



GOVERNMENT OF GUAM

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES  
DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT



LOURDES A. LEON GUERRERO  
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NOV 15 2021

The Honorable Therese M. Terlaje  
Speaker  
36<sup>th</sup> Guam Legislature  
Guam Congress Building  
163 Chalan Santo Papa  
Hagåtña, Guam 96910

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OFFICE OF THE SPEAKER  
THERESE M. TERLAJE

11-15-2021

Time: 4:23 PM

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Dear Speaker Terlaje:

In accordance with Public Law 35-99, Chapter XIII, Section 6, please find the enclosed Final Report of Expenditures for the Non-Profit Organization awarded contract in Fiscal Year 2021 to perform aging services for the Division of Senior Citizens, Department of Public Health and Social Services. The report is from Catholic Social Service for the following program:

- Guma Serenidad (Emergency Temporary Shelter for victims of abuse age 60 years and older and individuals with a disability age 18 years and older with a Crisis Intervention Hotline)

Should you have questions, you may contact Ms. Charlene D. San Nicolas, MPA, Senior Citizens Administrator, Division of Senior Citizens at telephone numbers (671) 735-7421/7415.

  
ARTHUR U. SAN AGUSTIN, MHR  
Director

Enclosure

**FY 2021 DSC**  
**Final Expenditure Report for**  
**Non-Profit Organization(s) -**  
**Catholic Social Service**

RECEIVED

OCT 29 2021

GUMA SERENIDAD	
2021 Year to Date Program Expenditures	
	In USD \$
<b>ADMINISTRATION</b>	
Salaries	\$ 37,993.18
FICA Taxes	2,906.48
Fringe Benefits	934.77
Administration Personnel Total	41,834.43
Administration Operations	24,192.79
Administration Sub	66,027.22
<b>PERSONNEL &amp; BENEFITS (110/111)</b>	
Salaries	213,978.21
FICA Taxes	16,369.39
Health & Welfare Benefits	83,671.60
Health & Welfare FICA	6,239.72
Holiday Pay and FICA	4,053.85
Subtotal (110/111)	324,312.77
Operations Sub	390,339.99
<b>TRAVEL (220)</b>	
Local Travel	-
Sub Total (220)	-
<b>CONTRACTUAL (230)</b>	
Equipment / Vehicle Maintenance	15.00
Lease Van	10,160.38
Training	1,230.00
Drug Test	60.00
Payroll Fee	501.95
Audit	1,225.83
Trash Removal	-
Workman's Compensation	1,011.21
Building Maintenance	65.00
Lease Equipment	1,279.74
Internet Service	636.84
Sub Total (230)	16,185.95
<b>SUPPLIES AND MATERIALS (240)</b>	
Office Supplies	260.00
Household Supplies	1,355.76
Food	618.55
Fuel	694.81
Sub Total (240)	2,929.12
<b>EQUIPMENT (250) (under \$5,000)</b>	
Refrigerator	499.99
Sub Total (250)	499.99
<b>MISCELLANEOUS (290)</b>	
Licenses & Fees	179.88
Sub Total (290)	179.88
<b>UTILITIES (360)</b>	
Power	
Water	
Telephone	1,417.98
Sub Total (360)	1,417.98
<b>CAPITAL OUTLAY (450)</b>	
	-
Sub Total (450) (over \$5,000)	-
<b>GRAND TOTAL</b>	<b>\$ 411,552.91</b>

In compliance with Public Law 35-99 Chapter 13, Section 6, the aforementioned is a full expenditures of funds for the Guma Serenidad Program for the Fiscal Year 2021

Contract / PO# P216A01585, P216E00331  
P216A02111, P216A02468,  
P216A02923, P216A03449,

Contract / PO Amount:	\$505,419.03
No. of Months into Fiscal Year	12

*Loeda E. Dalmacio*  
Loeda E. Dalmacio - Comptroller  
Catholic Social Service

*Diana B. Calvo*  
Diana B. Calvo, Executive Director  
Catholic Social Service

1 **CHAPTER XIII**

2 **ADMINISTRATIVE PROVISIONS**

3 **PART II – GENERAL ADMINISTRATIVE PROVISIONS**

4 **Section 1. Authorization for Matching Requirements for Federal**  
5 **Grants-In-Aid.** Notwithstanding any other provision of law, all departments are  
6 authorized to expend funds appropriated in this Act for matching requirements of  
7 federal grants for Fiscal Year 2021. *I Maga'hågan Guåhan* is authorized to transfer  
8 from any appropriations in Section 1(a)(1) of Chapter V of this Act not restricted  
9 from transfer authority to the Guam Homeland Security for matching funds for  
10 federal grants.

