

Company: TOP BUILDERS LLC

Re: COVID 19 Mitigation Plan

OBJECTIVE: To mitigate the spread of the virus.

PROCEDURE:

1. Upon entering on worksite, it is mandatory to check body temperature of workers prior to start of work, ensure everybody has no sign or symptoms of cold, cough, flu or alike.
 - If the temperature is 100.4 or higher, the worker has to go home right away and advise to do proper isolation, notify the authorities.
 - Employees with COVID symptoms are not permitted to work
2. Hand sanitizer and alcohol are provided on site.
3. Provide and maintain protective equipment and supplies for employees
4. Encourage workers to do frequent hand washing mostly when going in and out to the restroom.
5. Wearing face mask and face shield is required on site
 - Face coverings is required to be worn by employees at all times.
6. Avoid congregating especially when eating or during break time, still social distancing is required
 - To the extent possible, all employees maintain 6 feet distance.
 - Limit group sizes as much as possible.
7. If any was found that has symptoms or signs of COVID 19 virus, isolation is being implemented and notify the authorities right away.