



# PROVIDENCE

Bible-Based International Preparatory Academy

## **PICA Reopening Plan,** **Projected Reopening Date: January 19, 2021**

Providence International Christian Academy (PICA) exists to provide students with education in academics, the arts and sciences, and in character development. It is the desire of our administration to provide the safest possible learning environment for all students. Although it is the belief of the PICA Administrators that our students function at their academic best during on-site learning, for the remainder of the 2020/2021 school year, each family's individual preference for the following educational models will be accepted:

- A) Fully On-site learning
- B) Fully Virtual Learning
- C) Partial On-Site and Partial Virtual Learning

PICA administrators, faculty, and staff will adhere to the following policies and procedures for on-site instruction:

Anyone experiencing symptoms of Covid-19 is asked to remain at home. Student may log in via zoom for opening exercises, testing and goal check on the days they feel ill or experience symptoms consistent with those of Covid-19.

According to the CDC website, the following list comprises the most common symptoms of Covid-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Experiencing any of the symptoms listed above is not necessarily an indication of having Covid-19 and each individual should check with a healthcare provider when feeling ill or if it is suspected that Covid-19 may be an issue.

All persons entering the premises shall be wearing a mask. Hand sanitizer is provided near the entrance to the school and throughout the classrooms.

Students will wear their masks while moving about the Learning Centers and while entering or exiting the buildings.

### **General Requirements and Restrictions**

PICA has a maximum capacity of 26 students in the downstairs Learning Center (LCI, Main Room), 14 students in the upstairs Learning Center (LCII), and 6 Students in the ABC's Room. As of January 2021, PICA's enrollment is 23 total students. In order to maintain social distancing standards of 6 feet between individuals at all times, there will be no more than 17 students and up to 2 staff assigned to LCI and no more than 9 students and up to 2 staff assigned to LCII for the remainder of SY2020/2021. The ABC's Room is currently closed.

**Masks** must be worn at the following times\*:

- When entering or exiting the classroom
- While at the scoring station
- When leaving the Learning Center to use the restroom
- When leaving the Learning Center to go to mini classes
- When leaving mini classes to return to the Learning Center
- When moving about the Learning Center to heat up lunches
- When moving about the Learning Center to retrieve items such as lunches, score keys, or computers, to sharpen pencils, or to work at a computer station
- When lining up to go outside or to mini classes

\*For the safety of all involved, students who are unable wear their masks during the times listed above may be asked to return to a virtual learning environment.

### **Playground Games**

- The following types of games **may not** be played at this time:
  1. Games of tag or chase in which students are required to tag each other by physical contact and during which students are closer than 6 feet apart
  2. Games of soccer or kickball which require students to make physical contact while chasing the ball or to keep each other from getting the ball
- The following activities **ARE** acceptable on the playground
  1. Talking, provided a distance of 6 feet is maintained between students at all times
  2. Use of the swing set
  3. Games of kick ball in which physical contact is not made
  4. Tether ball, Tennis, Frisbee, etc. Games which do not require physical contact or being in close physical proximity

### **In the Event of Student Illness or Covid-19 Positive Test Result**

Any student who is feeling ill, has a fever, cough, vomiting, or sore throat must remain at home until such time as student has been symptom free for a minimum of three days.

Any student who tests positive for Covid-19 must remain at home for the minimum length of quarantine and must test negative and be symptom free for at least three days before returning to school.

### **In the Event of Staff Illness or Covid-19 Positive Test Result\***

PICA has a minimum requirement of two staff-persons on campus at any given time. Any staff-person who experiences illness or symptoms of Covid-19 will be asked to remain home until being symptom free for a minimum of 3 days. Depending on additional staff schedules, contact tracing, and who will be on campus during the time of any other staff-person's illness, school may be shut down for the duration of illness of a staff-person. Any event of illness in a staff-person will be handled on a case-by-case basis.

Should any staff member test positive for Covid-19, school will be immediately closed for up to two weeks or longer in order to protect students and their families, for staff to safely recover, and for school to be thoroughly sanitized. On-site school will resume only when the affected staff-person has fully recovered, has subsequently tested negative for Covid-19, and has been symptom free for a minimum of three days.

