SW was informed that the grandparents were actively seeking housing while awaiting their voucher through the *Family Unification Program (FUP)*. Minors entered the shelter January 1, 2017 (396 days).

For one set of siblings, a total of eight (8) visitations were made for this month and all visitations had taken place with both mother and father. On January 9, an appointment was made with the Women, Infants, and Children Program (WIC) for the five (5) month-old infant. SW was able to receive food vouchers, specifically for formula and infant food, to use during the next coming weeks. On January 11, Guam Early Intervention Systems (GEIS) representatives conducted a home visit for the five (5) month-old infant, where they assessed his wellness and development. On January 8 and 17, appointments were made with the American Medical Clinic for the two (2) year-old minor to receive his shots. On January 16, an appointment was made with a neurology clinic, specifically with Dr. Ramel Carlos, to conduct an electroencephalogram (EEG) on the male minor. On January 15, the two (2) year-old minor was taken to Guam Radiology where an x-ray of his lower body was conducted. This was needed for his appointment at Shriners Satellite Clinic which took place on January 18, 2018. As per the doctor from Shriners Clinic, the male minor will be receiving leg braces to improve leg posture and alignment of his bones. On January 8, an appointment was made to American Medical Clinic for the four (4) year-old minor to update her shots. Another visit was made to the clinic on January 11, due to the minor needing medical attention for her impetigo. Minors entered the shelter on October 22, 2017 (101 days).

For another set of siblings, a total nineteen (19) visitations were made for this month. All visitations took place with both mother and father. A total of thirteen (13) visitations took place at the father's residence while six (6) visitations took place at the offices of Child Protective Services. On January 5, the eldest sibling (9 year-old male) was brought to *Guam Behavioral Health and Wellness Center (GBHWC)* by his CPS Social Worker to address behavioral issues. Later that evening, Alee SW was informed that the minor will be transitioning from the children's shelter to GBHWC. Minor entered the shelter November 17, 2017 (49 days). On January 16 and 23, appointments were made with *Express Care* where the two (2) year-old sibling completed a physical and was also treated for warts. An appointment was also made for his six (6) year-old sibling so that his warts could also be treated. Minors entered the shelter on October 2 and November 22, 2017 respectively (121/71 days).

For the six (6) year old male minor, two appointments were made to *IHP Medical Group*, specifically to see Dr. Lily Perez. As per CPS caseworker R. Reyes, there are no possible placements at this time but efforts are being made for the minor to have communication with his other siblings. Minor entered the shelter on November 21, 2017 (72 days).

For the four (4) year old female minor, a total of three (3) visitations were made for this month. Visitations had taken place for two hours at the offices of Child Protective Services with the mother, under the supervision of a homemaker. Minor entered the shelter December 21, 2017 (42 days).

February 2018

For the Month of January, the shelter served a total of fifteen (15) children with ages six (6) months to thirteen (13). Of the children, there were thirteen (13) Chamorro and one (1) Filipino. Services provided included personal care, teaching life skills, transportation to school, visitations and various appointments as well as recreational activities.

On February 02, SW received a phone call from Child Protective Services (CPS) in regards to the 4-year old female minor. SW was informed that the minor would be exiting the shelter and placed with the grandmother.

On February 05 the 3-year old male minor exited the shelter and placed with his grandmother.

On February 26 two (2) male minors, ages eleven (11) and Thirteen (13) exited the shelter and transitioned to Sanctuary Inc.

Currently at the shelter, there are twelve (12) Chamorro minors.

For one set of siblings, a total of eight (8) visits were made for this month and all visitations took place with the grandparents. For the 6 (six) year old female minor as well as the 8 (eight) year old male minor, a total of two (2) individual counseling sessions with *I'Famagu'on-ta*. Both minors also attended three (3) *Sunshine Group Counseling* sessions. On February 06, all three (3) minors had an appointment at *Seventh Day Adventist* where a physical was done. On February 09, all three (3) minors had a follow up appointment at the same clinic where labs were completed. On February 22, a court hearing was held to determine further placement for the minors. While awaiting their voucher through the *Family Unification Program (FUP)*, it was suggested by the CPS caseworker that the grandparents identify temporary housing. As per the judge, it is granted that funds from a separate source, Social Security, would be used to pay for the temporary housing unit until the voucher steps in. Once the funds are appropriated, the minors will transition out of the shelter and with the grandparents. Minors entered the shelter January 1, 2017 (424 days).

