

# MITIGATION PLAN FOR COVID-19

EXPOSURE PREVENTION, PREPAREDNESS AND RESPONSE

## **Exposure Prevention, Preparedness, and Response**

### **KEY POINTS**

- **Construction continuance should be gradually re-commenced in accordance with outlined segments' relative exposure probability.**
- **Upper management teams have embraced the importance of COVID-19 and are dedicated to the education and safety of their employees.**
- **Continued and constant education are key to the success and safety of this return-to-work outline, to include redundant signage across project sites.**
- **Partitioning of healthy employees from affected and/or exposed individuals is an extreme focus.**
- **Constant personal hygiene, sanitization and the provision of supplies to do so is an extreme focus.**
- **Social distancing guidelines and practices are to be strictly enforced, to include 6' distancing.**
- **Increased provision of and requirement of additional PPE, including mandatory facial coverings and gloves.**
- **Strict protocols for those affected by COVID-19 as mandated by the DPHSS shall be followed.**

**TONETS COPORATION (GUAM) dba. TNK GUAM** (hereinafter “Company”) takes the health and safety of our employees very seriously. With the spread of the coronavirus or “COVID-19,” a respiratory disease caused by the COVID-19 virus, the Company must remain vigilant in mitigating the outbreak. The Company is a proud part of the construction industry, which many have deemed “essential” during this Public Emergency. In order to be safe and maintain operations, we have developed this COVID-19 Exposure Prevention, Preparedness, and Response Plan to be implemented, to the extent feasible and appropriate, throughout the Company and at all our jobsites. The Company has also identified to monitor the related guidance that Guam Department of Public Health and Social Services (“DPHSS”) and Occupational Safety and Health Administration (“OSHA”) continue to make available.

This Plan is based on information available from the DPHSS and OSHA at the time of its development and is subject to change based on further information provided by the DPHSS, OSHA, and other public officials. The Company may also amend this Plan based on operational needs.

## I. Job Site Protective Measures

The Company has instituted the following protective measures at all jobsites.

### A. General Safety Policies and Rules

- Any employee/contractor/visitor/supplier showing symptoms of COVID-19 will be asked to leave the jobsite immediately.
- All meetings conducted in-person shall be done so outside whenever possible, or in ventilated spaces, ensuring all employees are a minimum of 6 feet apart from one another. Attendance at these meetings will be collected verbally and the foreman/superintendent will sign-in each attendee.
- Employees must avoid physical contact with others and shall always direct others (co-workers/contractors/visitors/suppliers) to maintain personal space of at least six (6) feet.
- Employees will be encouraged to continue the maintenance of the 6 feet rule and maximum gathering guidelines of 5 persons during staggered breaks and/or lunches. Employees will also be encouraged to bring lunches and any other personal needs with them to work, mitigating the need for them to leave the jobsite during the work shift. It will be important for the management on the site to continue to enforce this important protocol even during off-hours.
- The Company understands that due to the nature of our work, access to running water and soap for hand washing may be impracticable. Workers and staffs are encouraged to have their own alcohol and sanitary wipes whenever needed.
- Employees should limit the use of co-worker's tools and equipment. To the extent tools must be shared, each subcons should have their own tools and equipment to used. When cleaning tools and equipment, consult manufacturing recommendations for proper cleaning techniques and restrictions.
- In lieu of using a common source of drinking water, such as a cooler, employees should use individual water bottles.

### B. Workers entering Occupied Building and Homes

- Construction and maintenance activities within occupied homes, office buildings, and other establishments, present unique hazards with regards to COVID-19 exposures. Everyone working within such establishments should evaluate the specific hazards when determining best practices related to COVID-19.
- During this work, employees must sanitize the work areas upon arrival, throughout the workday, and immediately before departure.
- Employees should ask other occupants to keep a personal distance of six (6) feet at a minimum.