**\*Parents are asked to be aware that school may need to be closed in the event that a staff-person becomes ill or tests positive for Covid-19. School may be closed from three days up to two weeks (or longer) depending on the severity of the illness. During such time, school will be conducted by means of Fully Virtual Learning.**

**Positive Covid-19 Test Results:**

Should any individual, staff, student, parent, guardian, etc, who frequently visits the PICA campus test positive for Covid-19, or in the event that any of the above listed individuals are identified through contract tracing as having come into contact with a Covid-19 positive individual, PICA administrators will coordinate an outbreak response with DPHSS and the CDC.

**Government Mandates**

PICA will follow any and all government mandates related to the Covid-19 pandemic in order to do our part to help protect the community.

**Classroom Procedures**

Students from the same family will be seated in clusters with an empty office between family groups. The main Learning Center will hold a maximum of 21 students and the upstairs Learning Center will hold a maximum of 9 students.

Students will wear their masks while moving about the learning center and while entering or exiting the classroom. This includes while traveling between Learning Centers to score (from upstairs to downstairs), while traveling to restroom facilities, and when exiting the building to the playground or chapel. Students will also wear their masks while traveling to and from mini-classes and will be required to wear their masks during mini classes when not able to remain a minimum of 6 feet social distanced.

Students will each use their own individual supplies such as pencils, pens, markers, crayons, school books, etc.

PICA will utilize the Zoom platform to communicate with and staff and students in the Learning Centers, classrooms, chapel, and in virtual school and to monitor congregational areas of the school.

**Seating Arrangement**

Student Offices (desks) in PICA Learning Centers face toward the wall around the outside of the classroom. Each office is separated from those beside it by dividers that extend above the student's heads and beyond their persons that keep students isolated from each other. Students will be further separated by empty offices between individuals not from the same family unit or household.

**Campus Screening**

**Passive Screening:** Any person – staff, student, parent, guardian, visitor – to campus must self-screen before arriving on campus. Should symptoms of Covid-19 be present, PICA administrators ask that the individual not come to school until such a time as being symptom-free for three days (72 hours).

**Active Screening:** All individuals entering campus will have their temperature taken using a contact-less thermometer. Hand sanitizer will be available at each entrance and throughout the classrooms.

All individuals will be required to wear masks while on campus; paper masks will be provided in the event that an individual needs a mask.

Hand washing will be encouraged frequently throughout the day. Hand sanitizer will be available for use in each classroom, during lunch, and during mini classes.

Temperature will be checked when entering the school each morning and as necessary throughout the day.

Any student with a temperature reading greater than 100.2 as read on a contact-less thermometer, will be sent home or will be isolated and monitored in the school office until his parent or guardian can be contacted and the student can be picked up from school. Should emergency assistance be deemed necessary, the student will be taken to a medical facility as instructed on the student's *Emergency Contact Form* and/or in accordance with DPHSS guidelines.

Any staff member with a temperature reading higher than 100.2 as read on a contact-less thermometer, will be sent home immediately and asked to self-isolate until symptoms have subsided for a minimum of three days.

### **School Sanitation Procedures**

Student offices will be sanitized daily. All frequently touched surfaces will be wiped down with sanitizing spray and or wipes throughout the day.

Outdoor tables and playground equipment will be wiped after each use.

Restrooms and common areas will be cleaned and surfaces wiped down daily with sanitizing spray and paper towels or sanitizing (alcohol) wipes.

Hand washing stations (sinks in the restrooms and the main classroom) will be stocked with hand soap and paper towels at all times.

### **PICA**

At PICA, our highest goal is to educate children in the growth of their academic knowledge and in the growth of their character. This is achieved by the use of the individualized learning model set forth in the *School of Tomorrow's Accelerated Christian Education* curriculum that is utilized at PICA. Additionally, children's creativity is encouraged and enhanced in our Fine Arts Academy courses.

We, the administrators of PICA, desire the safety of everyone who enters the school grounds and have set the above guidelines in place to ensure that the safest possible environment is fostered for all. Any questions or concerns regarding our policies and procedures should be directed to the school administrators at any of the following numbers: 487-6102, 477-2222 or by email to [michelle.graceacademygu@gmail.com](mailto:michelle.graceacademygu@gmail.com).