

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES

GOVERNMENT OF GUAM
155 HESLER PLACE
HAGATNA, GUAM 96910



LOURDES A. LEON GUERRERO
GOVERNOR

REQUEST FOR PROPOSALS (RFP)

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The Division of Environmental Health of the Department of Public Health and Social Services (DEH/DPHSS) is requesting for proposals from qualified offerors for the following professional service:

RFP/DPHSS FY2023-03: PROFESSIONAL SERVICES FOR DATABASE DEVELOPMENT

Project funding provided by the Controlled Substances Diversion Fund.

The purpose of the professional service is to seek to improve customer service and reduce cost by using a database solution equal to, or better than, Claris FileMaker Pro software to enhance DEH/DPHSS' processing, issuance, and reporting of the Guam Controlled Substances Registration, Health Certificate, and Sanitary Permit.

Request for Proposal (RFP) Specifications are available for public viewing and may be picked up at the DEH/DPHSS office, located at 155 Hesler Place, Hagatna, GU 96910 (former Guam Legislative Building) beginning Monday, January 16, 2023 at 8:00 a.m. DEH/DPHSS requires prospective offerors/respondents to register with DEH/DPHSS to ensure they receive notices regarding any changes or updates to the RFP. The RFP Specifications are also available in a pdf format by first completing the registration form at www.dphss.guam.gov/rfps/. DEH/DPHSS shall not be liable for failure in providing notices to any party who does not register its contact information. Contact person for the RFP: Ms. Terry Barcinas, Administrative Assistant. Telephone: (671) 922-2541 or 2545, Email: terry.barcinas@dphss.guam.gov. Interested offerors can submit proposals via email to terry.barcinas@dphss.guam.gov no later than 5:00 p.m. ChST, Tuesday, February 21, 2023. Hard copies of emailed proposals must be received by DEH/DPHSS no later than 5:00 p.m. ChST, Monday, February 27, 2023 to be deemed a complete proposal submission. Emailed copies received without hard copies will be deemed incomplete and shall not be evaluated. Interested offerors shall submit proposals to: Division of Environmental Health, Attention: Mr. M. Thomas Nadeau, Chief Environmental Public Health Officer, 155 Hesler Place, Hagatna, Guam, 96910 and received no later than 5:00 p.m. ChST, Tuesday, February 21, 2023. **Late submissions shall not be evaluated.**

ARTHUR U. SAN AGUSTIN, MHR, Director

Ad paid for by local Government of Guam Funds, Division of Environmental Health, DPHSS.