For one set of siblings, a total of eight (8) visitations were made for this month and all visitations took place with both mother and father. On February 15 and 27, Guam Early Intervention Systems (GEIS) representatives conducted a home visit for the 6-month-old infant,

where they assessed his wellness and development. On February 01, *Karinu* representatives visited the shelter to discuss possible strategies to address behaviors with the shelter staff. On February 07, an appointment was made to *American Medical Clinic* for the 6-month old infant's checkup. On February 19, an appointment was made to *Guam Radiology* where the two (2) year old minor was given a Body Magnetic Resonance Imaging (Body MRI). Minors entered the shelter on October 22, 2017 (129 days).

For another set of siblings, a total twelve (16) visitations were made for this month. All visitations had taken place with both mother and father. A total of six (6) visitations took place at the father's residence while ten (10) visitations took place at Child Protective Services. On February 03, the six (6) year old minor was taken to *Express Care* to treat warts that appeared on his body. Minor was given treatment. Minors entered the shelter on October 02 and November 22, 2017 (149/99 days).

For the six (6) year old male minor, a total of three (3) visitations were made for this month. All visitations had taken place at Paseo Park with his other siblings. A total of two (2) appointments were made to *Harmon Loop Dental* where a checkup and cleaning were done for the minor. Minor entered the shelter on November 21, 2017 (100 days).

❖ February 12, 2018: Remeliza Oriondo of the Department of Public Health and Social Service Division of Environmental Health conducted its quarterly inspection of the shelter. The shelter received an "A" rating.



March 2018

For the Month of March, the shelter served a total of fifteen (15) children with ages ranging from seven months (7 months) to twelve (12). Of the children, there were eleven (11) Chamorro, two (2) Filipino, and two (2) Chuukese. Services provided included personal care, teaching life skills, transportation to/from school, visitations and various appointments as well as recreational activities.

On March 02, SW received a phone call from Child Protective Services (CPS) in regards to the 7-year old female minor. SW was informed that the minor would be transitioning back to her foster parents.

On March 07, SW received a phone call from CPS in regards to two (2) male minors, ages' three (3) and thirteen (13). SW was informed that the minors would be exiting the shelter and placed into foster homes.

On March 09, SW received a phone call from CPS regarding the two (2) year old male minor. SW was informed that the minor would be transitioning out of the shelter and placed with a foster family.

On March 30, SW received a phone call from CPS regarding two (2) male minors at the shelter, ages seven (7) and ten (10). SW was informed that the seven (7) year old minor would be transitioning out of the shelter and back with his mother. The ten (10) year old male transitioned out of the shelter and into a foster home.

Currently at the shelter there are ten (10) Chamorro Minors and one (1) Chuukese Minor:

For one set of siblings, a total of nine (9) visits were made for this month and all visitations took place with the grandparents. For the six (6) year old female minor and eight (8) year old male minor, a total of four (4) individual counseling sessions were attended at *I'Famagu'on-ta*. Both minors also attended two (2) *Sunshine Group Counseling* sessions. On March 09 and March 19, all three (3) minors had an appointment at *Hafa Adai Family Dental Clinic* where dental treatment was given. On March 29, a court hearing was held to determine further placement for the minors. While awaiting their voucher through the *Family Unification Program (FUP)*, it was suggested by the CPS caseworker that the grandparents identify temporary housing. Two (2) units were identified by the grandmother, but due to circumstances they were unable to obtain it. The CPS Caseworker as well as the grandmother are currently seeking other housing options. Minors entered the shelter January 1, 2017 (455 days).

For one set of siblings, a total of nine (9) visitations were made for this month. Four visitations had taken place for all minors (4yrs, 2yrs, & 7 months) with both mother and father. The other five visitations had taken place at *Client Services* for the 4-year old female with her biological father. On March 22, *Guam Early Intervention Systems (GEIS)* representatives conducted a home visit for the two (2) year old minor where they assessed his wellness and development. Minors entered the shelter on October 22, 2017 (160 days).

For another set of siblings, a total six (6) visitations were made for this month. Four (4) visitations had taken place for all siblings (7yrs female, 6yrs male, & 2yrs male) with both mother and father at CPS. Two (2) visitations had taken place, but only for the six (6) year old male minor and the seven (7) year old female minor with their biological father. Minors entered the shelter on October 02, November 22, and March 22 (180/130/9 days).