### C. *Personal Protective Equipment and Work Practice Controls*

- Employees shall ensure standard disposable PPE is disposed of properly and all reusable PPE is properly sanitized prior to transferring the equipment to the next user.
- In addition to regular PPE for workers engaged in various tasks (fall protection, hard hats, hearing protection), the Company will also provide:
  - Gloves: Gloves should always be worn where appropriate. The type of glove worn should be appropriate to the task. If gloves are not typically required for the task, then any type of glove is acceptable, including latex gloves. Employees will in no case share gloves.
  - Eye protection: Eye protection should always be worn while on-site.
  - Keep exposure down by using engineering and work practice controls.
  - Limit exposure time to the extent practicable.
  - Isolate workers in exposed operations by using a containment structure or distance to limit exposure to those employees who are conducting the tasks, thereby protecting nonessential workers and bystanders.
- Institute a rigorous housekeeping program to reduce exposure levels on the jobsite.
- Employees shall be educated on the general care for their personal belongings after exiting the site. This education shall include instructing them to change work clothes prior to entering their home and washing their work clothes in hot water with laundry sanitizer, daily.

## II. **Jobsite Exposure Situations**

- **Employee Exhibits COVID-19 Symptoms**

If an employee exhibits COVID-19 symptom, the employee must remain at home until he or she is symptom free for 72 hours (3 full days) without the use of fever-reducing or other symptom-altering medicines (e.g., cough suppressants). The Company will similarly require an employee who reports to work with symptoms to return home until he or she is symptom free for 72 hours (3 full days). To the extent practical, employees are required to obtain a doctor's note clearing them to return to work.

- **Employee Tests Positive for COVID-19**

An employee who tests positive for COVID-19 will be directed to self-quarantine away from work. Employees that test positive and are symptom free may return to work when at least seven (7) days have passed since the date of his or her first positive test and have not had a subsequent illness. Employees who test positive and are directed to care for themselves at home may return to work when: (1) at least 7 days have passed since recovery;<sup>3</sup> and (2) at least seven (7) days have passed since symptoms first appeared. Employees who test positive and have been hospitalized may return to work when directed to do so by their medical care providers. The Company will require an employee to provide documentation clearing his or her return to work.

- **Employee Has Close Contact with an Individual Who Has Tested Positive for COVID-19**

Employees who have come into close contact with an individual who has tested positive for COVID-19 (co-worker or otherwise) will be directed to self-quarantine for 14 days from the last date of close contact with that individual. Close contact is defined as six (6) feet for a prolonged period. If the Company learns that an employee has tested positive, the Company will conduct an investigation to determine co-workers who may have had close contact with the confirmed- positive employee in the prior 3 days and direct those individuals who have had close contact with the confirmed-positive employee to self-quarantine for 14 days from the last date of close contact with that employee. If applicable, the Company will also notify any sub-contractors, vendors/suppliers or visitors who may have had close contact with the confirmed-positive employee. If an employee learns that he or she has come into close contact with a confirmed- positive individual outside of the workplace, he/she must alert a manager or supervisor of the close contact and self-quarantine for 14 days from the last date of close contact with that individual.

<sup>3</sup> Recovery is defined as: (1) resolution of fever without the use of fever-reducing medications and (2) improvement in respiratory symptoms (e.g., cough, shortness of breath).

### III. General Questions

Given the fast-developing nature of the COVID-19 outbreak, the Company may modify this Plan on a case by case basis. If you have any questions concerning this Plan, please contact: **DAVID ROSARIO (Phone Number 687-4826)**  
**and MR. TAKAHIRO TAKAMI (Phone Number 688-0818)**

DPHSS Contractor Clearance Checklist:

List of TNK Subcontractor

<b>Subcontractor</b>	<b>Working for</b>	<b>Worked with TNK &amp; PMC during 10/22/20 ~ 11/12/20 (Yes or No)</b>	<b>If yes, identity the building site (s) where the subcontractor did work</b>
KSS	Pacific Modair Corporation (PMC)	Yes	Tsubaki Hotel
A- One Pacific Corporation	Tonets Corporation (TNK)	Yes	Tsubaki Hotel