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Renewal for Sanitary Permits(s)

The Department of Public Health and Social Services (DPHSS) would like to inform applicable businesses that the Division of Environmental Health (DEH) will be accepting renewal applications for Sanitary Permit(s) for all health-regulated establishments starting May 1, 2023.

Applicants are encouraged to drop off their completed applications to DEH's Processing Center Section (PCS) with payment in the form of a check or money order made payable to the "Treasurer of Guam," for the exact amount. The Department is unable to accept credit card payments. PCS is located at 155 Hesler Place, Hagatna (the former Guam Legislature Building). The Google map link can be used for directions: <https://goo.gl/maps/AFeXhsSfdugdHERN9>. When processed, the applicant will be notified by phone with instructions on the date and time to pick up the renewed Sanitary Permit(s).

The renewal application may be downloaded from DEH's website at <https://dphss.guam.gov/division-of-environmental-health/>. Please note the new Sanitary Permit fee is \$368.00 for establishments with one to ten employees, and each additional employee thereafter is \$5.00. Applicants must also include a copy of the existing Sanitary Permit with their application(s).

PCS office hours are 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m., Monday through Friday. PCS is closed on weekends and government observed holidays. Incomplete applications, or applications with missing supporting documents, will not be accepted.

Should you have any questions, please contact PCS at (671) 922-2533 or email dphss-deh@dphss.guam.gov.

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