



E.M.B. Electrical Inc.

GENERAL, ELECTRICAL CONTRACTOR AND SERVICES

894 B Marine Corps Drive • Upper Tumon GUAM

Tel: 671.689.98.28 • 671.632.9620 • Fax: 646.9621 • Email: embmain@embguam.com

MITIGATION PLAN (COVID -19)

E.M.B Electrical Inc. is committed to providing a safe and healthy workplace for all our workers, including managers, engineers, electricians, and general laborer. To ensure we have a safe and healthy workplace, **E.M.B Electrical Inc.** has developed the following COVID-19 Mitigation Plan in response to the COVID-19 pandemic. Managers and workers are all responsible for implementing this plan. Our goal is to mitigate the potential for transmission of COVID-19 on our workplaces and communities, and that requires full cooperation among our workers and management.

A. CONTROLS AND PREVENTIVE GUIDANCE FOR ALL WORKERS, REGARDLESS OF EXPOSURE RISK

- Frequently wash your hands with soap and water for at least 20 seconds. When soap and running water are unavailable, use and alcohol based hand rub with at least 60% alcohol
- Avoid touching your eyes, nose or mouth with unwashed hands.
- Follow appropriate respiratory etiquette, which includes covering for coughs and sneezes.
- Always wear mask and protective face covering
- Avoid close contact with people who are sick.

In addition, employees must familiarize themselves with the symptoms of COVID-19, which includes the following:

- Coughing
- Fever
- Shortness of breath, difficulty breathing
- Early symptoms such as chills, body aches, sore throat, headache, diarrhea, nausea/vomiting, runny nose, lost of smell and taste.

If you develop a fever and symptoms of respiratory illness, such as cough or shortness of breath, **DO NOT GO TO WORK** and call your supervisor and healthcare provider right away. Likewise, if you come into close contact with someone showing these symptoms or tested positive, call your supervisor and healthcare provider right away.

B. JOB SITE PROTECTIVE MEASURES

General Safety Policies and Rules

- Any employee showing symptoms of COVID-19 will be asked to leave the jobsite and return home.
- All in-person meetings will be limited. To the extent possible, meetings will be conducted by telephone
- Employees will be encouraged to stagger breaks and lunches, if practicable, to reduce the size of any group at any one time to less than 10 people.
- Employees should limit the use of co-worker's tools and equipment.
- Employees are encouraged to limit the need of N95 respirator use, by using engineering and work practice controls to minimize dust.
- Employees are encouraged to minimized ride-sharing
- In lieu of using a common source of drinking water, such as cooler, employees should use individual water bottles.

B. WORKERS ENTERING OCCUPIED COMMERCIAL AND RESIDENTIAL BUILDINGS

- Construction and maintenance activities within occupied homes, office buildings and other establishments, present unique hazards with regards to COVID-19 exposures. Everyone working within such establishments should evaluate the specific hazards when determining best practices related to COVID-19
- During this work, employees must sanitize the work areas upon arrival and departure.
- Employees should ask occupants to keep a personal distance of six feet at a minimum.

C. JOBSITE CLEANING AND DISINFECTING

- Jobsite trailers and break/lunchroom areas will be cleaned at least once per day.
- Any portable jobsite toilets should be cleaned by the leasing company at least twice per week and disinfected on the inside. The company will ensure that hand sanitizer dispenser are always filled.
- Vehicles and equipment / tools should be cleaned at least once per day and before change in operator or rider.
- E.M.B Electrical Inc. ensure that any disinfection shall be conducted using one of the ff:
 - Common EPA-registered household disinfectant
 - Alcohol solution with at least 60% alcohol
 - Diluted household bleach solutions

D. JOBSITE EXPOSURE SITUATIONS

EMPLOYEE EXHIBITS COVID-19 SYMPTOMS

- If an employee exhibits COVID-19 symptom, the employee must remain at home until he or she is symptom free for 72 hours (3 full days).

EMPLOYEE TESTS POSITIVE FOR COVID-19

- An employee who tests positive for COVID-19 will be directed to self quarantine away from work. Employees that tests positive and are symptoms free may return to work when at least 7 days have passed since the date of his or her first positive test and tested negative. Employees who test positive and have been hospitalized may return to work when directed to do so by medical care providers.

EMPLOYEE WHO HAS CLOSE CONTACT WITH AN INDIVIDUAL WHO HAS TESTED POSITIVE FOR COVID-19

- Employees who have come into close contact with an individual who has tested positive for COVID-19 will be directed to self quarantine for 14 days.

If the company learns that an employee has tested positive, the Company will conduct an investigation to determine co-workers who may have had close contact to the employee for the past 14 days and direct those individuals to self quarantine for 14 days.

E. OSHA RECORDKEEPING

- If a confirmed case of COVID-19 is reported, EMB will determine if it meets the criteria for recordability and reportability under OSHA's recordkeeping rule.

F. CONFIDENTIALITY/PRIVACY

- Except for circumstances in which the Company is legally required to report workplace occurrences of communicable disease, the confidentiality of all medical conditions will be maintained in accordance with applicable law and to the extent practical under circumstances.

G. GENERAL QUESTIONS

- Given the fast developing nature of the COVID-19 outbreak, E.M.B Electrical Inc. may modify this Plan on a case by case basis. If you have any questions concerning this plan, please contact **Shayne Crisostomo, E.M.B Electrical Inc., Project Engineer at 671-689-5608 or email @ embshayne@guam.net**