



COVID-19 RESPONSE PLAN

(September 22, 2020)

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Prepared For: Department of Public Health and Social Services
Northern Region Community Health Center, Dededo



September 22, 2020

COVID-19 RESPONSE PLAN

Orion Construction Corporation (Guam) is committed to protect the Health and safety of all employees of the company. To ensure meeting that commitment, OCCG has developed this COVID-19 Response Plan. The goal is to control the potential transmission of COVID-19 in OCCG's TWHF and workplaces. The plan requires full cooperation and collaboration among the workers and management. Only through these collaborative efforts can OCCG establish and maintain a safe and healthy company premises.

The COVID-19 Response Plan will be administered by **Joseph Valencia, Sr.**, General Admin Liaison Officer. He will be responsible for the strict implementation of the plan. The company's Managers, Administrators, Supervisors, and workers are equally responsible for supporting and implementing the plan and in providing recommendations to the management of OCCG to further improve OCCG's COVID-19 Response Plan. **OCCG's COVID-19 RESPONSE PLAN COVERS THE FOLLOWING:**

1. PREVENTION POLICY PROTOCOLS

For the protection, health, safety of all OCCG employees, and to prevent the spread of COVID-19 virus, the following shall be observed and strictly implemented at all times at the TWHF (Barracks) and workplaces:

- **Wearing of face mask** before coming in to contact with people.
- **Social Distancing** - Maintain 6 Feet distance from others.
- **No hand shaking** – use other noncontact methods of greeting.
- **Wash hands** often with soap and water or use hand sanitizer/alcohol if soap and water is not available. To be done before entering the barracks.
- **Avoid touching your face** especially your Eyes, Nose, and Mouth.
- **Sanitize and disinfect** all surfaces of the units like doorknobs, tables, desks, handrails, and any area that is touched. You may use Clorox, alcohol, and other disinfecting and cleaning supplies with proper/cautious use.
- **Cover your mouth when Coughing or Sneezing.** Please use tissue or into your upper sleeve.
- **No visitors or gatherings** allowed in the Barracks.
- **Stay Home when sick** / make sure to follow company rules on calling sick. (Refer to the Rules when you are sick.)
- **Increase Ventilation by opening windows** or adjusting air conditioning.
- **Do not leave** the Barracks unless absolutely needed for essential activity.
- **Follow DPHSS prevention tips** posted at all Barracks & workplace.
- **Always maintain cleanliness in your area.**

2. PLAN ON HOW TO MANAGE SICK WORKERS

The Company's H-2B workers are living in an open floor plan TWHF located in the company's premises. The company currently has no existing quarantine and or isolation facilities. In the event

any of the workers is sick or have signs of having the virus the following actions will be carried out:

- The worker will be referred to a Physician for evaluation of COVID-19 symptoms. All H-2B workers of the company has health insurance coverage from a local provider – Staywell Insurance.
- If the worker has been in close contact with the person who has COVID-19, he will go through quarantine procedure by DPHSS.
- If the worker has signs of COVID-19 he will be immediately tested and if found positive, he will be isolated.
- Since OCCG has no Quarantine / Isolation facility, OCCG plans to utilize the Government facility. **Mr. Chima Mbakwem - DPHSS Lead for the Isolation and Quarantine Unit.** On both cases, OCCG will contact him for directions and guidance.
DPHSS Contact Nos: 480-7859 / 480-6760 / 480-6763 / 480-7883

3. H-2B WORKERS SHOPPING FOR FOOD. Workers are strictly required to:

- Wear mask and bring hand sanitizer.
- Plan list of groceries before heading to the grocery store.
- Designate 1-2 person when doing the grocery.
- Refrain from buying non-essential items.
- Sanitize all groceries and wash all produce products.

4. H-2B WORKERS BEFORE ENTERING THE UNIT. Workers are strictly required to:

- Remove work shoes.
- All construction tools should be sanitized and properly cleaned before putting away.
- All work clothes should be properly stowed in closed bins.
- If not able to shower after work, wash exposed area of the body with water and soap.

5. OFFICE PERSONNEL WHO ARE SICK. Office personnel are strictly required to:

- Stay home and inform your employer immediately!
- Stay inside your room and isolate.
- Wear masks to keep from spreading the illness to others.
- Frequently disinfect surfaces of objects that are frequently touched.
- Avoid contact with people and don't go out to prevent spreading illness to others.
- Wait for your supervisor's instruction and you will be assessed.

6. OFFICE PERSONNEL WITH COVID-19 SYMPTOMS. Office personnel are strictly required to:

- Employee will contact supervisor immediately on the phone numbers provided.
- Isolate inside the room and do not get out, someone will assist with proper protection as per CDC guidelines.
- Avoid Contact with people around you.
- Employee will observe social distancing (Six feet).

- Wear mask and wash hands or use hand sanitizer frequently.
- Sanitize are frequently.
- Wait for further instruction from supervisor for further assessment. (Public Health will be informed)
- Will start logging temperature and health monitoring.
- Employee will be moved to a different facility for further isolation.

7. COMMUNICATION AND TRAINING PRACTICES OF ALL EMPLOYEES

This COVID-19 Response Plan has been communicated to all workers and briefings and reminders are constantly provided. OCCG welcomes DPHSS personnel and GovGuam Response team to conduct site visits of OCCG's facility for additional information and guidance to further improve this COVID-19 response plan and to ensure applicable DPHSS guidance is complied with. The management and all employees are to take active role in carrying out the various aspects of this plan.

Prepared by: Orion Construction Corporation (Guam)

Approved by: _____
DPHSS