For the six (6) year old male minor, a total of six (6) visitations were made for this month. Three (3) visitations had taken place at CPS with his other siblings and the other three (3) visitations were made with a potential foster family. A total of three (3) counseling sessions were made for

this month. Two (2) sessions had taken place at *I'Famagu'on-ta*, specifically the *Sunshine Group Counseling* and one (1) took place at *IHP* with *Dr. Lily Perez*. The minor also had one (1) appointment at *Guam Behavioral Health and Wellness Center* where an assessment was conducted by *Dr. Ishmael*. The minor entered the shelter on November 21, 2017 (130 days).

Maintenance Issues and Work Completed:

January 2018

- January 09, 2018: Yard Maintenance
- January 30, 2018: The Hyundai Elantra was turned in to Carsplus to address a steering recall.

February 2018

- February 14, 2018: Phoenix Pacific completed its quarterly inspection of the shelters fire extinguishers and smoke detectors.
- February 14, 2018: Department of Public Works completed an inspection of the shelter as part of the shelters Child Care Facility renewal application. No issues were cited.
- February 20, 2018: The Guam Fire Department completed an inspection of the shelter as part of the shelters Child Care Facility renewal application. Two (2) issues were noted; electric outlet in the kitchen needs to be replaced by a GFI outlet and the emergency light in the living room area needs to be moved to the center of the wall it is currently on. These issues are being addressed. An electrician was brought in on February 24, 2018 to begin the work. Work expected to be completed within a week's time.
- February 24, 2018: Hyundai Elantra repaired and returned to Shelter: Repaired by Carsplus Guam (Recall repair).

March 2018

- March 27, 2018: Yard maintenance was completed.
 - March 30, 2018: Melissa San Nicolas of the Department of Public Health and Social Services Bureau of Social Service Administration conducted the quarterly monitoring of the shelter. No issues/concerns were brought to our attention.

Trainings:

• February 8, 2018: CPR/First Aid recertification training was conducted by A. Conducto and S. Santiago. Alee Administrative Assistant D. Cruz and Shelter staff N. Duenas. O. Cruz and M. Appleby-Mendiola received recertification.

- February 9, 2018: BT-A Qualification Pesticide training conducted by Constantine Apimwar and completed by Maintenance worker L. Siguenza.
- February 19, 2018: The Guam Fire Department conducted fire extinguisher training and was completed by shelter workers J. Tenorio, G. Acfalle, and J. George.
- February 23, 2018: BT-A Qualification Pesticide training was conducted by Constantine Apimwar and completed by Shelter Coordinator A. Meno and shelter workers J. George, N. Duenas, G. Acfalle, and F. Cepeda.
- February 24, 2018: CPR/First recertification training was conducted by A. Conducto and S. Santiago and completed by Shelter Coordinator A. Meno.
- March 14 & 15, 2018: Early Childhood Mental Health Consultation training facilitated by JoBeth Aquino Lavina Camacho of the Department of Public Health and Social Service Project Karinu and attended by Shelter staff A. Sanchez, O. Cruz, F. Cepeda, N. Duenas, T. Kitalong, J. George, G. Acfalle, and J. Castro.
- March 22, 2018: Social Worker Y. Towai and Administrative Assistant D. Cruz participated in the "Talking to Survivors about Privacy & Releases" Webinar facilitated by Ashley Slye and Sydney Palinsky of the National Network to End Domestic Violence.
- March 28, 2018: Early Childhood Education training "Working With Young Children Through Developmentally Appropriate Practices" facilitated by Sarah Senior of the Department of Public Health and Social Service Bureau of Social Service Administration and attended by A. Meno, A. Sanchez, O. Cruz, F. Cepeda, N. Duenas, T. Kitalong, J. George, G. Acfalle, and J. Castro.

In Kind and Monetary Donations:

- January 4, 2018: The Guam Economic Development Authority (GEDA) Employee Morale Association made a \$200.00 donation.
- January 9, 2018: The Guam Bar Association made a \$500.00 donation.
- January 17, 2018: Perez Properties made a \$500.00 donation.
- January 20, 2018: The MAPUA Filipino Association of Guam made a \$500.00 donation.
- January 29, 2018: The United States Air Force Chaplain Corps made a \$498.01 donation.
- January 29, 2018: Beauty World Guam Organization made a \$545.00 donation.
- March 02, 2018: Calvin Klein 705 made a donation of purses and wallets valued at \$2856.50
- March 30, 2018: Easter Buddies (Madrid Borja) donated forty (40) Easter baskets to the children of both shelters.

Paula M. Perez – Deputy Director

Alee Shelter Administration Quarterly Report For the period of JANUARY, FEBRUARY, MARCH 2018 Page 19 of 19