RECOMMENDED HEALTH & SAFETY ACTIONS & DAILY PROCEDURES

1.  We will promote healthy hygiene practices such as frequent hand washing (children/teachers/parents)

\* Before and after every activity/class time session

\* Before and after every restroom use

\* Before and after every meal prep/mealtime

\* Before and after every outdoor play session

1a) Hours of Operation will remain as is; M-F 6:30am-6pm; Closed weekends and major holidays.

b) Employees will be provided masks and gloves

c) Children must bring an extra pair of shoes designated for use inside of the center only.

\* Removed shoes from initial entry will be sprayed with sanitizing solution and placed in a bag at a designated area near center entrance.

\* Children must also bring personal hand sanitizers, extra clothes, and facemasks, and other personal items NOT to be shared.

2.  Designated One-Parent Drop-off & Pickup

\* Temperature reading taken of every employee, parent and child upon foyer entry.

\* Parents will have to inform our center of which specific parent will be dropping and picking up their child on a weekly schedule.

\* Parent drop-off and pickup will be limited to front foyer entry & exit only.

\* As parent enters center, he/she must be wearing a facemask and hand sanitized before child is transferred into the care of the receiving provider.

3.  Intensified cleaning, sanitization, disinfection, and ventilation

\* Regular cleaning procedures practiced with DAILY frequency; ie: Restrooms thoroughly cleaned, flushed daily with water and cleaning solutions.

\* Surfaces thoroughly sprayed and wiped down daily.

\* Cribs sanitized with disinfecting spay daily.

\* Floors swept and mopped daily.

\* Toys sprayed with bleach/water solutions after every playtime use and aired out.  Toy bins are rotated with sanitized/dried sets.

\* Ventilation will be practiced twice a day; mid-morning and end of day; Front and back door opened and monitored by a designated provider.

\* Children's napping mats and bedding must be in a separate zippered bags.  Bedding must be taken home daily; bedding must not be reused in the center for more than 3 days.

4.  Social Distancing encouraged and consistently practiced procedure;

\* Increased spacing of smaller classroom groups; desks and napping mats spaced.

\* 50% of maximum occupancy of center maintained as previously required by DEH DPHSS unless changes are advised by authorities; Part-time students may either be released or given specific time slot options.

\* Limited mixing between age groups; age groups are separated by classrooms and will remain together throughout the entire school day.

\* Distance maintained between children during eating and napping as well.

5.  Activities adjusted and procedures to limit sharing of toys, belongings, supplies, and equipment;

\* Napping mats are strictly designated to each student; Absolutely no sharing. Children must bring in their own napping mats and bedding.

6.  Train all employees on health and safety protocols before opening and daily.

\* Staff briefing meetings to be held twice a week; Mondays and Thursdays.

RECOMMENDED ONGOING MONITORING PROCEDURES

1.  Implement procedures to check for signs and symptoms of children, employees and parents daily upon arrival to the center.

\* Temperature checks

\* Symptoms monitoring

\* Standard health questions

\* Sanitize hands at foyer entry

2.  Strictly enforce anyone who is sick to stay home.

\* Children or employees who start to feel sick while in the center will be isolated and sent home immediately.

\* Isolation room will be designated in the center.

3.  Regularly communicate and monitor developments with local authorities, employees, and families regarding cases, exposures, and updates to policies and procedures.

\* Updates regularly posted in every classroom media chat group which will include the parents in these chat groups.

\* Center-Parent open communication maintained daily in these chat groups. Management will monitor and maintain assistance, advisories, solutions, procedures and actions pertaining to the health safety of all as feasible.

\* Be ready to consult with local health authorities if there are cases in the facility or an increase in cases in the local area; Incl. children and/or employees that happen to be out sick.

PARENT INVOLVEMENT PROGRAM IMPLEMENTED & STAFF SUPPORT

1.  Media educational programs for supplemental learning will be in place for our children to do at home with their parents.

\* Fun educational media assignments will be encouraged recruiting parent involvement.

\* A way to enhance childhood learning during limited servicing at learning centers.

\* Digital literacy, early math, and creative learning will be initial ideas implemented into media activities.

\* Teachers will be pre-trained on how to present and maintain consistency of these projects enthusiastically involving parents.

2.  Monthly Zoom Meetings with each age group involving parents and teachers to accommodate questions and issues pertaining to pandemic procedures within the center.

\* Updates on pandemic information, center procedures, advisements, center progresses, and program plans.

\* Record data and dialogues to keep health authorities updated with center operations.

If you have any questions or concerns regarding our Opening Procedures, please contact me at 988-1190 or Mr. Ron at 988-1124.  Thank you so much for your assistance, advisements and support.