

S.H. ENTERPRISES

COVID-19 PANDEMIC OPERATION

A. General Requirements and Restrictions

- Screen employees and vendors before entering the facility and ask if they are experiencing any possible COVID symptoms.
 - Anybody with COVID symptoms will not be permitted in the facility.
 - Employees with COVID symptoms are not permitted to work
- Hand sanitizer will be available for employees and client's use upon entering the establishment.
- Post signage at the entrance door for employees and vendors to wear mask and to practice social distancing
- Operate at no more than the percent of occupancy rate for the facility, including employees, as identified in current or future Executive Orders.
- Follow the requirements of the Guam Food Code that applies to COVID-19 mitigation:
 - Prohibiting sick employees in the workplace;
 - Strict handwashing practices
 - Have procedures and schedule to clean and sanitize surfaces
 - Ensuring Person-In-Charge (PIC) is on site during operational hours

B. Employee Health and Hygiene

- Post signage for employees and vendors on good hygiene and sanitation practices.
- Provide and maintain protective equipment and supplies for employees to perform enhanced cleaning/disinfection.
- Conduct training for employees on enhanced disinfection and proper PPE use based on CDC guidelines.

C. Cleaning and Disinfection

- Clean and disinfect highly touch areas (door handles, tables, counters)
- Increase cleaning and disinfection of the entire establishment
- Ensure that toilet facilities and handwashing sinks are thoroughly and regular cleaned and disinfected.
- Have adequate approved cleaning and disinfection supplies to perform enhanced cleaning and disinfection.
- Follow CDC's Cleaning and Disinfecting Decision Tools

D. Social Distancing and Other Protective Measures

- To the extent possible, all staff shall maintain 6 feet separation
- Face coverings is required to be worn by all food employees a
- Stagger shifts, breaks, and meals so that employees are not in the same areas at the same time.