11 **Section 2. Carryover of Local and Federal Matching Program Funds**  
12 **for Grants.** The local and federal matching funds for programs with which  
13 expiration dates extend beyond September 30, 2021 shall not lapse and may be  
14 expended throughout the period of the grant award.

15 **Section 3. Government of Guam Retirement Fund Rate of**  
16 **Contribution.** In accordance with § 8137(e) of Article 1, Chapter 8, Title 4 GCA,  
17 the government rate of contribution to the Government of Guam Retirement Fund  
18 shall be twenty-six and ninety-seventh hundredths percent (26.97%).

19 **Section 4. Autonomous Agency Revenues and Expenditures Report to**  
20 ***I Maga'hågan Guåhan* and *I Liheslaturan Guåhan*.** Notwithstanding any other  
21 provision of law, every autonomous and semi-autonomous agency or public  
22 corporation of the government of Guam shall submit a report of all revenues and  
23 expenditures for all funds under its purview and administration to *I Maga'hågan*  
24 *Guåhan* and the Speaker of *I Liheslaturan Guåhan*, in a Microsoft Excel electronic  
25 file and a written report, on a monthly basis and post the same on its website. Each  
26 monthly report shall be due no later than thirty (30) days after the end of each month.

1           **Section 5. Facilities Insurance Requirements.** Every department and  
2 agency of the government of Guam through the Department of Administration shall  
3 only expend such sums as necessary from the department's or agency's  
4 appropriation for operations contained in this Act for insurance of government-  
5 owned facilities built or repaired with FEMA grant funds where such insurance is  
6 required by FEMA.

7           **Section 6. Reporting Requirements for Non-Profit Organizations.** All  
8 non-profit organizations that receive funds pursuant to this Act shall maintain  
9 financial records that accurately account for said funds and shall provide a budgetary  
10 breakdown by object category to the department or agency that oversees the  
11 appropriation. The non-profit organization shall be provided a copy of this Section  
12 by the department or agency overseeing such appropriation, but failure of the  
13 department or agency to fulfill this duty shall not prevent any non-profit organization  
14 from carrying out its responsibilities under this Section. The non-profit organization  
15 shall also provide to said department or agency:

16           (a) a quarterly report describing its activities during the reporting  
17 period and the results it achieved no later than twenty (20) days after the end  
18 of each quarter;

19           (b) notice of all procurement of equipment and services of Five  
20 Thousand Dollars (\$5,000) or more prior to awarding any such contract;

21           (c) access by the overseeing department's or agency's duly  
22 authorized representative and government of Guam auditors to appropriate  
23 records for the purpose of audit and examination of books, documents, papers,  
24 and records of funds expended under the appropriation;

25           (d) submission of a detailed inventory listing of each year's  
26 purchases, as certified by its certifying officer; and

1           (e) a final report containing a full disclosure of all expenditures of  
2 funds appropriated by this Act no later than November 15, 2021, for Fiscal  
3 Year 2021. The overseeing department or agency shall submit said report to *I*  
4 *Liheslaturan Gudhan* and shall post the same on its website.

5           Non-compliance with these reporting requirements shall subject the  
6 non-profit organization to a three percent (3%) reduction of its appropriation;  
7 and the overseeing department's or agency's contract with the organization  
8 shall so provide.

9           **Section 7. Fund Reversions.** Unless otherwise specified in this Act:

10          (a) **General Fund Reversion.** All unexpended or unencumbered  
11 appropriations made from the General Fund by a GG1, purchase order, or contract  
12 pursuant to this Act shall revert to the General Fund on the last day of Fiscal Year  
13 2021.

14          (b) **Healthy Futures Fund Reversion.** All unexpended or unencumbered  
15 appropriations made from the Healthy Futures Fund by a GG1, purchase order, or  
16 contract pursuant to this Act shall revert to the Healthy Futures Fund on the last day  
17 of Fiscal Year 2021.

18          (c) **Territorial Educational Facilities Fund Reversion.** All unexpended or  
19 unencumbered appropriations made from the Territorial Educational Facilities Fund  
20 by a GG1, purchase order, or contract pursuant to this Act shall revert to the  
21 Territorial Educational Facilities Fund on the last day of Fiscal Year 2021.

22          (d) **Guam Highway Fund Reversion.** All unexpended or unencumbered  
23 appropriations made from the Guam Highway Fund by a GG1, purchase order, or  
24 contract pursuant to this Act shall revert to the Guam Highway Fund on the last day  
25 of Fiscal Year 2021.

26           **Section 8. General Fund Transfer Authority of *I Maga'hågan Gudhan*.**  
27 Unless otherwise restricted or specifically allowed by this Act for Fiscal Year 2021,