



GOVERNMENT OF GUAM
DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES
DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT



LOURDES A. LEON GUERRERO
 GOVERNOR, MAGA HAGA

JOSHUA F. TENORIO
 LT. GOVERNOR, SIGUNDO MAGA LAHI

AUG 03 2022

ARTHUR U. SAN AGUSTIN, MHR
 DIRECTOR

LAURENT SF DUENAS, MPH, BSN
 DEPUTY DIRECTOR

TERRY G. AGUON
 DEPUTY DIRECTOR

Proposal No.: RFP-DPHSS-2022-005 – July 15, 2022
Professional Assessment Services of the Guam Environmental Public Health Laboratory
Department of Public Health and Social Services
Response to Questions as of 08.03.22

Questions Received from potential bidders:

REF	QUESTION AS SUBMITTED:	DPHSS/DEH RESPONSE:
Questions from July 27, 2022		
#1	Is there a requirement for the proposing company to already have registration/certificate of authority on Guam prior to participation in the bid?	<p>There is not a requirement to have registration or a certificate of authority on Guam to participate in the bid. However, should the bid be awarded to your firm, evidence of a Guam license and other required documents must be provided prior to the execution of the contract.</p> <p>Section II, Number 5 of the Pre-Qualification Questionnaire allows for an explanation should you not have the Guam Business Documents listed.</p>
Questions from July 29, 2022		
#2	I would like to know if you have received any questions from other entities that may be pursuing this project. If so, can you please share the questions and answers?	All questions received to the bid will be responded to and disseminated to all registered bidders.
#3	The proposals must be shipped and delivered by Friday, August 5. Is it possible for DPHSS to provide an extension to ensure timely submission of the proposal package?	No extension at this time is issued; however, to extend the due date is under consideration.

REF	QUESTION AS SUBMITTED:	DPHSS/DEH RESPONSE:
Questions from August 3, 2022		
#4	<p>On page 8 of 25, paragraph c. references the submission of a priced proposal. The evaluation criteria on page 9 of 25 does not reference price and paragraph VI on page 10 of 25 states that a fee for service will be negotiated with the highest ranked Respondent. Could you please confirm that we are NOT required to submit a fee at this stage of the RFP process?</p>	<p>As stated on page 8 of 25, paragraph c, “A Priced Proposal shall be transmitted with a cover letter...,” thus a priced proposal is required for the submission.</p>
#5	<p>The Technical Proposal is limited to 10 pages per page 7 of 25 with resumes and qualifications not being counted as they will be in an appendix. Could you please confirm that resumes, project reference sheets (up to 10 per page 4 of 25), copies of Licenses and/or Certificate of Authorizations, transmittal letter, and Appendices A through G are all NOT counted against the 10-page limit.</p>	<p>This is to confirm that the resumes, project reference sheets (up to 10 per page 4 of 25), copies of Licenses and/or Certificate of Authorizations, transmittal letter, and Attachments A through G are all NOT counted against the 10-page limit of the Technical Proposal.</p>
#6	<p>Paragraph 17 on page 15 of 25 states that if the offeror is a firm the proposal should include the resume of the firm’s principal(s). We note the use of the work “should” and also offer that Merrick is an employee-owned corporation with no single person owning more than 5% of the company. We propose including the resume of proposed Principal In Charge for the project along with the resumes of our key individuals. Is this sufficient? We are not aware of any current or historical engagement or relationship that could potentially create a conflict of interest scenario with DPHSS, Guam or any of its Agencies.</p>	<p>As your company is an employee-owned corporation, the resume of the proposed Principal In Charge for the project along with the resumes of our key individuals are sufficient in satisfying the requirement noted in Section VIII, 17 on page 15 of 25.</p>
#7	<p>Would it be possible to extend the deadline for the submission of our response to this RFP?</p>	<p>Please refer to Response to Question No. 3 above.</p>

Bidders are notified to visit the DPHSS website: <https://dphss.guam.gov/rfps/> to ensure that addenda to the bid, answers to questions, and reminders are communicated to all bidders throughout the solicitation process.


ARTHUR U. SAN AGUSTIN, MHR
Director, DPHSS