



J&B MODERN TECH
HVAC&R EQUIPMENTS AND SUPPLIES

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COVID-19 Mitigation Plan

GCC 300 RENOVATION

Project No: GCC-FB-17-026

PO No: P1800673

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Introduction

Purpose

The purpose of this COVID-19 Mitigation Plan is for GCC 300 Renovation to carry out the mission activities of the Guam Community College a manner consistent with the associated requirements to help control the risks of exposure to COVID-19, and to respond appropriately in the event of exposure.

This mitigation plan is to be maintained at the unit level and approved by the Department Head, as applicable.

Goals

The goal of J&B Modern Tech is to take reasonable steps to minimize health risks of COVID-19, consistent with public health best practice, DPHSS guidance and government restrictions, while maximizing our ability to conduct our mission.

Applicability and Scope

This plan applies to all personnel of J&B Modern Tech ; to include Office personnel, site employees, Inspectors, Project Engineers, Supervisors, workers, and visitors.

The scope of this plan is intended to encompass hazards related to the spread of COVID-19. WE will continue to make changes, as necessary or appropriate, to our protocols and procedures.

Specific Steps we taking and areas of focus include:

1. Screening Employees
 - Every day, before work, we conduct each employee check for temperature.
 - Asking question if they have fever, cough, shortness of breath, sore throat, headache, muscle aches.
2. If an employee answer yes to any of the screening questions, J&B will immediately activate the emergency protocol for COVID-19 by following these steps:
 - Remove the employee from the work area and isolate the employee from others.
 - Advise the employee to go home and seek medical attention and proceed to Public Health to perform swab testing. Maintain 6 feet distancing and ensure wearing masks and or face shields.
3. If an employee tests positive:

- Employee will undergo on home Quarantine for 14 days until the employee test result to become negative.
 - Assist/Coordinate with local officials to conduct “contact tracing”, especially among other employees.
 - Have other employees who have been in close contact with the positive employee tested.
 - Advise employee to stay home and consider to quarantine from home and seek medical attention if they have symptoms and if they have been in close contact with the positive employee.
4. COVID-19 Safety Training
 - J&B conduct Safety Stand-Down/ tool box talk training on the job site every Monday to explain the protective measures in place for all workers. Maintain six feet social distancing and wearing of masks and or face shield.
 - Maintain safety meeting attendance sheet every meeting.
 5. Social Distancing
 - Maintain social distancing of 6 feet at worksite
 - Stagger lunch break were utilized to maintain 6 feet separation.
 6. Personal Protective Equipment
 - Ensure that all workers wear PPE while on the worksite.
 7. Sanitations and Cleanliness
 - We provide Hand-Washing station, with soap and running water for frequent hand washing.
 - Instruct all workers to wash their hands regularly, before and after going to the bathroom, before and after eating and after coughing, sneezing or blowing their nose.
 - Sanitizers always available on site
 - Clean and disinfect bathroom areas, Office, tools and equipment.
 8. Employee Health / Symptoms
 - Advise all employee if they are feeling sick to stay home and seek medical attention.

Personal mitigation efforts

- ALL J&B Personnel working at GCC 300 should maintain fundamental mitigation measures at all times.
 - Maintain physical distancing of six feet or more between people at all times
 - Wash hands frequently, wear mask & or face shield
 - Frequently disinfect high-contact surfaces
 - Assure that personnel stay home if symptoms emerge