 COVID-19 PLANS OF OPERATION

**EMPLOYEE PROCEDURES**

* Employees must wear face masks at all times during hours of operation.
* Employees are to use designated hand washing sinks before every transaction.
* Employees will apply gloves before every transaction
* Employees must sanitize high-risk areas including but not limited to counters, registers, change trays and credit card pads after each transaction.
* Before entering the workplace, employees showing flu-like symptoms must immediately inform management.
* Store tables and chairs are to be sanitized after use.

**STOREFRONT PROCEDURES**

* Stores must display 3 signs for every entrance:
	+ Practicing Social Distancing
	+ Face Mask Required Before Entering
	+ No Entry if Flu-like Symptoms Occur
* Stores will follow maximum capacity guidelines mandated by the Department of Public Health and Social Services.
* Hand Sanitizer will be available at each register and beside each entrance.

**CUSTOMER PROCEDURES**

* Customers must wear face masks at all times.
* Customers will sanitize hands before entry.
* Customers should practice social distancing and remain a minimum of 6 ft. apart.

**(ADDITIONAL YOGURTLAND PROCEDURES)**

* Self-serve will not be allowed during pandemic conditions.
* Yogurtland Employees must sanitize yogurt dispensers, topping bars and weigh scales after every transaction.